

# 2024 FALL BAZAAR & CRAFT FAIR

**SATURDAY, NOVEMBER 9**  
**9:00 A.M.–4:00 P.M.**  
CHEHALEM SENIOR CENTER  
101 W. Foothills Dr., Newberg, Oregon 97132

## **VENDOR RESERVATIONS**

Thank you for your consideration in purchasing space at this year's event. Prior to the event, each vendor must complete and submit a registration form as well as submit payment for the space reserved. Forms and payments can be submitted in person or sent by mail to the Chehalem Senior Center. We can accept applications until October 18th or until we are full. The Bazaar will feature three vendor halls, one in the multi-purpose room of the Chehalem Senior Center, one in the cafeteria and one in the gym of Antonia Crater Elementary School.

## **BOOTH INFORMATION**

Please note that we are reserving floor space at the Bazaar. Vendors can decorate and arrange their booth within the dimensions reserved. Each vendor must provide his or her own set up. A limited amount of electrical outlets are also available, and requests for these must be made in advance and noted on your reservation form. We will do our best to accommodate, but a request does not guarantee fulfillment.

## **VENDOR SPACE & PRICING**

**6' x 6': \$35 (No more than two spots per vendor)**

Every vendor can begin setting up their area at 7:00 a.m. on the day of the event. Vendor booths must remain open for business until 4:00 p.m. Please make all checks payable to CPRD-CSC. Payment for your reservation must be received by 3:00 p.m. on October 18th.

*Please reserve your space early to guarantee availability. We are looking forward to seeing you. If you have any questions, please do not hesitate to ask.*

**Erin Harrington**  
Market Manager  
Chehalem Park and Recreation District  
503.550.5927  
[eharrington@cprdnewberg.org](mailto:eharrington@cprdnewberg.org)



# FALL BAZAAR & CRAFT FAIR VENDOR APPLICATION

## VENDOR RESPONSIBILITIES

- Submit application and payment (cash or check) by 3:00 p.m. on October 18th
- Provide own setup
- Remain open until 4:00 p.m. on day of event

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Craft/Merchandise Description:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*All booth requests are subject to approval by the market manager.*

## BOOTH SELECTION

\_\_\_\_\_ 6' x 6' (\$35/per booth; up to two booths per vendor)

*Notes and additional requests (electrical outlet, etc):*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I, \_\_\_\_\_ hereby release the Chehalem Park and Recreation District from any responsibility for items lost or stolen during the bazaar and craft fair.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## PLEASE RETURN THIS FORM WITH YOUR PAYMENT TO:

The Chehalem Senior Center, 101 W. Foothills Dr., Newberg, OR 97132  
Cash or check only. Make checks payable to CPRD-CSC.

