

AGENDA  
CHEHALEM PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS: REGULAR MEETING  
CPRD ADMINISTRATION OFFICE  
125 S. ELLIOTT ROAD, NEWBERG, OR 97132  
6 PM JANUARY 23, 2025

Online: <https://us02web.zoom.us/j/82271600692> Zoom Webinar ID 822 7160 0692  
Having issues connecting? Try this link instead: <https://cprd.us/bodzoom>  
Livestream at <https://www.youtube.com/@CPRDNEWBERG>  
Public Comment Sign Up: <https://cprd.us/bodspeak>

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of/additions to agenda
- V. Approval of consent agenda
  - A. Approval of Board meeting minutes from Dec. 5, 2024, Dec. 11, and Jan. 6, 2025
  - B. Approval of bills payable
  - C. Approval of financials
- VI. Public Participation and Potential Board Action
  - A. Request for letter of support: Chehalem Valley BMX lighting project grant request
  - B. Request for plaque modification related to CCC mobile sculpture, Walter Want
  - C. Others not on agenda
- VII. Action Items/Committee Reports/Board Comments
  - A. Appoint Budget Committee Members
  - B. IT specialist Richard Cornwell to provide updates on technology for board members
  - C. Discussion of Crabtree Park
  - D. Oregon Government Ethics Commission training; registration is open via MWVCOG.
  - E. Chehalem Chamber of Commerce Community Awards Gala on March 19th
  - F. Board Comments
- VIII. Old Business
  - A. Citizen Advisory Committees updates

1. Pickleball
2. Chehalem Heritage Trails
3. Golf Clubhouse Development

B. CPRD Project updates

IX. Staff reports

A. Capital Projects

X. Correspondence

A. Citizens' comments

B. Miscellaneous

**XI. Executive Session to consider the employment of an officer, employee, staff member or agent: ORS 192.660(2)(a) and 192.660(7)**

**XII. Executive session to conduct deliberations with persons designated by the governing body to negotiate real property transactions: ORS 192.660(2)(e)**

XIII. Adjournment

The next regularly scheduled Board meeting will take place at 6 p.m. on Thursday, Feb. 27, 2025.

ADA STATEMENT

Contact the Public Information Office for physical or language accommodations at least two (2) business days before the meeting. Call (971) 832-4222 or email [kricker@cprdnewberg.org](mailto:kricker@cprdnewberg.org).

## MEMO

**To:** Board of Directors  
**From:** Kat Ricker, Public Information Director  
**Date:** Jan. 15, 2025  
**Re:** Background information for Board of Directors meeting: Jan. 23, 2025

- I. Call to Order** by President Matthew Smith
- II. Pledge of Allegiance** - Please stand.
- III. ROLL CALL** – Three members will constitute a quorum. Please notify staff if you cannot attend. This meeting will take place at the administration office. If you plan to participate remotely, please contact staff in advance in order to obtain a panelist meeting invitation (This is different from the public attendee link).
- IV. APPROVAL OR ADDITIONS TO AGENDA** – No additions at this time
- V. APPROVAL OF CONSENT AGENDA**
  - A. Approval of Board Meeting Minutes – Dec. 5, 2024, Dec. 11, and Jan. 6, 2025  
**POTENTIAL ACTION:** Approval of Board meeting minutes as submitted
  - B. Approval of Bills Payable  
**POTENTIAL ACTION:** Approval of bills payable as submitted
  - C. Approval of Financial Reports  
**POTENTIAL ACTION:** Approve financial reports as submitted
- VI. PUBLIC PARTICIPATION AND POTENTIAL BOARD ACTION**
  - A. Request for letter of support from Chehalem Valley BMX, lighting project grant request  
**POTENTIAL ACTION:** Approve signing requested letter of support.
  - B. Request by citizen Walter Want to modify the existing plaque--or add a new plaque--at the base of the mobile sculpture that stands in front of the CCC, as he indicates that a significant donor's name was omitted.  
**POTENTIAL ACTION:** TBD
- VII. ACTION ITEMS - COMMITTEE REPORTS - BOARD COMMENTS**
  - A. Appoint Budget Committee citizen members: Two terms expiring were held by Jim Talt and Elizabeth Comfort. Jim Talt has indicated that he does not wish to be reappointed. Elizabeth Comfort is willing to serve again if reappointed.  
**POTENTIAL ACTION:** Appoint members, consider reappointment of Elizabeth Comfort without opening vacancy to applications, and direct staff to advertise for one or two vacancies.

- B. CPRD IT Specialist Richard Cornwell has ordered five (5) Lenovo laptops for Board members and should be available by middle of February.
- C. Crabtree Park - Agenda item for discussion requested by Jim McMaster
- D. Oregon Government Ethics Commission training; registration is open via MWVCOG. Board members can register themselves. Government Ethics Commission training at the COG with a hybrid format on Tuesday April 1, 3:30 – 6 p.m. ORS 192.700 and OAR 199-050-0080 set forth mandatory public meeting law training requirements for governing body members who serve on bodies with expenditures of \$1M or more in a fiscal year. The training must be completed at least once during their term of office. This class/webinar satisfies the training requirement in ORS 192.700. The course covers the responsibilities of individual governing body members, how the statutes apply to holding a public meeting, the grievance process, and an overview of executive session. This session is about 2.5 hours long with time for questions.
- E. Chehalem Chamber of Commerce Community Awards Gala on March 19th - Please let Kat Ricker know whether you would like to attend and CPRD will purchase tickets.  
**POTENTIAL ACTION:** RSVP to attend
- F. Board comments

VIII. Old Business

A. Citizen Advisory Committees updates

1. Pickleball - The application window closed on Nov. 24th (after it was extended from the original deadline of Oct. 18th). An additional application is included in the packet, dated Dec. 10th. The first committee meeting is set for 6 p.m. Monday, Jan. 27th; therefore, no committee report is included.
2. Chehalem Heritage Trails - See signage recommendation materials from the previous committee, plus agenda and minutes.
3. Golf Clubhouse Development - See agendas, minutes, survey responses, and hand outs.

# Table of Contents

## CONSENT AGENDA

Board meeting minutes .....	1 - 8
Bills payable, financial reports .....	9 - 41

## POTENTIAL ACTION ITEMS

Chehalem BMX request for letter of support .....	42 - 47
Request for plaque modifications.....	48
Appoint Budget Committee.....	N/A
Laptops purchase for Board .....	N/A
Crabtree Park discussion.....	N/A
Oregon Government Ethics Commission training.....	N/A
Chehalem Valley Chamber of Commerce awards gala .....	49
Application to pickleball advisory committee .....	50
Citizen Advisory Committee reports.....	51 - 80

<b>STAFF REPORTS.....</b>	<b>81 - 119</b>
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<b>CORRESPONDENCE/CITIZEN COMMENTS.....</b>	<b>120 - 130</b>
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**Chehalem Park and Recreation District**  
Board of Directors – Special Board Meeting  
January 6, 2025 – 9:00 am  
Chehalem Cultural Center

Members Present: Matthew Smith, Jim McMasters, Lisa Rogers, Jason Fields, and Gayle Bizeau

Guests Present: Bob Keefer, SDAO Sr. Consultant; Shanta Carter, SDAO Consultant Services Manager

Staff Present: Julie Petersen, Bryan Stewart, Amber Hill, Kat Ricker (Morning session only)

President Matt Smith called the meeting to order at 9:00 am, January 6, 2025, in the ballroom of Chehalem Cultural Center, Newberg, Oregon. Mr. Smith introduced Sr. Consultant Bob Keefer to review the agenda for the day as the board interviewed four candidates for the Superintendent's position. Mr. Keefer reviewed the interview schedule, and the other activities scheduled for the day including candidate interviews with the Staff/Community Panel and the Meet the Candidates Public Open House. He reminded the board to stay on topic during the interview process and not to ask anything about family, marriage, sexual orientation or any other protected class. Mr. Keefer also reviewed the proposed scoring system for the board interviews that was outlined in the email he sent to the board on January 3, 2025.

Executive Session was called to order at 9:10 am, January 6, 2025, for purpose of interviewing finalist for the position of Superintendent in accordance with ORS 192.660(2)(a) and 192.660(7). The left Chehalem Cultural Center ballroom at that time and reconvened in the board room at the center.

The board reconvened into public session at 8:15 pm, January 6, 2025. The following motions were made:

- (1) Matt Smith moved that the board appoint Clay Downing as Superintendent of the Chehalem Park and Recreation District, contingent upon the successful negotiations of an employment agreement and acceptable background and reference checks. Lisa Rogers seconded the motion. Motion carried unanimously.
- (2) Matt Smith moved that the board appoint Lisa Rogers to work with Special Districts Association of Oregon and District's legal counsel in development of an employment agreement with Clay Downing for board consideration and approval. Jim McMaster seconded the motion. Motion carried unanimously.
- (3) Matt Smith moved that the Special Districts Association of Oregon proceed with background and reference checks and making the contingent offer to Mr. Downing with the contingent offer including a starting annual salary of \$145,000 and a proposed start date of February 15, 2025. All other benefits would be consistent with current district policy. Gayle seconded the motion. Motion carried unanimously.

The board further discussed how to announce the decision. Matt Smith agreed to inform staff of the decision and to work with Kat Ricker on sharing the information publicly. Bob Keefer will take the lead of informing the candidates of the decision and presenting the contingent offer to Clay Downing.

Meeting was adjourned at 8:25 pm.

Respectfully submitted,

Bob Keefer, SDAO Sr. Consultant

CHEHALEM PARK AND RECREATION DISTRICT  
SPECIAL MEETING  
CPRD Administration Office  
125 S. Elliott Road  
December 11, 2024  
**MINUTES**

- I. Matt Smith called the meeting to order 6:00 p.m.
  
- II. Roll Call  
Board members:  
Matt Smith, President  
Jason Fields, Vice President  
Gayle Bizeau  
Jim McMaster  
Lisa Rogers  
  
CPRD Staff:  
Richard Cornwell, IT Specialist (meeting operator)  
Kat Ricker, Public Information Director  
\*Plus Bob Keefer, Special Districts Association of Oregon (SDAO)  
  
Public: None
  
- III. **Executive Session: ORS 192.660(2)(a) and 192.660(7) to consider the employment of an officer, employee, staff member or agent**  
Start 6:06 p.m.  
End 8:45 p.m.
  
- IV. Adjourned 8: 46 p.m.

Next meeting: 6 p.m. Monday, Jan. 6, 2024

Respectfully Submitted,

Kat Ricker, Public Information Director

CHEHALEM PARK AND RECREATION DISTRICT  
REGULAR BOARD MEETING  
CPRD Administration Office  
125 S. Elliott Road  
December 5, 2024  
**MINUTES**

I. Matt Smith called the meeting to order 6:00 p.m.

II. Pledge of Allegiance

III. Roll Call

**Board members:**

Matt Smith, President

Jason Fields, Vice President

Gayle Bizeau, Secretary/Treasurer

Jim McMaster

Lisa Rogers

**CPRD Staff:**

Richard Cornwell, IT Specialist (meeting operator)

Casey Creighton, Assistant Superintendent

Julie Petersen, Special Services Supervisor/Recreation Supervisor

Kellan Sasken, Golf Director

**Public:**

Brandon Slyter, Friends' Park

Julie Terry, Friends Park Resident

Larry Hampton, Peace Trail

Alex Nichols, Chehalem Valley Soccer Club

Shannon Bernard, Friends' Park

Ned Knight, Friends' Park

Julie Firth, Friends' Park

Lynne Witmer, Friends' Park

Devan Spilker, Friends' Park

Joel Wenrich, Friends' Park

Reia Slyter, Friends' Park

IV. Approval of/additions to agenda – None

V. Approval of consent agenda

A. Approval of Board meeting minutes from October 24, 2024

B. Approval of bills payable

C. Approval of financials

**Moved Jim McMaster**



**Second Lisa Rogers**  
**Approved Gayle Bizeau**  
**Approved Matt Smith**  
**Approved Jason Fields**

D. Approval of 2025-2026 budget calendar/appointment of budget officer

**Moved Lisa Rogers**  
**Second Jason Fields**  
**Approved Gayle Bizeau**  
**Approved Matt Smith**  
**Approved Jim McMaster**

E. Appoint Budget Officer: Casey Creighton, Assistant Superintendent

**Moved Matt Smith**  
**Second Lisa Rogers**  
**Approved Gayle Bizeau**  
**Approved Jason Fields**  
**Approved Jim McMaster**

F. Public participation and Potential Board Action

a. Larry Hampton, Peace Trail

North Valley Friends Church partners with CPRD to maintain Peace Trail. Trail is a community asset, trail is in need of maintenance/repair. Mr. Hampton would like to ask CPRD to add money in 2025-2026 budget for expenses related to trail upkeep. Property is primarily owned by North Valley, CPRD built portions of trail. McMaster will speak with Casey regarding history of build of trail.

Alex Nichols, Chehalem Valley Soccer Club

Requests CPRD look at field inventory for youth in community. McMaster requests Mr. Nichols set up meeting with Julie Petersen, Recreation Supervisor, regarding communication/requests.

Shannon Bernard, Friends' Park

Casey and Shannon Bernard, owners of 5-acre property located at 900 Wynooski that conjoins Friends' Park. Lot is within urban growth boundary, Bernard donated 3.2 acres to CPRD as charitable donation, Bernard kept 2 acres (nearest park). CPRD agreed to transition a 7,400 swath of land at park's borders to establish new lot line. CPRD asked Bernard to build a fence between two properties and they agreed to not impede any Friends' Park trails. After lot line adjustment the park would increase by 33 percent due to land donation. Interested in additional communication regarding clarity of donation.

Brandon Slyter, Friends Park Neighbor

Asking CPRD to protect tree line/Hess Creek land as buffer. Damage has occurred in neighborhood and safety of citizens is of concern. Asking CPRD Board to pause, reflect and cancel changes occurring at park.

Ned Knight, Friends Park Neighbor/Adjunct Professor of Environmental Science at Linfield College

Property owners constructed gravel new road on park property, legacy old-growth Savana oak trees on park property have also been damaged (see park survey recently completed). Gravel road is now unstable/deteriorating and owner wants to replace gravel road with easement on park property to build a better road for personal benefit.

Julie Firth, Friends Park Neighbor/CPRD Friends Park Committee  
Bernards have failed to act as good neighbor, jeopardizing safety of park. Document from Clay Downing, Newberg Planning Department, verified lack of permits for property.

Lynne Witmer, Friends Park Neighbor

Provided map (and overlay map) shows developer proposal, 3 acres (tree line) donated to CPRD is identified as part of Heritage Trail but due to flooding, inaccessibility, will not be usable.

Devan Spilker, Friends Park Neighbor

Burns from developer taking place without approved permitting.

Denise Wolf, Friends Park Neighbor

Park created from \$287K from Parks and Recreation grant, \$300K from private donor and additional CPRD monies/resources.

Joel Wenrich, Friends Park Neighbor

Created 'Change.org Save Friends Park,' with over 250 residents participating.

Reia Slyter, Friends Park Neighbor

Presentation to save our park and trees.

Julie Terry, Friends Park Neighbor

Proposes board purchase property for Heritage Trail (it is for sale).

**Staff Response from Casey Creighton:**

Pat Darby, previous owner, requested to partition the park and he would donate 5 acres, required zoning change/partition through city (corner of parking lot area). Darby sold to Bernards, or CSB Holdings. Requested 5,000 square feet, see presentation online. Near parking lot but wouldn't replace parking lot. March 2024 CSB presented new map asking for additional 20 foot easement, 7,400 feet total feet. Recently surveyed by CPRD, Aug 29 Don signed the application for lot line adjustment. Casey suggests stepping back and taking a new look at project. Board questions: can lots be developed for building without lot line adjustment occurring? Casey states without access there may be problems. Clay Downing, from City of Newberg and member of public at the meeting, states if services were provided property must be annexed into city. If only used for access then might not need annexation. City has steam corridor regulations (from water feature up to slope) so property owners have due diligence that needs to be completed. Engineering needed, city would require annexation. What is duration of time to meet the

annexation request criteria? In general, up to 150 days to approve annexation. Board asks Casey to get in touch with realtor Terri Steneck from Valley Realty (representing CSB Holdings) to gather additional information (and prohibits property owners from working on CPRD property at Friends' Park).

**Motion:**

**Place a pause on development with developer and put a hold on city of Newberg lot line adjustment.**

**Moved by      Jim McMaster**

**Second         Lisa Rogers**

**Approved       Jason Fields**

**Approved       Gayle Bizeau**

**Approved       Matt Smith**

**G. Action Items/Committee Reports/Board Comments**

a. Updates from superintend hiring search – Bob Keefer, SDAO Recruitment started Oct 28 and closed Dec 2. 19 applications, 14 local. 15 met minimum qualifications. Applications are now being scored by Jim McMaster and Matt Smith, who will recommend 5 for interviews. Recommendations go to CPRD board from Jim McMaster and Matt Smith December 11. Interviews for superintendent will take place January 6, 2025, at the Cultural Center. Community meet and greet will also take place on January 6 at the Cultural Center from 5:30 pm – 6:45 pm. CPRD board should be thinking about interview questions for the Jan 6 event.

**b. Discussion of potential joint meetings with municipal entities Tabled by CPRD Board**

c. Capitol Project/Grant update  
Gary Barth, introduction as Park and Project Planner Contractor. Gary outlined status reports sent to Casey and created a project charter, or synopsis for each project for CPRD. Set up tracking project management system with deliverables and tasks as a roadmap for each project. Sanders Project is moving forward. Gary is completing a sources/uses statement for all CPRD projects, which identifies all the funding sources, the amount already spent and most importantly, the amount needed in the budget for the coming year. Discussions regarding requirements from Dundee City Council re: Sanders Park and what is desired vs. what is required.

d. Recreation Ready letter of support request. Katie McFall, Deputy Director, Taste of Newberg and Clay Downing, present. Taste Newberg is the city of Newberg management /marketing organization. River access in Yamhill County was identified as a

meaningful project between Yamhill County, the City of Newberg and CPRD. Taste Newberg is requesting a letter of support from CPRD to move forward with a feasibility study for the Recreation Ready project. Bryan Stewart has been identified as the representative from CPRD with regard to the Recreation Ready project.

- e. Appointments to Newberg Pickleball Citizens' Advisory Committee  
Jim stated Bob Oleson is interested in an appointment to committee. Five total on Pickleball Committee.

**Motion:**

**Appoint Mr. Olson to committee.**

<b>Moved by</b>	Matt Smith
<b>Approved</b>	Jim McMaster
<b>Approved</b>	Lisa Rogers
<b>Approved</b>	Gayle Bizeau
<b>Approved</b>	Jason Fields

H. Old Business

A. Citizens Advisory Committees updates

1. Pickleball
2. Chehalem Heritage Trails - Impressive trails experience on trails committee, chair of committee was selected.
3. Golf Clubhouse Development -Information gathering, survey runs through end of the year for clubhouse ideas.
  - a. Project Updates

I. Staff Reports

Kellan: Tent taken down, sent out for cleaning/storage, planning for 2025

Julie: Cookies and Cocoa with Santa, December 9

J. Correspondence

Lisa: proposes a bonus for Casey Creighton for exemplary work throughout the past few months. Add as discussion item at next board meeting.

Matt: excited about superintendent search. Kudos to Bryan Stewart for quick response about survey at Friends' Park.

Jason: thank you to staff for hard work.

Jim: staff hours spent on each one of our parks added to monthly reports. Any fees need to be approved by CPRD Board. Expense over \$5K need to be approved by CPRD and three quotes required. Also, CPRD needs to digitize paperwork moving forward.

Next meeting: January 23, 2025

Respectfully Submitted,

Julie Petersen, Special Services/Recreation Supervisor

# General Ledger Revenue Analysis

User: ahill@cpridnewberg.org  
 Printed: 1/14/2025 5:42:12 PM  
 Period 06 - 06  
 Fiscal Year 2025



Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
<b>001</b>	<b>GENERAL FUND</b>					
001-000-400000	BEGINNING FUND BALANCE	5,699,396.00	0.00	6,403,344.79	-703,948.79	112.35
001-000-410000	CURRENT TAXES	3,782,525.00	764,363.79	3,336,969.11	445,555.89	88.22
001-000-411000	PRIOR TAXES	50,000.00	7,176.23	90,448.14	-40,448.14	180.90
001-000-450000	PARKS	10,500.00	334.14	37,187.38	-26,687.38	354.17
001-000-450415	PADDLE LAUNCH	0.00	0.00	0.00	0.00	0.00
001-000-451000	AQUATIC RECEIPTS	1,572,165.00	110,633.00	766,075.65	806,089.35	48.73
001-000-452000	ADULT SPORT RECEIPTS	42,800.00	0.00	5,008.87	37,791.13	11.70
001-000-453000	YOUTH SPORT RECEIPTS	407,500.00	5,628.00	244,621.63	162,878.37	60.03
001-000-453001	LITTLE LEAGUE FEES	0.00	0.00	0.00	0.00	0.00
001-000-453002	TUALATIN VALLEY YOUTH FOOTBALL	0.00	0.00	0.00	0.00	0.00
001-000-454000	RECREATION CLASSES INCOME	165,500.00	4,999.50	47,222.57	118,277.43	28.53
001-000-454001	CLASSES/SPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00
001-000-455000	PLAY GRNDS/CENTERS	760,000.00	50,812.03	412,304.12	347,695.88	54.25
001-000-456000	COMM CTR/SCOUT HOUSE INCOME	128,000.00	26,212.00	61,822.00	66,178.00	48.30
001-000-457000	COMMUNITY SCHOOL	66,000.00	385.00	4,749.64	61,250.36	7.20
001-000-458000	GC MAINT REIMB	0.00	0.00	0.00	0.00	0.00
001-000-459000	GOLF COURSE CLUB HOUSE	1,857,000.00	67,008.61	1,096,231.91	760,768.09	59.03
001-000-460000	EWING YG PK PROG INCOME	0.00	0.00	0.00	0.00	0.00
001-000-472000	CONCESSION INCOME	15,100.00	0.00	11,400.00	3,700.00	75.50
001-000-474000	PRESCHOOL INCOME	169,020.00	4,684.05	25,700.66	143,319.34	15.21
001-000-476000	CHEH VALL BABE RUTH ASSN	0.00	0.00	0.00	0.00	0.00
001-000-478000	LITTLE LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-479000	NDOT REVENUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
001-000-480010	INTEREST EARNINGS	30,000.00	34,832.91	163,744.30	-133,744.30	545.81
001-000-480020	SKATE PARK INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480022	GRANTS/LOANS/OTHER	0.00	0.00	0.00	0.00	0.00
001-000-480025	MISCELLANEOUS INCOME	50,000.00	829.22	9,889.80	40,110.20	19.78
001-000-480028	PARK RESERVATION INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480030	INSURANCE REFUNDS	0.00	0.00	0.00	0.00	0.00
001-000-480040	DONATIONS	0.00	0.00	0.00	0.00	0.00
001-000-480099	ALLOW FOR RETURNED CHECKS	0.00	0.00	0.00	0.00	0.00
001-000-488000	CHEHALEM TIGER VBALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-490002	TRANSFER	0.00	0.00	0.00	0.00	0.00
001-000-501000	CPT INCOME	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
001-000-502000	NDOT INCOME	0.00	0.00	0.00	0.00	0.00
001-000-503000	BAMBINO LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-504000	BABE RUTH INCOME	8,000.00	0.00	0.00	8,000.00	0.00
001-000-505000	CHEHALEM TIGER VBALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-506000	QUILT CLUB INCOME	1,500.00	0.00	0.00	1,500.00	0.00
001-000-507000	NEWBERG THEATRE GRUOP INCOME	10,000.00	0.00	0.00	10,000.00	0.00
001-000-508000	Historic Friends of Nbg	0.00	0.00	0.00	0.00	0.00
001-000-509000	TUALATIN VALLEY FOOTBALL REV.	22,000.00	0.00	0.00	22,000.00	0.00
001-000-510000	LACROSSE	10,000.00	0.00	0.00	10,000.00	0.00
001-000-511000	Basketball	0.00	0.00	0.00	0.00	0.00
	REVENUE	14,857,006.00	1,077,898.48	12,716,720.57	2,140,285.43	85.59
<b>001</b>	<b>GENERAL FUND</b>	<b>14,857,006.00</b>	<b>1,077,898.48</b>	<b>12,716,720.57</b>	<b>2,140,285.43</b>	<b>85.59</b>
<b>005</b>	<b>EWING YOUNG FUND</b>					
005-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
005-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
005-000-467000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
<b>005</b>	<b>EWING YOUNG FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>025</b>	<b>EQUIPMENT &amp; MAJOR MAINT</b>					
025-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
025-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
025-000-490001	TRANSFERS FRM GENL FUND	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
<b>025</b>	<b>EQUIPMENT &amp; MAJOR MAINT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>026</b>	<b>LOAN SERVICE FUND</b>					
026-000-131001	FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
026-000-160000	TAXES ON BOND	0.00	0.00	0.00	0.00	0.00
026-000-400000	BEGINNING FUND BALANCE	35,000.00	0.00	36,699.42	-1,699.42	104.86
026-000-410000	GRANT INCOME	0.00	0.00	0.00	0.00	0.00
026-000-410001	LOANS	0.00	0.00	0.00	0.00	0.00
026-000-461000	INTEREST EARNINGS	300.00	174.20	1,011.46	-711.46	337.15
026-000-461002	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
026-000-467000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
026-000-470000	EWING YOUNG PARK INCOME	0.00	0.00	0.00	0.00	0.00
	REVENUE	35,300.00	174.20	37,710.88	-2,410.88	106.83

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
<b>026</b>	<b>LOAN SERVICE FUND</b>	<b>35,300.00</b>	<b>174.20</b>	<b>37,710.88</b>	<b>-2,410.88</b>	<b>106.83</b>
<b>035</b>	<b>SDC FUNDS</b>					
035-000-400000	BEGINNING BALANCE	3,890,319.00	0.00	4,242,032.24	-351,713.24	109.04
035-000-400001	BEGINNING BALANCE DUNDEE	0.00	0.00	0.00	0.00	0.00
035-000-400002	BEGINNING BALANCE NEWBERG	0.00	0.00	0.00	0.00	0.00
035-000-400003	BEGINNING BALANCE YAMHILL CO	0.00	0.00	0.00	0.00	0.00
035-000-460000	SCD INCOME	0.00	0.00	0.00	0.00	0.00
035-000-460001	SDC FUNDS-DUNDEE	75,000.00	0.00	9,201.22	65,798.78	12.27
035-000-460002	SDC FUNDS-NEWBERG	675,000.00	0.00	110,414.67	564,585.33	16.36
035-000-460003	SDC FUNDS-YAMHILL COUNTY	75,000.00	8,512.69	29,240.86	45,759.14	38.99
035-000-461000	INTEREST EARNED	15,000.00	0.00	0.00	15,000.00	0.00
035-000-461001	INTEREST EARNED-DUNDEE	0.00	190.57	1,306.55	-1,306.55	0.00
035-000-461002	INTEREST EARNED-NEWBERG	0.00	12,999.85	84,415.84	-84,415.84	0.00
035-000-461003	INTEREST EARNED-YAMHILL COUNTY	0.00	1,549.77	7,590.61	-7,590.61	0.00
035-000-620001	ACQUISITION	0.00	0.00	0.00	0.00	0.00
035-000-620002	DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
	REVENUE	4,730,319.00	23,252.88	4,484,201.99	246,117.01	94.80
035-000-490000	Transfer in	0.00	0.00	0.00	0.00	0.00
	Transfer IN	0.00	0.00	0.00	0.00	0.00
<b>035</b>	<b>SDC FUNDS</b>	<b>4,730,319.00</b>	<b>23,252.88</b>	<b>4,484,201.99</b>	<b>246,117.01</b>	<b>94.80</b>
<b>036</b>	<b>CP Pool Fund</b>					
036-000-108000	DNU BOND REV	0.00	0.00	0.00	0.00	0.00
036-000-119000	Proceed from Bond	0.00	0.00	0.00	0.00	0.00
036-000-400000	B FB LGIP	0.00	0.00	0.00	0.00	0.00
036-000-400001	BEG BAL US BANK	0.00	0.00	0.00	0.00	0.00
036-000-410000	DNU TAXESBOND CURRENT	0.00	0.00	0.00	0.00	0.00
036-000-461000	INT EARN 5208	0.00	0.00	0.00	0.00	0.00
036-000-461003	USBANK CP INT	0.00	0.00	0.00	0.00	0.00
036-000-480022	OTHER INCOME SOURCES	0.00	0.00	0.00	0.00	0.00
036-000-490001	TRANSFERS FRM GENL FUND	0.00	0.00	0.00	0.00	0.00
036-000-846001	DNU INT REV B5208	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
<b>036</b>	<b>CP Pool Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>037</b>	<b>BOND LOAN SERVICE</b>					
037-000-400000	Pool LS Fund Balance	0.00	0.00	921,155.12	-921,155.12	0.00
037-000-410000	BOND CURRENT	0.00	353,127.13	1,541,640.69	-1,541,640.69	0.00



Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
037-000-411000	PRIOR BOND	0.00	3,315.33	41,786.00	-41,786.00	0.00
037-000-480025	Misc Rev	0.00	0.00	0.00	0.00	0.00
037-000-490000	TRX LS POOL BOND	1,395,475.00	0.00	0.00	1,395,475.00	0.00
037-000-846001	INT REV BOND LS	0.00	9,366.80	37,750.35	-37,750.35	0.00
	REVENUE	1,395,475.00	365,809.26	2,542,332.16	-1,146,857.16	182.18
<b>037</b>	<b>BOND LOAN SERVICE</b>	<b>1,395,475.00</b>	<b>365,809.26</b>	<b>2,542,332.16</b>	<b>-1,146,857.16</b>	<b>182.18</b>
<b>Revenue Total</b>		<b>21,018,100.00</b>	<b>1,467,134.82</b>	<b>19,780,965.60</b>	<b>1,237,134.40</b>	<b>94.114</b>

# General Ledger Expense vs Budget



User: ahill@cprdnewberg.org  
 Printed: 1/14/2025 5:43:11 PM  
 Period 06 - 06  
 Fiscal Year 2025

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001	GENERAL FUND							
000								
001-000-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-000-490006	Transfer for Errors	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
000		0.00	0.00	0.00	0.00	0.00	0.00	0.00
413	ADMINISTRATION DEPARTMENT							
001-413-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110001	SUPERINTENDENT	121,503.00	17,212.94	62,310.72	59,192.28	0.00	59,192.28	48.72
001-413-110002	ADMINISTRATION SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110003	ASSISTANT SUPERINTENDENT	121,503.00	10,125.26	60,028.23	61,474.77	0.00	61,474.77	50.60
001-413-110032	ADMIN. COORDINATOR	0.00	0.00	51.13	-51.13	0.00	-51.13	0.00
001-413-110034	ADMINISTRATIVE SECRETARY	41,536.00	0.00	0.00	41,536.00	0.00	41,536.00	100.00
001-413-110035	Public Information Coordinator	78,322.00	6,526.26	38,692.17	39,629.83	0.00	39,629.83	50.60
001-413-110036	EVENT/MARKETING COORDINATOR	50,487.00	4,207.40	24,943.62	25,543.38	0.00	25,543.38	50.59
001-413-110037	RECEPTION SPECIALIST	99,280.00	11,238.83	68,993.93	30,286.07	0.00	30,286.07	30.51
001-413-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-120001	CLERK/TYPST/CASHIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-120002	Registration Clerks	159,219.00	7,870.21	52,557.11	106,661.89	0.00	106,661.89	66.99
001-413-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-140001	FICA	51,397.00	4,365.48	23,464.66	27,932.34	0.00	27,932.34	54.35
001-413-140002	UNEMPLOYMENT	26,874.00	552.68	3,678.29	23,195.71	0.00	23,195.71	86.31
001-413-140003	RETIREMENT	41,524.00	2,016.37	16,506.39	25,017.61	0.00	25,017.61	60.25
001-413-140004	HEALTH INSURANCE	112,724.00	10,386.16	52,097.87	60,626.13	0.00	60,626.13	53.78
001-413-140005	SAIF	1,044.00	77.48	415.89	628.11	0.00	628.11	60.16
	PERSONNEL EXPENSE	<u>905,413.00</u>	<u>74,579.07</u>	<u>403,740.01</u>	<u>501,672.99</u>	<u>0.00</u>	<u>501,672.99</u>	<u>55.41</u>
001-413-210000	MATERIAL & SUPPLIES	0.00	0.00	2.99	-2.99	0.00	-2.99	0.00
001-413-210001	OFFICE SUPPLIES	8,000.00	743.22	3,319.53	4,680.47	0.00	4,680.47	58.51
001-413-210002	POSTAGE SUPPLIES	1,500.00	292.73	102.30	1,397.70	0.00	1,397.70	93.18
001-413-210003	PROGRAM SUPPLIES	7,500.00	1,204.45	4,781.13	2,718.87	0.00	2,718.87	36.25

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-413-210020	PROMOTIONAL SUPPLIES	750.00	0.00	350.00	400.00	0.00	400.00	53.33
001-413-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-310001	CLASSIFIED ADS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-310002	BROCHURE	1,000.00	0.00	2,623.89	-1,623.89	0.00	-1,623.89	-162.39
001-413-310003	FLYERS,SCHEDULES, MISC.	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
001-413-310010	PUBLICITY	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-320000	DUESMTGSTRAINTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-320001	DIRECTORS FEES	360.00	0.00	0.00	360.00	0.00	360.00	100.00
001-413-320002	PROF DUESFEESMAGSBOOKS	9,500.00	85.00	8,889.97	610.03	0.00	610.03	6.42
001-413-320003	CONFERENCES & WORKSHOPS	5,500.00	0.00	6,357.11	-857.11	0.00	-857.11	-15.58
001-413-320004	STAFF MILEAGE	1,000.00	0.00	981.63	18.37	0.00	18.37	1.84
001-413-320005	STAFF EXPENSES	7,750.00	494.95	5,359.57	2,390.43	0.00	2,390.43	30.84
001-413-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-331004	TELEPHONE	4,500.00	171.81	1,276.49	3,223.51	0.00	3,223.51	71.63
001-413-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-331007	Fees (activenetcbank)	7,000.00	517.56	3,079.75	3,920.25	0.00	3,920.25	56.00
001-413-340000	INTERNET & COMMUNICATION TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-340001	INTERNET AND COMMUNICATION	1,400.00	0.00	1,525.05	-125.05	0.00	-125.05	-8.93
001-413-340002	DATA STORAGE AND BACKUP	700.00	1,207.17	1,322.90	-622.90	0.00	-622.90	-88.99
001-413-340003	VIDEO AND PHOTOGRAPHY	1,400.00	200.00	1,339.70	60.30	0.00	60.30	4.31
001-413-340004	ONLINE ADVERTISING	700.00	700.00	700.00	0.00	0.00	0.00	0.00
001-413-350000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-350001	BUILDING MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-350002	STRUCTURE MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-350003	EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-380001	LEGAL SERVICES	50,000.00	4,125.00	14,718.88	35,281.12	0.00	35,281.12	70.56
001-413-380002	AUDIT SERVICES	27,500.00	0.00	0.00	27,500.00	0.00	27,500.00	100.00
001-413-380003	PROGRAM CONTRACTS	15,000.00	237.87	8,560.18	6,439.82	0.00	6,439.82	42.93
001-413-380004	INSURANCE SERVICES	13,500.00	0.00	620.96	12,879.04	0.00	12,879.04	95.40
001-413-380005	INTEREST	1,500.00	0.00	102.69	1,397.31	0.00	1,397.31	93.15
001-413-380006	EQUIP. MAINT. CONTRACTS	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-413-380007	CONSULTANT SERVICES	32,000.00	0.00	150.00	31,850.00	0.00	31,850.00	99.53
001-413-380008	PROPERTY TAXES	18,500.00	0.00	20,822.57	-2,322.57	0.00	-2,322.57	-12.55
001-413-391000	ELECTIONS	28,000.00	0.00	0.00	28,000.00	0.00	28,000.00	100.00
001-413-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-456000	EQUIPMENT RENTAL	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-413-456002	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-456003	MATL, SERV., SUPPLIES	299,810.00	9,979.76	86,987.29	212,822.71	0.00	212,822.71	70.99
413	ADMINISTRATION DEPARTMENT	1,205,223.00	84,558.83	490,727.30	714,495.70	0.00	714,495.70	59.28
450	EXPENDITURES							
001-450-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-110021	PARKS (Project) SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110022	PARKS LEAD/Grounds Coordinator	67,665.00	5,638.74	33,428.76	34,236.24	0.00	34,236.24	50.60
001-450-110023	MAINT SUPER Park Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110024	PK TECH Building Coordinator	67,665.00	5,638.74	33,428.76	34,236.24	0.00	34,236.24	50.60
001-450-110025	PARKS TECH 2	45,802.00	3,684.71	23,749.00	22,053.00	0.00	22,053.00	48.15
001-450-110026	PARKS TECH 3 (GROUNDS)	43,618.00	3,355.23	21,695.67	21,922.33	0.00	21,922.33	50.26
001-450-110027	SYSTEM IT TECH 4	48,092.00	4,006.99	23,757.78	24,334.22	0.00	24,334.22	50.60
001-450-110028	PARKS TECH 5 (BLDG)	45,802.00	3,643.76	23,018.75	22,783.25	0.00	22,783.25	49.74
001-450-110029	PARKTRAIL SPECIALIST 1	64,436.00	5,049.74	24,873.78	39,562.22	0.00	39,562.22	61.40
001-450-110030	PARKTRAIL SPECIALIST 2	45,802.00	3,250.15	21,516.39	24,285.61	0.00	24,285.61	53.02
001-450-110031	PARKSGOLF/TRAILS TECH	34,895.00	2,843.32	15,658.50	19,236.50	0.00	19,236.50	55.13
001-450-110032	ADM COOR BS Super	89,965.00	7,497.66	44,449.46	45,515.54	0.00	45,515.54	50.59
001-450-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110035	PARKSGOLF SPECIALIST	36,642.00	2,979.53	16,434.41	20,207.59	0.00	20,207.59	55.15
001-450-110036	MECHANIC	14,207.00	0.00	0.00	14,207.00	0.00	14,207.00	100.00
001-450-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-120001	PARK LABORER 1	186,447.00	8,517.27	87,444.20	99,002.80	0.00	99,002.80	53.10
001-450-120002	PARK LABORER 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140001	FICA	60,515.00	4,290.71	28,380.73	32,134.27	0.00	32,134.27	53.10
001-450-140002	UNEMPLOYMENT	31,642.00	862.02	6,474.06	25,167.94	0.00	25,167.94	79.54
001-450-140003	RETIREMENT	48,017.00	1,937.26	12,420.83	35,596.17	0.00	35,596.17	74.13
001-450-140004	HEALTH INSURANCE	233,831.00	13,617.76	82,410.30	151,420.70	0.00	151,420.70	64.76
001-450-140005	SAIF	21,675.00	1,343.30	8,744.69	12,930.31	0.00	12,930.31	59.66
	PERSONNEL EXPENSE	1,186,718.00	78,156.89	507,886.07	678,831.93	0.00	678,831.93	57.20
001-450-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-210001	OFFICE SUPPLIES	3,583.00	41.64	264.75	3,318.25	0.00	3,318.25	92.61
001-450-210002	POSTAGE SUPPLIES	1,191.00	2,355.11	2,685.73	-1,494.73	0.00	-1,494.73	-125.50
001-450-210003	PROGRAM SUPPLIES	16,401.00	5,868.79	11,613.83	4,787.17	0.00	4,787.17	29.19
001-450-210004	SMALL TOOLS	30,096.00	216.48	9,995.13	20,100.87	0.00	20,100.87	66.79
001-450-210005	JANITORIAL SUPPLIES	52,612.00	849.33	14,433.86	38,178.14	0.00	38,178.14	72.57
001-450-210006	CHEMICAL & AGRIL. SUPPLIES	55,381.00	820.17	12,509.87	42,871.13	0.00	42,871.13	77.41
001-450-210008	GAS & OIL SUPPLIES	43,381.00	3,226.47	4,741.36	38,639.64	0.00	38,639.64	89.07
001-450-310000	PRNTGADVERTPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310001	CLASSIFIED ADS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310003	FLYERS, SCHEDULES, MISC.	21,233.00	18,487.40	20,925.45	307.55	0.00	307.55	1.45
001-450-320000	DUESMTGSTRAINRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-320002	PROF. DUESFEESMAGS.BKS	6,617.00	157.49	3,483.40	3,133.60	0.00	3,133.60	47.36
001-450-320003	CONFERENCES & WORKSHOPS	15,420.00	628.70	4,107.46	11,312.54	0.00	11,312.54	73.36
001-450-320004	STAFF MILEAGE	335.00	0.00	187.98	147.02	0.00	147.02	43.89
001-450-320005	STAFF EXPENSE	800.00	132.15	756.98	43.02	0.00	43.02	5.38
001-450-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-331001	ELECTRICITY	116,275.00	9,770.85	51,881.92	64,393.08	0.00	64,393.08	55.38
001-450-331002	NATURAL GAS	38,700.00	3,128.26	4,797.40	33,902.60	0.00	33,902.60	87.60

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-331003	WATER & SEWER	239,737.00	5,740.17	165,789.84	73,947.16	0.00	73,947.16	30.85
001-450-331004	TELEPHONE	5,760.00	497.00	2,040.37	3,719.63	0.00	3,719.63	64.58
001-450-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-331006	GARBAGE EXPENSE	30,223.00	1,374.58	9,493.00	20,730.00	0.00	20,730.00	68.59
001-450-331007	FEES(activenetccbank)	658.00	0.00	274.14	383.86	0.00	383.86	58.34
001-450-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-340001	INTERNET AND COMMUNICATION	9,660.00	222.00	14,156.01	-4,496.01	0.00	-4,496.01	-46.54
001-450-340002	DATA AND STORAGE BACK UP	4,730.00	79.60	3,303.53	1,426.47	0.00	1,426.47	30.16
001-450-340003	VIDEO AND PHOTOGRAPHY	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-450-340004	ONLINE ADVERTISING	61.00	0.00	0.00	61.00	0.00	61.00	100.00
001-450-355001	BUILDING MAINT. & REPAIR	79,698.00	11,886.61	72,714.78	6,983.22	0.00	6,983.22	8.76
001-450-355002	STRUCTURE MAINT. & REPAIR	37,956.00	15.67	6,064.38	31,891.62	0.00	31,891.62	84.02
001-450-355003	EQUIPMENT MAINT. & REPAIR	65,979.00	4,737.35	21,543.35	44,435.65	0.00	44,435.65	67.35
001-450-355004	GROUND MAINT. & REPAIR	92,522.00	303.70	24,826.18	67,695.82	0.00	67,695.82	73.17
001-450-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380003	PROGRAM CONTRACTS	277,467.00	56,705.77	158,764.85	118,702.15	0.00	118,702.15	42.78
001-450-380004	INSURANCE SERVICES	49,946.00	0.00	0.00	49,946.00	0.00	49,946.00	100.00
001-450-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380009	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456001	PARKS LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456002	EQUIPMENT RENTAL	5,568.00	97.44	592.40	4,975.60	0.00	4,975.60	89.36
001-450-456003	BUILDINGS & STRUCTURES	6,279.00	0.00	0.00	6,279.00	0.00	6,279.00	100.00
	MATL. SERV., SUPPLIES	<u>1,308,469.00</u>	<u>127,342.73</u>	<u>621,947.95</u>	<u>686,521.05</u>	<u>0.00</u>	<u>686,521.05</u>	<u>52.47</u>
450	EXPENDITURES	2,495,187.00	205,499.62	1,129,834.02	1,365,352.98	0.00	1,365,352.98	54.72
451	AQUATICS							
001-451-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110031	AQUATIC ss SUPERVISOR	24,990.00	2,082.68	12,347.09	12,642.91	0.00	12,642.91	50.59
001-451-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110035	AQUATIC COORDINATOR	61,367.00	5,115.58	30,326.10	31,040.90	0.00	31,040.90	50.58
001-451-110036	Aquatic Technician	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110037	AQUATIC SPECIALIST	50,487.00	4,207.24	24,943.77	25,543.23	0.00	25,543.23	50.59
001-451-120000	PARETIME & TEM SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120001	GUARDS	336,616.00	20,199.85	138,558.84	198,057.16	0.00	198,057.16	58.84
001-451-120002	CASHIERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120003	INSTRUCTORS	105,417.00	6,704.24	52,021.12	53,395.88	0.00	53,395.88	50.65
001-451-120004	COACHES	5,443.00	0.00	0.00	5,443.00	0.00	5,443.00	100.00
001-451-120005	FITNESS INSTRUCTOR	29,231.00	2,514.89	17,875.34	11,355.66	0.00	11,355.66	38.85
001-451-120006	PERSONAL TRAINER	5,365.00	680.92	2,990.12	2,374.88	0.00	2,374.88	44.27
001-451-120007	FC MONITOR	43,462.00	2,407.39	16,110.04	27,351.96	0.00	27,351.96	62.93
001-451-120008	Lead Guard	21,036.00	1,748.36	10,027.01	11,008.99	0.00	11,008.99	52.33
001-451-120009	CHILD WATCH	41,671.00	3,021.21	20,000.64	21,670.36	0.00	21,670.36	52.00

Account Number	Description	Budget	Period	YTD	YTD	YTD	Encumbered	Available	% Available
		Amount	Amount	Variance	Amount	Amount			
001-451-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-140001	FICA	55,470.00	3,723.00	0.00	24,870.97	0.00	0.00	30,599.03	55.16
001-451-140002	UNEMPLOYMENT	29,004.00	844.15	0.00	6,064.24	0.00	0.00	22,939.76	79.09
001-451-140003	RETIREMENT	11,077.00	969.54	0.00	4,255.72	0.00	0.00	6,821.28	61.58
001-451-140004	HEALTH INSURANCE	65,015.00	4,913.94	0.00	29,483.64	0.00	0.00	35,531.36	54.65
001-451-140005	SAIF	19,868.00	1,203.60	0.00	8,129.40	0.00	0.00	11,738.60	59.08
	PERSONNEL EXPENSE	905,519.00	60,336.59	0.00	398,004.04	0.00	0.00	507,514.96	56.05
001-451-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210001	OFFICE SUPPLIES	6,090.00	332.15	0.00	1,196.50	0.00	0.00	4,893.50	80.35
001-451-210002	POSTAGE SUPPLIES	350.00	8.76	0.00	103.33	0.00	0.00	246.67	70.48
001-451-210003	PROGRAM SUPPLIES	26,825.00	716.06	0.00	10,507.00	0.00	0.00	16,318.00	60.83
001-451-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210006	CHEMICAL & AGRI. SUPPLIES	55,000.00	2,676.36	0.00	24,404.50	0.00	0.00	30,595.50	55.63
001-451-210007	STORE SUPPLIES	6,050.00	0.00	0.00	2,578.22	0.00	0.00	3,471.78	57.38
001-451-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310000	PRNTGADVERPUBLCITY	500.00	0.00	0.00	0.00	0.00	0.00	500.00	100.00
001-451-310001	CLASSIFIED ADS	750.00	0.00	0.00	370.00	0.00	0.00	380.00	50.67
001-451-310002	BROCHURE	2,000.00	0.00	0.00	331.67	0.00	0.00	1,668.33	83.42
001-451-310003	FLYERS, SCHEDULES, MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320000	DUESMTGSTRAINTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320001	DIRECTORS FEES	8,026.00	1,454.56	0.00	4,473.41	0.00	0.00	3,552.59	44.26
001-451-320002	PROF. DUESFEESMAGS.BKS	2,200.00	0.00	0.00	75.00	0.00	0.00	2,125.00	96.59
001-451-320003	CONFERENCE & WORKSHOPS	150.00	0.00	0.00	0.00	0.00	0.00	150.00	100.00
001-451-320004	STAFF MILEAGE	500.00	0.00	0.00	273.37	0.00	0.00	226.63	45.33
001-451-320005	STAFF EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320006	WATER POLO EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331000	UTILITIES	290,837.00	19,062.86	0.00	122,594.02	0.00	0.00	168,242.98	57.85
001-451-331001	ELECTRICITY	92,676.00	10,518.51	0.00	40,127.99	0.00	0.00	52,548.01	56.70
001-451-331002	NATURAL GAS	78,075.00	5,517.96	0.00	44,841.48	0.00	0.00	33,233.52	42.57
001-451-331003	WATER & SEWER	5,600.00	88.32	0.00	441.44	0.00	0.00	5,158.56	92.12
001-451-331004	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331005	DOE REPAYMENT	105,511.00	6,855.11	0.00	54,162.69	0.00	0.00	51,348.31	48.67
001-451-331007	FEES(activnetccbank)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-340000	INTERNET & COMMUNICATION	1,300.00	0.00	0.00	0.00	0.00	0.00	1,300.00	100.00
001-451-340001	INTERNET AND COMMUNICATION	45.00	0.00	0.00	0.00	0.00	0.00	45.00	100.00
001-451-340002	DATA STORAGE AND BACKUP	300.00	0.00	0.00	0.00	0.00	0.00	300.00	100.00
001-451-340003	VIDEO AND ONLINE PHOTOGRAPHY	262.00	0.00	0.00	0.00	0.00	0.00	262.00	100.00
001-451-340004	ONLINE ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355004	GROUND MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-451-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380003	PROGRAM CONTRACTS	22,000.00	2,218.90	13,928.27	8,071.73	0.00	8,071.73	36.69
001-451-380004	INSURANCE SERVICES	52,500.00	0.00	387.50	52,112.50	0.00	52,112.50	99.26
001-451-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380007	FITNESS CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380009	REFUNDS	450.00	0.00	588.00	-138.00	0.00	-138.00	-30.67
001-451-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	757,997.00	49,449.55	321,384.39	436,612.61	0.00	436,612.61	57.60
451	AQUATICS	1,663,516.00	109,786.14	719,388.43	944,127.57	0.00	944,127.57	56.75
452	ADULT SPORTS DEPARTMENT							
001-452-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110032	Admin COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110043	ADULT SPORTS Coord	8,350.00	0.00	0.00	8,350.00	0.00	8,350.00	100.00
001-452-110044	ADULT SPORTS (ss)SUPERVISOR	4,998.00	416.54	2,469.43	2,528.57	0.00	2,528.57	50.59
001-452-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-120001	SPORTS ASSISTANT	1,725.00	0.00	155.25	1,569.75	0.00	1,569.75	91.00
001-452-120002	SPORTS LEADERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135002	PARTTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140001	FICA	1,154.00	31.86	200.79	953.21	0.00	953.21	82.60
001-452-140002	UNEMPLOYMENT	603.00	0.05	8.93	594.07	0.00	594.07	98.52
001-452-140003	RETIREMENT	1,062.00	33.32	197.55	864.45	0.00	864.45	81.40
001-452-140004	HEALTH INSURANCE	5,845.00	77.46	464.76	5,380.24	0.00	5,380.24	92.05
001-452-140005	SAIF	414.00	10.50	63.48	350.52	0.00	350.52	84.67
	PERSONNEL EXPENSE	24,151.00	569.73	3,560.19	20,590.81	0.00	20,590.81	85.26
001-452-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210001	OFFICE SUPPLIES	2,100.00	0.00	1,000.08	1,099.92	0.00	1,099.92	52.38
001-452-210002	POSTAGE SUPPLIES	200.00	0.73	4.28	195.72	0.00	195.72	97.86
001-452-210003	PROGRAM SUPPLIES	14,175.00	500.00	553.46	13,621.54	0.00	13,621.54	96.10
001-452-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-310000	PRNTGADVERPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-452-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-452-310002	BROCHURE	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-452-310003	FLYERS, SCHEDULES, MISC.	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-452-320000	DUESMTGSTRAINRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320002	PROF. DUESFEESMAGS.BKS	1,700.00	0.00	87.26	1,612.74	0.00	1,612.74	94.87
001-452-320003	CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320004	STAFF MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320005	STAFF EXPENSE	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-452-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331001	ELECTRICITY	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-452-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331004	TELEPHONE	1,300.00	44.16	220.72	1,079.28	0.00	1,079.28	83.02
001-452-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331007	FEES(activenetccbank)	750.00	0.00	359.28	390.72	0.00	390.72	52.10
001-452-340000	INTERNET AND COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-340001	INTERNET AND COMMUNICATION	487.50	0.00	0.00	487.50	0.00	487.50	100.00
001-452-340002	DATA STORAGE AND BACK UP	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-340003	VIDEO AND PHOTOGRAPHY	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-340004	ONLINE ADVERTISING	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355003	EQUIPMENT MAINT. & REPAIR	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380003	PROGRAM CONTRACTS	19,250.00	0.00	1,438.95	17,811.05	0.00	17,811.05	92.52
001-452-380004	INSURANCE	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
001-452-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380006	EQUIP.MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380009	REFUNDS	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-452-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456002	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL. SERV., SUPPLIES	52,275.00	544.89	3,664.03	48,610.97	0.00	48,610.97	92.99
452	ADULT SPORTS DEPARTMENT	76,426.00	1,114.62	7,224.22	69,201.78	0.00	69,201.78	90.55
453	YOUTH SPORTS DEPARTMENT							
001-453-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110042	YOUTH SPORTS ss SUPERVISOR	19,992.00	1,666.15	9,877.65	10,114.35	0.00	10,114.35	50.59



Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-453-110043	SPORTS TECHNICIAN	41,536.00	3,195.20	19,849.68	21,686.32	0.00	21,686.32	52.21
001-453-110045	YOUTH SPORTS COORDINATOR	47,312.00	4,638.48	27,500.55	19,811.45	0.00	19,811.45	41.87
001-453-120000	PARITIME & TEMP. SALARIES	60,375.00	0.00	0.00	60,375.00	0.00	60,375.00	100.00
001-453-120001	SPORTS LEADERS	0.00	138.00	754.70	-754.70	0.00	-754.70	0.00
001-453-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-135002	PARITIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140001	FICA	12,945.00	737.29	4,435.65	8,509.35	0.00	8,509.35	65.73
001-453-140002	UNEMPLOYMENT	6,769.00	149.86	992.83	5,776.17	0.00	5,776.17	85.33
001-453-140003	RETIREMENT	8,817.00	504.38	2,990.31	5,826.69	0.00	5,826.69	66.08
001-453-140004	HEALTH INSURANCE	42,591.00	3,583.20	21,499.20	21,091.80	0.00	21,091.80	49.52
001-453-140005	SAIF	4,637.00	243.08	1,454.02	3,182.98	0.00	3,182.98	68.64
	PERSONNEL EXPENSE	244,974.00	14,855.64	89,354.59	155,619.41	0.00	155,619.41	63.52
001-453-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210001	OFFICE SUPPLIES	4,000.00	0.00	1,308.23	2,691.77	0.00	2,691.77	67.29
001-453-210002	POSTAGE SUPPLIES	200.00	0.00	146.36	53.64	0.00	53.64	26.82
001-453-210003	PROGRAM SUPPLIES	100,000.00	13,457.77	78,335.45	21,664.55	0.00	21,664.55	21.66
001-453-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210008	GAS & OIL SUPPLIES	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-453-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-453-310002	BROCHURE	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-453-310003	FLYERS, SCHEDULES, MISC.	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-453-320000	DUESMTGSTRINTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320002	PROF. DUESFEESMAGS.BKS	1,500.00	0.00	377.26	1,122.74	0.00	1,122.74	74.85
001-453-320003	CONFERENCES & WORKSHOPS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-453-320004	STAFF MILEAGE	800.00	0.00	302.61	497.39	0.00	497.39	62.17
001-453-320005	STAFF EXPENSE	1,500.00	0.00	103.32	1,396.68	0.00	1,396.68	93.11
001-453-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331001	ELECTRICITY	2,000.00	126.59	3,942.45	-1,942.45	0.00	-1,942.45	-97.12
001-453-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331004	TELEPHONE	2,000.00	103.36	476.68	1,523.32	0.00	1,523.32	76.17
001-453-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331007	FEES(activenetccbank)	8,000.00	178.79	2,662.94	5,337.06	0.00	5,337.06	66.71
001-453-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-340001	INTERNET AND COMMUNICATION	1,846.00	0.00	0.00	1,846.00	0.00	1,846.00	100.00
001-453-340002	DATA STORAGE & BACK UP	330.00	0.00	0.00	330.00	0.00	330.00	100.00
001-453-340003	VIDEO & PHOTOGRAPHY	330.00	0.00	0.00	330.00	0.00	330.00	100.00
001-453-340004	ONLINE ADVERTISING	330.00	0.00	0.00	330.00	0.00	330.00	100.00
001-453-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-453-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355003	EQUIPMENT MAINT. & REPAIR	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-453-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380000	PROF. & CONTRACT SERVICES	0.00	0.00	108.00	-108.00	0.00	-108.00	0.00
001-453-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380002	ARCHLANDSCAPE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380003	PROGRAM CONTRACTS	110,000.00	39.65	54,674.09	55,325.91	0.00	55,325.91	50.30
001-453-380004	INSURANCE SERVICES	6,000.00	0.00	1,330.48	4,669.52	0.00	4,669.52	77.83
001-453-380009	REFUNDS	1,500.00	0.00	1,190.00	310.00	0.00	310.00	20.67
001-453-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456002	EQUIPMENT RENTAL	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-453-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	254,936.00	13,906.16	144,957.87	109,978.13	0.00	109,978.13	43.14
453	YOUTH SPORTS DEPARTMENT	499,910.00	28,761.80	234,312.46	265,597.54	0.00	265,597.54	53.13
454	CLASSES/SPECIAL ACTIVITY							
001-454-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110051	RECREATION SUPERVISOR	9,996.00	833.08	4,938.84	5,057.16	0.00	5,057.16	50.59
001-454-110053	RECREATION COORDINATOR	32,218.00	2,684.82	16,108.93	16,109.07	0.00	16,109.07	50.00
001-454-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-120001	PART TIME REC STAFF	38,677.00	2,040.22	15,103.13	23,573.87	0.00	23,573.87	60.95
001-454-120005	SPECIAL EVENTS LEADER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140001	FICA	6,189.00	425.21	2,765.60	3,423.40	0.00	3,423.40	55.31
001-454-140002	UNEMPLOYMENT	3,236.00	37.88	463.89	2,772.11	0.00	2,772.11	85.66
001-454-140003	RETIREMENT	3,420.00	281.42	1,683.75	1,736.25	0.00	1,736.25	50.77
001-454-140004	HEALTH INSURANCE	18,115.00	1,369.10	8,214.60	9,900.40	0.00	9,900.40	54.65
001-454-140005	SAIF	2,217.00	95.05	641.53	1,575.47	0.00	1,575.47	71.06
	PERSONNEL EXPENSE	114,068.00	7,766.78	49,920.27	64,147.73	0.00	64,147.73	56.24
001-454-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210001	OFFICE SUPPLIES	2,000.00	41.64	515.80	1,484.20	0.00	1,484.20	74.21
001-454-210002	POSTAGE SUPPLIES	400.00	0.73	12.26	387.74	0.00	387.74	96.94
001-454-210003	PROGRAM SUPPLIES	8,600.00	0.00	4,553.42	4,046.58	0.00	4,046.58	47.05
001-454-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210008	GAS & OIL SUPPLIES	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-210024	QUILT CLUB SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310000	PRNTGADVERTPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310001	CLASSIFIE ADS	150.00	0.00	0.00	150.00	0.00	150.00	100.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-454-310002	BROCHURE	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-310003	FLYERS, SCHEDULES, MISC.	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-454-320001	DUESMTGSTRAINTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-320002	PROF. DUESFEESMAGS.BKS	950.00	0.00	244.26	705.74	0.00	705.74	74.29
001-454-320003	CONFERENCES & WORKSHOPS	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-454-320004	STAFF MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-320005	STAFF EXPENSE	400.00	0.00	40.81	359.19	0.00	359.19	89.80
001-454-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331004	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331005	MISCELLANEOUS	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-331007	FEES(activenetccbank)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-340000	INTERNET & COMMUNICATION	4,000.00	42.85	504.64	3,495.36	0.00	3,495.36	87.38
001-454-340001	INTERNET AND COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-340001	COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-340002	DATA STORAGE & BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-454-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380003	PROGRAM CONTRACTS	33,000.00	118.94	11,997.13	21,002.87	0.00	21,002.87	63.65
001-454-380004	INSURANCE SERVICES	4,300.00	0.00	387.50	3,912.50	0.00	3,912.50	90.99
001-454-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380006	EQUIPMENT MAINT. CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380007	SENIOR TRIPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380009	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380013	CONTRACTS-ADMISSIONS	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-454-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456002	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456003	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<u>56,850.00</u>	<u>204.16</u>	<u>18,255.82</u>	<u>38,594.18</u>	<u>0.00</u>	<u>38,594.18</u>	<u>67.89</u>
454	CLASSES/SPECIAL ACTIVITY	170,918.00	7,970.94	68,176.09	102,741.91	0.00	102,741.91	60.11
455	PLAYGROUNDS & CENTERS							
001-455-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110052	RECREATION SUPERVISOR	9,997.00	833.08	4,938.84	5,058.16	0.00	5,058.16	50.60
001-455-110055	RECREATION COORDINATOR	12,887.00	1,073.92	6,443.54	6,443.46	0.00	6,443.46	50.00
001-455-110056	CARE TECHNICIAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120001	AFTER SCHOOL STAFF	479,577.00	22,468.01	185,337.22	294,239.78	0.00	294,239.78	61.35
001-455-120002	PLAYGROUNDEVENTS STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120003	CENTERS STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120004	CARE DIRECTOR	50,487.00	4,207.24	24,656.70	25,830.30	0.00	25,830.30	51.16
001-455-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135002	PARTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140001	FICA	42,301.00	2,186.51	16,935.26	25,365.74	0.00	25,365.74	59.96
001-455-140002	UNEMPLOYMENT	22,118.00	527.93	4,317.06	17,800.94	0.00	17,800.94	80.48
001-455-140003	RETIREMENT	5,944.00	638.28	3,539.90	2,404.10	0.00	2,404.10	40.45
001-455-140004	HEALTH INSURANCE	31,899.00	2,410.92	14,465.54	17,433.46	0.00	17,433.46	54.65
001-455-140005	SAIF	5,027.00	235.73	1,810.94	3,216.06	0.00	3,216.06	63.98
	PERSONNEL EXPENSE	660,237.00	34,581.62	262,445.00	397,792.00	0.00	397,792.00	60.25
001-455-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210001	OFFICE SUPPLIES	3,500.00	0.00	433.96	3,066.04	0.00	3,066.04	87.60
001-455-210002	POSTAGE SUPPLIES	500.00	0.73	12.26	487.74	0.00	487.74	97.55
001-455-210003	PROGRAM SUPPLIES	20,000.00	211.10	870.91	19,129.09	0.00	19,129.09	95.65
001-455-210004	CHILDCAREEVENTS COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210008	GAS & OIL SUPPLIES	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-210013	SUMMER PLAYGR SUPPLIES	4,000.00	0.00	1,330.20	2,669.80	0.00	2,669.80	66.75
001-455-210014	CARE SNACKS	14,000.00	754.47	4,181.91	9,818.09	0.00	9,818.09	70.13
001-455-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-310001	CLASSIFIED ADS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-310002	BROCHURE	1,250.00	0.00	513.18	736.82	0.00	736.82	58.95
001-455-310003	FLYERS, SCHEDULES, MISC.	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-455-320000	DUESMTGSTRINTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-320002	PROF. DUESFEESMAGS.BKS	815.00	0.00	129.26	685.74	0.00	685.74	84.14
001-455-320003	CONFERENCES & WORKSHOPS	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-455-320004	STAFF MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-455-320005	STAFF EXPENSE	2,000.00	0.00	448.57	1,551.43	0.00	1,551.43	77.57
001-455-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331004	TELEPHONE	5,500.00	399.76	1,998.06	3,501.94	0.00	3,501.94	63.67
001-455-331007	FEES(activenetccbank)	50,000.00	3,837.25	33,125.50	16,874.50	0.00	16,874.50	33.75
001-455-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-340001	INTERNET AND COMMUNICATION	1,075.00	0.00	0.00	1,075.00	0.00	1,075.00	100.00
001-455-340002	DATA STORAGE AND BACK UP	90.00	0.00	0.00	90.00	0.00	90.00	100.00
001-455-340003	VIDEO AND PHOTOGRAPHY	490.00	0.00	0.00	490.00	0.00	490.00	100.00
001-455-340004	ONLINE ADVERTISING	195.00	0.00	0.00	195.00	0.00	195.00	100.00
001-455-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380003	PROGRAM CONTRACTS	12,000.00	792.90	6,081.59	5,918.41	0.00	5,918.41	49.32
001-455-380004	INSURANCE SERVICES	6,000.00	0.00	387.50	5,612.50	0.00	5,612.50	93.54
001-455-380009	REFUNDS	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-455-380013	FIELD TRIPS	18,000.00	0.00	10,415.60	7,584.40	0.00	7,584.40	42.14
001-455-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-456002	EQUIPMENT RENTAL	5,000.00	0.00	864.05	4,135.95	0.00	4,135.95	82.72
001-455-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL., SERV., SUPPLIES	149,415.00	5,996.21	60,792.55	88,622.45	0.00	88,622.45	59.31
001-455-610001	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	809,652.00	40,577.83	323,237.55	486,414.45	0.00	486,414.45	60.08
456	COMM CNTRS SCOUT HOUSE							
001-456-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110001	RECREATION SUPERVISOR	4,998.00	416.54	2,469.43	2,528.57	0.00	2,528.57	50.59
001-456-110002	RECREATION COORDINATOR	12,887.00	1,073.92	6,443.54	6,443.46	0.00	6,443.46	50.00
001-456-110003	ADULT YOUTH COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110004	SR. CENTER SPECIALIST	45,793.00	3,816.10	22,860.37	22,932.63	0.00	22,932.63	50.08
001-456-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-120001	BUILDING LEADER	7,244.00	0.00	501.63	6,742.37	0.00	6,742.37	93.08
001-456-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-140001	FICA	5,426.00	405.96	2,469.12	2,956.88	0.00	2,956.88	54.49
001-456-140002	UNEMPLOYMENT	2,837.00	80.02	548.97	2,288.03	0.00	2,288.03	80.65
001-456-140003	RETIREMENT	5,158.00	424.52	2,541.86	2,616.14	0.00	2,616.14	50.72
001-456-140004	HEALTH INSURANCE	39,579.00	2,991.46	17,948.78	21,630.22	0.00	21,630.22	54.65
001-456-140005	SAIF	984.00	52.60	311.70	672.30	0.00	672.30	68.32
	PERSONNEL EXPENSE	124,906.00	9,261.12	56,095.40	68,810.60	0.00	68,810.60	55.09
001-456-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210001	OFFICE SUPPLIES	1,000.00	41.64	96.44	903.56	0.00	903.56	90.36
001-456-210002	POSTAGE SUPPLIES	400.00	3.65	18.00	382.00	0.00	382.00	95.50
001-456-210003	PROGRAM SUPPLIES	3,600.00	205.76	799.99	2,800.01	0.00	2,800.01	77.78

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-456-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210008	GAS & OIL SUPPLIES	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-456-210013	VENDING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-310001	CLASSIFIED ADS	450.00	95.00	129.00	321.00	0.00	321.00	71.33
001-456-310002	BROCHURE	1,000.00	0.00	376.68	623.32	0.00	623.32	62.33
001-456-310003	FLYERS, SCHEDULES, MISC.	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-456-320002	PROF DUES/FEES/MAGS/BOOKS	450.00	0.00	87.26	362.74	0.00	362.74	80.61
001-456-320003	CONF & WORKSHOPS	600.00	0.00	0.00	600.00	0.00	600.00	100.00
001-456-320004	STAFF MILEAGE	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
001-456-320005	STAFF EXPENSES	300.00	0.00	155.37	144.63	0.00	144.63	48.21
001-456-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331001	ELECTRICITY	9,000.00	721.46	5,620.42	3,379.58	0.00	3,379.58	37.55
001-456-331002	NATURAL GAS	2,000.00	132.99	222.68	1,777.32	0.00	1,777.32	88.87
001-456-331003	WATER & SEWER	32,000.00	2,452.61	12,245.65	19,754.35	0.00	19,754.35	61.73
001-456-331004	TELEPHONE	1,500.00	116.11	652.42	847.58	0.00	847.58	56.51
001-456-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331007	FEES(activenetcbank)	3,000.00	1,035.02	1,132.41	1,867.59	0.00	1,867.59	62.25
001-456-340000	INTERNET AND COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-456-340002	DATA STORAGE & BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-456-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-456-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-350003	EQUIPMENT MAINT. & REPAIR	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-380003	PROGRAM CONTRACTS	6,500.00	1,335.64	5,114.57	1,385.43	0.00	1,385.43	21.31
001-456-380004	INSURANCE SERVICES	53,000.00	0.00	387.50	52,612.50	0.00	52,612.50	99.27
001-456-380006	EQUIP MAINT CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-380007	SENIOR TRIPS	4,000.00	0.00	32.00	3,968.00	0.00	3,968.00	99.20
001-456-380009	REFUNDS	3,000.00	0.00	800.00	2,200.00	0.00	2,200.00	73.33
001-456-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL. SERV., SUPPLIES	124,500.00	6,139.88	27,870.39	96,629.61	0.00	96,629.61	77.61
456	COMM CNTRS SCOUT HOUSE	249,406.00	15,401.00	83,965.79	165,440.21	0.00	165,440.21	66.33
457	COMM SCHOOLS							
001-457-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-110032	SUPERVISOR	11,995.00	999.68	5,926.56	6,068.44	0.00	6,068.44	50.59
001-457-110057	COMM SCHOOL COORDINATOR	6,444.00	536.96	3,221.71	3,222.29	0.00	3,222.29	50.00
001-457-120000	PART-TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-120001	PART TIME STAFF	26,420.00	202.53	337.32	26,082.68	0.00	26,082.68	98.72
001-457-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-457-140001	FICA	3,432.00	133.05	725.67	2,706.33	0.00	2,706.33	78.86
001-457-140002	UNEMPLOYEMENT	1,795.00	4.18	54.71	1,740.29	0.00	1,740.29	96.95
001-457-140003	RETIREMENT	1,494.00	122.92	731.79	762.21	0.00	762.21	51.02
001-457-140004	HEALTH INSURANCE	5,674.00	428.72	2,572.28	3,101.72	0.00	3,101.72	54.67
001-457-140005	WORKERS COMP	1,230.00	32.22	178.61	1,051.39	0.00	1,051.39	85.48
	PERSONNEL EXPENSE	58,484.00	2,460.26	13,748.65	44,735.35	0.00	44,735.35	76.49
001-457-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210001	OFFICE SUPPLIES	1,500.00	0.00	359.18	1,140.82	0.00	1,140.82	76.05
001-457-210002	POSTAGE SUPPLIES	400.00	0.00	5.06	394.94	0.00	394.94	98.74
001-457-210003	PROGRAM SUPPLIES	5,000.00	0.00	231.00	4,769.00	0.00	4,769.00	95.38
001-457-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210006	CHEMICAL & AGRIL SUPP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210014	SNACKS & FOOD	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-457-210015	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310000	PRNTADPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-310002	BROCHURE	50.00	0.00	0.00	50.00	0.00	50.00	100.00
001-457-310003	FLYERSCHEDULEMISC	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-457-320000	DUESMEETRNTRVEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-320002	PROF DUESFEESMAGBOOK	400.00	0.00	202.26	197.74	0.00	197.74	49.44
001-457-320003	CONF & WORKSHOPS	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-320004	STAFF MILEAGE	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-320005	STAFF EXPENSE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331001	ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331004	TELEPHONE	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-457-331005	COMPUTER & CABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331007	FEES(activenetcbank)	1,000.00	0.00	96.97	903.03	0.00	903.03	90.30
001-457-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-340002	DATA STORAGE AND BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-457-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-457-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355001	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355002	STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355003	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355004	GROUPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355005	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-457-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380003	PROGRAM CONTRACTS	17,000.00	0.00	2,523.95	14,476.05	0.00	14,476.05	85.15
001-457-380004	INSURANCE SERVICES	2,200.00	0.00	0.00	2,200.00	0.00	2,200.00	100.00
001-457-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380006	EQUIP MAINT CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380007	CONSULTANT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380009	REFUNDS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456000	RENTALS/LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456002	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	30,950.00	0.00	3,418.42	27,531.58	0.00	27,531.58	88.96
457	COMM SCHOOLS	89,434.00	2,460.26	17,167.07	72,266.93	0.00	72,266.93	80.80
458	GOLF COURSE MAINT.							
001-458-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110031	PARKSGOLFTRAILS TECH	8,724.00	459.36	1,474.84	7,249.16	0.00	7,249.16	83.09
001-458-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110035	PARKSGOLF SPECIALIST	9,161.00	537.73	3,611.61	5,549.39	0.00	5,549.39	60.58
001-458-110058	GOLF COURSE SUPERVISOR	9,996.00	833.06	4,938.82	5,057.18	0.00	5,057.18	50.59
001-458-110059	GC MAINT COORDINATOR	59,907.00	2,684.79	2,684.79	57,222.21	0.00	57,222.21	95.52
001-458-110060	GOLF MECHANIC	56,826.00	5,702.71	37,759.98	19,066.02	0.00	19,066.02	33.55
001-458-110061	Golf Landscaper	61,360.00	472.00	9,914.67	51,445.33	0.00	51,445.33	83.84
001-458-110062	ASSIST GROUNDS GC	61,360.00	5,364.28	33,823.90	27,536.10	0.00	27,536.10	44.88
001-458-120000	PARTTIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-120001	PART TIME HELP	150,695.00	4,617.58	90,832.28	59,862.72	0.00	59,862.72	39.72
001-458-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-135001	FULL TIME	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00
001-458-135002	PART TIME & TEMP	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-458-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-140001	FICA	35,231.00	1,581.40	14,145.94	21,085.06	0.00	21,085.06	59.85
001-458-140002	UNEMPLOYEMENT	18,422.00	220.54	3,178.31	15,243.69	0.00	15,243.69	82.75
001-458-140003	RETIREMENT	24,337.00	141.15	1,268.48	23,068.52	0.00	23,068.52	94.79
001-458-140004	HEALTH INS	92,705.00	3,620.81	21,016.31	71,688.69	0.00	71,688.69	77.33
001-458-140005	WORKERS COMP	12,619.00	239.12	2,106.91	10,512.09	0.00	10,512.09	83.30
	PERSONNEL EXPENSE	643,843.00	26,474.53	226,756.84	417,086.16	0.00	417,086.16	64.78
001-458-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-210001	OFFICE SUPPLIES	1,940.00	15.33	211.23	1,728.77	0.00	1,728.77	89.11
001-458-210002	POSTAGE SUPPLIES	466.00	0.00	162.00	304.00	0.00	304.00	65.24
001-458-210003	PROGRAM SUPPLIES	18,950.00	1,458.51	6,412.04	12,537.96	0.00	12,537.96	66.16
001-458-210004	SMALL TOOLS	7,327.00	223.46	2,315.67	5,011.33	0.00	5,011.33	68.40
001-458-210005	JANITORIAL SUPPLIES	3,088.00	0.00	165.84	2,922.16	0.00	2,922.16	94.63



Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-458-210006	CHEMICAL & AGR. SUPPLIES	110,590.00	0.00	16,022.29	94,567.71	0.00	94,567.71	85.51
001-458-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-210008	GAS & OIL SUPPLIES	44,322.00	1,416.93	27,572.60	16,749.40	0.00	16,749.40	37.79
001-458-210014	SNACKS & FOOD	787.00	0.00	254.99	532.01	0.00	532.01	67.60
001-458-210015	UNIFORMS	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
001-458-310000	PRINT AD PUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-310001	CLASSIFIED ADS	530.00	0.00	0.00	530.00	0.00	530.00	100.00
001-458-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-310003	FLYERS SCHED MISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320000	DUES MEET TRAV EXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320002	PROF DUES FEES MAG BOOKS	2,650.00	0.00	42.00	2,608.00	0.00	2,608.00	98.42
001-458-320003	CONF & WORKSHOPS	9,965.00	0.00	0.00	9,965.00	0.00	9,965.00	100.00
001-458-320004	STAFF MILEAGE	131.00	0.00	0.00	131.00	0.00	131.00	100.00
001-458-320005	STAFF EXPENSE	360.00	0.00	2.85	357.15	0.00	357.15	99.21
001-458-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-331001	ELECTRIC	22,890.00	974.66	3,633.45	19,256.55	0.00	19,256.55	84.13
001-458-331002	NATURAL GAS	11,068.00	1,563.61	3,336.00	7,732.00	0.00	7,732.00	69.86
001-458-331003	WATER & SEWER	176,235.00	544.30	116,146.74	60,088.26	0.00	60,088.26	34.10
001-458-331004	TELEPHONE	4,200.00	237.99	1,318.70	2,881.30	0.00	2,881.30	68.60
001-458-331005	COMPUTER & CABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-331006	GARBAGE EXPENSE	890.00	504.94	2,496.38	-1,606.38	0.00	-1,606.38	-180.49
001-458-331007	FEES (activenet/cbank)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340001	INTERNET AND COMMUNICATION	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-458-340002	DATA STORAGE AND BACKUP	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-458-340003	VIDEO AND PHOTOGRAPHY	75.00	0.00	0.00	75.00	0.00	75.00	100.00
001-458-340004	ONLINE ADVERTISING	66.00	0.00	0.00	66.00	0.00	66.00	100.00
001-458-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-355001	BUILDINGS	8,059.00	2,166.38	5,497.48	2,561.52	0.00	2,561.52	31.78
001-458-355002	STRUCTURES	0.00	0.00	1,058.12	-1,058.12	0.00	-1,058.12	0.00
001-458-355003	EQUIPMENT	48,347.00	3,417.32	32,922.65	15,424.35	0.00	15,424.35	31.90
001-458-355004	GROUPS	117,064.00	4,282.72	23,822.91	93,241.09	0.00	93,241.09	79.65
001-458-355005	VEHICLES	4,300.00	0.00	0.00	4,300.00	0.00	4,300.00	100.00
001-458-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380003	PROGRAM CONTRACTS	77,590.00	3,604.56	8,894.63	68,695.37	0.00	68,695.37	88.54
001-458-380004	INSURANCE	17,500.00	0.00	0.00	17,500.00	0.00	17,500.00	100.00
001-458-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380006	EQUIP MAINT CONTRACTS	8,950.00	175.00	1,050.00	7,900.00	0.00	7,900.00	88.27
001-458-380007	CONSULTANT SERVICES	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-458-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456000	RENTALS/LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456002	EQUIPMENT	2,000.00	0.00	337.60	1,662.40	0.00	1,662.40	83.12
001-458-456003	BUILD & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
458	MATL, SERV., SUPPLIES	705,040.00	20,585.71	253,676.17	451,363.83	0.00	451,363.83	64.02
	GOLF COURSE MAINT.	1,348,883.00	47,060.24	480,433.01	868,449.99	0.00	868,449.99	64.38
459	GOLF CLUB HOUSE							
001-459-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-110001	Special Services Supervisor	12,995.00	1,082.97	6,420.44	6,574.56	0.00	6,574.56	50.59
001-459-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-110059	CLUB HOUSE COORDINATOR	86,350.00	7,195.80	42,660.81	43,689.19	0.00	43,689.19	50.60
001-459-110060	CLUB HOUSE ASST	50,487.00	4,207.24	24,942.90	25,544.10	0.00	25,544.10	50.60
001-459-110061	CLUB HOUSE ASSISTANT 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120001	GOLF CLERKS	138,000.00	4,492.80	59,166.66	78,833.34	0.00	78,833.34	57.13
001-459-120002	MARSHALLSTARTER STAFF	5,175.00	207.00	3,225.75	1,949.25	0.00	1,949.25	37.67
001-459-120003	OUTSIDE SERVICE STAFF	53,475.00	2,669.45	34,576.96	18,898.04	0.00	18,898.04	35.34
001-459-120004	GOLF	8,625.00	0.00	0.00	8,625.00	0.00	8,625.00	100.00
001-459-120005	GOLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120006	SNACK BAR CLERK	25,875.00	0.00	0.00	25,875.00	0.00	25,875.00	100.00
001-459-120007	BEVERAGE CART CLERK	17,250.00	0.00	0.00	17,250.00	0.00	17,250.00	100.00
001-459-120008	CATERING STAFF	1,725.00	0.00	2,825.03	-1,100.03	0.00	-1,100.03	-63.77
001-459-120010	GOLF AMBASSADOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120011	LESSON	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-459-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-140001	FICA	31,362.00	1,518.92	13,297.11	18,064.89	0.00	18,064.89	57.60
001-459-140002	UNEMPLOYEMENT	16,398.00	262.42	2,815.30	13,582.70	0.00	13,582.70	82.83
001-459-140003	RETIREMENT	12,136.00	998.88	5,921.91	6,214.09	0.00	6,214.09	51.20
001-459-140004	HEALTH INS	45,974.00	3,474.80	20,848.80	25,125.20	0.00	25,125.20	54.65
001-459-140005	WORKERS COMP	4,882.00	228.83	1,949.74	2,932.26	0.00	2,932.26	60.06
	PERSONNEL EXPENSE	520,709.00	26,339.11	218,651.41	302,057.59	0.00	302,057.59	58.01
001-459-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-210001	OFFICE SUPPLIES	1,200.00	0.00	633.95	566.05	0.00	566.05	47.17
001-459-210002	POSTAGE SUPPLIES	1,000.00	10.22	68.93	931.07	0.00	931.07	93.11
001-459-210003	PROGRAM SUPPLIES	49,250.00	164.00	8,729.81	40,520.19	0.00	40,520.19	82.27
001-459-210004	SMALL TOOLS	200.00	6.63	106.63	93.37	0.00	93.37	46.69
001-459-210005	JANITORIAL SUPPLIES	7,000.00	899.72	2,429.43	4,570.57	0.00	4,570.57	65.29
001-459-210006	CHEM & AGRICULT. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-210007	STORE SUPPLIES	176,000.00	6,022.86	94,347.23	81,652.77	0.00	81,652.77	46.39
001-459-210008	GAS & OIL SUPPLIES	250.00	0.00	56.27	193.73	0.00	193.73	77.49
001-459-210014	SNACKS & FOOD	500.00	0.00	273.00	227.00	0.00	227.00	45.40
001-459-210015	UNIFORMS	3,500.00	0.00	1,774.38	1,725.62	0.00	1,725.62	49.30
001-459-310000	PRINTADPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-310001	CLASSIFIED ADS	200.00	0.00	0.00	200.00	0.00	200.00	100.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-459-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-310003	FLYERSSCHEDULEMISC	26,900.00	0.00	4,683.22	22,216.78	0.00	22,216.78	82.59
001-459-320000	DUESMEETRAINEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-320002	PROF DUESFEESMAGBOOKS	3,750.00	622.00	1,444.97	2,305.03	0.00	2,305.03	61.47
001-459-320003	CONF & WORKSHOPS	4,000.00	0.00	80.00	3,920.00	0.00	3,920.00	98.00
001-459-320004	STAFF MILEAGE	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-459-320005	STAFF EXPENSE	750.00	0.00	185.24	564.76	0.00	564.76	75.30
001-459-331001	ELECTRIC	43,000.00	3,010.15	30,532.75	12,467.25	0.00	12,467.25	28.99
001-459-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-331003	WATER & SEWER	18,500.00	607.99	5,089.66	13,410.34	0.00	13,410.34	72.49
001-459-331004	TELEPHONE	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-459-331005	COMPUTER & CABLE	0.00	223.64	1,337.24	-1,337.24	0.00	-1,337.24	0.00
001-459-331006	GARBAGE	5,500.00	0.00	504.94	4,995.06	0.00	4,995.06	90.82
001-459-331007	FEES(activevetccbank)	46,000.00	1,851.75	28,431.32	17,568.68	0.00	17,568.68	38.19
001-459-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-340001	INTERNET AND COMMUNICATION	1,110.00	0.00	0.00	1,110.00	0.00	1,110.00	100.00
001-459-340002	DATA STORAGE AND BACK UP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-340003	VIDEO AND PHOTOGRAPHY	132.00	0.00	0.00	132.00	0.00	132.00	100.00
001-459-340004	ONLINE ADVERTISING	185.00	0.00	0.00	185.00	0.00	185.00	100.00
001-459-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-355001	BUILDINGS	5,000.00	907.29	907.29	4,092.71	0.00	4,092.71	81.85
001-459-355002	STRUCTURES	5,000.00	0.00	1,734.83	3,265.17	0.00	3,265.17	65.30
001-459-355003	EQUIPMENT	10,000.00	0.00	2,018.82	7,981.18	0.00	7,981.18	79.81
001-459-355004	GROUNDS	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-459-355005	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380003	PROGRAM CONTRACTS	15,000.00	982.87	8,548.27	6,451.73	0.00	6,451.73	43.01
001-459-380004	INSURANCE	12,000.00	0.00	387.50	11,612.50	0.00	11,612.50	96.77
001-459-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380006	EQUIPM MAIN CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380007	CONSULTANT SERVICES	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-459-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380009	REFUNDS	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-459-456000	RENTALSLEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-456001	EQUIPMENT	3,000.00	0.00	650.00	2,350.00	0.00	2,350.00	78.33
001-459-456002	BUILD & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-456003	MATL, SERV., SUPPLIES	449,677.00	15,309.12	194,955.68	254,721.32	0.00	254,721.32	56.65
459	GOLF CLUB HOUSE	970,386.00	41,648.23	413,607.09	556,778.91	0.00	556,778.91	57.38
460	EWING YOUNG PARK PROGRAM							
001-460-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-460-120002	PART TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140001	FICA	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140002	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140005	SAIF	0.00	0.00	0.00	0.00	0.00	0.00
	PERSONNEL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
001-460-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-460-210003	MATERIALS, SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-460-380003	PROGRAM CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
460	EWING YOUNG PARK PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
470	ACQUISITION & IMPROVEMENT		168,662.56	39,143.44	0.00	39,143.44	18.84
001-470-620006	PARKS REPLACEMENT/REPAIR	207,806.00	55,673.00	0.00	0.00	25,000.00	100.00
001-470-620008	RECREATION REPLACEMENT/REPAIR	25,000.00	0.00	25,000.00	0.00	205,609.25	68.03
001-470-620009	GOLF-EQUIPBUILDINGS	302,240.00	41,787.58	0.00	0.00	0.00	0.00
001-470-620010	NEW DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00
001-470-620012	LAND ACQUISITION	2,949,762.00	0.00	2,949,762.00	0.00	2,949,762.00	100.00
001-470-620014	ADM REPLACEMENT/REPAIR	25,000.00	0.00	25,000.00	0.00	25,000.00	100.00
001-470-620016	AQUATIC REPLACEMENT/REPAIR	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	3,509,808.00	97,460.58	3,244,514.69	0.00	3,244,514.69	92.44
470	ACQUISITION & IMPROVEMENT	3,509,808.00	265,293.31	3,244,514.69	0.00	3,244,514.69	92.44
472	JACUITH CONCESSION		0.00	0.00	0.00	0.00	0.00
001-472-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
001-472-110070	REC SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120001	CONCESSION MANAGER	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120002	CONCESSION ATTENDANT	27,854.00	0.00	27,854.00	0.00	27,854.00	100.00
001-472-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140001	CONCESSION FICA	2,131.00	0.00	2,131.00	0.00	2,131.00	100.00
001-472-140002	UNEMPLOYMENT	1,115.00	0.00	1,115.00	0.00	1,115.00	100.00
001-472-140003	CONCESS RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140004	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140005	CONCESSION SAIF	764.00	0.00	764.00	0.00	764.00	100.00
	PERSONNEL EXPENSE	31,864.00	0.00	31,864.00	0.00	31,864.00	100.00
001-472-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-472-210001	CONCESSION OFFICE SUPPLS	60.00	0.00	60.00	0.00	60.00	100.00
001-472-210002	CONCESSION POSTAGE SUPPLIES	30.00	0.00	30.00	0.00	30.00	100.00
001-472-210003	CONCESSION SUPPLIES	16,100.00	0.00	16,100.00	0.00	16,100.00	100.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-472-210004	CONCESSION SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310001	CLASSIFIED ADS	75.00	0.00	0.00	75.00	0.00	75.00	100.00
001-472-310003	FLYERS, SCHEDULES, MISC.	125.00	0.00	0.00	125.00	0.00	125.00	100.00
001-472-320002	PROF DUESFEESMAGS	1,050.00	0.00	0.00	1,050.00	0.00	1,050.00	100.00
001-472-320003	CONF & WORKSHOPS	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-472-320004	CONCESSION MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-472-331001	CONCESSION ELECTRICITY	1,600.00	0.00	0.00	1,600.00	0.00	1,600.00	100.00
001-472-331004	CONCESSION TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-331007	FEES(activenetccbank)	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
001-472-355001	CONCESS BLDG MAINTREPAIR	500.00	0.00	-120.00	620.00	0.00	620.00	124.00
001-472-355003	CONCESS EQUIP MAINTREP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380003	CONCESSIONS CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380004	CONCESSION INSURANCE	2,100.00	0.00	0.00	2,100.00	0.00	2,100.00	100.00
	MATL, SERV., SUPPLIES	23,940.00	0.00	-120.00	24,060.00	0.00	24,060.00	100.50
472	JAQUITH CONCESSION	55,804.00	0.00	-120.00	55,924.00	0.00	55,924.00	100.22
474	PRESCHOOL							
001-474-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-110080	RECREATION SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-120001	PRESCHOOL HEAD INSTRUCTOR	48,083.00	0.00	0.00	48,083.00	0.00	48,083.00	100.00
001-474-120002	PRESCHOOL INSTRUCTORS	110,285.00	9,104.77	58,174.87	52,110.13	0.00	52,110.13	47.25
001-474-140001	PRESCH FICA	12,116.00	696.50	4,450.31	7,665.69	0.00	7,665.69	63.27
001-474-140002	UNEMPLOYMENT	6,335.00	176.02	1,119.16	5,215.84	0.00	5,215.84	82.33
001-474-140003	RETIREMENT	3,895.00	320.60	1,915.94	1,979.06	0.00	1,979.06	50.81
001-474-140004	PRESCH HEALTH INS	11,205.00	846.84	5,081.04	6,123.96	0.00	6,123.96	54.65
001-474-140005	PRESCH SAIF	1,315.00	70.11	441.49	873.51	0.00	873.51	66.43
	PERSONNEL EXPENSE	193,234.00	11,214.84	71,182.81	122,051.19	0.00	122,051.19	63.16
001-474-210001	OFFICE SUPPLIES	900.00	41.64	139.11	760.89	0.00	760.89	84.54
001-474-210002	PRESCHOOL POSTAGE	300.00	0.73	5.79	294.21	0.00	294.21	98.07
001-474-210003	PRESCHOOL SUPPLIES	5,300.00	0.00	71.51	5,228.49	0.00	5,228.49	98.65
001-474-310001	CLASSIFIED ADS	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-474-310002	PRESCH BROCHURE EXP	600.00	0.00	142.68	457.32	0.00	457.32	76.22
001-474-310003	FLYERS, SCHEDULES, MISC.	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-474-320002	PRESCH DUESFEES	450.00	0.00	87.26	362.74	0.00	362.74	80.61
001-474-320003	PRESCH CONFERENCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-320004	PRESCHOOL MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-320005	STAFF EXPENSES	200.00	0.00	3.27	196.73	0.00	196.73	98.37
001-474-331001	PRESCH ELECTRICITY	950.00	72.27	316.91	633.09	0.00	633.09	66.64
001-474-331002	PRESCH NATGAS	1,400.00	134.60	234.34	1,165.66	0.00	1,165.66	83.26
001-474-331003	PRESCH WATERSEWER	2,350.00	107.44	667.07	1,682.93	0.00	1,682.93	71.61
001-474-331004	PRESCH TELEPHONE	1,200.00	44.16	220.72	979.28	0.00	979.28	81.61
001-474-331007	FEES(activenetccbank)	2,500.00	329.61	1,942.39	557.61	0.00	557.61	22.30
001-474-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-474-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-474-340002	DATA STORAGE AND BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-474-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-474-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-474-380003	PROGRAM REFUNDS	2,000.00	39.65	1,547.59	452.41	0.00	452.41	22.62
001-474-380004	PRESCH INSURANCE	2,900.00	0.00	0.00	2,900.00	0.00	2,900.00	100.00
001-474-380009	REFUNDS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	MATL, SERV., SUPPLIES	23,550.00	770.10	5,378.64	18,171.36	0.00	18,171.36	77.16
474	PRESCHOOL	216,784.00	11,984.94	76,561.45	140,222.55	0.00	140,222.55	64.68
476	Dept.							
001-476-210006	BABE RUTH INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-476-380003	BABE RUTH CONTRACT SERVS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
476	Dept.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
477	Dept.							
001-477-120001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-210001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-210004		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-320001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-320004		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
477	Dept.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
478	Dept.							
001-478-210006	L. LEAGUE INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-478-380003	LITTLE LEAGUE CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
478	Dept.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
479	Dept.							
001-479-120001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
479	Dept	0.00	0.00	0.00	0.00	0.00	0.00
480	CONTINGENCY						
001-480-800000	RES FOR CONTINGENCY & LOANS	1,444,149.00	0.00	1,444,149.00	0.00	1,444,149.00	100.00
	CONTINGENCY	<u>1,444,149.00</u>	<u>0.00</u>	<u>1,444,149.00</u>	<u>0.00</u>	<u>1,444,149.00</u>	<u>100.00</u>
480	CONTINGENCY	1,444,149.00	0.00	1,444,149.00	0.00	1,444,149.00	100.00
501	COMMUNITY PROGRESS TEAM						
001-501-120001	DCC DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210000	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210001	DCC OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210002	DCC POSTAGE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210003	DCC PROGRAM SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210004	DCC PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210005	DCCPRD CO SPONSORED EVENTS	0.00	0.00	0.00	0.00	0.00	0.00
001-501-310003	DCC PRINTING AND PUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320001	DCC MEMBERSHIP DUES & FEES	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320003	DCC CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320004	DCC STAFF MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331001	ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331004	DCC TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00
001-501-380004	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
001-501-620001	DCC CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
501	COMMUNITY PROGRESS TEAM	0.00	0.00	0.00	0.00	0.00	0.00
502	NDOT EXPENSES						
001-502-120001	NDOT PAYROLL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
502	NDOT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
503	NEWBERG BAMBINO LEAGUE						

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-503-210003	LITTLE LEAGUE REPAYMENT MATL, SERV., SUPPLIES	8,000.00 <u>8,000.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	8,000.00 <u>8,000.00</u>	0.00 <u>0.00</u>	8,000.00 <u>8,000.00</u>	100.00 <u>100.00</u>
503	NEWBERG BAMBINO LEAGUE	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
504	BABE RUTH LEAGUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-504-210003	BABE RUTH REPAYMENT MATL, SERV., SUPPLIES	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>
504	BABE RUTH LEAGUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
505	CHEHALEM TIGER VOLLEYBALL CLUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-505-210003	CTVC EXPENSES MATL, SERV., SUPPLIES	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>
505	CHEHALEM TIGER VOLLEYBALL CLUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
506	QUILT CLUB	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-506-210003	QUILT CLUB EXPENSES MATL, SERV., SUPPLIES	1,500.00 <u>1,500.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	1,500.00 <u>1,500.00</u>	0.00 <u>0.00</u>	1,500.00 <u>1,500.00</u>	100.00 <u>100.00</u>
506	QUILT CLUB	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
507	Dept	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-507-210003	NEWBERG THEATRE GROUP EXPENSES MATL, SERV., SUPPLIES	10,000.00 <u>10,000.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	10,000.00 <u>10,000.00</u>	0.00 <u>0.00</u>	10,000.00 <u>10,000.00</u>	100.00 <u>100.00</u>
507	Dept	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
508	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-508-210003	HISTORIC FRIENDS MATL, SERV., SUPPLIES	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>
508	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00



Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
509	Dept Tualatin Valley Youth Football MATH, SERV., SUPPLIES	22,000.00	0.00	0.00	22,000.00	0.00	22,000.00	100.00
		<u>22,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>22,000.00</u>	<u>0.00</u>	<u>22,000.00</u>	<u>100.00</u>
509	Dept	22,000.00	0.00	0.00	22,000.00	0.00	22,000.00	100.00
510	Dept LACROSSE REPMT MATH, SERV., SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
		<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>100.00</u>
510	Dept	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
511	Dept BASKETBALL MATH, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
511	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001	GENERAL FUND	14,856,986.00	694,285.03	4,309,807.79	10,547,178.21	0.00	10,547,178.21	70.99
005	EWING YOUNG FUND							
450	EXPENDITURES							
005-450-610000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
005-450-800000	RESV FOR CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT							
450	EXPENDITURES							
025-450-610001	MAINTENANCE AND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026	LOAN SERVICE FUND							
450	EXPENDITURES							
026-450-610003	SENIOR CENTER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610004	GRANDSTAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610005	DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610006	AQ OF PROP & BLD	35,300.00	0.00	0.00	35,300.00	0.00	35,300.00	100.00
026-450-610007	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	35,300.00	0.00	0.00	35,300.00	0.00	35,300.00	100.00
026-450-610000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610001	LOAN PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610002	LOAN INTEREST PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-800000	RESV. FOR CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	35,300.00	0.00	0.00	35,300.00	0.00	35,300.00	100.00
026	LOAN SERVICE FUND	35,300.00	0.00	0.00	35,300.00	0.00	35,300.00	100.00
035	SDC FUNDS							
470	ACQUISITION & IMPROVEMENT							
035-470-461001	BANK FEE DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461002	BANK FEE NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461003	BANK FEE YAMHILL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620007	ADMIN FEE DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620008	ADMIN FEE NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620009	ADMIN FEE YAMHILL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-641001	DNU	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-610001	PRINCIPAL LOAN	688,886.50	0.00	190,000.00	498,886.50	0.00	498,886.50	72.42
035-470-610002	INTEREST AND ADMIN FOR LOAN	100,636.50	100,307.49	103,537.49	-2,880.99	0.00	-2,880.99	-2.86
035-470-620001	ACQUISITION-DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620002	ACQUISITION-NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620003	ACQUISITION-YAMHILL COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620004	DEVELOPMENT-DUNDEE	1,313,592.00	2,550.00	22,515.92	1,291,076.08	0.00	1,291,076.08	98.29
035-470-620005	DEVELOPMENT-NEWBERG	1,313,592.00	2,908.85	189,727.78	1,123,864.22	0.00	1,123,864.22	85.56
035-470-620006	DEVELOPMENT-YAMHILL COUNTY	1,313,592.00	0.00	0.00	1,313,592.00	0.00	1,313,592.00	100.00
	CAPITAL OUTLAY	4,730,319.00	105,766.34	505,781.19	4,224,537.81	0.00	4,224,537.81	89.31

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
035-470-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490001	TRANSFERS DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490002	TRANSFERS NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490003	TRANSFERS YAMCO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
470	ACQUISITION & IMPROVEMENT	4,730,319.00	105,766.34	505,781.19	4,224,537.81	0.00	4,224,537.81	89.31
035	SDC FUNDS	4,730,319.00	105,766.34	505,781.19	4,224,537.81	0.00	4,224,537.81	89.31
036	CP Pool Fund							
000								
036-000-461001	Bank fees US POOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-000-461002	FEES 5208	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-000-846002	DNU FEES B5208	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000								
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-451000	CP EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610001	Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610002	DNU CP int and admin fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036	CP Pool Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037	BOND LOAN SERVICE							
000								
037-000-253000	UNRESERVED FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	BALANCEuncol							
037-000-354000	UNCOLLECTABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037-000-846002	FEES BOND LS	0.00	0.00	0.05	-0.05	0.00	-0.05	0.00
	OTHER EXPENSES	0.00	0.00	0.05	-0.05	0.00	-0.05	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
000		0.00	0.00	0.05	-0.05	0.00	-0.05	0.00
450	EXPENDITURES							
037-450-610001	PRINCIPAL LOAN SERVICE	890,000.00	0.00	0.00	890,000.00	0.00	890,000.00	100.00
037-450-610002	INT AND ADMIN BOND LS	505,475.00	252,737.06	252,737.06	252,737.94	0.00	252,737.94	50.00
	CAPITAL OUTLAY	<u>1,395,475.00</u>	<u>252,737.06</u>	<u>252,737.06</u>	<u>1,142,737.94</u>	<u>0.00</u>	<u>1,142,737.94</u>	<u>81.89</u>
450	EXPENDITURES	1,395,475.00	252,737.06	252,737.06	1,142,737.94	0.00	1,142,737.94	81.89
037	BOND LOAN SERVICE	1,395,475.00	252,737.06	252,737.11	1,142,737.89	0.00	1,142,737.89	81.89
900	Fixed Assets							
413	ADMINISTRATION DEPARTMENT							
900-413-630000	Training Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-413-730000	Training Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
38 413	ADMINISTRATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES							
900-450-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-450-730000	Fixed Asset Disposals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451	AQUATICS							
900-451-630000	Depreciation expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-451-730000	Fixed Asset Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
451	AQUATICS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
452	ADULT SPORTS DEPARTMENT							
900-452-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
452	ADULT SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
453	YOUTH SPORTS DEPARTMENT							
900-453-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
453	YOUTH SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
454	CLASSES/SPECIAL ACTIVITY							
900-454-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
454	CLASSES/SPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS							
900-455-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456	COMM CNTRS SCOUT HOUSE							
900-456-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-456-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456	COMM CNTRS SCOUT HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457	COMM SCHOOLS							
900-457-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-457-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457	COMM SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
458	GOLF COURSE MAINT.							
900-458-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-458-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
458	GOLF COURSE MAINT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459	GOLF CLUB HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-459-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-459-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459	GOLF CLUB HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
472	JAQUITH CONCESSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-472-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
472	JAQUITH CONCESSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
474	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-474-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
474	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900	Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total		21,018,080.00	1,052,788.43	5,068,326.09	15,949,753.91	0.00	15,949,753.91	0.7589



THANK YOU!



📍 1201 S. Blaine St. Newberg OR  
✉ PO Box 245 Newberg, OR 97132  
★ Tax ID EIN 01-944988

## CPRP Board Members

Chehalem Valley BMX members are overwhelmed with gratitude for your support this year. We have worked frequently with Bryan Stewart and Casey Creighton on facilities repairs and upgrades that have helped kids and the bike community thrive.

We had an outstanding year and multiple fundraising efforts have enabled us to purchase a new ProStart starting gate! This will enable greater rider retention and safety with its quiet operation and smooth, enclosed, barrel surface. We eagerly anticipate installation in Spring 2025.

### Other 2024 Highlights:

- We held several free community programs, including those geared to toddlers, beginners, women and bike repair support
- 18 new rider clinics for over 150 kids
- Applied soil adhesive to create a durable, year round surface
- Grew free loaner bike and gear program
- Surpassed our participant record by 50% (3,900 total racers!)
- We ended the year as the top ranked track in Oregon for the first time in our 25 years!

Chehalem Valley BMX is a registered 501(c)(3) non-profit and we maintain the only sanctioned USA BMX race track open year round in the Portland metro area. With extensive community use of Ewing Young Park, we take pride in being one of the few BMX tracks open and free to the public outside of our race times.

On behalf of all of our members, we thank you from the bottom of our hearts. We look forward to sharing updates of our projects and community programs throughout 2025.

*David Miller*  
President

*Ryan Storfa*  
Track Operator

🌐 [chehalemvalleybmx.org](http://chehalemvalleybmx.org)

📧 [chehalemvalleybmx1514@gmail.com](mailto:chehalemvalleybmx1514@gmail.com)



12/24

CPRD Board -

We share our utmost appreciation  
for your support of the kids &  
families in the bike community.

On behalf of the CV BMX board,

THANK YOU for all you do!

A love for biking is a love for life.



**Subject:** CV BMX lighting project - Letter of Support  
**Date:** Tuesday, January 7, 2025 at 7:09:12 PM Pacific Standard Time  
**From:** Chehalem Valley BMX  
**To:** Matthew Smith, Jason Fields, Gayle Bizeau, Lisa Rogers, Jim McMaster  
**CC:** Julie Trojanek, Casey Creighton, Bryan Stewart, Kat Ricker  
**Attachments:** Letter Support CPRD.pdf

Hello CPRD Board. This is Ryan Storfa and I am the track operator and one of the board members of Chehalem Valley BMX. We have been working with a local development officer on grants for a lighting project and she has advised us to collect written support letters from our community partners. We were hoping you would be able to provide a letter of support for this project? The lighting project was briefly discussed and verbally supported at the CPRD board meeting in October 2023. This link is queued up to that part of the meeting: [https://youtu.be/sM4fU8fw\\_XQ?t=6801](https://youtu.be/sM4fU8fw_XQ?t=6801)

Some of the grants we are applying to have due dates prior to the next CPRD meeting so we would be very grateful if you would be willing to send something as soon as you are able. All of these submissions are for grants in the range of \$40-50K (total project has been bid out at \$120-180K) so receiving any one of them would be a big step to kicking off the project.

In addition to allowing us to operate weekday events longer into the fall and winter months, lights are required for any track that submits RFPs to host BMX national or regional championship events. These events draw over 5,000 people and last 2-3 days which results in significant hotel and restaurant usage in the local community.

I have attached a sample letter and also linked a google doc here in case you want to copy portions and edit: [https://docs.google.com/document/d/1up\\_JuEeDzJEljQMdr3h8c2qrYmAP3kSV936Eq66LDVQ/edit?usp=sharing](https://docs.google.com/document/d/1up_JuEeDzJEljQMdr3h8c2qrYmAP3kSV936Eq66LDVQ/edit?usp=sharing)

Please let me know if you have any questions about the track or the project. We don't anticipate starting until late 2025 at the earliest so we have plenty of time to sort through project details and any questions you may have. I plan to attend the CPRD meeting on Jan 23rd and could answer questions at that time as well. Thank you!

Ryan Storfa  
CV BMX

--

Chehalem Valley BMX 501(c)(3) nonprofit EIN 01-0944988

[chehalemvalleybmx1514@gmail.com](mailto:chehalemvalleybmx1514@gmail.com)

[www.ChehalemValleyBMX.org](http://www.ChehalemValleyBMX.org)

January 7, 2025

Dear Chehalem Valley BMX:

Chehalem Parks and Recreation (CPRD) is proud to support the Chehalem Valley BMX nonprofit project to upgrade the bike track in Ewing Young Park with the addition of exterior lighting.

The installation of energy efficient lighting will improve event safety, expand schedule flexibility while increasing year-round utilization for the local community and event visitors.

The mission statement of the Chehalem Park and Recreation District (CPRD) is to enrich and connect the community through recreation, parks, open space, natural resources, and educational opportunities.

The BMX track maintained by Chehalem Valley BMX non profit (CV BMX) provides free public access to a well-maintained bike track fostering healthy recreation for all ages, in a safe location. Above that, CV BMX hosts races that draw visitors from across Oregon and beyond (4000 participants and their families in 2024) which supports the economic development of local retail, lodging establishments, and restaurants.

The partnership that we have with CV BMX has already successfully provided for the improvement of this public space by paving of the track and restoration of the facility out buildings, all funded by the 501(c)(3) nonprofit efforts. The CV BMX community is a thriving organization completely operated by volunteers, growing inclusively with participants of all ages, diverse backgrounds and any socioeconomic situation enabled by scholarships and their free loaner bike and gear program which aligns with the "All are Welcome" mission of CPRD.

One of our priorities in recent years has been optimizing public spaces for designated use. To accommodate the diverse needs of our visitors, we feel it is important to offer new ways for our bicycle community to enjoy fitness and recreation year round.

We support CV BMX's lighting plan to provide new accessibility for the BMX track at Ewing Young park. Thank you for providing this opportunity to bring new community and economic development assets to our community.

Matthew Smith  
President CPRD Board of Directors

**Subject:** Re: CV BMX lighting project - Letter of Support  
**Date:** Wednesday, January 8, 2025 at 11:16:23 AM Pacific Standard Time  
**From:** Lisa Rogers  
**To:** Matthew Smith, Chehalem Valley BMX, Jason Fields, Gayle Bizeau, Jim McMaster  
**CC:** Julie Trojanek, Casey Creighton, Bryan Stewart, Kat Ricker

Hi Matt,

It appears they are asking us to consider this before the board meeting as the grant is due before then.

Lisa

---

**From:** Matthew Smith <msmith@board.cprdnewberg.org>  
**Sent:** Tuesday, January 7, 2025 7:32 PM  
**To:** Chehalem Valley BMX <chehalemvalleybmx1514@gmail.com>; Jason Fields <jfields@board.cprdnewberg.org>; Gayle Bizeau <gbizeau@board.cprdnewberg.org>; Lisa Rogers <lrogers@board.cprdnewberg.org>; Jim McMaster <jmcmaster@board.cprdnewberg.org>  
**Cc:** Julie Trojanek <julietrojanek@gmail.com>; Casey Creighton <cCreighton@cprdnewberg.org>; Bryan Stewart <bstewart@cprdnewberg.org>; Kat Ricker <kicker@cprdnewberg.org>  
**Subject:** Re: CV BMX lighting project - Letter of Support

Thank you. We will place this on the agenda for our upcoming meeting set for 1-23-25.

Matt

Get [Outlook for iOS](#)

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**From:** Chehalem Valley BMX <chehalemvalleybmx1514@gmail.com>  
**Sent:** Tuesday, January 7, 2025 7:08:31 PM  
**To:** Matthew Smith <msmith@board.cprdnewberg.org>; Jason Fields <jfields@board.cprdnewberg.org>; Gayle Bizeau <gbizeau@board.cprdnewberg.org>; Lisa Rogers <lrogers@board.cprdnewberg.org>; Jim McMaster <jmcmaster@board.cprdnewberg.org>  
**Cc:** Julie Trojanek <julietrojanek@gmail.com>; Casey Creighton <cCreighton@cprdnewberg.org>; Bryan Stewart <bstewart@cprdnewberg.org>; Kat Ricker <kicker@cprdnewberg.org>  
**Subject:** CV BMX lighting project - Letter of Support

Hello CPRD Board. This is Ryan Storfa and I am the track operator and one of the board members of Chehalem Valley BMX. We have been working with a local development officer on grants for a lighting project and she has advised us to collect written support letters from our community partners. We were hoping you would be able to provide a letter of support for this project? The lighting project was briefly discussed and verbally supported at the CPRD board meeting in October 2023. This link is queued up to that part of the meeting: [https://youtu.be/sM4fU8fw\\_XQ?t=6801](https://youtu.be/sM4fU8fw_XQ?t=6801)

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[https://docs.google.com/document/d/1up\\_JuEeDzJEIjQMdr3h8c2qrYmAP3kSV936Eq66LDVQ/edit?usp=sharing](https://docs.google.com/document/d/1up_JuEeDzJEIjQMdr3h8c2qrYmAP3kSV936Eq66LDVQ/edit?usp=sharing)

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Ryan Storfa  
CV BMX

--

Chehalem Valley BMX 501(c)(3) nonprofit EIN 01-0944988

[chehalemvalleybmx1514@gmail.com](mailto:chehalemvalleybmx1514@gmail.com)

[www.ChehalemValleyBMX.org](http://www.ChehalemValleyBMX.org)

# PUBLIC COMMENT FORM/INTENT TO SPEAK FORM

CHEHALEM PARK AND RECREATION DISTRICT  
ADMINISTRATIVE BUILDING  
125 S ELLIOTT ROAD  
NEWBERG, OR 97132

I wish to provide **VERBAL** testimony regarding the issue discussed at this public meeting.

I wish to provide **WRITTEN** testimony regarding the issues discussed at this public meeting.

AGENDA ITEM/TOPIC Modify Plaque @ CCC Mobile Sculpture

DATE OF MEETING 23 JAN 2021

NAME (Please print legibly) WALTER W. WARD

MAILING ADDRESS [REDACTED]

EMAIL ADDRESS (Optional) [REDACTED]

SIGNATURE Walter W. Ward

## WRITTEN COMMENTS: (CONTINUE ON BACK IF NEEDED)

Written comments may be emailed to [kricker@cprdnewberg.org](mailto:kricker@cprdnewberg.org) or submitted to the Public Information Office at CPRD Administration Office at 125 S. Elliott Road, Newberg, OR 97132.

Mobile Sculpture at CCC plaque had a  
SIGNIFICANT DONORS NAME omitted - Request to  
Remove Donor plaque and add their  
NAME - W<sup>3</sup>





PRESENTED BY



A MOSAIC OF LEADERSHIP

# COMMUNITY AWARDS

tickets



# GALA

March 19, 2025

6 PM - 9 PM

The Allison Inn & Spa

A celebration of the remarkable individuals and organizations whose diverse contributions form a mosaic of leadership in our community.

[www.chehalemvalley.org](http://www.chehalemvalley.org)

First Federal

DOBBS

PROVIDENCE  
Newberg  
Medical Center



Featuring Magician  
Jon Armstrong





# Pickleball Citizens' Advisory Committee Application

## About the Committee

- The purpose of the committee is to provide recommendations to the CPRD Board of Directors regarding pickleball.
- Five to seven members, five of whom must reside within CPRD boundaries
- In addition to five District residents, one to two members may reside outside CPRD boundaries.
- Two-year terms
- Deadline to apply is 5 p.m. Friday, Oct. 18, 2024. The Board of Directors anticipates appointing committee members at the Oct. 24th Board meeting.

Name Laurie Rauch

Address 

Telephone 

Resident of District  Yes  No

The CPRD boundary map can be found on our website at [cprdnewberg.org](http://cprdnewberg.org); under About Us, click on Mission & History.

Reasons you wish to serve on the committee (Attach additional sheets if necessary.)

I care about our community and the sport of pickleball. I hope to help bring information & advice about pickleball.

Other community involvement

(Attach additional sheets if necessary.)

I am a substitute teacher at NHS and am the advisor of the NHS Pickleball Club. I have coached other youth pickleball teams, teach lessons, run two indoor courts and run a successful pickleball tournament at Jaquith Park. I'm also on Young Life Staff. I am a George Fox alumni & attend a local church in Newberg.

Signature Laurie Rauch Date 12/10/24

CHEHALEM PARK AND RECREATION DISTRICT  
CHEHALEM HERITAGE TRAILS CITIZENS' ADVISORY COMMITTEE AGENDA  
Administration Office  
125 S. Elliott Road  
January 14, 2025

**How to attend meetings**

Committee meetings take place in the Board room at the CPRD Administration Office at 125 S. Elliott Road in Newberg. These are public meetings and therefore open to the public. Attend either in person or remotely using the Zoom information below, or watch the livestream on the CPRD YouTube page.

To watch on Zoom:

<https://us02web.zoom.us/j/82509718207>

Webinar ID 825 0971 8207

- I. Call to Order
- II. Roll Call
- III. Approval of the Minutes
- IV. Lessons learned from recruiting and conducting a National Trails Day with CPRD- Matt Dolphin, past advisory committee member
- V. Review of adopted trail signage standards- Matt Dolphin
- VI. Status of trail signage project and where we can assist, other trails needs- Bryan Stewart
- VII. Details of February CPRD trails field trip- Bryan Stewart
- VIII. Next Steps
- IX. Adjourn

**ADA STATEMENT**

Contact the Public Information Office for physical or language accommodations at least two (2) business days before the meeting. Call (971) 832-4222 or email [kricker@cprdnewberg.org](mailto:kricker@cprdnewberg.org).



CHEHALEM PARK AND RECREATION DISTRICT  
CHEHALEM HERITAGE TRAILS CITIZENS' ADVISORY COMMITTEE AGENDA  
Administration Office  
125 S. Elliott Road  
December 10, 2024

MINUTES

I. Meeting called to order at 6:05 by Dennis Wiley

II. Roll Call

**Present**

Dennis Wiley

Om Sukheenai

Dennis Wiley

Bob Freshman

Jake Jendusa

Lauren Pfeiffer

Sarah Downing

Matt Smith, CPRD Board President

Jason Fields, CPRD Board Vice President

**Absent**

Danna Kemp

III. Approval of the Minutes

MOTION TO APPROVE MINUTES

**Moved** Om Sukheenai

**Seconded** Bob Freshman

**Ayes** Dennis Willy, Sarah Downin, Jake Jendusa, Bob, Om

Lauren not present for the vote

IV. Additions/Changes to the Agenda

Questions about Bob and Crystal Rilee Master Plan – requested by Sarah Downing

V. Allen Holstein's Overview of Past Trail Committee's Work and Recommendations

a. Prior Trails Committee didn't have a specific goal and had a bit of turnover with the committee and the Board. Committee organized volunteer clean-up.

Recommended current Committee continue pursuing future work on Rilee Park.

b. Dennis: Why are committees smaller now? Matt: Partially now because of the new public meetings laws that now cover committees. The district also passed committee rules which are pretty standard and setting committees at 5-7 member.

- c. Om: Why did the Board make the decision preventing bicycles at Rilee Park? Matt: Focusing on signage and moving forward with signage for Rilee Park would be a good focus for the current trails committee, since the decision about bikes has already been made. Jason: Board is committed to finding a space for bikes and they thought they had property that would be a good choice.
  - d. Dennis: What has been done with the survey? Matt: Feels like the needs expressed in the survey will be served by projects underway. Suggests that the committee can focus on improving existing trails and/or adding trails to existing properties. Suggest staff attend a future meeting specific to project planning for Bypass Trail.
- VI. Bob Freshman's Presentation on Wayfinding
- a. Sarah: Are there plans to name the trails? Matt: No plan. Would be good to do. Lauren: Some trails named by the old foundation
  - b. Bryan Stewart has already done a lot of research on flexible stakes that have various stickers that can be added.
  - c. Dennis: Is Bob proposing smaller maps and developing the intersections signs? Jason: Ideally. Bob: Ideally
  - d. Dennis: Something the committee can work on is signage standards?
  - e. Sarah: Can Bryan give us some deadlines for what recommendations would be helpful and when? Jason: Budget requests needed by February.
  - f. Dennis: Is there a graphic designer on staff? Matt: Kate does some work and have a few different vendors they use.
  - g. How many intersections are in the trail system? 65
  - h. Former committee member, Quentin Comus would be a good resource.
- VII. Update on Possible Field Trip Dates  
Matt will follow up with staff
- VIII. Meeting Cadence  
Second Tuesday of the month agreed to. Next meeting January 14<sup>th</sup>, 6pm.
- IX. Question: Master Plan was approved, but website not updated to reflect this.
- X. Possible Agenda Items for Upcoming Meetings
- a. Bryan's Needs for Trail Signage
  - b. Possible Working Session with Bryan
  - c. Volunteer Opportunities
    - i. Chamber of Commerce interested
    - ii. National Trail Day in June
  - d. Invite Matt Dauphin re: past volunteer day
- XI. Meeting Adjourned at 7:03 by Dennis Willey

NEXT MEETING: Tuesday, January 16<sup>th</sup>, 2025, 6pm

Recorded by: Sarah Downing

# CHTAC Trail Signage Recommendations

Recommended by the Chehalem Heritage Trails Advisory Committee on 1/18/2023  
 Recommended Alternative 1 Adopted by the Chehalem Park and Recreation District Board of Directors on 1/26/2023

## Overview

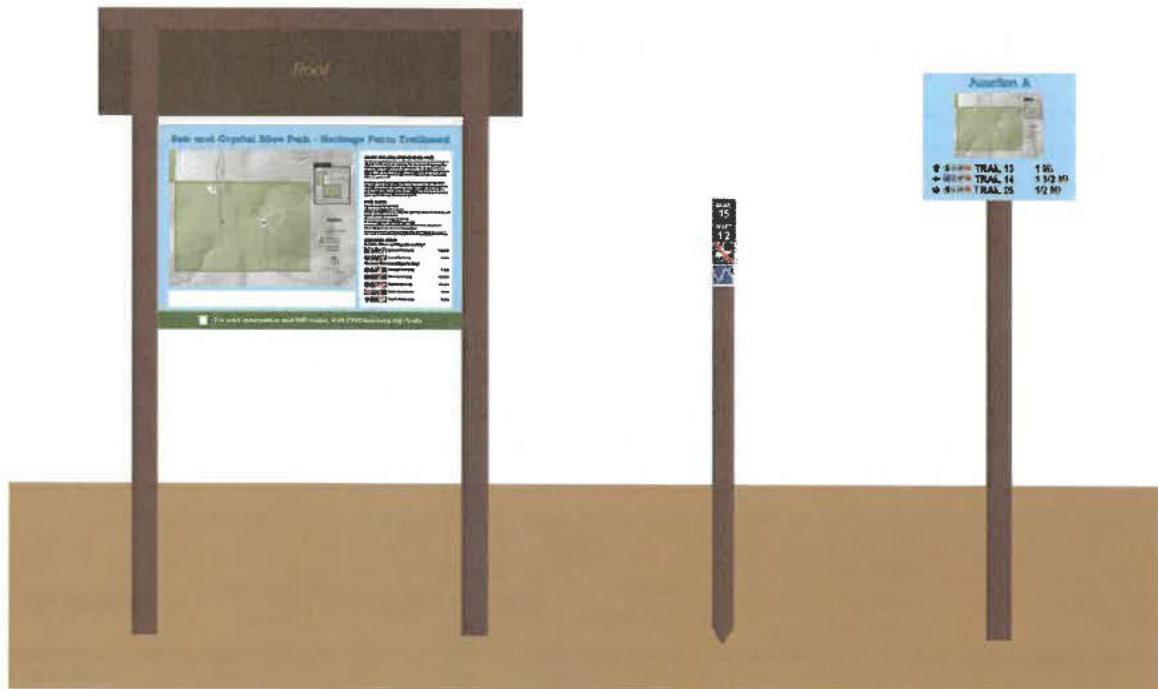
The Chehalem Heritage Trails Advisory Committee (CHTAC) has developed the following trail signage recommendations for Chehalem Park and Recreation District (CPRD). These recommendations include sign material, placement, and design options for land-based recreation trails. The three (3) proposed alternatives were developed with input from committee members on five (5) researched signage options, which include reassurance marker posts, junction marker posts, junction engraved wood signs, junction metal signs, and trailhead kiosks. When possible, these recommendations align with the United States Forest Service (USFS) trail signage guidelines while conforming to CPRD brand guidelines.

	Reassurance Marker Posts (150 ft interval)	Junction Marker Posts	Junction Engraved Wood Signs	Junction Metal Signs	Trailhead Kiosks
<b>BCRP Quantity Needed</b>	470	208	68	68	3
<b>BCRP Cost</b>	\$9,800	\$5,800	\$5,100 Internal \$7,500 External	\$1,800 Major Jcts \$7,900 All Jcts	\$2,000 No Roof \$3,000 Roof
<b>Trail Mile Cost</b>	\$732/trail mile	\$464/trail mile	\$410/trail mile \$604/trail mile	\$138/trail mile \$630/trail mile	\$162/trail mile \$242/trail mile

## Recommended Alternatives

The CHTAC recommends the following trail signage design and placement alternatives, in order of preference and cost, to the CPRD Board of Directors for District-wide adoption.

1. Junction Marker Posts, Major Junction Metal Signs, and Trailhead Kiosks
  - a. Under this alternative, fiberglass trail markers would be installed at the beginning and ending termini of each trail. These trail markers would depict trail identification, direction, difficulty, distance, and/or travel management information using replaceable decals. Additionally, custom full-color aluminum signs would be installed on 6" x 6" posts at major trail junctions depicting locale maps and trail information. Finally, large trailhead kiosks would be installed at all trailheads/parking lots. These kiosks would include a trail map, park information, signature trail listings, park rules, and relevant contact/website information; covered by a small roof overhang.
  - b. The total cost of this alternative is estimated to be \$844/trail mile. At BCRP, this would total approximately \$10,600 in trail signage materials (lumber, sign materials, decals).
  - c. The estimated lifespan of these products has been calculated at 10-15 years. Additionally, by using decals on marker posts, this option provides for long-term sign change flexibility. All materials will be graffiti/vandalism resistant.



Alternative 1

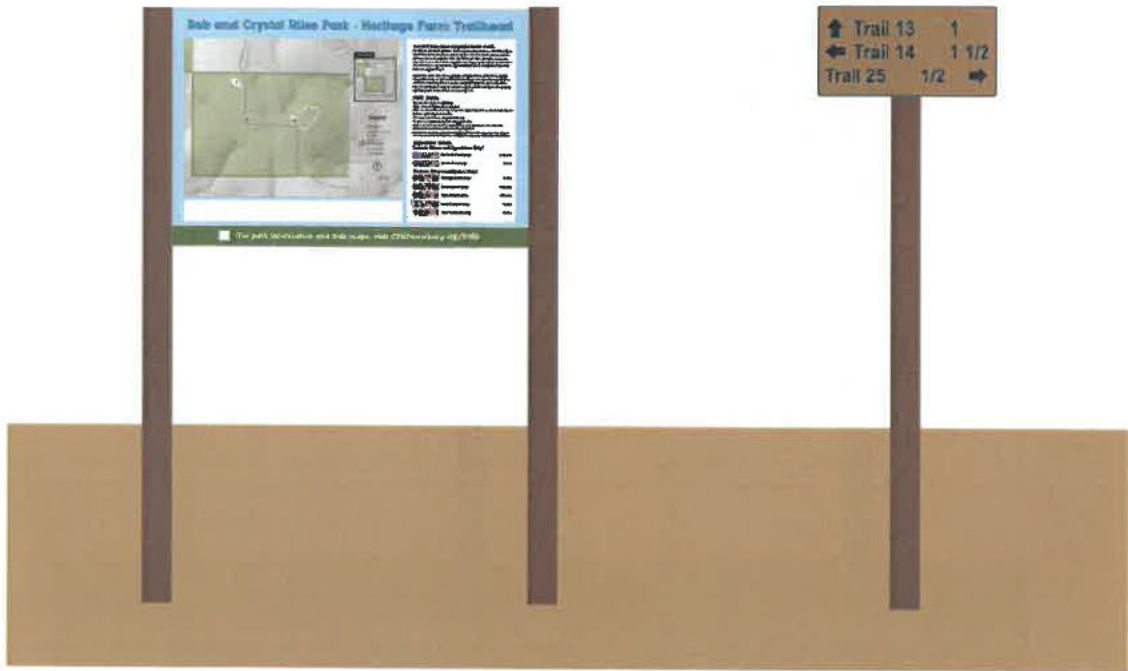
## 2. Junction Marker Posts and Trailhead Kiosks

- a. Under this alternative, fiberglass trail markers would be installed at the beginning and ending termini of each trail. These trail markers would depict trail identification, direction, difficulty, distance, and/or travel management information using replaceable decals. Additionally, large trailhead kiosks would be installed at all trailheads/parking lots. These kiosks would include a trail map, park information, signature trail listings, park rules, and relevant contact/website information; covered by a small roof overhang.
- b. The total cost of this alternative is estimated to be \$706/trail mile. At BCRP, this would total approximately \$8,800 in trail signage materials (lumber, sign materials, decals).
- c. The estimated lifespan of these products has been calculated at 10-15 years. Additionally, by using decals on marker posts, this option provides for long-term sign change flexibility. All materials will be graffiti/vandalism resistant.



Alternative 2

3. Junction Engraved Wood Signs and Trailhead Kiosks
  - a. Under this alternative, engraved oak signs would be installed on 6" x 6" posts at all trail junctions. These signs would depict trail identification, direction, and distance information only. Additionally, large trailhead kiosks would be installed at all trailheads/parking lots. These kiosks would include a trail map, park information, signature trail listings, park rules, and relevant contact/website information.
  - b. The total cost of this alternative is estimated to be \$572/trail mile. At BCRP, this would total approximately \$7,100 in trail signage materials (lumber, sign materials).
  - c. The estimated lifespan of these products has been calculated at 5-10 years. Engraved wood signs does not provide for sign change flexibility. The kiosk sign will be graffiti/vandalism resistant, the engraved wood signs will not.



Alternative 3

## Researched Signage Options

### Reassurance Marker Posts

Generally, marker posts are used to mark secondary roads and trails. Standard 3-inch-wide reflective decals can be applied to one/both sides to display important messages and maximize post visibility. With a flexibility rating of "medium", this fiberglass marker post can be driven directly into the ground using compatible post drivers. Each post has one end pre-cut to a point ("tipped") to ease installation.

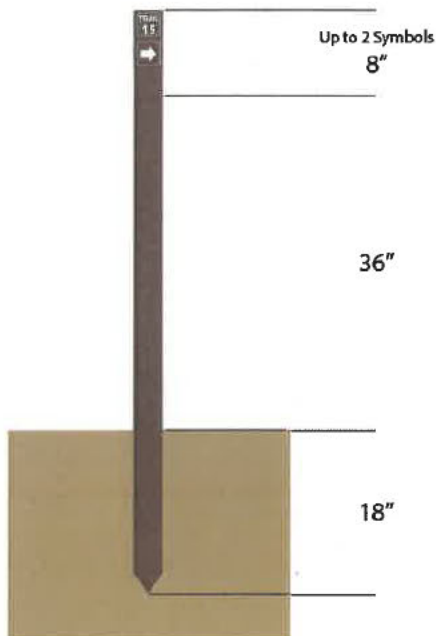
When marker posts are used as "reassurance markers", they are installed at designated intervals and/or major trail topography changes to help users maintain continuous wayfinding. They generally do not depict travel management information such as restricted uses or difficulty.

Rockart Signs and Markers (Rockart) produces industry-standard fiberglass marker posts used for reassurance markers in a variety of sizes and colors. All marker posts can display 3" x 3" decals including trail identification, distance, difficulty, direction, regulatory, and travel management information. Per USFS trail signage guidelines, these reassurance marker posts would need to be 62" in height to allow for 18" of installation depth, 36" minimum of clearing to the bottom of the lowest decal, and up to two (2) 3" x 3" decals. This should include the trail number (identification) and direction. In some instances, it may be appropriate to include distance or regulatory information. This could include noxious weed, no hunting, no motor vehicle, and private property boundary notices.

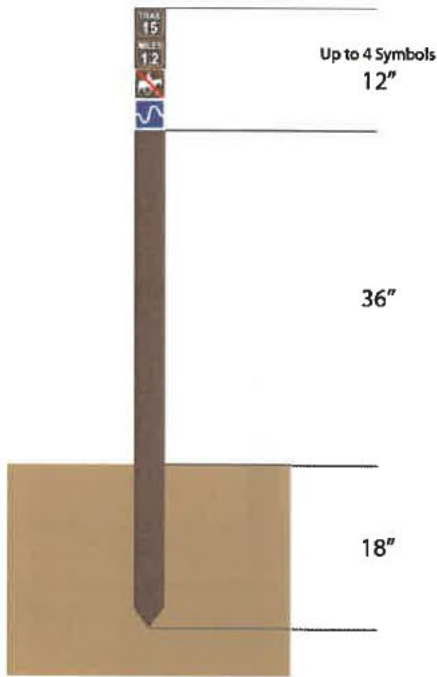
Per USFS trail signage guidelines, these reassurance markers should be installed every 150 trail feet to provide consistent wayfinding. Any closer and these reassurance markers would take away from the recreation experience.

Implementing this option at BCRP would require roughly 470 reassurance markers and cost \$9,800 in materials. This is approximately \$732/trail mile. Significant planning and procurement would be required for this option to ensure appropriate decals are applied to each marker post.

3" x 62" Dual-Flex Fiberglass Marker Post  
DF62-01



**3" x 66" Dual-Flex Fiberglass Marker Post**  
DF66-01



**Junction Marker Posts**

Marker posts can occasionally be utilized as junction indicators, depicting trail identification, distance, direction, and travel management information. This option is similar to the "reassurance" markers but the posts would have to be 66" in height to accommodate up to four (4) 3" x 3" decals.

Additionally, instead of being installed at predetermined intervals along a trail route, these junction marker posts would be placed at the beginning and ending termini of each trail. For example, at a three-trail junction there would be three (3) marker posts, one at the beginning of each trail that can be observed at the trail junction.

Implementing this option at BCRP would require roughly 208 junction markers and cost \$5,800 in materials. This is approximately \$464/trail mile. Significant planning and procurement would also be required for this option to ensure appropriate decals are applied to each marker post.

For reference, a collection of applicable decals are provided below. There are a wide range of decals available from Rockart.

**3" x 3" Reflective Decals**



**3" x 4" Reflective Decals**



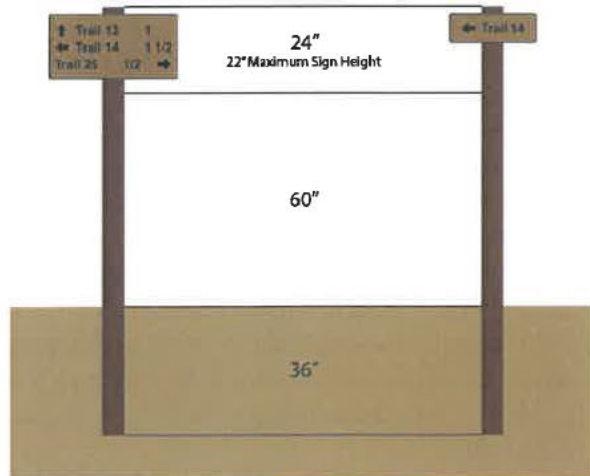
**Other Reflective Decals**





### Junction Engraved Signs

A popular trail signage option is engraved wood. Often used by the USFS in wilderness and remote trail networks, engraved wood signs are great for trail identification, direction and distance information. Unfortunately, these signs are not conducive to regulatory, difficulty and travel management information. As such, they are often used at trailheads, junctions, and at major topographic changes/obstacles. Larger signs can display information for several trails at a junction while smaller signs are great for reassurance markers. There are extensive guidelines for engraved wood signs from the USFS including placement and sizing. Specifically, with a 36" installation depth on a single 6" x 6" pressure treated post height of 10 feet, a standard 18" x 36" sign can be installed. Smaller, 8" x 24" signs can also be installed on this post. Both large and small sign alternatives must be installed 2" from the top of the post and a minimum of 60" above the trail grade. These signs should be installed 3 feet from the edge of the trail tread to the closest sign edge (not the post).



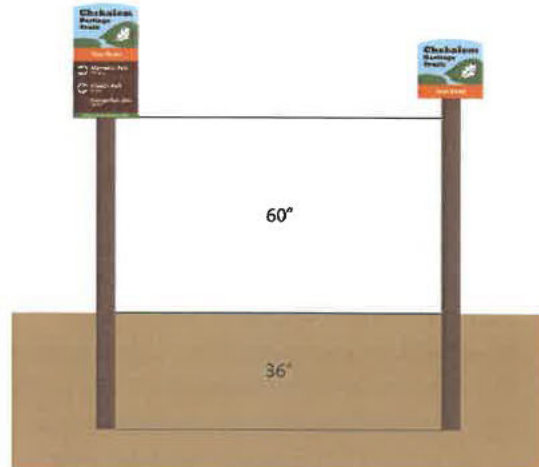
This option provides for simple trail signage used exclusively for wayfinding. Other signage, such as metal signs and/or trailhead kiosks, may be needed to communicate regulatory, difficulty and travel management information. These signs can be custom ordered from federal sign suppliers or potentially manufactured in-house. For example, Kat Ricker mentioned the possibility of community seniors working with youth to engrave trail signage as a service project/learning opportunity. This would dramatically cut down on costs.

Altogether, these signs would need to be installed at all major trail junctions with an estimated 10% additional (smaller) signage for complicated trail segments/junctions.

As such, implementing this option at BCRP would require roughly 68 engraved wood signs at an estimated cost of \$5,100 in-house or \$7,500 manufactured externally, including the 6" x 6" x 10' pressure treated posts. This is roughly \$410/trail mile and \$604/trail mile, respectively.

## Junction Metal Signs

An alternative to junction engraved wood signs is metal signs. Specifically, reflective aluminum is often used for road (MUTCD) and developed trail systems. These signs are often full-color and fully-customizable, can be mounted to wood or metal, and can be reflective. Junction signs, specifically, can be designed to illustrate trail identification, direction, difficulty, distance, regulatory, and travel management information; unlike engraved wood signs. This option allows for detailed information to be posted on trail markers at trail junctions rather than exclusively at trailheads.

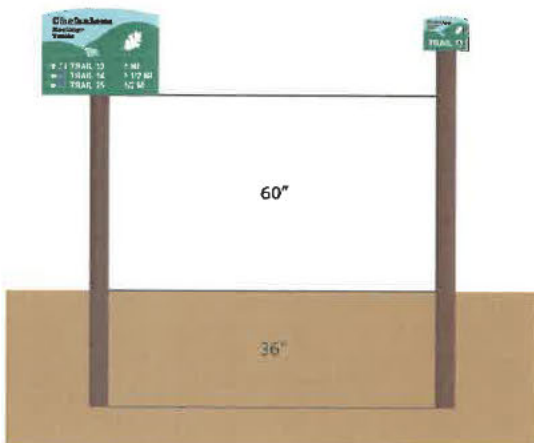


For example, CPRD has already developed and utilized metal signs for their Chehalem Heritage Trails (CHT) within the City of Newberg. These colorful designs include CHT branding and trail identification, direction and distance information. While these signs have already been designed, a more primitive trail network requires an altered design.



There are extensive guidelines for metal signs from the USFS including placement and sizing. Specifically, with a 36" installation depth on a single 6" x 6" pressure treated post height of 10 feet, a standard 30" x 36" sign can be installed. Smaller, 8" x 24" signs can also be installed on this post. According to the USFS,

both large and small sign alternatives should be installed 2" from the top of the post and a minimum of 60" above the trail grade. These signs should be installed 3 feet from the edge of the trail tread to the closest sign edge (not the post).



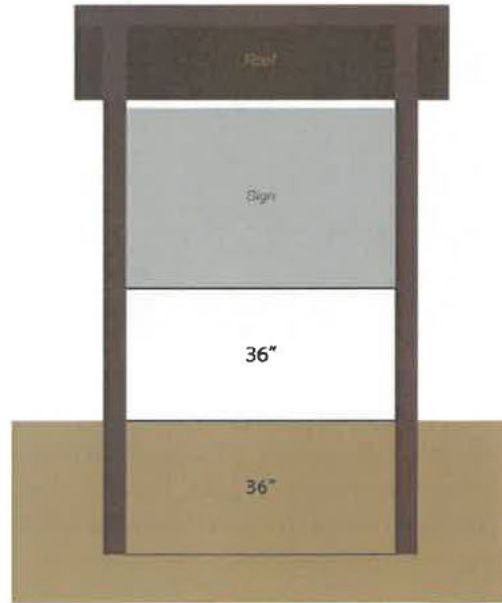
The design of these metal signs could be adapted versions of the CHT design to include more condensed, yet accessible, formatting and typography. In addition, the inclusion of trail difficulty, regulatory, and travel management information could also be included in the main sign design or through separate smaller signs.

Implementing this option at BCRP would require roughly 68 metal signs at an estimated cost of \$7,900, including the 6" x 6" x 10' pressure treated posts. This is roughly \$630/trail mile.

### Trailhead Kiosks

The final signage option is trailhead kiosks. This signage option may be combined with another to create a layered information experience; detailed information at the trailhead and reassurance markers throughout the trail system. These trailhead kiosks can be built metal or wood structures, some even including a small roof or enclosure. They often include large signs that include trail rules, interpretive text and images, trail system maps, and suggested routes.

The actual kiosk sign should be a full-color, fully customizable metal sign, as in the junction metal sign option. These signs should be approximately 72" x 48" in size and mounted to two large posts at either side. Generally, they are installed at the conjunction of a trailhead and parking area; facing the parking area.



## Bob and Crystal Rilee Park - Heritage Farm Trailhead

**About Bob and Crystal Rilee Park**  
 The 827 acre Bob and Crystal Rilee Park is located near the summit of Pinnac Mountain in Mendocino County. The property was acquired by California Parks and Recreation District in 2013 and was previously known as the Pinnac Mountain Farm. Its location protects the original farm house with its surrounding farm outbuildings, a second residence that was the former Pinnac Mountain School for agricultural girls, and a network of riparian habitats within riparian growth forest.

Crystal Dawn Smith Rilee was the great granddaughter of Bernard Patrick, the original homesteader. It was her wish that the land be held in trust and not be developed and sold off. The District's goal is to respect the wishes of Crystal Rilee and the foundation she formed for parks to enjoy the land and the beauty of nature and protect the property against any future residential or business development.

**Park Rules**  
 Dogs and other pets are not allowed.  
 Fire is not allowed at the park or trailhead.  
 Please do not. Cyclists must stop and yield the right-of-way to horse riders.  
 Hike horses and bikes on designated trails only.  
 To horses and gear to designated parking areas only.  
 Horses must be under rider's control at all times and should not be left unattended.  
 Please remove and other waste from the parking area.

**Signature Trails**

Eastside (Hikers and Equestrians Only)	
	Burt's 80 Field Loop 1 1/4 mile
	Don's Field Loop 1 mile
Westside (Hikers and Cyclists Only)	
	Heritage Farm Loop 1 mile
	Bike Heaven Loop 1 1/4 mile
	East Canyon Loop 1 1/4 mile
	West Canyon Loop 1 mile
	The Triathlon Loop 3 mile

For park information and trail maps, visit [CPRDnewberg.org/trails](http://CPRDnewberg.org/trails)

Implementing this option at BCRP would require three (3) trailhead kiosks at an estimated cost between \$2,000 and \$3,000. This is roughly \$162/trail mile to \$242/trail mile.



### Other Options Not Considered

There are other signage options not considered here, including junction di-bond signs, junction aluminum map signs, junction wood post markers, wood post reassurance markers, and junction aluminum directional signs. These options are similar to those presented in this document, but are more complex, inappropriate, or costly for CPRD's applications.

CHEHALEM PARK AND RECREATION DISTRICT  
CHEHALEM HERITAGE TRAILS CITIZENS' ADVISORY COMMITTEE AGENDA  
Administration Office  
125 S. Elliott Road  
December 10, 2024

MINUTES

I. Meeting called to order at 6:05 by Dennis Wiley

II. Roll Call

**Present**

Dennis Wiley

Om Sukheenai

Dennis Wiley

Bob Freshman

Jake Jendusa

Lauren Pfeiffer

Sarah Downing

Matt Smith, CPRD Board President

Jason Fields, CPRD Board Vice President

**Absent**

Danna Kemp

III. Approval of the Minutes

MOTION TO APPROVE MINUTES

**Moved** Om Sukheenai

**Seconded** Bob Freshman

**Ayes** Dennis Willy, Sarah Downin, Jake Jendusa, Bob, Om

Lauren not present for the vote

IV. Additions/Changes to the Agenda

Questions about Bob and Crystal Rilee Master Plan – requested by Sarah Downing

V. Allen Holstein's Overview of Past Trail Committee's Work and Recommendations

a. Prior Trails Committee didn't have a specific goal and had a bit of turnover with the committee and the Board. Committee organized volunteer clean-up.

Recommended current Committee continue pursuing future work on Rilee Park.

b. Dennis: Why are committees smaller now? Matt: Partially now because of the new public meetings laws that now cover committees. The district also passed committee rules which are pretty standard and setting committees at 5-7 member.

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- d. Dennis: What has been done with the survey? Matt: Feels like the needs expressed in the survey will be served by projects underway. Suggests that the committee can focus on improving existing trails and/or adding trails to existing properties. Suggest staff attend a future meeting specific to project planning for Bypass Trail.

VI. Bob Freshman's Presentation on Wayfinding

- a. Sarah: Are there plans to name the trails? Matt: No plan. Would be good to do. Lauren: Some trails named by the old foundation
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- e. Sarah: Can Bryan give us some deadlines for what recommendations would be helpful and when? Jason: Budget requests needed by February.
- f. Dennis: Is there a graphic designer on staff? Matt: Kate does some work and have a few different vendors they use.
- g. How many intersections are in the trail system? 65
- h. Former committee member, Quentin Comus would be a good resource.

VII. Update on Possible Field Trip Dates  
Matt will follow up with staff

VIII. Meeting Cadence

Second Tuesday of the month agreed to. Next meeting January 14<sup>th</sup>, 6pm.

IX. Question: Master Plan was approved, but website not updated to reflect this.

X. Possible Agenda Items for Upcoming Meetings

- a. Bryan's Needs for Trail Signage
- b. Possible Working Session with Bryan
- c. Volunteer Opportunities
  - i. Chamber of Commerce interested
  - ii. National Trail Day in June
- d. Invite Matt Dauphin re: past volunteer day

XI. Meeting Adjourned at 7:03 by Dennis Willey

NEXT MEETING: Tuesday, January 16<sup>th</sup>, 2025, 6pm

Recorded by: Sarah Downing

CPRD CLUBHOUSE ADVISORY COMMITTEE  
CHEHALEM ADMINISTRATION OFFICE  
125 S. ELLIOTT ROAD NEWBERG, OREGON  
5:30 PM January 13, 2025

- I. Call to Order - CTO at 5:40pm
- II. Pledge of Allegiance
- III. Roll Call
  - a. **Bob Travers**
  - b. **Joe Fischer**
  - c. **Tom Sheridan - virtual**
- CPRD
  - a. **Jim McMasters**
  - b. **Julie Peterson**
- IV. Approval of or Additions to the Agenda
- V. Approve Minutes from December 9, 2024, Meeting - **No Quorum, No Vote**
- VI. Public Participation
  - a. Comments from Public - **None**
- VII. Action Items/Committee Reports
  - a. Report on Golfer Questionnaire Results
  - b. Report from Committee Members on Contact with Interest Groups
    - i. **Questionnaire answered from Taste Newberg - Leigh Jenson**
    - ii. Local Hotel/Motel – Dennis (**Not present**)
    - iii. Local Real Estate – Roger and Bob (**Not present**)
    - iv. Local Educational Establishments – Tony (**Not present**)
    - v. Visitor and Tourism Organizations – Dennis (**Not present**)
    - vi. Local Winery Associations – Roger (**Not present**)
    - vii. Community Service Clubs – Bob (**Not present**)
    - viii. Surrounding Golf Clubhouses:
      - 1. OGC – Bob
      - 2. OGA – Joe
      - 3. Wildwood – Joe
      - 4. Salem Golf –
      - 5. Langdon – Joe
      - 6. Mallard –
      - 7. Trysting Tree –
      - 8. Mint Valley – Joe
      - 9. Centennial (Medford) – Joe
    - ix. Other Repeat Tournaments - Kellan
- VIII. From the CPRD Board and Staff
  - a. Comments from CPRD Board Liaisons

- i. **Julie Peterson: as of 12/12/24, \$169,175 from Golf Course \$5 added charge to tee times has been collected towards new clubhouse**
    - ii. **Jim McMaster: On January 6th, CPRD was able to come together to offer Clay Downing the position of Superintendent of CPRD. Thorough communicator and experience in planning that will help with the clubhouse project. No official announcement, but an offer was made and accepted by Clay.**
    - iii. **Julie Peterson: Added that staffers took Clay to facilities, including Chehalem Glenn, and he has extensive knowledge of the community and needs**
    - iv. **Jim McMaster: Talked about investments into the clubhouse that could help kickstart the funding towards this project**
    - v. **Julie Peterson: Look into the possibility of exploring grants like they did for Renee Field project**
  - b. Comments from CPRD Staff
- IX. New Business
  - a. **Date for Next Meeting - 3/10/2025 @ 5:30pm, CPRD Admin Office**
- X. Comments from Committee Members
  - a. **Table the information we gathered from information groups/golf courses until the next meeting**
- XI. Adjournment

Join via Zoom at this link: <https://us02web.zoom.us/j/86498367013> Webinar ID 8649836 7013. Having issues connecting? Try this link instead: <https://cprd.us.bodzoom>

Mission Statement: The Committee's goal is to provide well-researched recommendations that reflect the community's vision for a state-of-the-art facility, promote inclusivity, and support the long-term sustainability of the Chehalem Glenn Golf Course. Through transparent and collaborative efforts, the Committee aims to create a welcoming and functional space that fosters community engagement and enjoyment for years.



**AGENDA**  
**CPRD CLUBHOUSE ADVISORY COMMITTEE**  
**CHEHALEM ADMINISTRATION OFFICE**  
**125 S. ELLIOTT ROAD NEWBERG, OREGON**  
**5:30 PM December 9, 2024**

Mission Statement: The Committee's goal is to provide well-researched recommendations that reflect the community's vision for a state-of-the-art facility, promote inclusivity, and support the long-term sustainability of the Chehalem Glenn Golf Course. Through transparent and collaborative efforts, The Committee aims to create a welcoming and functional space that fosters community engagement and enjoyment for years.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of or Additions to the Agenda
- V. Approve Minutes from November 18, 2024, Meeting
- VI. Public Participation
  - a. Comments from Public
- VII. Action Items/Committee Reports
  - a. Report on Golfer Questionnaire Results
  - b. Decide Which Groups to Contact
    - i. Assign Committee Members to Make Contacts
  - c. Discuss questions to ask groups
  - d. Meetings with groups to be completed by January 31, 2025
- VIII. From the CPRD Board and Staff
  - a. Comments from CPRD Board Liaisons
  - b. Comments from CPRD Staff
- IX. New Business
  - a. Date for next Meeting
- X. Comments from Committee Members
- XI. Adjournment

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Next regular Committee meeting is TBD.

CPRD CLUBHOUSE ADVISORY COMMITTEE  
CHEHALEM ADMINISTRATION OFFICE  
125 S. ELLIOTT ROAD NEWBERG, OREGON  
5:30 PM January 13, 2025

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of or Additions to the Agenda
- V. Approve Minutes from December 9, 2024, Meeting
- VI. Public Participation
  - a. Comments from Public
- VII. Action Items/Committee Reports
  - a. Report on Golfer Questionnaire Results
  - b. Report from Committee Members on Contact with Interest Groups
    - i. Local Hotel/Motel – Dennis
    - ii. Local Real Estate – Roger and Bob
    - iii. Local Educational Establishments – Tony
    - iv. Visitor and Tourism Organizations – Dennis
    - v. Local Winery Associations – Roger
    - vi. Community Service Clubs – Bob
    - vii. Surrounding Golf Clubhouses:
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      - 9. Centennial (Medford) – Joe
    - viii. Other Repeat Tournaments - Kellan
- VIII. From the CPRD Board and Staff
  - a. Comments from CPRD Board Liaisons
  - b. Comments from CPRD Staff
- IX. New Business
- X. Comments from Committee Members
- XI. Adjournment

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Mission Statement: The Committee’s goal is to provide well-researched recommendations that reflect the community’s vision for a state-of-the-art facility, promote inclusivity, and support the long-term sustainability of the Chehalem Glenn Golf Course. Through transparent and collaborative efforts, the Committee aims to create a welcoming and functional space that fosters community engagement and enjoyment for years.

Meeting Minutes  
CPRD CLUBHOUSE ADVISORY COMMITTEE  
CHEHALEM ADMINISTRATION OFFICE  
125 S. ELLIOTT ROAD NEWBERG, OREGON  
5:30 PM December 9, 2024

Mission Statement: The Committee’s goal is to provide well-researched recommendations that reflect the community’s vision for a state-of-the-art facility, promote inclusivity, and support the long-term sustainability of the Chehalem Glenn Golf Course. Through transparent and collaborative efforts, The Committee aims to create a welcoming and functional space that fosters community engagement and enjoyment for years.

- I. Call to Order – CTO at 5:36pm
- II. Pledge of Allegiance
- III. Roll Call
  - a. *Committee Members*
    - i. *Bob Travers*
    - ii. *Roger Kuhlman*
    - iii. *Tony Roos*
    - iv. *Jeff Dillon (virtual until 5:50)*
    - v. *Tom Sheridan (virtual)*
  - b. *CPRD*
    - i. *Jason Fields*
    - ii. *Jim McMaster*
    - iii. *Julie Peterson*
    - iv. *Richard?*
  - c. *Public - none*
- IV. Approval of or Additions to the Agenda – *added item (a) below*
- V. Approve Minutes from November 18, 2024, Meeting – *Passed 5-0*
- VI. Public Participation
  - a. *Comments from Public - none*
- VII. Action Items/Committee Reports
  - a. *NEW ITEM: Request for information prepared by Chair Bob: If co-located in the new Clubhouse, how much space/offices would be required. Would co-locating allow CPRD to sell existing facility to aid in financing the clubhouse.*
    - i. *Julie: There are 14 CPRD staff in the existing facility. Lots of equipment storage in the existing facility as well.*
    - ii. *Jim/Jason: Existing facility is under the airport flight path limiting redevelopment opportunities. The co-location would increase parking needs at the golf course, both for CPRD staff and for gear fitting events.*
    - iii. *Existing facility is a central location for the district staff to maintain all the parks/trails/facilities.*
    - iv. *Tony – we can include the potential for office space in the feasibility study as an option to consider.*
  - b. *Report on Golfer Questionnaire Results – Reviewed, noted that with winter the volume of respondents has decreased.*
  - c. *Decide Which Groups to Contact*
    - i. *Assign Committee Members to Make Contacts*

- *Local Educational establishments – Tony*
  - *Vistor & tourism organisations – Dennis (Bob to confirm assignment with Dennis)*
  - *Local Winery Association – Roger/ Bob*
  - *Community Service Clubs – Bob*
  - *Surrounding golf clubhouses (To use questions from “Questions for management of existing Clubhouses”): (When visiting existing clubs, fill in the questionnaire & return it to the committee Co-Chair at your earliest convenience. See attachment, or below, for details).*
    - *OGC – Bob*
    - *OGA – Joe*
    - *Wildwood – Joe*
    - *Salem Golf*
    - *Langdon – Joe*
    - *Mallard*
    - *Trysting Tree*
    - *Mint Valley – Joe*
    - *Centennial (Medford) – Joe*
  - *Other: Repeat tournaments – Julie to solicit list from Kellen for committee to review.*
- d. Discuss questions to ask groups
- i. *Reviewed questions. Clarified that not all the questions were relevant to all the groups, but wanted commonality in the questions that were asked.*
- e. Meetings with groups to be completed by January 31, 2025
- VIII. From the CPRD Board and Staff
- a. Comments from CPRD Board Liaisons
  - b. Comments from CPRD Staff
- IX. New Business
- a. **Date for next Meeting – 1/13/2025 at 5:30 pm, CPRD Admin Office**
  - b. *Budget Process: FY25/26 budget requests are due 3/1/2025*
    - i. *Committee to discuss in January a recommendation for Schematic Design/Feasibility Study to be funded. Tony to reach out to Architects in the industry to get a rough order of magnitude cost for this first phase of clubhouse development.*
- X. Comments from Committee Members
- a. *Jim: Superintendent hiring process is progressing. Will be a public meeting on 1/6 to meet finalists. District has hired a contract Project manager for current projects.*
- XI. Adjournment

**\*\*Action Item: When Visiting Existing Golf Courses\*\***

Our objective is to collect valuable insights from various existing clubhouses to aid CPRD in assessing the strengths and weaknesses of their clubhouse operations and amenities. By understanding the opinions of different clubs, we can identify best practices and potential areas to avoid.

To achieve meaningful and consistent feedback, we have compiled a comprehensive list of targeted questions that will guide your discussions during the interviews. This structured approach will ensure that we gather comparable information from each clubhouse, enabling CPRD to analyze the responses effectively.

It is crucial that every clubhouse receives a standardized set of questions or similar inquiries to enable an accurate comparison among the clubs—essentially allowing us to compare “apples to apples.” Please refer to the document labeled “**Questions for the Management of Existing Clubhouses**” and ensure it is submitted to the committee chairpersons promptly after completion. This approach will help us gather consistent and meaningful feedback from each clubhouse, facilitating a thorough analysis of their responses.

Thank you for being part of this Steering Committee.

# CPRD CLUBHOUSE ADVISORY COMMITTEE

## Meeting Minutes – 11/18/24 -

CPRD CLUBHOUSE ADVISORY COMMITTEE meets at CPRD ADMINISTRATION OFFICE,  
125 S. ELLIOTT ROAD NEWBERG, OREGON

The Committee's goal is to provide well-researched recommendations that reflect the community's vision for a state-of-the-art facility, promote inclusivity, and support the long-term sustainability of the Chehalem Glenn Golf Course. Through transparent and collaborative efforts, The Committee aims to create a welcoming and functional space that fosters community engagement and enjoyment for years.

- I. Call to Order- 5:39
- II. Attendees – Bob Travers, Roger Kuhlman, Joe Fischer, Kellan, Julie and Jason as CPRD; (Zoom) Tom Sheridan, Jeff Dillon
- III. Pledge of Allegiance
- IV. Comments from the Public - no initial comments from the public (2 in attendance)
- V. Items for Discussion of this Work Session - Roger discusses Phase 1
  - a. Discussion of draft work plan - Roger discusses Committee Action timeline and plan; hopes to submit a report to the Board in 2025 (March); hopes to get on the 2026 budget and get an RFP or RFI – to submit a more accurate # for the budget.
    - i. Bob, we are not part of the feasibility study, but we participate in gathering information and determining how to present it to the Board and community.
  - b. Discussion of groups the committee will meet with to get input
    - i. See questions for the management document attached
    - ii. One of our tasks is to meet with the community and get their thought on what would be appropriate – made a list of 10-11 groups
      1. See the attached proposed groups that would be interested.
      2. Discussion of narrowing down the list to most appropriate
        - a. Possibly down to 4-5
      3. Discussion of whether city officials would be motivated and interested in.
        - a. Steve Paulsen – neighbor in The Greens, suggests we encourage Yamhill County for support and any of the local education groups that might benefit
          - i. Encourage civic group discussion to garner support (Rotary, Kiwanis, etc.)

# CPRD CLUBHOUSE ADVISORY COMMITTEE

## Meeting Minutes – 11/18/24 -

- c. Assign committee members to meet with groups - Not assigned.
    - i. Ty - What is the point of gathering information for the Feb 2025 date?
      - 1. Suggest a small # of groups to reach out.
    - ii. Roger – to provide well-researched recommendations to the Board for community ideas to support building a new clubhouse.
  - d. Discussion of questions to ask groups. Bob – asks if non-community members are allowed to request information.
    - i. Roger – would non-members have to abide by the same regulations that we would? Julie - No, it is more of a fact-finding thing.
    - ii. Ty – talks about how he currently travels around the state and would be willing to discuss and ask questions of various groups.
    - iii. Community members can submit their findings that make it a part of the minutes.
  - e. Discussion of the timeline to gather input - See the attached timeline discussed.
  - f. Discussion on the formation of 501c3 for fundraising - See attached document about forming a 501c3
    - i. Bob -Chose not to discuss tonight. Need confirmation from the Board to discuss the nature of having one. Do we have to get approval of the Board if it is going to be a separate entity?
    - ii. Could we use clubhouse surcharge funds to start the 501c3, etc?
      - 1. No – because CPRD would receive funds, not donate.
    - iii. Our goal is that the creation of this would be a nontaxable entity.
    - iv. Steve – cites the Chehalem Cultural Association as an example that Parks and Rec owns but leased separately.
    - v. Bob suggests “Friends of Chehalem Glenn Clubhouse and 3rd Nine” as a separate entity that can work outside of CPRD.
    - vi. Jason – suggesting there is a possibility that it could be funded outside of CPRD outside of going the non-profit avenue.
    - vii. TY – possibly look at other districts that run a golf course
      - 1. Tom – Meridians Park & Rec golf course in Idaho
- VI. Comments from CPRD Board Liaisons and Staff
- a. Julie – discussion of having a new superintendent by Feb-March 2025
    - i. Encourages us to be organized so that we will be ready

# **CPRD CLUBHOUSE ADVISORY COMMITTEE**

## **Meeting Minutes – 11/18/24 -**

- b. Kellan - Asking questions will be a fluid process; we will find different things everywhere you go.
- VII. New Business
  - a. Discuss the Clubhouse Preference study results – see attached results
    - i. Most people want a “classic style” clubhouse design
    - ii. Dining – the majority wanted a full-service restaurant (30)
    - iii. Pro Shop - 50 people wanted a more extensive Pro Shop
    - iv. Meeting spaces were also desired (21)
  - b. Select Dates for Future Meetings
    - i. Discussion of trying to keep to 2<sup>nd</sup> Monday of the month
      - 1. Tom – Kat already scheduled setup for 12/9
    - ii. The board will meet on 12/5 (will not meet in November)
      - 1. Then, off until the 4<sup>th</sup> Thu in Jan
- VIII. Comments from Committee Members
- IX. Approval of Meeting Minutes from 10/14 – unanimously approved.
- X. Adjournment – 6:40 pm
- XI. The next meeting will occur at 5:30 p.m. on Monday, Dec. 9th, at the CPRD Administration Office.



# **CPRD CLUBHOUSE ADVISORY COMMITTEE**

## **Meeting Minutes – 11/18/24 -**

### **1. Establish a Nonprofit Corporation**

The majority of 501(c)(3) nonprofits qualify for tax-exempt status through nonprofit incorporation. This process is exactly what it sounds like—it establishes your organization as a corporation. To do this, you'll have to:

- Obtain a federal tax ID number (FEIN) from the IRS
- Prepare bylaws for your board of directors to follow (more on this later)
- File Articles of Incorporation at the state level

Articles of Incorporation vary slightly from state to state, so it's important to follow your state's instructions closely.

### **2. Form a Board of Directors**

A nonprofit board of directors is the governing body and highest level of authority in the organization. If you're starting a 501(c)(3), choosing dependable board members who align with your mission and values is critical to establishing strong leadership.

Identify the skills your nonprofit needs from its board members, such as experience in business, fundraising, or prior nonprofit leadership. Then, consider people in your network who might be interested in and passionate about your mission.

Some states require applicants to list the names of board members during the incorporation process. In this case, you may need to swap steps #1 and #2.

### **3. Write Your Bylaws**

Bylaws are a legal document dictating how your board of directors will govern the nonprofit. Most bylaws include standard provisions, such as:

- The nonprofit's name
- Purpose statement
- Governing structure
- Types and frequencies of required meetings
- Bylaw amendment rules

# **CPRD CLUBHOUSE ADVISORY COMMITTEE**

## **Meeting Minutes – 11/18/24 -**

Other bylaw inclusions may be required by your nonprofit's state. These bylaws will be submitted to the IRS when you apply for a 501(c)(3), so it's essential to ensure they contain all the necessary provisions.

### 4. Apply for 501(c)(3) Status

A nonprofit corporation can apply for recognition of 501(c)(3) tax-exempt status by filing IRS Form 1023.

This process is much more complex than filing for incorporation because:

- The form itself is up to 28 pages long. After including the required attachments, schedules, and other necessary materials, it is not uncommon for these submissions to the IRS to be up to 100 pages.
- The IRS uses it to look for conflicts of interest and potential benefits to insiders. Both of these are possible grounds for denial.

Think of Form 1023 as an IRS examination. The 501(c)(3) application process is like an audit of proposed (and/or previous) activity. It examines the organization's governing structure, purpose, and planned programs to ensure it is formed exclusively for 501(c)(3) purposes.

If your plan meets all the qualifications, you'll receive a letter of determination. This is your official confirmation of 501(c)(3) status.

### 5. Complete State Filings

#### FAQs

How much does it cost to start a 501(c)(3)?

Both your state and the IRS charge filing fees for the documents that must be submitted for incorporation and 501(c)(3) status. These fees will usually range between \$500-\$1,000 in total.

There are additional fees associated with hiring a professional service provider like Foundation Group, but those fees are typically far below the cost of hiring a non-specialist attorney.

How long does it take to apply for a 501(c)(3)?

As mentioned earlier, Form 1023 can be up to 100 pages long after including the required attachments, schedules, and other necessary materials. The IRS estimates that preparing this

# **CPRD CLUBHOUSE ADVISORY COMMITTEE**

## **Meeting Minutes – 11/18/24 -**

form could take a novice well over 100 hours. Processing times vary greatly, but it typically takes the IRS between 3-9 months to review your submission and issue a determination letter.

# CPRD Questionnaire for Local Business & Community Groups

(Contact businesses and specific groups for their responses to CPRD New Clubhouse & 3rd Nine holes)

Name of Group or Club \_\_\_\_\_ Person \_\_\_\_\_

## Various Questions to ask. (Choose appropriately)

### 1. Local educational establishments.

- A. George Fox
- B. Newberg High School.
- C. Sherwood HS.

### 2. Visitors & Tourism Organizations

- A. CV Chamber of Commerce
- B. Taste of Newberg
- C. Other

### 3. Local Hotel & Motel Association Members

### 4. Local Winery Association Members

### 5. Local Community Service Clubs

- A. Rotary Noon
- B. Rotary Early Birds
- C. Kiwanis Club.
- D. Other

### 6. Local Real Estate Companies

### \*\* Surrounding golf clubhouses. \*\*

We are using a different questionnaire for visiting these clubhouses.

- A. Oregon Golf Club – West Linn
- B. Oregon Golf Association – Woodburn
- C. Wildwood Golf Course – Portland
- D. Salem Golf Club
- E. Langdon Farms Golf Club
- F. Mallard Creek GC
- G. Trysting Tree GC -Corvallis

1. Facility Functionality. Chehalem Glenn Golf Course in Newberg is planning to construct their long-awaited "third nine", and a new Clubhouse with restaurant/lounge./Pro Shop.  
\* Would you support the construction of the new clubhouse at Chehalem Glenn Golf Course?

- \* With a public restaurant?
- \* With outside dining?
- \* With Snack Bar?
- \* With Conference/Banquet/Meeting Rooms?
- \* Add'l amenities for non-golfers?
  - Fitness Center
  - Simulator Golf Courses

2. Customer Experience and Engagement. What other type of features would you suggest for the new clubhouse?

- \* High-Speed WiFi?
- \* Digital check-in?
- \* GPS Locators on carts?
- \* Comfortable, scenic lounge area?
- \* Other?

3. Branding and Imaging. With promotions and marketing being important for continued growth, what direction would you recommend for branding?

- \* Family-Friendly?
- \* Modern or Traditional facility?
- \* High-end Dining?
- \* Chehalem Glenn Golf Experience Package (Golf w/ Lunch or Dinner)?
- \* Other?

4. Budget and Funding. If funding was available from real estate revenue bonds and not additional property taxation, would this method of funding be more enticing to you to start this project? Or can you suggest another means of funding without taxation?

5. Additional Ideas. Create office space for leasing specifically towards CPRD administration, or to other entities related to District operation?

## Questions for the Management of Existing Clubhouses at Golf Courses

Name of Golf Course:

Number of Holes?            9        18        27        More

Total Square Footage of Clubhouse?

Number of Parking Spots?

Overflow Parking Available?

Do You Have the Following in Your Clubhouse and if You Were Building a New Clubhouse, Would You Make Any Changes?

	Entity	Changes
1	Pro Shop	
2	Restaurant	
3	Lounge/Bar	
4	Golf Simulators	
5	Conference Room(s)	
6	Game Room	
7	Office Space	
8	Video Poker Game Room	
9	Locker Rooms	
10	Showers	
11	Other	

Which of the Area(s) Generate the Most Revenue?

Which of the Area(s) Loose Revenue?

What features and amenities do you believe would be most desired in a new clubhouse?

Do you provide rental facilities for events other than golf, such as weddings and private events?

If offered, what is the capacity of the area rented?

Is parking adequate when the rental facility is in use?

Do you think a new restaurant be successful in the Newberg area? Why?

Would you support the construction of a new clubhouse at Chehalem Glenn GC?

## Parks/ Golf and Facilities Activities Report

December / January

Parks and Facilities remains very busy as we plow through winter

Mowing and lots of Path Edging is happening in the Parks utilizing the Ventrac mowers

Trails maintenance continues. The District trails are seeing a high volume of users year round

Playground inspections and repairs are current {Hats off to Parks employee Dean Hill for completing the Certified Playground Inspection Course and becoming a Certified Playground Inspector}

Parks rules and Trail signage have been updated and installed. Thanks' again Director McMaster for the help with this project.

Facilities damage to restrooms in Dundee and Jaquith Pk. A new urinal will need to be installed in Dundee

Need to upgrade cameras and security in District to help protect facilities. Hope to address in the next budget cycle

Installation of two new {OVS} donated Hoop houses at the Wilsonville property. These will be very helpful for the Districts plant grow operation. Helping save cost for District parks projects {Sander Estate} is one example

Irrigation mainline repairs Dundee Pk

Trail asphalt and Parking lot repairs Dundee Pk

LED lights installation continues in District

Sander Estate landscape and irrigation plan moving forward

Starting Trails marking and signing

Budget work with Staff

Park Name	Hours worked
Armory	48.00
Billick/Dundee	30.00
CAFC	200.00
Cultural Center	80.00
Chehalem Valley M.S	20.00
College	24.00
Community Center	12.00
Crabtree	12.00
Crater Ballfields	15.00
Dundee River Park	0.00
Elliott Road	24.00
Ewing Young	133.00
Falcon Crest Park	16.00
Fortune Park	15.00
Friends Park	32.00
Tom Gail Park	20.00
Gladys Park	20.00
Chehalem Glenn G.C.	220.00
Herbert Hoover Park	44.00
Jaquith Park	80.00
Jaquith Ball Fields	12.00
Memorial/Scout House	5.00
Mountainview	0.00
Oak Knoll Park	12.00
Oaks Park	12.00
Brillas Park	4.00
Pre-School	16.00
Pride Gas	6.00
Renne Fields	0.00
Rilee Park	154.00
Rotary Park	13.00
Sander Park	8.00
Schaad Park	32.00
Scott Leavitt Park	24.00
Senior Center	66.00
Spring Meadow	30.00
Waste Mngt	168.00
vacation/holiday/sick/comp	434.00
Wilsonville Property	188.00
Youth Building	2.00
Other Properties (PCC)	211.00
<u>Total</u>	2442.00

**November**

	2010	2011	2012	2013	2014	2015	2016	2017	2018
	5	7	10	13	15	12	8		
<i>Dry Days</i>									
<b>Starts by Category</b>									
<b>Resident</b>	347	244	303	371	320	347	398		
<b>Non Resident</b>	543	450	482	584	399	433	319		
<b>Group</b>	0	0	0	0	0	0	0		
<b>League</b>	56	24	24	41	29	30	19		
<b>Complimentary</b>	81	72	121	112	65	89	99		
<b>Misc./Promotional</b>	412	324	404	166	314	317	459		
<b>Total Starts</b>	<b>1439</b>	<b>1114</b>	<b>1334</b>	<b>1274</b>	<b>1127</b>	<b>1216</b>	<b>1294</b>		
<b>Revenue</b>									
<b>Green Fees</b>	\$ 25,592.00	\$ 12,555.00	\$ 20,579.00	\$ 19,373.00	\$ 15,938.00	\$ 14,857.00	\$ 13,144.00		
<b>Driving Range</b>	\$ 2,617.00	\$ 930.00	\$ 2,190.00	\$ 1,959.00	\$ 1,115.00	\$ 1,357.25	\$ 1,382.00		
<b>Rentals</b>	\$ 6,669.00	\$ 4,132.00	\$ 5,057.00	\$ 4,257.00	\$ 3,885.00	\$ 4,631.59	\$ 4,294.00		
<b>Golf Shop</b>	\$ 2,941.00	\$ 2,950.00	\$ 4,161.00	\$ 4,805.00	\$ 3,174.00	\$ 4,160.35	\$ 2,332.00		
<b>Snack Bar</b>	\$ 5,457.00	\$ 3,761.00	\$ 4,148.00	\$ 3,107.00	\$ 3,060.00	\$ 3,248.75	\$ 3,237.00		
<b>Instruction</b>	\$ 830.00	\$ 773.00	\$ 595.00	\$ 60.00	\$ -	\$ -	\$ -		
<b>GC Improvement Fund</b>									
<b>Miscellaneous</b>	\$ 1,281.00	\$ 693.00	\$ 1,992.00	\$ 3,229.00	\$ 10,845.00	\$ 573.24	\$ 4,021.00		
<b>Total Revenue</b>	<b>\$ 45,387.00</b>	<b>\$ 25,794.00</b>	<b>\$ 38,722.00</b>	<b>\$ 36,790.00</b>	<b>\$ 38,017.00</b>	<b>\$ 28,828.18</b>	<b>\$ 28,410.00</b>		
<b>\$ per Start</b>									
<b>Green Fees \$ per Start</b>	\$ 17.78	\$ 11.27	\$ 15.43	\$ 15.21	\$ 14.14	\$ 12.22	\$ 10.16		
<b>Driving Range \$ per Start</b>	\$ 1.82	\$ 0.83	\$ 1.64	\$ 1.54	\$ 0.99	\$ 1.12	\$ 1.07		
<b>Rentals \$ per Start</b>	\$ 4.63	\$ 3.71	\$ 3.79	\$ 3.34	\$ 3.45	\$ 3.81	\$ 3.32		
<b>Golf Revenue \$ per Start</b>	\$ 24.24	\$ 15.81	\$ 20.86	\$ 20.09	\$ 18.58	\$ 17.14	\$ 14.54		
<b>Golf Shop \$ per Start</b>	\$ 2.04	\$ 2.65	\$ 3.12	\$ 3.77	\$ 2.82	\$ 3.42	\$ 1.80		
<b>Snack Bar \$ per Start</b>	\$ 3.79	\$ 3.38	\$ 3.11	\$ 2.44	\$ 2.72	\$ 2.67	\$ 2.50		
<b>Concession Revenue</b>	\$ 5.84	\$ 6.02	\$ 6.23	\$ 6.21	\$ 5.53	\$ 6.09	\$ 4.30		



<b>Total Revenue \$ per Start</b>	\$	31.54	\$	23.15	\$	29.03	\$	28.88	\$	33.73	\$	23.71	\$	21.96				

Despite the poor weather, there were plenty of golfers. Dollars per round was up over 13% over November 2023 as well.

2019	2020	2021	2022	2023	2024	24v23	% Diff
		10	18	17	14		
		396	440	505	536	31	6.1%
		425	297	363	286	-77	-21.2%
		0	0	0	255	255	100.0%
		0	0	0	0	0	0.0%
		345	219	302	397	95	31.5%
			620	734	744	10	1.4%
		<b>1732</b>	<b>1576</b>	<b>1904</b>	<b>2218</b>	<b>314</b>	<b>16.5%</b>
		\$ 21,778.00	\$ 23,511.00	\$ 27,130.00	\$ 36,143.00	\$ 9,013.00	33.2%
		\$ 3,100.00	\$ 3,098.00	\$ 4,974.00	\$ 4,886.00	\$ (88.00)	-1.8%
		\$ 8,714.00	\$ 8,068.00	\$ 10,745.00	\$ 14,593.00	\$ 3,848.00	35.8%
		\$ 3,439.00	\$ 3,619.00	\$ 4,771.00	\$ 4,170.00	\$ (601.00)	-12.6%
		\$ 3,990.00	\$ 4,332.00	\$ 6,251.00	\$ 7,000.00	\$ 749.00	12.0%
		\$ 210.00	\$ 450.00	\$ 135.00	\$ -	\$ (135.00)	-100.0%
		\$ 914.00	\$ 1,391.00	\$ 1,052.00	\$ 6,405.00	\$ 5,353.00	508.8%
		<b>\$ 42,145.00</b>	<b>\$ 44,469.00</b>	<b>\$ 58,716.00</b>	<b>\$ 77,711.00</b>	<b>\$ 18,995.00</b>	<b>32.4%</b>
		\$ 12.57	\$ 14.92	\$ 14.25	\$ 16.30	\$ 2.05	14.4%
		\$ 1.79	\$ 1.97	\$ 2.61	\$ 2.20	\$ (0.41)	-15.7%
		\$ 5.03	\$ 5.12	\$ 5.64	\$ 6.58	\$ 0.94	16.6%
		<b>\$ 19.39</b>	<b>\$ 22.00</b>	<b>\$ 22.50</b>	<b>\$ 25.08</b>	<b>\$ 2.57</b>	<b>11.4%</b>
		\$ 1.99	\$ 2.30	\$ 2.51	\$ 1.88	\$ (0.63)	-25.0%
		\$ 2.30	\$ 2.75	\$ 3.28	\$ 3.16	\$ (0.13)	-3.9%
		<b>\$ 4.29</b>	<b>\$ 5.05</b>	<b>\$ 5.79</b>	<b>\$ 5.04</b>	<b>\$ (0.75)</b>	<b>-13.0%</b>

**YTD through November**

	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017
<u>Starts by Category</u>							
Resident	3085	2188	2448	3144	2278	3261	3642
Non Resident	12163	8154	10135	9103	7098	8438	7326
Group	2637	3027	2331	1656	1861	1580	1748
League	451	319	342	304	287	329	262
Complimentary	1181	1204	1177	1337	1048	1179	882
Misc/Promotional	2467	5374	2799	1812	5004	4508	3597
<b>Total Starts</b>	<b>21984</b>	<b>20266</b>	<b>19232</b>	<b>17356</b>	<b>17576</b>	<b>19295</b>	<b>17457</b>
<u>Revenue</u>							
Green Fees	\$ 481,762.00	\$ 459,576.00	\$ 435,772.00	\$ 369,177.00	\$ 353,906.00	\$ 366,612.73	\$ 339,746.00
Driving Range	\$ 45,012.00	\$ 36,069.00	\$ 37,343.00	\$ 32,987.00	\$ 28,493.00	\$ 32,969.00	\$ 28,893.00
Rentals	\$ 168,793.00	\$ 138,331.00	\$ 135,343.00	\$ 111,922.00	\$ 109,653.00	\$ 133,411.03	\$ 129,203.00
Golf Shop	\$ 45,471.00	\$ 43,659.00	\$ 45,096.00	\$ 41,147.00	\$ 45,080.00	\$ 31,896.82	\$ 27,276.00
Snack Bar	\$ 119,181.00	\$ 124,676.00	\$ 93,918.00	\$ 74,247.00	\$ 73,418.00	\$ 98,526.10	\$ 82,803.00
Instruction	\$ 11,958.00	\$ 10,651.00	\$ 10,541.00	\$ 11,778.00	\$ 2,833.00	\$ 1,549.00	\$ 935.00
GC Improvement Fund							
Miscellaneous	\$ 21,123.00	\$ 23,538.00	\$ 29,998.00	\$ (12,093.00)	\$ (750.00)	\$ (23,932.44)	\$ (22,298.00)
<b>Total Revenue</b>	<b>\$ 893,300.00</b>	<b>\$ 836,500.00</b>	<b>\$ 788,011.00</b>	<b>\$ 629,165.00</b>	<b>\$ 612,633.00</b>	<b>\$ 641,032.24</b>	<b>\$ 586,558.00</b>
<u>\$ per Start</u>							
Green Fees \$ per Start	\$ 21.91	\$ 22.68	\$ 22.66	\$ 21.27	\$ 20.14	\$ 19.00	\$ 19.46
Driving Range \$ per Start	\$ 2.05	\$ 1.78	\$ 1.94	\$ 1.90	\$ 1.62	\$ 1.71	\$ 1.66
Rentals \$ per Start	\$ 7.68	\$ 6.83	\$ 7.04	\$ 6.45	\$ 6.24	\$ 6.91	\$ 7.40
<b>Golf Revenue \$ per Start</b>	<b>\$ 31.64</b>	<b>\$ 31.28</b>	<b>\$ 31.64</b>	<b>\$ 29.62</b>	<b>\$ 28.00</b>	<b>\$ 27.62</b>	<b>\$ 28.52</b>
Golf Shop	\$ 2.07	\$ 2.15	\$ 2.34	\$ 2.37	\$ 2.56	\$ 1.65	\$ 1.56
Snack Bar	\$ 5.42	\$ 6.15	\$ 4.88	\$ 4.28	\$ 4.18	\$ 5.11	\$ 4.74
<b>Concession Revenue</b>	<b>\$ 7.49</b>	<b>\$ 8.31</b>	<b>\$ 7.23</b>	<b>\$ 6.65</b>	<b>\$ 6.74</b>	<b>\$ 6.76</b>	<b>\$ 6.31</b>

Total Revenue \$ per Start	\$	40.63	\$	41.28	\$	40.97	\$	36.25	\$	34.86	\$	33.22	\$	33.60



		\$	24.33	\$	28.22	\$	30.84	\$	35.04	\$	4.20
											13.6%



## Youth Sports

### January 2025 Activity Report, Department [453](#)

Department 453 Participation Tracking	December 2024	
Activity	Participants	
Travel Basketball	84	
Junior Tiger Basketball	361	
Little Tiger Basketball	244	
<b>Totals</b>	<b>685</b>	

Department 453 Financial Tracking	December 2024	
Supervisory Staff Expense	12,318.00	
Administrative Staff Expense	2400.00	
Part Time Staff Expense	138.00	
Program/Materials Expense	13,906.00	
<b>Total Expense</b>	<b>28,762.00</b>	
Program Revenue	5628.00	
<b>Net</b>	<b>(23,134.00)</b>	

### Department 453 – Youth Sports

Basketball season is in full swing with three exciting options to choose from; Travel Basketball (4<sup>th</sup>-8<sup>th</sup>), Junior Tiger (3<sup>rd</sup>-8<sup>th</sup>), and Little Tiger (K-2). While registration may be closed, we are thrilled to announce that we have 71 teams, totaling 685 players participating in our winter programs. Our travel ball teams are hard at work, practicing three days a week, while our recreation athletes hit the court twice a week at various school gyms in town. Our travel teams will also have the opportunity to show case their skills at local tournaments over the next two months. As for our recreational teams, the action starts on January 11 and runs every Saturday until March 1 right here in Newberg.



## Adult Sports

January 2025 Activity Report, Department 452

Department 452 Participation Tracking	December 2024	
<b>Activity</b>	<b>Participants</b>	
	0	
<b>Total</b>		
Department 452 Financial Tracking	December 2024	
Supervisory Staff Expense		
Administrative Staff Expense	570.00	
Part Time Staff Expense		
Material Expense	545.00	
Total Expense	1,115.00	
Program Revenue		
<b>Net</b>	<b>(1,115.00)</b>	

### Department 452 – Adult Sports

**Our next adult activity is adult men’s basketball starting spring 2025.**





## Adult Sports

December 2024 Activity Report, Department 452

Department 452 Participation Tracking	November 2024	
Activity	Participants	Participant Hours
	0	
Total		
Department 452 Financial Tracking	November 2024	
Supervisory Staff Expense	0	
Administrative Staff Expense	570.00	
Part Time Staff Expense	0	
Material Expense	666.20	
Total Expense	1236.20	
Program Revenue	418.87	
Net	<b>(817.33)</b>	

### Department 452 – Adult Sports

**Our next adult activity is adult men’s basketball starting spring 2025. Registration for this program will open in December 2024.**



## Youth Sports

### December 2024 Activity Report, Department [453](#)

Department 453 Participation Tracking	November 2024	
Activity	Participants	
Travel Basketball	84	
Jr Tiger Basketball	360	
Little Tiger Basketball	237	
<b>Totals</b>	<b>681</b>	

Department 453 Financial Tracking	November 2024	
Supervisory Staff Expense	12,477.12	
Administrative Staff Expense	2300.00	
Part Time Staff Expense	94.88	
Program/Materials Expense	23,123.60	
<b>Total Expense</b>	<b>37,995.60</b>	
Program Revenue	81,548.16	
<b>Net</b>	<b>43,552.56</b>	

### Department 453 – Youth Sports

We currently have three basketball programs; Travel basketball (4<sup>th</sup>-8<sup>th</sup> grade), Junior Tiger basketball (3<sup>rd</sup>-8<sup>th</sup> grade) and Little Tiger basketball (grades k-2). Between all three programs we have 681 participants breaking into 71 teams. Games start in January and will run until March 1.

## Activity Report – Department 451

December 2024

### Aquatic & Fitness Center

- Facility remained open 7 days a week.
- Our facility was closed all day December 24 & 25. We closed early at 7:00 pm on December 31.

### Fitness Center

- Regular Winter drop-in schedule continued for the sports courts and weight room.
- Pickle ball players are back indoors now that it is rainy and cold again.

### Aquatic Center

- December schedule kept us busy with new classes, public swims and swim lessons all month long.
- It is always fun to decorate our lobby for Christmas. The patrons always enjoy seeing it decorated and complement us about it. We also have an elf game where we hide 4 different elves in four different areas. Our patrons love to hunt for the elves. When they find them they let the front desk know where they are and can either get candy or sign up for a basket give away that takes place at the end of December.
- For the third year, we collected specific items for the Chehalem Post Acute care home behind our facility. They sent us a thank you card for all we did to help make their resident's Christmas special.

### Facility Building maintenance

- Our HVAC System to our knowledge is still being worked on. No updates.
  - We still have two glycol leaks. One in the men's locker room and one in the lifeguard staff room.
  - A glycol leak popped up in our laundry room.
  - Condensation in the manager's office had stopped for the moment, but we expect it to return come summer. No solution to this problem yet.
  - The pressure in the natatoriums is better, but doors still do not shut all the way every now and then.

### Scholarships and Donations

- Scholarships handed out since 1/1/2024; this includes activities for kids such as water polo lessons, swim lessons, babysitters class, Jr. lifeguard class and Jr. WSI class and memberships for those who need financial assistance, both adults and children. Total amount subsidized in December is \$126.00. Total amount subsidized since 1/1/2024 is \$2,801.38.
- Donations handed out since 1/1/2024; this is a gift certificate for memberships whether it is a 3-month or 1 month. Many of these are used in auctions for schools, fundraisers, rotary and more. Total amount subsidized for donations in December is \$260.00. Total amount subsidized since 1/1/2024 is \$4,788.50
- Total for both since 1/1/2024 is \$7,589.88.

### Program Development & Registration

- Winter Break swim lessons started on Dec. 23. We had good enrollment.
- Continued to promote about the new Aqua Zumba class that will be starting up in January.
- No School public swims are happening on days that the schools have no school. These were well attended during Christmas break.
- End of the year pool parties for June are starting to come in and be scheduled for the school's that offer that to their students.
- Our personal trainers have created a Strength & Conditioning class that now takes place every Tuesday & Thursday. We are hoping this will replace the quick weight room orientation so more patrons will be able to learn about the weight room and how to use the equipment properly. We have had great feedback about the class.

## Clubs/Teams

- Chehalem Swim Team practiced the entire month of December.
- NHS Swim team Continued their practices all month of December.
- Sherwood High School swim team practiced in our facility on the days they do not have school over Christmas break.
- GFU football team started to come back to our pool in the evenings as a cool down after practices. This will continue throughout their season.
- GFU swim team took part of December off for Christmas break.
- NWPC is practicing on Sunday evenings and Tu/Th evenings in the deep tank.

## Aquatic & Fitness Center Staff

- With school and sports happening for our students, lifeguard availability becomes limited for some who are involved with those activities. Schedules become difficult to staff.
- We are continuing our weekly staff meetings to keep our guards rescue ready. We have also implemented a mandatory make-up lesson for each of our staff meetings. If staff misses attending a staff meeting, they will have to make it up which includes watching the videos on the topic, book reading and answering questions on the topic. It has helped in reducing the number of staff who miss the actual meetings.
- Our annual staff holiday party took place on December 20<sup>th</sup>. We always have a white elephant gift exchange and have fun playing games together. The front desk is invited and attends this as well.
- Some of our staff that went off to college returned to help us out during their Christmas break. It is always fun to have them return and to see how much they have grown. We also have our GFU staff leave for a month on their Christmas break.

## Rentals & Special Events

- Private Leisure Pool Parties. We book out one month in advance and the first week of the month is very hectic with people calling to make reservations.
  - We had eleven Friday/weekend pool rental parties held at our facility during the month of December.
- Set up the Saturday Sampler for January 11th.
- We held an ODP clinic on December 7 & 8 in our comp pool. The event was a success.
- Annual polo alumni game took place on December 28<sup>th</sup> this year. This event is always fun!
- CPRD rec basketball practices started up in our gymnasium on Tuesday & Thursday nights from December to late February from 5:00 pm – 8:45 pm.

## Management Projects

- Kept up with the ordering of Janitorial supplies and made sure we have everything in stock.
- Management keeps busy scheduling Pool party and classroom rentals for current month and one month out.
- Management is on deck a little more guarding due to a lack of staff during the daytime hours.
- Management runs weekly staff meetings when the Night manager or Lead guard cannot.
- Management is continuing to work on the 2025-2026 budget for department 451.
- Fixed a few more comp pool lane lines in December.
- Management and a few patrons came in on a Sunday and moved around the weight room equipment to make room for some new pieces we are hoping to order soon that are much needed in our weight room.

**Financial Reports – Detailed December reports are included**

<b>EXPENDITURES</b> <b>Yr to Date '24/'25</b>	<b>REVENUE</b> <b>Yr to Date '24/'25</b>
\$646,584.46 Raw value	
\$72,803.97 Fringe benefits	
\$719,388.43 Total expenditures with fringe benefits	\$766,075.65 Projected Revenue '24-'25 = \$1,572,165.25
<b>Difference between Expenditures &amp; Revenue</b>	<b>\$46,687.22</b>

Respectfully Submitted by,  
 Wendy Roberts, Aquatic Coordinator  
 Chehalem Aquatic & Fitness Center

Activity Financial Report - Dec 2024 EXPENDITURES		Department - Aquatics 451				
		Dec '23	Dec '24	Yr to Date 23/24	Yr to Date 24/25	Year End 22/23
<b>Aquatics - 451: Personnel Services</b>						
<b>Personnel Services</b>						
Aquatic Supervisor	\$1,983.35	\$2,082.68	\$11,758.39	\$12,347.09	\$22,557.30	\$23,658.44
Aquatic Coordinator	\$4,870.66	\$5,115.58	\$29,223.96	\$30,326.10	\$67,037.06	\$58,447.92
Aquatics Specialist	\$4,007.46	\$4,207.24	\$24,044.76	\$24,943.77	\$49,157.73	\$48,089.52
Guards	\$21,089.35	\$20,199.85	\$131,631.59	\$138,558.84	\$233,710.25	\$244,148.29
Instructors	\$8,148.19	\$6,704.24	\$55,918.82	\$52,021.12	\$71,141.80	\$101,720.41
Coaches						
Group Fitness Instructors	\$2,071.38	\$2,514.89	\$12,386.45	\$17,875.34	\$21,002.73	\$27,731.24
Personal Trainer	\$331.97	\$680.92	\$1,262.29	\$2,990.12	\$2,923.76	\$3,498.50
FC Monitor	\$2,081.85	\$2,407.39	\$13,315.44	\$16,110.04	\$42,867.41	\$26,315.23
Lead Guard	\$1,140.39	\$1,748.36	\$7,893.15	\$10,027.01	\$11,133.54	\$15,111.04
Child Minder		\$3,021.21		\$20,000.64		\$9,756.29
<b>Total Personnel Services</b>	<b>\$45,724.60</b>	<b>\$48,682.36</b>	<b>\$287,434.85</b>	<b>\$325,200.07</b>	<b>\$521,531.58</b>	<b>\$558,476.88</b>
<b>Materials &amp; Services:</b>						
Office Supplies	\$460.05	\$332.15	\$2,836.25	\$1,196.50	\$4,582.86	\$3,810.20
Postage Supplies	\$4.62	\$8.76	\$54.48	\$103.33	\$207.37	\$94.60
Program Supplies	\$1,600.66	\$716.06	\$11,957.78	\$10,507.00	\$15,822.67	\$30,020.96
Small Tools						
Chemical & Agricultural Supplies	\$1,231.10	\$2,676.36	\$24,768.56	\$24,404.50	\$47,620.19	\$50,266.41
Store Supplies			\$2,874.93	\$2,578.22	\$4,250.99	\$3,074.73
Gas & Oil Supplies						
Classifieds			\$218.48			\$416.15
Brochure				\$370.00		
Flyers	\$42.38		\$254.28	\$331.67	\$999.00	\$508.56
Professional Dues	\$270.44	\$1,454.56	\$5,029.63	\$4,473.41	\$3,742.01	\$9,034.65
Conference/Workshops			\$445.00	\$75.00	\$328.00	\$979.00
Staff Mileage						
Staff Expenses			\$19.99	\$273.37	\$212.22	\$528.15
<b>Utilities:</b>						
Electricity	\$18,627.55	\$19,062.86	\$123,414.91	\$122,594.02	\$179,471.27	\$236,387.20
Natural Gas	\$10,949.97	\$10,518.51	\$45,044.09	\$40,127.99	\$75,975.86	\$114,608.80
Water/Sewer	\$7,323.51	\$5,517.96	\$37,827.26	\$44,841.48	\$10,869.24	\$89,631.13
Telephone		\$88.32		\$441.44	\$7,240.98	\$966.93
Fees (activenet/bank/cc)	\$10,473.35	\$6,855.11	\$51,753.43	\$54,162.69	\$65,931.60	\$108,040.73
Internet & Communication					\$642.21	\$706.24
Data Storage & Backup						
Video & Online Photography			\$229.01		\$190.80	\$229.01
Online Advertising					\$32.92	
Equip. Maint.Repairs	\$724.00					
Program Contracts 451-380.003	\$1,256.65	\$2,218.90	\$7,371.18	\$13,928.27	\$7,915.21	\$21,683.73
Insurance Services			\$290.62	\$387.50	\$42,225.66	\$46,041.74
Refunds			\$70.00	\$588.00	\$1,069.75	\$576.25
<b>Total Materials &amp; Services</b>	<b>\$51,516.28</b>	<b>\$49,449.55</b>	<b>\$314,459.88</b>	<b>\$321,384.39</b>	<b>\$469,330.81</b>	<b>\$717,605.17</b>

<b>TOTAL AQUATIC EXPENDITURES</b>	\$97,240.88	\$98,131.91	\$601,894.73	\$646,584.46	\$990,862.39	\$1,276,082.05
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	Dec '23	Dec '24	Yr to Date 23/24	Yr to Date 24/25	Year End 22/23	Year End 23/24
				\$72,803.97	Fringe benefits	\$157,833.48
				\$719,388.43		\$1,433,915.53
				Total expenditures with fringe benefits		
<b>Activity Financial Report Dec 2024</b>						
<b>REVENUE</b>						
<b>Department - Aquatics 451</b>						
<b>Aquatics - 451:</b>						
451.002 Contract Training		\$1,400.00		\$3,300.00		
451.003 Youth Fitness						
<b>451.004 Gray &amp; Golden</b>	\$88.00	\$140.00	\$660.00	\$692.00	\$1,372.00	\$1,576.00
451.006 Group Fitness (Studio)	\$127.50	\$204.00	\$1,265.50	\$1,447.50	\$2,160.00	\$2,832.00
451.007/291 Water Exercise	\$17.00	\$42.50	\$515.00	\$522.50	\$928.50	\$787.00
451.008 Weight Training	\$166.00	\$945.00	\$3,312.50	\$6,962.00	\$8,899.00	\$10,649.50
451.009 Child Minder		\$1,115.00		\$4,480.00		\$2,365.00
451.010 Master's Swimming						
451.011 Private Swim Lessons	\$3,316.00	\$2,443.00	\$21,542.00	\$11,834.40	\$39,059.91	\$42,603.60
<b>451.012 Optum Fitness Advantage*</b>	\$2,560.00	\$8,572.00	\$13,476.00	\$42,280.00	\$22,700.00	\$45,140.00
451.013 Water Safety	\$130.00	\$70.00	\$5,070.00	\$2,478.00	\$8,668.00	\$8,988.00
<b>451.014 SilverSneakers - Tivity*</b>	\$321.00	\$404.00	\$1,895.00	\$1,861.00	\$3,727.50	\$3,907.00
<b>451.015 Silver&amp;Fit - ASH*</b>	\$7,890.30	\$6,821.10	\$44,140.80	\$33,092.40	\$69,014.70	\$86,479.50
451.016 Water Polo	<b>\$5,050.00</b>		\$20,660.00	\$17,481.25	\$27,375.00	\$31,735.00
451.017 GFU		\$2,025.00	\$10,451.50	\$2,025.00	\$40,793.00	\$27,140.50
451.018 Newberg High School						
451.019 School Districts						
451.020 Locker Income						
451.021 Locker Rental						
451.023 Pool Rental	\$7,140.00	\$2,271.00	\$27,598.50	\$30,853.00	\$52,186.75	\$55,587.50
451.024 Classroom Rental	\$4,281.00	\$1,442.20	\$8,448.20	\$8,058.05	\$13,774.50	\$19,683.85
451.025 Sauna/Spa	\$352.50	\$519.00	\$1,621.00	\$2,674.00	\$2,768.50	\$5,230.00
451.026 Special Events						
451.027 Repasses						
451.061 Vending			\$692.83	\$1,124.98	\$2,102.03	\$1,718.06
451.200 Aquatics Misc	\$18.00	\$28.00	\$612.95	\$79.00	\$217.63	\$632.95
451.280 Sales	\$535.00	\$325.00	\$3,110.25	\$3,094.00	\$6,113.67	\$6,499.75
451.281 CST/CVA			\$19,648.60	\$19,216.66	\$45,889.77	\$48,392.25
451.282 Swim Lessons	\$20,728.35	\$12,593.20	\$88,166.11	\$82,983.12	\$151,126.33	\$209,367.06
451.283 Lap Swim	\$833.00	\$430.00	\$5,479.50	\$5,131.00	\$8,340.50	\$9,639.00
451.284 Public Swim	\$7,774.00	\$6,052.50	\$61,334.50	\$49,952.60	\$105,721.54	\$118,207.85
451.285 Equipment Rental				\$1,150.00		
451.286 Membership Sales	\$79,966.23	\$54,224.50	\$359,222.95	\$386,356.14	\$614,822.34	\$729,000.54
451.287 Weight Room	\$2,807.00	\$2,202.00	\$10,698.50	\$12,721.80	\$21,169.50	\$22,985.00
451.289 Punch Cards - General	\$6,380.00	\$3,477.50	\$20,497.00	\$20,930.00	\$46,592.00	\$40,679.50
451.290 Gift Certificates						
451.292 Preschool Swim Lessons						
451.294 SUP Yoga						
451.296 Patio Rental			\$712.50	\$243.75	\$926.25	\$825.00
451.293/425 Basketball Court	\$2,250.50	\$2,528.50	\$8,709.50	\$10,829.50	\$25,192.00	\$20,225.50
451.285/426 Pickleball Court	\$177.00	\$342.00	\$402.50	\$927.50	\$579.00	\$1,318.50
451.021/427 Volleyball Court						
451.424 Table Tennis		\$16.00		\$16.00		



451.428 SkyTrack						\$6.50
451.429 Fencing	\$149.00		\$5,992.00	\$1,278.50	\$10,645.00	\$9,166.20
451.666 CC Fees						
<b><u>TOTAL AQUATIC REVENUE</u></b>	\$142,957.38	\$110,633.00	\$745,935.69	\$766,075.65	\$1,332,864.92	\$1,563,368.11

<b>Proposed 24/25</b>	
\$24,990.00	
\$61,367.00	
\$50,487.00	
\$336,616.00	
\$105,417.00	
\$5,443.00	
\$29,231.00	
\$5,365.00	
\$43,462.00	
\$21,036.00	
\$41,671.00	
\$725,085.00	Raw value
\$180,434.00	Fringe benefits
\$905,519.00	Grand total
\$6,090.00	
\$350.00	
\$26,825.00	
\$55,000.00	
\$6,050.00	
\$500.00	
\$750.00	
\$2,000.00	
\$8,026.00	
\$2,200.00	
\$150.00	
\$500.00	
\$290,837.00	
\$92,676.00	
\$78,075.00	
\$5,600.00	
\$105,511.00	
\$1,300.00	
\$45.00	
\$300.00	
\$262.00	
\$22,000.00	
\$52,500.00	
\$450.00	
\$757,997.00	

\$1,663,516.00 Includes Fringe

Fringe benefits	Total expenditures with fringe benefits	
<b>Proposed 24/25</b>		
\$1,425.00		
\$2,658.00		
\$1,050.00		
\$9,093.00		
\$47,200.00		
\$6,720.00		
\$51,188.00		
\$28,299.00		
\$5,324.00		
\$3,979.00		
\$92,695.00		
\$29,356.25		
\$27,836.00		
\$56,300.00		
\$17,402.00		
\$3,242.00		
\$2,650.00		
\$1,200.00		
\$6,500.00		
\$42,354.00		
\$176,332.00		
\$10,959.00		
\$122,669.00		
\$718,446.00		
\$24,040.00		
\$45,785.00		
\$960.00		
\$23,714.00		
\$805.00		

	\$11,984.00	
	\$1,572,165.25	

### **Aquatic & Fitness Center**

- Facility remained open 7 days a week.

### **Fitness Center**

- Regular Winter drop-in schedule continued for the sports courts and weight room.
- Pickle ball players are back indoors now that it is rainy and cold again.

### **Aquatic Center**

- November schedule kept us busy with new classes, public swims and swim lessons all month long.
- Our facility closed early at 7:00 pm on Wednesday, November 27<sup>th</sup> and remained closed all day on the 28<sup>th</sup> for Thanksgiving.

### **Facility Building maintenance**

- Our HVAC System to our knowledge is still being worked on. No updates.
  - We still have two glycol leaks. One in the men's locker room and one in the lifeguard staff room.
  - A glycol leak popped up in our laundry room.
  - Condensation in the manager's office comes and goes still. No solution to this problem yet.
  - The pressure in the natatoriums is better, but doors still do not shut all the way every now and then.
- November 20<sup>th</sup> our smith bar arrived and the machine is fixed and back in order.

### **Scholarships and Donations**

- Scholarships handed out since 1/1/2024; this includes activities for kids such as water polo lessons, swim lessons, babysitters class, Jr. lifeguard class and Jr. WSI class and memberships for those who need financial assistance, both adults and children. Total amount subsidized in November is \$219.38. Total amount subsidized since 1/1/2024 is \$2,675.38.
- Donations handed out since 1/1/2024; this is a gift certificate for memberships whether it is a 3-month or 1 month. Many of these are used in auctions for schools, fundraisers, rotary and more. Total amount subsidized for donations in November is \$235.00. Total amount subsidized since 1/1/2024 is \$4,528.50
- Total for both since 1/1/2024 is \$7,203.88.

### **Program Development & Registration**

- Fall session 3 swim lessons started up on November 11<sup>th</sup>. So far, we have good enrollment.
- Put info out about the new Aqua Zumba class that will be starting up in January.
- No School public swim are happening on days that the schools have no school. These are very popular.
- St. Paul School contacted us to set up Swim lessons for them in the spring.
- Gaston School contacted us to set up swim lessons for them in the spring.

### **Clubs/Teams**

- Chehalem Swim Team practiced the entire month of November.
- NHS polo finished their season on November 14<sup>th</sup>.
- NHS Swim team started their practices on November 18<sup>th</sup>.
- Sherwood High School swim team started practicing in our facility on the days they do not have school.
- GFU football team started to come back to our pool in the evenings as a cool down after practices. This will continue throughout their season.
- GFU swim team held their big Bruin invite meet on November 23 – 24. The meet was successful.

- Special Olympics held their last practice in our facility on November 3<sup>rd</sup>.
- NWPC is practicing on Sunday evenings.

### Aquatic & Fitness Center Staff

- With school back in session, lifeguard availability becomes limited for some who are involved with sports and school activities. Schedules become difficult to staff.
- We have started up weekly staff meetings again to keep our guards rescue ready. We have also implemented a mandatory make-up lesson for each of our staff meetings. If staff misses attending a staff meeting, they will have to make it up which includes watching the videos on the topic, book reading and answering questions on the topic. It has helped in reducing the number of staff who miss the actual meetings.
- We have a new Night Manager position that helps up keep our staff up on in services and makes sure thing run smoothly while upper management is not in the facility. This position is really helping make sure guards are staying attentive while guarding and cutting back on tandem guarding.

### Rentals & Special Events

- Private Leisure Pool Parties. We book out one month in advance and the first week of the month is very hectic with people calling to make reservations.
  - We had fourteen Friday/weekend pool rental parties held at our facility during the month of November.
- We held the High School Polo playoffs at our facility on November 7 – 9. This was a big weekend for us.
- We help a Special Olympics meet at our facility on November 10<sup>th</sup>. They rented out both pools. The event was a big success.
- Set up the Saturday Sampler for January.

### Management Projects

- Kept up with the ordering of Janitorial supplies and made sure we have everything in stock.
- Management keeps busy scheduling Pool party and classroom rentals for current month and one month out.
- Management is on deck a little more guarding due to a lack of staff during the daytime hours.
- Comp pool lane lines keep breaking and management has fixed and or repaired about 9 lane lines in the past 7-8 weeks or so.
- Management runs weekly staff meetings when the Night manager or Lead guard cannot.
- Management is starting to work on the 2025-2026 budget for department 451.

### Financial Reports – Detailed November reports are included

<b>EXPENDITURES Yr to Date '24/'25</b>	<b>REVENUE Yr to Date '24/'25</b>
\$548,452.55 Raw value	
\$61,149.74 Fringe benefits	
\$609,602.29 Total expenditures with fringe benefits	\$655,442.65 Projected Revenue '24-'25 = \$1,572,165.25
<b>Difference between Expenditures &amp; Revenue</b>	<b>\$45,840.36</b>

Respectfully Submitted by,  
 Wendy Roberts, Aquatic Coordinator  
 Chehalem Aquatic & Fitness Center





Activity Financial Report - Nov 2024		Department - Aquatics 451					
		EXPENDITURES	Nov '23	Nov '24	Yr to Date 23/24	Yr to Date 24/25	Year End 22/23
<b>Aquatics - 451: Personnel Services</b>							
<b>Personnel Services</b>							
Aquatic Supervisor	\$1,983.34	\$2,082.68	\$9,775.04	\$10,264.41	\$22,557.30	\$23,658.44	
Aquatic Coordinator	\$4,870.66	\$5,115.58	\$24,353.30	\$25,210.52	\$67,037.06	\$58,447.92	
Aquatics Specialist	\$4,007.46	\$4,207.24	\$20,037.30	\$20,736.53	\$49,157.73	\$48,089.52	
Guards	\$19,749.67	\$24,450.25	\$110,542.24	\$118,358.99	\$233,710.25	\$244,148.29	
Instructors	\$10,450.43	\$7,963.02	\$47,770.63	\$45,316.88	\$71,141.80	\$101,720.41	
Coaches							
Group Fitness Instructors	\$2,370.22	\$3,432.00	\$10,315.07	\$15,360.45	\$21,002.73	\$27,731.24	
Personal Trainer	\$165.47	\$797.50	\$930.32	\$2,309.20	\$2,923.76	\$3,498.50	
FC Monitor	\$2,539.45	\$2,530.90	\$11,233.59	\$13,702.65	\$42,867.41	\$26,315.23	
Lead Guard	\$1,221.33	\$2,131.03	\$6,752.76	\$8,278.65	\$11,133.54	\$15,111.04	
Child Minder		\$3,595.36		\$16,979.43		\$9,756.29	
<b>Total Personnel Services</b>	\$47,358.03	\$56,305.56	\$241,710.25	\$276,517.71	\$521,531.58	\$558,476.88	
<b>Materials &amp; Services:</b>							
Office Supplies	\$320.18	\$330.55	\$2,376.20	\$864.35	\$4,582.86	\$3,810.20	
Postage Supplies	\$10.56	\$10.22	\$49.86	\$94.57	\$207.37	\$94.60	
Program Supplies	\$1,475.03	\$3,048.66	\$10,357.12	\$9,790.94	\$15,822.67	\$30,020.96	
Small Tools		<b>-\$150.91</b>					
Chemical & Agricultural Supplies	\$3,375.30	\$2,822.59	\$23,537.46	\$21,728.14	\$47,620.19	\$50,266.41	
Store Supplies			\$2,874.93	\$2,578.22	\$4,250.99	\$3,074.73	
Gas & Oil Supplies							
Classifieds			\$218.48			\$416.15	
Brochure				\$370.00			
Flyers	\$42.38	\$127.14	\$211.90	\$331.67	\$999.00	\$508.56	
Professional Dues	\$2,428.66	\$164.56	\$4,759.19	\$3,018.85	\$3,742.01	\$9,034.65	
Conference/Workshops		\$75.00	\$445.00	\$75.00	\$328.00	\$979.00	
Staff Mileage							
Staff Expenses		\$150.91	\$19.99	\$273.37	\$212.22	\$528.15	
<b>Utilities:</b>							
Electricity	\$18,697.58	\$18,858.66	\$104,787.36	\$103,531.16	\$179,471.27	\$236,387.20	
Natural Gas	\$8,650.04	\$7,686.16	\$34,094.12	\$29,609.48	\$75,975.86	\$114,608.80	
Water/Sewer	\$6,036.35	\$6,753.96	\$30,503.75	\$39,323.52	\$10,869.24	\$89,631.13	
Telephone		\$88.32		\$353.12	\$7,240.98	\$966.93	
Fees (activenet/bank/cc)	\$4,429.34	\$12,977.29	\$41,280.08	\$47,307.58	\$65,931.60	\$108,040.73	
Internet & Communication					\$642.21	\$706.24	
Data Storage & Backup							
Video & Online Photography			\$229.01		\$190.80	\$229.01	
Online Advertising					\$32.92		
Equip. Maint.Repairs			\$724.00				
Ground Maint/Repairs							
Program Contracts 451:300.003	\$1,182.09	\$1,497.86	\$6,114.53	\$11,709.37	\$7,915.21	\$21,683.73	
Insurance Services			\$290.62	\$387.50	\$42,225.66	\$46,041.74	
Refunds			\$70.00	\$588.00	\$1,069.75	\$576.25	
<b>Total Materials &amp; Services</b>	\$46,647.51	\$54,440.97	\$262,943.60	\$271,934.84	\$469,330.81	\$717,605.17	

<b>TOTAL AQUATIC EXPENDITURES</b>	\$94,005.54	\$110,746.53	\$504,653.85	\$548,452.55	\$990,862.39	\$1,276,082.05	

	Nov '23	Nov '24	Yr to Date 23/24	Yr to Date 24/25	Year End 22/23	Year End 23/24
				\$61,149.74	Fringe benefits	\$157,833.48
				\$609,602.29		\$1,433,915.53
					Total expenditures with fringe benefits	
<b>Activity Financial Report Nov 2024</b>						
<b>REVENUE</b>						
<b>Aquatics - 451:</b>						
451.002 Contract Training		\$950.00		\$1,900.00		
451.003 Youth Fitness						
<b>451.004 Gray &amp; Golden</b>	\$132.00	\$128.00	\$572.00	\$552.00	\$1,372.00	\$1,576.00
451.006 Group Fitness (Studio)	\$263.50	\$86.00	\$1,138.00	\$1,243.50	\$2,160.00	\$2,832.00
451.007/291 Water Exercise	\$110.50	\$22.00	\$498.00	\$480.00	\$928.50	\$787.00
451.008 Weight Training	\$832.00	\$2,023.00	\$3,146.50	\$6,017.00	\$8,899.00	\$10,649.50
451.009 Child Minder		\$860.00		\$3,365.00		\$2,365.00
451.010 Master's Swimming						
451.011 Private Swim Lessons	\$4,019.00	\$248.00	\$18,226.00	\$9,391.40	\$39,059.91	\$42,603.60
<b>451.012 Optum Fitness Advantage*</b>	\$2,372.00	\$8,356.00	\$10,916.00	\$33,708.00	\$22,700.00	\$45,140.00
451.013 Water Safety	\$666.00		\$4,940.00	\$2,408.00	\$8,668.00	\$8,988.00
<b>451.014 SilverSneakers - Tivity*</b>	\$315.50	\$279.50	\$1,574.00	\$1,457.00	\$3,727.50	\$3,907.00
<b>451.015 Silver&amp;Fit - ASH*</b>	\$7,991.10	\$5,742.00	\$36,250.50	\$26,271.30	\$69,014.70	\$86,479.50
451.016 Water Polo	\$13,865.00		\$25,710.00	\$17,481.25	\$27,375.00	\$31,735.00
451.017 GFU	\$10,451.50		\$10,451.50		\$40,793.00	\$27,140.50
451.018 Newberg High School						
451.019 School Districts						
451.020 Locker Income						
451.021 Locker Rental						
451.023 Pool Rental	\$5,595.00	\$15,212.50	\$20,458.50	\$28,582.00	\$52,186.75	\$55,587.50
451.024 Classroom Rental	\$153.70	\$4,517.60	\$4,167.20	\$6,615.85	\$13,774.50	\$19,683.85
451.025 Sauna/Spa	\$443.00	\$418.00	\$1,268.50	\$2,155.00	\$2,768.50	\$5,230.00
451.026 Special Events						
451.027 Repasses						
451.061 Vending			\$692.83	\$1,124.98	\$2,102.03	\$1,718.06
451.200 Aquatics Misc	\$16.00		\$594.95	\$51.00	\$217.63	\$632.95
451.280 Sales	\$413.00	\$502.00	\$2,575.25	\$2,769.00	\$6,113.67	\$6,499.75
451.281 CST/CVA	\$8,518.45		\$19,648.60	\$19,216.66	\$45,889.77	\$48,392.25
451.282 Swim Lessons	\$2,849.00	\$10,547.62	\$67,437.76	\$70,389.92	\$151,126.33	\$209,367.06
451.283 Lap Swim	\$853.00	\$359.00	\$4,646.50	\$4,701.00	\$8,340.50	\$9,639.00
451.284 Public Swim	\$7,818.00	\$8,160.00	\$53,560.50	\$43,900.10	\$105,721.54	\$118,207.85
451.285 Equipment Rental		\$900.00		\$1,150.00		
451.286 Membership Sales	\$24,878.60	\$81,880.60	\$279,256.72	\$332,131.64	\$614,822.34	\$729,000.54
451.287 Weight Room	\$1,784.50	\$2,280.50	\$7,891.50	\$10,519.80	\$21,169.50	\$22,985.00
451.289 Punch Cards - General	\$1,350.00	\$4,894.00	\$14,117.00	\$17,452.50	\$46,592.00	\$40,679.50
451.290 Gift Certificates						
451.292 Preschool Swim Lessons						
451.294 SUP Yoga						
451.296 Patio Rental			\$712.50	\$243.75	\$926.25	\$825.00
451.293/425 Basketball Court	\$1,885.50	\$2,419.00	\$6,459.00	\$8,301.00	\$25,192.00	\$20,225.50
451.285/426 Pickleball Court	\$29.00	\$200.50	\$225.50	\$585.50	\$579.00	\$1,318.50
451.021/427 Volleyball Court	\$1,590.00					
451.428 SkyTrack						\$6.50

451.429 Fencing				\$5,843.00	\$1,278.50	\$10,645.00	\$9,166.20
451.666 CC Fees							
<b>TOTAL AQUATIC REVENUE</b>	\$99,194.85	\$150,985.82	\$602,978.31	\$655,442.65	\$1,332,864.92	\$1,563,368.11	

<b>Proposed 24/25</b>	
\$24,990.00	
\$61,367.00	
\$50,487.00	
\$336,616.00	
\$105,417.00	
\$5,443.00	
\$29,231.00	
\$5,365.00	
\$43,462.00	
\$21,036.00	
\$41,671.00	
\$725,085.00	Raw value
\$180,434.00	Fringe benefits
\$905,519.00	Grand total
\$6,090.00	
\$350.00	
\$26,825.00	
\$55,000.00	
\$6,050.00	
\$500.00	
\$750.00	
\$2,000.00	
\$8,026.00	
\$2,200.00	
\$150.00	
\$500.00	
\$290,837.00	
\$92,676.00	
\$78,075.00	
\$5,600.00	
\$105,511.00	
\$1,300.00	
\$45.00	
\$300.00	
\$262.00	
\$22,000.00	
\$52,500.00	
\$450.00	
\$757,997.00	

\$1,663,516.00	Includes Fringe	
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\$1,984.00		
\$1,572,165.25		



November 2024 Board Report

454-Recreation

456-Senior Center

457-Community School

<b>454 Recreation</b>	Nov 2024	Year to Date
Supervisory Staff Expense	\$833.08	\$4,105.76
Recreation Coordinator	\$2,684.82	\$13,424.11
Part Time Staff Expense	\$2,762.08	\$13,062.91
Fringe	\$2,255.80	\$11,560.71
program Expense	\$2,039.10	\$17,664.16
Utilities/Insurance Expense	\$387.50	\$387.50
Total Expense	\$10,574.88	\$60,205.15
Program Revenue	\$11,908.09	\$42,223.07
Rental Revenue	\$0.00	\$0.00
Net	\$-1,333.21	\$17,982.08
<b>456 Senior Center</b>	Nov 2024	Year to Date
Supervisory Staff Expense	\$416.53	\$2,052.89
Recreation Coordinator	\$1,073.92	\$5,369.62
Senior Center Specialist	\$3,816.10	\$19,044.27
Part Time Staff Expense	\$153.87	\$501.63
Fringe	\$3,970.78	\$19,865.87
program Expense	\$572.61	\$4,238.37
Utilities/Insurance Expense	\$3,229.50	\$15,829.89
Total Expense	\$14,370.70	\$68,564.79
Program Revenue	\$9,41.00	\$24,161.00
Rental Revenue	\$2,924.00	\$11,449.00
Total Revenue	\$12,334.00	\$35,610.00
Net	\$2,36.70	\$32,954.79
<b>457 Community School</b>	Nov 2024	Year to Date
Special Services Supervisor	\$999.68	\$4,926.88
Recreation Coordinator	\$536.96	\$2,684.75
Part Time Staff Expense	\$0.00	\$0.00
Fringe	\$848.37	\$3,676.78
Program Expense	\$513.54	\$3,418.42
Utilities/Insurance Expense	\$0.00	\$0.00
Total Expense	\$2,898.55	\$14,706.81
Program Revenue	\$861.00	\$4,364.64
Net	\$2,037.55	\$10,342.17

**Fall Bazaar and Craft Fair**

The Fall Bazaar and Craft Fair at the Senior Center was a resounding success. Extensive preparations and advertising throughout October led to a robust turnout of over 70 vendors, who filled the Crater Gym, Crater Cafeteria, and the entire Senior Center. The diverse selection of crafts and holiday gifts attracted more than 700 visitors in just one day.

**Youth Gymnastics**

Our Fall Gymnastics program is off to a fantastic start. We saw strong enrollment across all months: 47 children in September, 78 in October, and 74 in November. This promising trend indicates a busy and successful gymnastics season ahead. To support the growing interest and ensure quality instruction, we have hired two new coaches who will begin in January 2025. These additions to our coaching staff will help maintain our high standards and accommodate the increasing number of participants.

**Armory Rental Space**

The Chehalem Armory continues to be a vital hub for community activities. Besides hosting our weekday Gymnastics program, the Armory was notably busy throughout November with a variety of weekend events. Hazel’s House, an animal rescue organization, utilized our space for a successful Craft Fair Fundraiser. We also hosted two full-day Quinceañeras, which were well-attended and celebrated. Additionally, during weekends not booked for larger events, we coordinated seven birthday party rentals. The versatility of the Armory allows us to serve a wide range of community needs, making it a key asset for local gatherings.

**Community School Classes**

Our Community School program has expanded significantly this fall. Choir, Guitar, Ukulele, and Percussion classes started in October and will continue through November, drawing enthusiastic participation from students. In November, we also launched the Mabel Rush Lego Engineering class, which enrolled 11 students. The Crater Dance Club began with 15 students, while the Joan Austin Dance Club started with 5 participants. Looking ahead to winter, we plan to run the dance clubs again and expand the Lego Engineering program to two additional schools. This expansion reflects our commitment to providing diverse educational opportunities and fostering creativity among our students.

# NOVEMBER 2024 Activity Reports

<b>455 School Aged Childcare</b>	<b>NOVEMBER 2024</b>	<b>Fiscal Year To Date</b>
Supervisory Staff	833.08	4,105.76
Childcare Coordinator	4,207.24	20,449.46
Recreation DPT.	1,073.92	5,369.62
Care Technician	0.00	0.00
<b>Part Time Staff Expense</b>	<b>25,501.47</b>	<b>162,869.21</b>
<b>Fringe program Expense</b>	<b>6,334.94</b>	<b>36,471.08</b>
Utilities Expense	11,903.24	54,796.34
	0.00	0.00
<b>Total Expense</b>	<b>49,853.89</b>	<b>282,659.72</b>
<b>Program Revenue</b>	<b>74,215.57</b>	<b>361,492.09</b>
Rental Revenue	0.00	0.00
<b>Net</b>	<b>-24,361.68</b>	<b>-78,832.37</b>

November went by very fast for the school aged childcare program. We were open for all days except for the holiday.

We ran All Day Childcare for the Thanksgiving week, which Edwards Elementary hosted.

We had around 60 kids and the staff kept them very entertained with fun Thanksgiving/fall activities.

We continue to support the Newberg/Dundee families in need. We provide assistants with our ERDC program. We work with families on a case-by-case situation as not all families qualify for state assistance but need help with childcare.

We will continue to bring a safe, enrichment childcare program, with quality staff who love learning and working with the kids.

# It's nearly budget season in Chehallem Park & Rec

## Winter activities are also on deck to kick off the new year

**H**ello, local parks and rec friends. That chilly rain broken up by late afternoon sun-

breaks means — It's winter! At Chehallem Aquatic and Fitness Center, registration is open for winter break and regular winter swim lessons. We're also hiring more swim instructors to keep up with the activity.

In the fitness wing of the facility, you can sample our classes at a special event from 8:30 p.m. to 1:30 p.m. Saturday, Jan. 11, including

Barre Fusion, Zumba, Mat Pilates, Line Dancing, Hip Hop, Yin Yoga with meditation and more. Bonus: Child care is available during this event.

A public open house for district residents to meet the finalist candidates for the position of superintendent will be taking place after regular work hours on the evening of Monday, Jan. 6, in the Chehallem Cultural Center ballroom; details will be released nearer the time. The board hopes to have the new superintendent in place in February.

As this search remains high on the radar, the formative-years fun does not pause any more than our day-to-day business does; lacrosse, soccer and track and field will all open for registration in January.

The board of directors approved the budget calendar for fiscal year 2025-26. Two terms are expiring. The 10-member budget committee meets once a year in the second

### FROM THE PARK BENCH



Karl Ricker

The committee reviews the proposed budget expenditures and compares them to the projected revenue to ensure a balanced budget with sufficient contingency and reserve funds for a fiscally responsible annual budget. The meeting is open to the public.

How do you know if you might be a good fit? Try reading through the remainder of this column about CPRD's accounting architecture, and if you find it interesting, you just might be cut from budget-committee cloth.

The financial structure of a public agency in Oregon is unique, but it does have some similarities with and parallels to private business and personal household budgeting structures.

Remember, CPRD is a special district — a local government agency



Residents near Friends' Park in the Chehallem Park & Recreation District have decorated the trees for the holidays.

COURTESY PHOTO: JOLE FRIMM

with its own tax boundary map and voter base. Yamhill County collects taxes for operation of our agency and deposits this revenue into the Local Government Investment Pool at the Oregon State Treasury. This is an extension of the primary bank account.

If you place part of your income in a 401K, stock equities or a financial services firm to grow it for retirement

or major purchases, you are doing something similar. CPRD receives revenue by various means, including taxes and fees.

Between the time that revenue is received and when the money is needed to pay expenses, governments can deposit money and earn a rate of return by accessing the Treasury-managed Oregon Short-Term Fund, which is

made up of money from state agencies, certain public universities and local governments.

When CPRD collects money from any fees or charges, we first deposit the funds into our local bank (That's right — local). The bank has a limit on how much money it can insure. Once the money in the account exceeds that limit, that's where private banks end and public investment tools begin. Once the balance at the bank account goes over this threshold, CPRD deposits any additional revenue into CPRD's LGIP (essentially, an investment account) at the Oregon State Treasury. In this way, the treasury helps governments across the state, including schools and cities and counties, to stretch taxpayer dollars and keep public funds safe.

If you are interested and would like to learn more, you can read the CPRD Budgeting and Investing Primer on our website at [cprdnw.org/general/page/cprd-budgeting-investing-primer](http://cprdnw.org/general/page/cprd-budgeting-investing-primer).

The committee application window will open after the Jan. 23 board meeting and will close on Feb. 20. Happy holidays, and may your year ahead be filled with enjoyment of parks and recreation, indoors and out.

*Karl Ricker is the public information director for the Chehallem Park & Recreation District. She can be reached at [kricker@cpdnewberg.org](mailto:kricker@cpdnewberg.org).*

## NEWS RELEASE

For release Dec. 30, 2025

Contact: Kat Ricker, Public Information Director

### Public Open House to meet the candidates for the position of CPRD Superintendent

NEWBERG, ORE.—Chehalem Park and Recreation District invites the public to meet the finalist candidates for the position of CPRD Superintendent. A public open house will take place from 5:30 p.m. to 6:45 p.m. on Monday, Jan. 6th in the ballroom at Chehalem Cultural Center. People will have the opportunity to learn who they are, about their backgrounds, and to speak with them one-on-one.

The search began following retirement of longtime superintendent Don Clements in September. CPRD Board of Directors hired Special District Association of Oregon (SDAO) to conduct the nationwide recruitment effort. The application window closed on Nov. 2nd. Nineteen applications were received. The Board-appointed Search Committee, comprised of Board president Matthew Smith and Board member Jim McMaster, scored the applications and conducted initial interviews of the seven semifinalist candidates. The applicant pool was narrowed to the final four who are expected to participate on Jan. 6th.

The Board of Directors will meet prior to the open house, beginning at 9 a.m., to conduct on-site candidate interviews. The interviews will be held in executive session. The district hopes to have the new superintendent on board in mid-February.

Anyone who is interested is encouraged to attend the open house event.

**Subject:** Park

**Date:** Thursday, December 19, 2024 at 4:15:26 PM Pacific Standard Time

**From:** Julie Firth

**To:** Kat Ricker

Hi Kat. I just wanted to let you know that people are posting on FB about the decorations at Friends park. Sharing pictures of them. They have over 300 likes with comments of how much they love the park. Could you let the CPRD board know? It might help in their decision on the Lot Line if they can see how much the park means to so many.

Thanks,

Julie

[Sent from Yahoo Mail for iPad](#)





**Subject:** Re: Message from CPRD website  
**Date:** Wednesday, December 11, 2024 at 1:48:04 PM Pacific Standard Time  
**From:** Kat Ricker  
**To:** Watt, William  
**Attachments:** image001.jpg

Dear William,

Thank you for your interest in CPRD's scholarship and financial aid programs. These programs, run through Chehalem Parks Foundation and supported by private and partner donors, ensure that CPRD can fulfill our philosophy that every child can be included in our recreational programs.

As Julie Petersen indicated, scholarships provided in 2022 and 2023 are as follows:

2022: \$22,590

2023: \$32,725

Please note that scholarships/financial aid are not shown in the audit nor the budget, because these do not comprise separate line item. Instead, this is tracked as revenue, just as any other payment would be for recreational opt-in activities such as classes, childcare.

We do not currently have a general ledger account set up for scholarships. After scholarship money is depleted each year, each coordinator receives less revenue for their specific program and the amount is reflected in a decrease in revenue per activity on yearly audits. In addition, we offer full comps (or free registration) for kids each year, participants are registered for a zero-dollar fee. In our childcare program, quite a few children are eligible for ERDC payments. Typically, the state of Oregon does not cover the entire monthly fee, and we accept less revenue for childcare. A scholarship form is not filled out for the reduction in fees, we just take less. So essentially, scholarships are shown in the audit as a reduction in revenue; we do not have a separate line item for them.

As a 501c3 nonprofit, the Foundation has a separate budget from the CPRD budget. Again, donations from the Foundation help fund activity financial aid for those in need in order for CPRD to include participants of various levels of need.

Again, thank you for your interest. I hope that you find this helpful. Please let us know if you have any further questions, and/or contact Julie directly if you would like to accept her offer to sit down together and discuss this in person.

--  
**Kat Ricker**  
*Public Information Director*  
*Chehalem Park & Recreation District*  
*125 S. Elliott Road*  
*Newberg, OR 97132*  
*971.832.4222 [cprdnewberg](mailto:cprdnewberg) | [Instagram](#) | [Facebook](#)*

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**From:** Watt, William <[watt@up.edu](mailto:watt@up.edu)>  
**Date:** Monday, December 2, 2024 at 4:28 PM  
**To:** Julie Petersen <[jpetersen@cprdnewberg.org](mailto:jpetersen@cprdnewberg.org)>, Kat Ricker <[kricker@cprdnewberg.org](mailto:kricker@cprdnewberg.org)>,



Matthew Smith <msmith@board.cprdnewberg.org>

**Subject:** Re: Message from CPRD website

Good Evening,

I hope everyone had a great Thanksgiving and some quality down time with their families.

I had a chance to look over the scholarship/Financial Assistance numbers and was unable to find them or seem them reflected in the approved public budgets or in the 2022 audit.

I have attached some of the references of the 2022 audit see the team can review what I'm looking at. Again, I'm not an expert in this area and could simply be missing these reflected numbers in supporting families financially.

Trey Watt  
Assistant Baseball Coach  
University of Portland  
C: 503-467-8070  
Go Pilots!

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**From:** Julie Petersen <jpetersen@cprdnewberg.org>

**Sent:** Friday, November 22, 2024 1:19:52 PM

**To:** Watt, William <watt@up.edu>; Kat Ricker <kricke@cprdnewberg.org>; Matthew Smith <msmith@board.cprdnewberg.org>

**Subject:** Re: Message from CPRD website

**EXTERNAL EMAIL:** Do not click links or open attachments unless you recognize the sender and know the content is safe. Forward suspicious messages to [abuse@up.edu](mailto:abuse@up.edu).

Hi Trey,

I'm out of the office until next Tuesday. If you'd like to stop by the office I'd be happy to discuss our scholarship options with you.

It's important to note that CPRD is split into two groups, Basic Service and Special Service. Property taxes from Newberg/Dundee residents fund Basic Service, which include maintenance of facilities, parks, fields, etc. Special Services support fee-based programming, which includes childcare, youth/adult sports, recreation, swim lessons, fitness classes, golf and senior activities. CPRD is set up this way so you, as a taxpayer, aren't paying for someone else to participate in an activity or opportunity.

I did run the financial numbers prior to leaving for vacation with regard to scholarships provided in 2022 and 2023. They are as follows:

2022: \$22,590

2023: \$32,725

The increase is due to increased participation in programming after COVID.

I'll have to get back to you upon my return with additional information. I'm guessing you are interested in childcare information, specifically. You are probably aware that we are an ERDC-approved childcare program. Once families are approved for ERDC payments we do pick up the amount they are unable to pay monthly. I did want to also add that we have a few houseless kids in the childcare program at two elementary schools and, of course, they participate for free.

Again, I'd be happy to sit down with you when I get back in the office or can certainly reach out with additional emails if you prefer. I met with Brianna a few years ago when the My Zone program was just getting started at the elementary schools, they are doing a great job and it is my hope we can work together for all kids in the community!

Have a great weekend!

Julie

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**From:** Watt, William <watt@up.edu>

**Sent:** Friday, November 22, 2024 12:26 PM

**To:** Julie Petersen <jpetersen@cprdnewberg.org>; Kat Ricker <kricke@cprdnewberg.org>; Matthew Smith <msmith@board.cprdnewberg.org>

**Subject:** Re: Message from CPRD website

Hello CPRD Team,

I wanted to circle back with all of you to see if you could help me find the information I'm trying to locate regarding financial assistance provided to our Newberg Families by CPRD.

I hope this email finds all of you well.

Trey Watt  
Assistant Baseball Coach  
University of Portland  
C: 503-467-8070  
Go Pilots!

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**From:** Watt, William <watt@up.edu>

**Sent:** Wednesday, November 20, 2024 1:55:04 PM

**To:** Julie Petersen <jpetersen@cprdnewberg.org>; Kat Ricker <kricke@cprdnewberg.org>; Matthew Smith <msmith@board.cprdnewberg.org>

**Subject:** Re: Message from CPRD website

Hey Julie,

Thank you for the timely response. I was hoping CPRD could provide the breakdown of financial assistance provided based on need. See THPRD example:

<https://www.thprd.org/activities/financial-aid>

In addition, I was hoping CPRD could provide the data in how much financial assistance was provided to families over the past few years, following COVID.

Once again, I could not find this financial information in any of the provided budgets/statements or board minutes. I'm also aware that I could have missed this information and was asking for guidance in how to access this information.

Trey Watt  
Assistant Baseball Coach  
University of Portland  
C: 503-467-8070  
Go Pilots!

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**From:** Julie Petersen <jpetersen@cprdnewberg.org>  
**Sent:** Wednesday, November 20, 2024 1:08:35 PM  
**To:** Kat Ricker <kricke@cprdnewberg.org>; Matthew Smith <msmith@board.cprdnewberg.org>; Watt, William <watt@up.edu>  
**Subject:** RE: Message from CPRD website

**EXTERNAL EMAIL:** Do not click links or open attachments unless you recognize the sender and know the content is safe. Forward suspicious messages to abuse@up.edu.

Hi Trey,

Thank you for reaching out regarding financial assistance and scholarships available at Chehalem Park and Recreation District; we offer a financial aid program designed to support equitable access to recreational programs and services in our community.

**CPRD Financial Aid Program:**

To apply for assistance, families/individuals can complete the Financial Aid Request Form available on CPRD's website. Scholarships forms can be found on many webpages on CPRD website, please find below a few that can be found quickly:

<https://www.cprdnewberg.org/general/page/winter-sports>

<https://www.cprdnewberg.org/general/page/where-and-how-register>

<https://www.cprdnewberg.org/general/page/spring-sports>

<https://www.cprdnewberg.org/general/page/summer-youth-sports-camps>

<https://www.cprdnewberg.org/general/page/fall-sports>

<https://www.cprdnewberg.org/general/page/youth-sports>

<https://www.cprdnewberg.org/general/page/common-forms-public>

**Application Process:**

1. **Complete the Application**
2. **Submit the Application To CPRD Coordinator's listed on website or in person at Chehalem Aquatic and Fitness Center front desk**

**Impact on the Community:**

Please know that no one has ever been turned away or denied a scholarship at CPRD. We do not require income verification or proof of Title 1 funding to receive assistance. We are committed to ensuring that everyone has access to our resources and programs.

I hope this information assists you in accessing the resources and support available through CPRD. If you have any additional questions or need further guidance, please don't hesitate to reach out.

Best regards,

*Julie Petersen*

Special Services Supervisor



125 S. Elliott Road, Newberg OR 97132

Email: [jpetersen@cprdnewberg.org](mailto:jpetersen@cprdnewberg.org)

Cell: 503.519.7364

Website: [www.cprdnewberg.org](http://www.cprdnewberg.org)

**From:** Kat Ricker <[kicker@cprdnewberg.org](mailto:kicker@cprdnewberg.org)>  
**Sent:** Wednesday, November 20, 2024 8:34 AM  
**To:** Julie Petersen <[jpetersen@cprdnewberg.org](mailto:jpetersen@cprdnewberg.org)>  
**Subject:** FW: Message from CPRD website

Good morning Julie,

Can you help with this?

--

**Kat Ricker**

*Public Information Director*

*Chehalem Park & Recreation District*

*125 S. Elliott Road*

*Newberg, OR 97132*

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**From:** Matthew Smith <[msmith@board.cprdnewberg.org](mailto:msmith@board.cprdnewberg.org)>  
**Date:** Tuesday, November 19, 2024 at 7:34 PM  
**To:** Watt, William <[watt@up.edu](mailto:watt@up.edu)>, Kat Ricker <[kicker@cprdnewberg.org](mailto:kicker@cprdnewberg.org)>  
**Subject:** Re: Message from CPRD website

Thank you for your email William! I have copied in Kat Ricker who can help you find the information we have regarding financial assistance.

Thank you for reaching out!

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**From:** Watt, William <[watt@up.edu](mailto:watt@up.edu)>  
**Sent:** Tuesday, November 19, 2024 6:47 PM  
**To:** Matthew Smith <[msmith@board.cprdnewberg.org](mailto:msmith@board.cprdnewberg.org)>  
**Subject:** Message from CPRD website

Good Evening Matt,

As a current Newberg Resident, I'm hoping you can help me locate the information pertaining to financial assistance/scholarships to families who qualify for free and reduced lunch through Title I funding/qualifications.

I ask for your assistance in this area as I could not locate it in any budget or board meeting item lines. I'm also aware that I could have just missed it, which is why I ask for your assistance in this area.

In addition, I would love to see the positive impacts CPRD is having on our community by supporting our families with financial assistance in registration fees/childcare fees and other costs pertaining to equitable access to the resources that our tax dollars are supporting.

Trey Watt  
Assistant Baseball Coach  
University of Portland  
C: 503-467-8070  
Go Pilots!

**Subject:** Fwd: Falcon Crest Park

**Date:** Wednesday, January 15, 2025 at 3:10:46 PM Pacific Standard Time

**From:** Bryan Stewart

**To:** Kat Ricker

Not that you're necessarily looking for any filler for the BoardPacket, but you always said that we should pass on any public comment if we receive something digitally here's one thanks

Sent from my iPhone

Begin forwarded message:

**From:** Bryan Stewart <bstewart@cprdnewberg.org>

**Date:** January 7, 2025 at 7:44:52 PM PST

**To:** Jim Bernard <jbernard@cprdnewberg.org>

**Subject: Fwd: Falcon Crest Park**

Jim

Please share with staff.

Thanks for repairs

Bryan

Sent from my iPhone

Begin forwarded message:

**From:** Cassandre Moss <realtorcass@gmail.com>

**Date:** January 7, 2025 at 6:39:58 PM PST

**To:** Bryan Stewart <bstewart@cprdnewberg.org>

**Subject: Re: Falcon Crest Park**

Thank you so much for your quick reply and for getting the new swings up so quickly!

CPRD takes such great care of the park, we love it!

Cassandre

Cassandre Moss

Principal Broker

Veritas Vantage Home Team

503.810.3128 cell

"Where Experience Meets Excellence"



On Jan 4, 2025, at 2:19 PM, Bryan Stewart <bstewart@cprdnewberg.org> wrote:

Hello Cassandre

Thank you for taking the time to inquire about the swings at Falcon Crest Park.

This week during our routine scheduled playground inspection our certified playground inspector (Staff member Dean, great guy) noted that the chains were due for replacement. Staff is working on the replacement and will reinstall ASAP. Cassandre please pass on our apologies to your Daughter and yourself for this inconvenience. And Thank You again for reaching out to the District.

Bryan

Sent from my iPhone

On Jan 4, 2025, at 12:43 PM, Cassandre Moss <realtorcass@gmail.com> wrote:

Hi Brian

I saw the swings were taken down at our neighborhood park that my daughter loves to use. Are new ones being installed?

If so, when will that happen?

If they are not being replaced, what was the reason for that?

Thank you!

Cassandre

Cassandre Moss  
Principal Broker  
Veritas Vantage Home Team  
503.810.3128 cell

"Where Experience Meets Excellence"