

CHEHALEM PARK AND RECREATION DISTRICT
CHEHALEM HERITAGE TRAILS CITIZENS' ADVISORY COMMITTEE AGENDA
Administration Office
125 S. Elliott Road
December 10, 2024

MINUTES

I. Meeting called to order at 6:05 by Dennis Wiley

II. Roll Call

Present

Dennis Wiley

Om Sukheenai

Dennis Wiley

Bob Freshman

Jake Jendusa

Lauren Pfeiffer

Sarah Downing

Matt Smith, CPRD Board President

Jason Fields, CPRD Board Vice President

Absent

Danna Kemp

III. Approval of the Minutes

MOTION TO APPROVE MINUTES

Moved Om Sukheenai

Seconded Bob Freshman

Ayes Dennis Willy, Sarah Downin, Jake Jendusa, Bob, Om

Lauren not present for the vote

IV. Additions/Changes to the Agenda

Questions about Bob and Crystal Rilee Master Plan – requested by Sarah Downing

V. Allen Holstein's Overview of Past Trail Committee's Work and Recommendations

a. Prior Trails Committee didn't have a specific goal and had a bit of turnover with the committee and the Board. Committee organized volunteer clean-up.

Recommended current Committee continue pursuing future work on Rilee Park.

b. Dennis: Why are committees smaller now? Matt: Partially now because of the new public meetings laws that now cover committees. The district also passed committee rules which are pretty standard and setting committees at 5-7 member.

- c. Om: Why did the Board make the decision preventing bicycles at Rilee Park? Matt: Focusing on signage and moving forward with signage for Rilee Park would be a good focus for the current trails committee, since the decision about bikes has already been made. Jason: Board is committed to finding a space for bikes and they thought they had property that would be a good choice.
 - d. Dennis: What has been done with the survey? Matt: Feels like the needs expressed in the survey will be served by projects underway. Suggests that the committee can focus on improving existing trails and/or adding trails to existing properties. Suggest staff attend a future meeting specific to project planning for Bypass Trail.
- VI. Bob Freshman's Presentation on Wayfinding
- a. Sarah: Are there plans to name the trails? Matt: No plan. Would be good to do.
Lauren: Some trails named by the old foundation
 - b. Bryan Stewart has already done a lot of research on flexible stakes that have various stickers that can be added.
 - c. Dennis: Is Bob proposing smaller maps and developing the intersections signs?
Jason: Ideally. Bob: Ideally
 - d. Dennis: Something the committee can work on is signage standards?
 - e. Sarah: Can Bryan give us some deadlines for what recommendations would be helpful and when? Jason: Budget requests needed by February.
 - f. Dennis: Is there a graphic designer on staff? Matt: Kate does some work and have a few different vendors they use.
 - g. How many intersections are in the trail system? 65
 - h. Former committee member, Quentin Comus would be a good resource.
- VII. Update on Possible Field Trip Dates
Matt will follow up with staff
- VIII. Meeting Cadence
Second Tuesday of the month agreed to. Next meeting January 14th, 6pm.
- IX. Question: Master Plan was approved, but website not updated to reflect this.
- X. Possible Agenda Items for Upcoming Meetings
- a. Bryan's Needs for Trail Signage
 - b. Possible Working Session with Bryan
 - c. Volunteer Opportunities
 - i. Chamber of Commerce interested
 - ii. National Trail Day in June
 - d. Invite Matt Dauphin re: past volunteer day
- XI. Meeting Adjourned at 7:03 by Dennis Willey

NEXT MEETING: Tuesday, January 16th, 2025, 6pm

Recorded by: Sarah Downing