

AGENDA
CHEHALEM PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
CHEHALEM ADMINISTRATION OFFICE
125 S. ELLIOTT ROAD NEWBERG, OREGON
AUGUST 22, 2024 6:00 P.M.

Remote access link:<https://us02web.zoom.us/j/86498367013>

Zoom Webinar ID 864 9836 7013

Having issues connecting? Try this link instead: <https://cprd.us/bodzoom>

Livestream at <https://www.youtube.com/@CPRDNEWBERG>

- I. Call To Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of or Additions to the Agenda**
- V. Approval of Consent Agenda**
 - A. Approve Minutes Regular Board Meeting June 26, 2024
 - B. Approve Bills Payable
 - C. Approve Financials
- VI. Public Participation and Potential Board Action**
 - A. None at this time
 - B. Others not on Agenda
- VII. Action Items/Committee Reports/Board Comments**
 - A. Superintendent Search
 - B. Potential new hire. Project Planner
 - C. Board of Directors Training
 - D. Adoption of proposed masterplan for Bob Crystal Rilee Park
 - E. Ewing Young Park Bridge process and options
 - F. Chehalem Heritage Trails Citizens' Advisory Committee discussion as terms expire
 - G. Chehalem Glenn Golf Clubhouse Development Citizens Advisory Committee
 - H. Contract for Construction of Pickle ball Courts and resurfacing of tennis courts at Jaquith Park
 - I. Reports and Comments from Board Members
- VIII. Old Business**
 - A. Updates on Committee Reports and Questions
 - 1. Pickle ball Committee
 - 2. Trails Committee
 - 3. Golf Clubhouse Development Committee
- IX. From the Superintendent's Desk**
 - A. Superintendent's Report
 - B. Staff Reports
- X. Correspondence**
 - A. Citizens' Comments/Evaluations
 - B. Miscellaneous Info
- XI. Adjournment**

The next regular scheduled Board meeting will take place at 6 p.m. on Thursday, September 26, 2024.

To: Board of Directors
From: Superintendent
Date: August 16, 2024
Re: Background information for August 22, 2024 Board Meeting

Number corresponds to Agenda Item

III. **ROLL CALL** – We need 3 present for the meeting. Please call if you cannot attend. Please see page 4 for index for page numbers

IV. **APPROVAL OR ADDITIONS TO AGENDA** – If you wish additions please give me a call.

V. **APPROVAL OF CONSENT AGENDA**

A. Approval of Board Meeting Minutes – Please see pages (5-11) for Regular Meeting Minutes of June 26, 2024

RECOMMENDATION: Approval of Regular Board Meeting Minutes for June 26, 2024.

B. Approval of Bills Payable – See pages (12-13). General Fund \$1,416,788.17, SDC FUND \$90,382.97, LOAN SERVICE FUND \$0.00, POOL BOND \$0.00, FOUNDATION \$1,485.78

RECOMMENDATION: APPROVAL OF BILLS PAYABLE.

C. Approval of Financial – Please see page (14-47). The current debt is for the golf course, fitness center and pool bond. Last year we paid off the loan for the property purchased on 219. We are allowed about \$92,400,000.00 in debt. As of 6/30/2022, we have \$22,504,757 outstanding long-term debt obligations. We refinanced the loans for the golf course, property and combined them with the loan for the pool and fitness center to save money. Currently we have two loans and one bond. Please note the general fund in previous years had transferred the money to pay for debt to the Loan Service Fund. We are now paying debt out of the SDC fund.

GENERAL FUND SUMMARY

<u>DESCRIPTION</u>	<u>AS OF 7/31/23-24</u>	<u>AS OF 7/31/24-25</u>	<u>DIFFERENCE</u>
TOTAL EXPENDITURES	\$ 636,987.59	\$ 602,819.02	\$ <34,168.57>
TOTAL OPERATION EX.	\$ 588,200.09	\$ 592,549.06	\$ 4,348.97
TOTAL CAP/AQ/DEV/TRS	\$ 48,787.50	\$ 10,269.96	\$ <38,517.54>
TOTAL REVENUE	\$ 6,766,793.83	\$ 7,078,136.02	\$ 311,342.19
TOTAL TAXES	\$ 40,102.00	\$ 27,934.23	\$ <12,167.77>
TOTAL FEES & CHARGES	\$ 525,203.55	\$ 615,010.41	\$ 89,806.86
TOTAL OTHER REVENUE	\$ 25,854.66	\$ 27,702.98	\$ 1,848.32
BEGINNING BALANCE	\$ 6,175,633.62	\$ 6,407,488.40	\$ 231,854.78
<u>BALANCE</u>	<u>\$ 6,129,806.24</u>	<u>\$ 6,475,317.00</u>	<u>\$ 345,510.76</u>

SDC FUND SUMMARY

<u>DESCRIPTION</u>	<u>AS OF 7/31/23-24</u>	<u>AS OF 7/31/24-25</u>	<u>DIFFERENCE</u>
BEGINNING BALANCE	\$ 4,694,857.37	\$ 4,302,442.41	\$ <392,414.96>
INTEREST	\$ 13,503.83	\$ 16,032.00	\$ 2,528.17
CITY OF NEWBERG	\$.00	\$.00	\$.00
CITY OF DUNDEE	\$.00	\$.00	\$.00
COUNTY OF YAMHILL	\$.00	\$.00	\$.00
TRANSFERRED IN	\$ 0.00	\$ 0.00	\$.00
TOTAL REVENUE	\$ 4,708,361.20	\$ 4,318,474.41	\$ <389,886.79>
TOTAL EXPENDITURE	\$ 200,345.49	\$ 196,243.92	\$ < 4,101.57>
<u>BALANCE</u>	<u>\$ 4,508,015.71</u>	<u>\$ 4,122,230.49</u>	<u>\$ <385,785.22></u>

RECOMMENDATION: Approve July 2025 Financials as submitted.

VI. PUBLIC PARTICIPATION

- A. None at this time
- B. Others not on Agenda

VII. ACTION ITEMS/COMMITTEE REPORTS/BOARD COMMENTS

- A. Superintendent Search – Please see pages (48-62).
- B. Potential new hire – Project Planner. Jim will discuss
- C. Board of Directors Training – Jim will discuss.
- D. Adoption of propose masterplan for Bob Crystal Rilee park – The plan was provided in June.
- E. Ewing Young Park Bridge process and options – Please see Pages (63-65). Steve will discuss.
- F. Chehalem Heritage Trails Citizen Advisory Committee – Will discuss at meeting.
- G. Chehalem Glenn Golf Clubhouse Development Citizens Advisory Committee – Please see pages (66-71).
- H. Contract for designing Pickle ball courts, resurfacing tennis courts Jaquith Park – Please see pages (72 - 81).
- I Reports and Comments from Board Members - Given at meeting

VII. OLD BUSINESS

- A. Update on Committee Reports - Will discuss at meeting. Please see Pages (82 - 89).

IX. FROM THE SUPERINTENDENTS DESK

- A. Superintendent Report – Will discuss at meeting
- B. Staff Reports – Please see pages (90-105).

X. CORRESPONDENCE

- A. Citizens Comments/Evaluations – Please see Page (106-109)
- B. Miscellaneous Information – Please see page (110-117).

XI. ADJOURNMENT.

Next regular Board meeting is September 26, 2024.

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CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office
125 S. Elliott Road
June 27, 2024
MINUTES

- I. Matt Smith called the meeting to order 6:00 p.m.
- II. Pledge of Allegiance
- III. Roll Call
 - Board members:
 - Matt Smith, President
 - Jason Fields, Vice President
 - Gayle Bizeau, Secretary/Treasurer
 - Jim McMaster
 - Lisa Rogers, excused
 - CPRD Staff:
 - Richard Cornwell, IT Specialist (meeting operator)
 - Casey Creighton, Assistant Superintendent
 - Julie Petersen, Special Services Supervisor/Recreation Supervisor
 - Kat Ricker, Public Information Director
 - Bryan Stewart, Basic Services Supervisor/Park and Facilities Supervisor
 - Public:
 - Don Loving, former Director, CPRD Board of Directors
 - Bart Rierson, former Director, CPRD Board of Directors
 - Mike McBride, CPRD Honorary Board Member for Life
 - Jon Globig
 - Eric Kuehne
 - Tamra Busch-Johnson, Rilee Park equestrian
 - Roger Kuhlman, Golf Course Committee
 - Steve Paulson
 - Angela Smith
- IV. Changes to agenda – Add Bid to award contract for Chehalem Cultural Center ROW construction under Action Items. Move Board member recognition to top, and before public participation.
- V. Approval of consent agenda
 - a. Approval of minutes of regular Board meeting May 23rd and special meeting/work session June 6th. Jim McMaster asked Julie Petersen to explain what the online software registration is (ActiveNet) and why its cost has increased; Petersen explained that their prices increased, and so

did registration volume. Petersen said that staff is looking at competing registration software providers and also looking in-house to explore whether a product could be created.

- b. Approval of bills payable
- c. Approval of financials

MOTION TO APPROVE CONSENT AGENDA

Moved Jason Fields
Second Gayle Bizeau
Passed unanimously

- VI. Recognition and appointment of Don Loving as Honorary Board Member for Life, teammate and friend to the District. Jason Fields read the resolution aloud and said that staff had altered his alma mater, U of O, about this achievement. Don Loving made some remarks. Former Directors Bart Rierson and Mike McBride were in attendance in support.

MOTION TO APPROVE RESOLUTION 07-01-24, TO RECOGNIZE AND APPOINT DON LOVING AS AN HONORARY BOARD MEMBER FOR LIFE

Moved Jason Fields
Second Matt Smith
Passed unanimously

- VII. Public participation
 - a. Eric Kuhne, Carlton resident with some of his farm property within CPRD District, is looking to bring in seasonal farm labor housing for six months out of the year and sought relief from SDC fees. Jim McMaster said the protocol would be to contact the Superintendent with a waiver/reduction request and then staff would bring it to the Board at the August meeting; Matt Smith said he could include the Board in such an email to the Superintendent as well.
 - b. Tamra Busch-Johnson, Ladd Hill Road resident and equestrian, thanked Bryan Stewart for leading a group in blackberry trimming on trails. When will the single-track trails be open to horse riders? Stewart said the staff is still looking at which trails will be multiuse and what their design will be, and in the meantime, as we progress with the masterplan, those trails are not safe for horse riders to use, so signs are posted on those for temporary restrictions. Fields challenged this by asking why these would be considered to be safe for bike riders but not horse riders.
 - c. Keena Ramsey, Wilsonville resident who frequently walks her dog on Rilee trails and has helped with volunteer maintenance, described different trails - said trails needs finished near yellow house, but it is 6' wide - and offered to bring equipment and help with maintenance, suggested a sistern for horses and dogs to drink from creek.

- VIII. Action items/committee reports/Board comments

- a. Casey Creighton reported that a total of four bids were received on the Chehalem Cultural Center Right of Way (ROW) and ADA-compliance sidewalk improvement project; the closing date to apply was (earlier) today. Creighton had included CCC Executive Director Sean Andries in the bids review meeting. Creighton recommended the Board award the job to the lowest bidder, Haworth Inc. of McMinnville. McMaster described several past projects that Haworth has performed with CPRD.

MOTION TO AWARD BID TO HAWORTH INC. IN AMOUNT OF BID \$118,891, FOR CONSTRUCTION TO MEET CITY CODE REQUIREMENTS AND IMPROVE CITY SIDEWALKS OUTSIDE CHEHALEM CULTURAL CENTER

Moved Jim McMaster
Second Matt Smith
Passed unanimously

- b. Appointment of Chehalem Glenn Golf Course Clubhouse Citizens' Advisory Committee members. Six applicants: Jeff Dillon, Joe Fischer, Robert Kulman, Dennis Lewis, Tom Sheridan, Robert Travers
Matt Smith noted two exceptions for the Board to approve: one, that Dennis Lewis's application had been received after the deadline; and two, that would make the number six instead of five as specified. Jason Fields said he would like to solicit applicants again so that they can appoint one additional applicant, in order to bring the committee to an odd number (seven). After discussion, the Board agreed to open application window again, to close on August 16th and appointment to take place on Aug. 22nd.

MOTION TO APPOINT citizens Jeff Dillon, Joe Fischer, Robert Kulman, Dennis Lewis, Tom Sheridan, and Robert Travers to the new Chehalem Glenn Golf Course Clubhouse Citizens' Advisory Committee

Moved Jason Fields
Second Jim McMaster
Passed unanimously
Board liaisons: Jason Fields and Jim McMaster

- c. Approval of Resolution 06-01-24 transfer in General Fund. Creighton said this was due to change in pricing and does not affect the overall budget, but evens out where things are off.

MOTION TO APPROVE RESOLUTION 06-01-24 TRANSFER TO GENERAL FUND

Moved Jim McMaster
Second Jason Fields

Passed unanimously

- d. Approval of 2024-25 Budget Resolutions 06-02-24, 06-03-24, 06-04-24, 06-25-24, adopting the budget and appropriations, and levying taxes at rate of \$.9076 per \$1,000, for 2024-25 Budget, with a sum of \$21,018,100.00.

MOTION TO APPROVE AS SUBMITTED

Moved Jim McMaster

Second Matt Smith

Passed unanimously

- e. Approval of bids to purchase park and golf mowing and related outdoor maintenance equipment detailed in packet pgs. 116 - 127. Stewart explained that this is included in the budget and gave some details about the equipment and how it would be used. Discussion, public citizen Steve Paulson raised concern that the roller that he wished to be included was not; staff and Board discussed this and provided explanation.

MOTION TO APPROVE BIDS ON GOLF COURSE EQUIPMENT AND THE TRAILER FOR A TOTAL OF \$311,463.00: GOLF EQUIPMENT, TORO/TURFSTAR; TRACTOR, OBS/KUBOTA; MOWER, STARK STREET; VENTRAC; TRIPLEX, GREENS TEE MOWER, TORO; MOWERS, VENTRAC.

Moved Jim McMaster

Second Jason Fields

Passed unanimously

- f. Approval of committee request for changes to Committee Rules policy passed Jan. 25, 2024 - Chehalem Heritage Trails Citizens' Advisory Committee Chairman Quentin Comus explained that the committee is requesting modification to CPRD Committee Rules in order to clarify that staff may direct or engage with committee members wishing to volunteer on CPRD projects, without CPRD Board of Directors' approval - specifically, to add the word "staff" in addition to 'board' throughout Section 7, Part B. Comus explained that the intention is to help smooth the process of organizing volunteer work parties for trail maintenance.

MOTION TO ADOPT CHANGE COMMITTEE RULES DOCUMENT AS REQUESTED, ADDING "STAFF" IN ADDITION TO 'BOARD' IN SECTION 7, PART B.

Moved Jim McMaster

Second Jason Fields

Passed unanimously

g. Approval of Public Records Request policy

Discussion: Kat Ricker said that CPRD's current procedure is reflected in this document for the Board's consideration to adopt a formal policy.

Discussion - McMaster recommended edit to replace "district director" with "superintendent" under section: Authorization Required for Removal of Original Records

MOTION TO ADOPT POLICY WITH EDIT to replace "district director" with "superintendent" under section: Authorization Required for Removal of Original Records

Moved Jason Fields

Second Matt Smith

Passed unanimously

h. Reports and comments from Board members

Jim McMaster - McMaster recommended that this Board direct the Superintendent to hire an experienced Planner/Project Manager, to manage capital projects such as the golf course clubhouse, from permitting and land use and work with other government agencies, in order move projects along as fast as he would like to see. He recommended drawing from Contingency Fund in order to offer competitive compensation for such a position. He said that he is concerned that costs related to projects such as Sanders property are rising and will continue to rise; CPRD has many more projects than ever before; and Board is asking staff to "bird dog" other agencies to get projects moving, and also asking staff to get up early and work at the golf course before doing those things (Assistant Superintendent Creighton working in absence of Golf Course Superintendent).

Matt Smith - said he agreed with the idea of hiring a Project Manager, and said we are overburdening some staff, in particular Creighton. Priority One needs to be hiring a Golf Course Superintendent, and that may mean offering a higher salary than we have been offering. Also, make sure that we are treating all volunteer groups with the same level of respect. He said it was hard to listen that we have allowed bikes on a trail with pedestrians, but we are not allowing horses with pedestrians on the same trail. Volunteers who are willing to help with maintenance work, should be treated the same as other volunteer groups.

Jason Fields - said that he agreed to fill the positions and he is disappointed that we did not include a roller.

Creighton explained why it is better to stick with the roller that staff uses now instead of the one that Steve Paulson is requesting; he explained the difference between them, how they are used and perform, and how much they cost. He said you can smooth things out way better with a vibratory roller than one that goes back and forth. Fields said that Kellan

Sasken had said that greens are not consistent because they are not rolled, which is a big complaint from players. Creighton said that was not what Kellan had said recently. He said there have been changes since the previous Golf Course Superintendent had been there, including the roller not being properly operated, plus many other factors beyond the roller, including sanding, to help with consistency. The Board agreed to wait and see whether there would be improvement.

Gayle Bizeau had a request from a citizen for more portable restrooms at various parks, specifically Tom Gail. McMaster confirmed that there is one at that park and explained the distinction of Neighborhood Parks, which are 5 acres max, designed for local neighborhood use, and so do not have restrooms by design.

IX. Old business/project updates

a. Committee updates

1. Pickleball - N/A, did not meet in June

2. Trails - Committee Chairman Quentin Comus gave committee update. The committee had been on hiatus for lack of a quorum for several months until the June meeting. He said he had walked the trails with Matt Smith and some local equestrians, and discussion takeaway was an urgent need for signage; the committee had recommended a signage package which the Board had postponed until passage of the masterplan. He agreed that there were some trails which are not safe for equestrians at this time. He said the volunteer group is eager to work with equestrians and staff on maintenance. Three recommendations:

1) Direct staff to implement committee-proposed temporary trails managed use parameters at Bob and Crystal Rilee Park, 2) temporarily restore bike access to Bob and Crystal Rilee Park while a location is found for bikes, 3) direct staff to identify, acquire, plan, and/or develop a cycling trails system according to committee's criteria, with some adjustments, which are detailed in packet documentation.

Smith said his thoughts are that CPRD's Hwy. 219 property would meet this criteria for mountain biking, and suggested that the Board direct staff to explore what the options are for accessing CPRD's Hwy. 219 property, since building a campground there could be 10 - 15 years away. Discussion.

McMaster said that such access from 219 would probably cost \$1 million, but it behooves his Board to look and find a property, because mountain biking is a growing sport and we need to do more. He reminded the Board that he was against leaving the Rilee property.

Fields suggested the idea of having staff talk with residents on Wilsonville Road to see if there would be any possibility of access from that road instead of 219. Discussion.

Smith reiterated having Superintendent look at locating hiking and possibly biking trails on this property which volunteers could help with, so that this

great property could be used by the public now, since future campground development could be years away.

- X. From the superintendent's desk
 - a. Superintendent's report - Don Clements was excused from this meeting while on vacation. Casey Creighton and Kat Ricker spoke in his place.
 - b. The Board appointed Jason Fields and Jim McMaster as (two) Board liaisons to the new Golf Course Clubhouse Committee.
 - c. Newberg Old Fashioned Festival Grand Parade on July 27 - Board members confirmed that they will plan to drive golf carts in the parade - Jim McMaster, Matt Smith, Jason Fields, Gayle Bizeau.
 - d. Creighton read highlights from Superintendent report and said it was financially a successful year overall.
 - e. Jason Fields and Matt Smith praised Bryan Stewart's landscaping making the parks and golf course beautiful.
 - f. Staff reports – Brief staff updates were given; see packet for detailed activity reports.

- XI. Correspondence
 - A. Citizen comments/evaluations – N/A

- XII. Adjourned 7:47 p.m.

Next meeting:

Respectfully Submitted,

Kat Ricker, Public Information Director

BREAKOUT FROM JUNE 14, 2024

UP TO AUGUST 09, 2024

ACCOUNTS PAYABLE FOR GERNERAL FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TYPE CHECKS</u>
129880-130177	\$ 812,666.32	ACCOUNTS PAYABLE
129864-130050 VOIDED	\$ 359.69	VOIDED
129906-129911,129061,130009-130010,130029,130083.130116,130177	\$ 6,331.91	PAYROLL
WIRE TRANSFER PAYROLL	\$ 530,274.96	PAYROLL
2555-2583	\$ 67,514.98	MANUAL/ACH TRANSFERS
GRAND TOTAL	<u>\$ 1,416,788.17</u>	

ACCOUNTS PAYABLE \$ 812,666.32

PAYROLL \$ 536,606.87

WIRE TRANSFER & ACH \$ 67,514.98

ACCOUNTS PAYABLE FOR SDC FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
1153	\$ 255.00	GREEN WORKS
1154	\$ 15,625.00	SCOTT EDWARDS ARCHITETURE
1155	\$ 42,425.00	LANGO HANSEN
1156	\$ 1,389.08	WH PACIFIC
1157	\$ 635.00	MIG, APG
1158	\$ 27,039.97	GREEN WORKS
1159	\$ 3,013.92	DEPT OF ENVIRONMENTAL QUALITY
GRAND TOTAL	<u>\$ 90,382.97</u>	

ACCOUNTS PYABLE FOR LOAN SERVICE FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
NO CHECKS	\$ 0.00	
GRAND TOTAL	<u>\$ 0.00</u>	

ACCOUNTS PAYABLE FOR CAPITAL POOL CONSTRUCTION & POOL BOND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
WIRE TRANSFER	\$ 0.00	
GRAND TOTAL	<u>\$ 0.00</u>	

BREAKOUT

POOL BOND CONSTRUCTION \$ 00.00

POOL BOND DEBT \$ 00.00

ACCOUNTS PAYABLE FOR FOUNDATION

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
250	\$ 801.91	AMAZON
251	\$ 155.00	ADAMS SCREENPRINT
252	\$ 528.87	AMAZON
GRAND TOTAL	<u>\$ 1,485.78</u>	

FINANCIAL OVERVIEW**GENERAL FUND SUMMARY**

DESCRIPTION	AS OF 7/31/23-24	AS OF 7/31/24-25	DIFFERENCE
Total Operational Expense	\$ 588,200.09	\$ 592,549.06	\$ 4,348.97
Total Capital Outlay & Transfers	\$ 48,787.50	\$ 10,269.96	\$ <38,517.54>
GRAND TOTAL EXPENSES	\$ 636,987.59	\$ 602,819.02	\$ <34,168.57>
Total Tax Revenue	\$ 40,102.00	\$ 27,934.23	\$ <12,167.77>
Total Fees & Charges Revenue	\$ 525,203.55	\$ 615,010.41	\$ 89,806.86
Total Other Revenue	\$ 25,854.66	\$ 27,702.98	\$ 1,848.32
Beginning Balance	\$ 6,175,633.62	\$ 6,407,488.40	\$ 231,854.78
GRAND TOTAL REVENUE	\$ 6,766,793.83	\$ 7,078,136.02	\$ 311,342.19

SDC FUND SUMMARY

DESCRIPTION	AS OF 7/31/23-24	AS OF 7/31/24-25	DIFFERENCE
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TOTAL REVENUE	\$ 13,503.83	\$ 16,032.00	\$ 2,528.17
BEGINNING BALANCE	\$ 4,694,857.37	\$4,302,442.41	\$ <392,414.96>
GRAND TOTAL REVENUE	\$ 4,708,361.20	\$4,318,474.41	\$ <389,886.79>

LOAN SERVICE FUND SUMMARY

DESCRIPTION	AS OF 7/31/23-24	AS OF 7/31/24-25	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
REVENUE TRANSFERS	\$ 0.00	\$ 0.00	\$ 0.00
INTREST	\$ 116.89	\$ 162.88	\$ 45.99
BEGINNING BALANCE	\$ 34,951.56	\$ 36,699.42	\$ 1,747.86
GRAND TOTAL REVENUE	\$ 35,068.45	\$ 36,862.30	\$ 1,793.85

EQUIPMENT AND MAJOR MAINTENANCE FUND SUMMARY

DESCRIPTION	AS OF 7/31/23-24	AS OF 7/31/24-25	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00
BEGINNING BALANCE	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00

CAPITAL PROJECT POOL FUND SUMMARY

DESCRIPTION	AS OF 7/31/23-24	AS OF 7/31/24-25	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00

BOND LOAN SERVICE SUMMARY

DESCRIPTION	AS OF 7/31/23-24	AS OF 7/31/24-25	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL REVENUE	\$ 619,018.38	\$ 933,464.77	\$ 314,446.39

General Ledger Revenue Analysis

User: ahill@cprdnwberg.org
 Printed: 8/7/2024 10:44:39 AM
 Period 01 - 01
 Fiscal Year 2025



Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
001	GENERAL FUND					
001-000-400000	BEGINNING FUND BALANCE	5,699,396.00	0.00	6,407,488.40	-708,092.40	112.42
001-000-410000	CURRENT TAXES	3,782,525.00	44.17	44.17	3,782,480.83	0.00
001-000-411000	PRIOR TAXES	50,000.00	27,890.06	27,890.06	22,109.94	55.78
001-000-450000	PARKS	10,500.00	880.00	880.00	9,620.00	8.38
001-000-450415	PAIDLE LAUNCH	0.00	0.00	0.00	0.00	0.00
001-000-451000	AQUATIC RECEIPTS	1,572,165.00	153,493.01	153,493.01	1,418,671.99	9.76
001-000-452000	ADULT SPORT RECEIPTS	42,800.00	370.00	370.00	42,430.00	0.86
001-000-453000	YOUTH SPORT RECEIPTS	407,500.00	54,246.11	54,246.11	353,253.89	13.31
001-000-453001	LITTLE LEAGUE FEES	0.00	0.00	0.00	0.00	0.00
001-000-453002	TUALATIN VALLEY YOUTH FOOTBALL	0.00	0.00	0.00	0.00	0.00
001-000-454000	RECREATION CLASSES INCOME	165,500.00	7,214.83	7,214.83	158,285.17	4.36
001-000-454001	CLASSES/SPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00
001-000-455000	PLAYGRNDSCENTERS	760,000.00	66,175.75	66,175.75	693,824.25	8.71
001-000-456000	COMM CTR/SCOUT HOUSE INCOME	128,000.00	5,680.00	5,680.00	122,320.00	4.44
001-000-457000	COMMUNITY SCHOOL	66,000.00	2,131.64	2,131.64	63,868.36	3.23
001-000-458000	GC MAINT REIMB	0.00	0.00	0.00	0.00	0.00
001-000-459000	GOLF COURSE CLUB HOUSE	1,857,000.00	315,614.07	315,614.07	1,541,385.93	17.00
001-000-460000	EWING YG/PK PROG INCOME	0.00	0.00	0.00	0.00	0.00
001-000-472000	CONCESSION INCOME	15,100.00	7,100.00	7,100.00	8,000.00	47.02
001-000-474000	PRESCHOOL INCOME	169,020.00	2,105.00	2,105.00	166,915.00	1.25
001-000-476000	CHEH VALL BABE RUTH ASSN	0.00	0.00	0.00	0.00	0.00
001-000-478000	LITTLE LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-479000	NDOT REVENUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
001-000-480010	INTEREST EARNINGS	30,000.00	27,616.78	27,616.78	2,383.22	92.06
001-000-480020	SKATE PARK INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480022	GRANTS/LOANS/OTHER	0.00	0.00	0.00	0.00	0.00
001-000-480025	MISCELLANEOUS INCOME	50,000.00	86.20	86.20	49,913.80	0.17
001-000-480028	PARK RESERVATION INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480030	INSURANCE REFUNDS	0.00	0.00	0.00	0.00	0.00
001-000-480040	DONATIONS	0.00	0.00	0.00	0.00	0.00
001-000-480099	ALLOW FOR RETURNED CHECKS	0.00	0.00	0.00	0.00	0.00
001-000-488000	CHEHALEM TIGER VBALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-490002	TRANSPER	0.00	0.00	0.00	0.00	0.00
001-000-501000	CPT INCOME	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
001-000-502000	NDOT INCOME	0.00	0.00	0.00	0.00	0.00
001-000-503000	BAMBINO LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-504000	BABE RUTH INCOME	8,000.00	0.00	0.00	8,000.00	0.00
001-000-505000	CHEHALEM TIGER VBALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-506000	QUILT CLUB INCOME	1,500.00	0.00	0.00	1,500.00	0.00
001-000-507000	NEWBERG THEATRE GRUOP INCOME	10,000.00	0.00	0.00	10,000.00	0.00
001-000-508000	Historic Friends of Nbg	0.00	0.00	0.00	0.00	0.00
001-000-509000	TVALATIN VALLEY FOOTBALL REV.	22,000.00	0.00	0.00	22,000.00	0.00
001-000-510000	LACROSSE	10,000.00	0.00	0.00	10,000.00	0.00
001-000-511000	Basketball	0.00	0.00	0.00	0.00	0.00
	REVENUE	14,857,006.00	670,647.62	7,078,136.02	7,778,869.98	47.64
001	GENERAL FUND	14,857,006.00	670,647.62	7,078,136.02	7,778,869.98	47.64
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00
005-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
005-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
005-000-467000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00
025-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
025-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
025-000-490001	TRANSFERS FRM GENL FUND	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00
026	LOAN SERVICE FUND	0.00	0.00	0.00	0.00	0.00
026-000-131001	FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
026-000-160000	TAXES ON BOND	0.00	0.00	0.00	0.00	0.00
026-000-400000	BEGINNING FUND BALANCE	35,000.00	0.00	36,699.42	-1,699.42	104.86
026-000-410000	GRANT INCOME	0.00	0.00	0.00	0.00	0.00
026-000-410001	LOANS	0.00	0.00	0.00	0.00	0.00
026-000-461000	INTEREST EARNINGS	300.00	162.88	162.88	137.12	54.29
026-000-461002	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
026-000-467000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
026-000-470000	EWING YOUNG PARK INCOME	0.00	0.00	0.00	0.00	0.00
	REVENUE	35,300.00	162.88	36,862.30	-1,562.30	104.43

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
026	LOAN SERVICE FUND	35,300.00	162.88	36,862.30	-1,562.30	104.43
035	SDC FUNDS					
035-000-400000	BEGINNING BALANCE	3,890,319.00	0.00	4,302,442.41	-412,123.41	110.59
035-000-400001	BEGINNING BALANCE DUNDEE	0.00	0.00	0.00	0.00	0.00
035-000-400002	BEGINNING BALANCE NEWBERG	0.00	0.00	0.00	0.00	0.00
035-000-400003	BEGINNING BALANCE YAMHILL CO	0.00	0.00	0.00	0.00	0.00
035-000-460000	SCD INCOME	0.00	0.00	0.00	0.00	0.00
035-000-460001	SDC FUNDS-DUNDEE	75,000.00	0.00	0.00	0.00	0.00
035-000-460002	SDC FUNDS-NEWBERG	675,000.00	0.00	0.00	0.00	0.00
035-000-460003	SDC FUNDS-YAMHILL COUNTY	75,000.00	0.00	0.00	0.00	0.00
035-000-461001	INTEREST EARNED	15,000.00	0.00	0.00	0.00	0.00
035-000-461002	INTEREST EARNED-DUNDEE	0.00	348.45	348.45	-348.45	0.00
035-000-461003	INTEREST EARNED-NEWBERG	0.00	14,209.69	14,209.69	-14,209.69	0.00
035-000-620001	ACQUISITION	0.00	1,473.86	1,473.86	-1,473.86	0.00
035-000-620002	DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
	REVENUE	4,730,319.00	16,032.00	4,318,474.41	411,844.59	91.29
035-000-490000	Transfer in	0.00	0.00	0.00	0.00	0.00
	Transfer IN	0.00	0.00	0.00	0.00	0.00
035	SDC FUNDS	4,730,319.00	16,032.00	4,318,474.41	411,844.59	91.29
036	CP Pool Fund					
036-000-108000	DNU BOND REV	0.00	0.00	0.00	0.00	0.00
036-000-119000	Proceed from Bond	0.00	0.00	0.00	0.00	0.00
036-000-400000	B FB LGIP	0.00	0.00	0.00	0.00	0.00
036-000-400001	BEG BAL US BANK	0.00	0.00	0.00	0.00	0.00
036-000-410000	DNU TAXESBOND CURRENT	0.00	0.00	0.00	0.00	0.00
036-000-461000	INT EARN 5208	0.00	0.00	0.00	0.00	0.00
036-000-461003	USBANK CP INT	0.00	0.00	0.00	0.00	0.00
036-000-480022	OTHER INCOME SOURCES	0.00	0.00	0.00	0.00	0.00
036-000-490001	TRANSFERS FRM GENL FUND	0.00	0.00	0.00	0.00	0.00
036-000-846001	DNU INT REV B5208	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
036	CP Pool Fund	0.00	0.00	0.00	0.00	0.00
037	BOND LOAN SERVICE					
037-000-400000	Pool IS Fund Balance	0.00	0.00	914,956.12	-914,956.12	0.00
037-000-410000	BOND CURRENT	0.00	20.40	20.40	-20.40	0.00

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
037-000-411000	PRIOR BOND	0.00	12,884.89	12,884.89	-12,884.89	0.00
037-000-480025	Misc Rev	0.00	0.00	0.00	0.00	0.00
037-000-490000	TRX LS POOL BOND	1,395,475.00	0.00	0.00	1,395,475.00	0.00
037-000-846001	INT REV BOND LS	0.00	5,603.36	5,603.36	-5,603.36	0.00
	REVENUE	1,395,475.00	18,508.65	933,464.77	462,010.23	66.89
037	BOND LOAN SERVICE	1,395,475.00	18,508.65	933,464.77	462,010.23	66.89
	Revenue Total	21,018,100.00	705,351.15	12,366,937.50	8,651,162.50	58.8395

General Ledger Expense vs Budget

User: ahill@cprdnwberg.org
 Printed: 8/7/2024 10:42:40 AM
 Period 01 - 01
 Fiscal Year 2025



Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001	GENERAL FUND							
000								
001-000-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-000-490006	Transfer for Errors	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
413	ADMINISTRATION DEPARTMENT							
001-413-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110001	SUPERINTENDENT	121,503.00	9,814.68	9,814.68	111,688.32	0.00	111,688.32	91.92
001-413-110002	ADMINISTRATION SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110003	ASSISTANT SUPERINTENDENT	121,503.00	9,643.04	9,643.04	111,859.96	0.00	111,859.96	92.06
001-413-110032	ADMIN COORDINATOR	0.00	51.13	51.13	-51.13	0.00	-51.13	0.00
001-413-110034	ADMINISTRATIVE SECRETARY	41,536.00	0.00	0.00	41,536.00	0.00	41,536.00	100.00
001-413-110035	Public Information Coordinator	78,322.00	6,216.00	6,216.00	72,106.00	0.00	72,106.00	92.06
001-413-110036	EVENT/MARKETING COORDINATOR	50,487.00	4,006.88	4,006.88	46,480.12	0.00	46,480.12	92.06
001-413-110037	RECEPTION SPECIALIST	99,280.00	10,992.83	10,992.83	88,287.17	0.00	88,287.17	88.93
001-413-120000	PARTTIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-120001	CLERK/TYPEST/SHIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-120002	Registration Clerks	159,219.00	7,804.98	7,804.98	151,414.02	0.00	151,414.02	95.10
001-413-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-140001	FICA	51,397.00	3,700.29	3,700.29	47,696.71	0.00	47,696.71	92.80
001-413-140002	UNEMPLOYMENT	26,874.00	1,298.31	1,298.31	25,575.69	0.00	25,575.69	95.17
001-413-140003	RETIREMENT	41,524.00	2,969.22	2,969.22	38,554.78	0.00	38,554.78	92.85
001-413-140004	HEALTH INSURANCE	112,724.00	8,520.88	8,520.88	104,203.12	0.00	104,203.12	92.44
001-413-140005	SALE PERSONNEL EXPENSE	1,044.00	56.52	56.52	987.48	0.00	987.48	94.59
		905,413.00	65,074.76	65,074.76	840,338.24	0.00	840,338.24	92.81
001-413-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-210001	OFFICE SUPPLIES	8,000.00	993.19	993.19	7,006.81	0.00	7,006.81	87.59
001-413-210002	POSTAGE SUPPLIES	1,500.00	-100.64	-100.64	1,600.64	0.00	1,600.64	106.71
001-413-210003	PROGRAM SUPPLIES	7,500.00	202.00	202.00	7,298.00	0.00	7,298.00	97.31

GL - Expense vs Budget (08/07/2024 - 10:42 AM)

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-413-210020	PROMOTIONAL SUPPLIES	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-413-310000	PRINTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-310001	CLASSIFIED ADS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-310002	BROCHURE	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-310003	FLYERS,SCHEDULES, MISC. PUBLICITY	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
001-413-310010	PUBLICITY	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-320000	DUESMTGSTRINTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-320001	DIRECTORS FEES	360.00	0.00	0.00	360.00	0.00	360.00	100.00
001-413-320002	PROF DUESFEBSMAGSBOOKS	9,500.00	682.16	682.16	8,817.84	0.00	8,817.84	92.82
001-413-320003	CONFERENCES & WORKSHOPS	5,500.00	240.00	240.00	5,260.00	0.00	5,260.00	95.64
001-413-320004	STAFF MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-320005	STAFF EXPENSES	7,750.00	0.00	0.00	6,235.69	0.00	6,235.69	80.46
001-413-331000	UTILITIES	0.00	1,514.31	1,514.31	0.00	0.00	0.00	0.00
001-413-331004	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-331005	MISCELLANEOUS	4,500.00	115.00	115.00	4,385.00	0.00	4,385.00	97.44
001-413-331007	Fees (activenetcbank)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-340000	INTERNET & COMMUNICATION TECH	7,000.00	519.59	519.59	6,480.41	0.00	6,480.41	92.58
001-413-340001	INTERNET AND COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-340002	DATA STORAGE AND BACKUP	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
001-413-340003	VIDEO AND PHOTOGRAPHY	700.00	5.01	5.01	694.99	0.00	694.99	99.28
001-413-340004	ONLINE ADVERTISING	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
001-413-355000	MAINTENANCE & REPAIR	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-413-355001	BUILDING MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-355002	STRUCTURE MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-355003	EQUIPMENT MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-380000	PROF. & CONTRACT SERVICES	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-380002	AUDIT SERVICES	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
001-413-380003	PROGRAM CONTRACTS	27,500.00	0.00	0.00	27,500.00	0.00	27,500.00	100.00
001-413-380004	INSURANCE SERVICES	15,000.00	3,443.28	3,443.28	11,556.72	0.00	11,556.72	77.04
001-413-380005	INTEREST	13,500.00	0.00	0.00	13,500.00	0.00	13,500.00	100.00
001-413-380006	EQUIP. MAINT. CONTRACTS	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-413-380007	CONSULTANT SERVICES	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-413-380008	PROPERTY TAXES	32,000.00	150.00	150.00	31,850.00	0.00	31,850.00	99.53
001-413-391000	ELECTIONS	18,500.00	0.00	0.00	18,500.00	0.00	18,500.00	100.00
001-413-456000	RENTAL LEASE	28,000.00	0.00	0.00	28,000.00	0.00	28,000.00	100.00
001-413-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-456003	BUILDINGS & STRUCTURES	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-413-456003	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<u>299,810.00</u>	<u>7,763.90</u>	<u>7,763.90</u>	<u>292,046.10</u>	<u>0.00</u>	<u>292,046.10</u>	<u>97.41</u>
413	ADMINISTRATION DEPARTMENT	1,205,223.00	72,838.66	72,838.66	1,132,384.34	0.00	1,132,384.34	93.96
450	EXPENDITURES							
001-450-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

GL - Expense vs Budget (08/07/2024 - 10:42 AM)

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-110021	PARKS (Project) SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110022	PARKS LEAD/Grounds Coordinator	64,436.00	5,369.62	5,369.62	59,066.38	0.00	59,066.38	91.67
001-450-110023	MAINT SUPER Park Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110024	PK TECH Building Coordinator	64,436.00	5,369.62	5,369.62	59,066.38	0.00	59,066.38	91.67
001-450-110025	PARKS TECH 2	45,793.00	3,568.45	3,568.45	42,224.55	0.00	42,224.55	92.21
001-450-110026	PARKS TECH 3 (GROUNDS)	44,704.00	3,275.09	3,275.09	41,428.91	0.00	41,428.91	92.67
001-450-110027	SYSTEM IT TECH 4	45,793.00	3,816.08	3,816.08	41,976.92	0.00	41,976.92	91.67
001-450-110028	PARKS TECH 5 (BLDG)	45,793.00	3,583.88	3,583.88	42,209.12	0.00	42,209.12	92.17
001-450-110029	PARKTRAIL SPECIALIST 1	64,436.00	5,369.62	5,369.62	59,066.38	0.00	59,066.38	91.67
001-450-110030	PARKTRAIL SPECIALIST 2	45,793.00	3,362.54	3,362.54	42,430.46	0.00	42,430.46	92.66
001-450-110031	PARKSGOLFTRAILS TECH	0.00	780.08	780.08	-780.08	0.00	0.00	0.00
001-450-110032	ADM COOR BS Super	89,965.00	7,140.03	7,140.03	82,824.97	0.00	82,824.97	92.06
001-450-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110035	PARKSGOLF SPECIALIST	0.00	978.35	978.35	-978.35	0.00	0.00	0.00
001-450-110036	MECHANIC	13,532.00	0.00	0.00	13,532.00	0.00	0.00	100.00
001-450-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-120001	PARK LABORER 1	266,357.00	20,004.79	20,004.79	246,352.21	0.00	246,352.21	92.49
001-450-120002	PARK LABORER 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140001	FICA	60,515.00	4,924.54	4,924.54	55,590.46	0.00	55,590.46	91.86
001-450-140002	UNEMPLOYMENT	31,642.00	2,557.15	2,557.15	29,084.85	0.00	29,084.85	91.92
001-450-140003	RETIREMENT	48,017.00	2,057.76	2,057.76	45,959.24	0.00	45,959.24	95.71
001-450-140004	HEALTH INSURANCE	233,831.00	13,390.91	13,390.91	220,440.09	0.00	220,440.09	94.27
001-450-140005	SAIF	21,675.00	1,509.57	1,509.57	20,165.43	0.00	20,165.43	93.04
001-450-140006	PERSONNEL EXPENSE	1,186,718.00	87,058.08	87,058.08	1,099,659.92	0.00	1,099,659.92	92.66
001-450-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-210001	OFFICE SUPPLIES	3,583.00	31.77	31.77	3,551.23	0.00	3,551.23	99.11
001-450-210002	POSTAGE SUPPLIES	1,191.00	30.60	30.60	1,160.40	0.00	1,160.40	97.43
001-450-210003	PROGRAM SUPPLIES	16,401.00	314.17	314.17	16,086.83	0.00	16,086.83	98.08
001-450-210004	SMALL TOOLS	30,096.00	0.00	0.00	30,096.00	0.00	30,096.00	100.00
001-450-210005	INSTRUMENTAL SUPPLIES	52,612.00	6,943.74	6,943.74	45,668.26	0.00	45,668.26	86.80
001-450-210006	CHEMICAL & AGRI. SUPPLIES	55,381.00	0.00	0.00	55,381.00	0.00	55,381.00	100.00
001-450-210008	GAS & OIL SUPPLIES	43,381.00	0.00	0.00	43,381.00	0.00	43,381.00	100.00
001-450-310000	PRNTGADVERTPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310001	CLASSIFIED ADS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310003	FLYERS, SCHEDULES, MISC.	21,233.00	0.00	0.00	21,233.00	0.00	21,233.00	100.00
001-450-320000	DUESMTGSTRANTRYLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-320002	PROF. DUESFEESMAGS.BKS	6,617.00	0.00	0.00	6,617.00	0.00	6,617.00	100.00
001-450-320003	CONFERENCES & WORKSHOPS	15,420.00	0.00	0.00	15,420.00	0.00	15,420.00	100.00
001-450-320004	STAFF MILEAGE	335.00	0.00	0.00	335.00	0.00	335.00	100.00
001-450-320005	STAFF EXPENSE	800.00	13.94	13.94	786.06	0.00	786.06	98.26
001-450-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-331001	ELECTRICITY	116,275.00	6,911.01	6,911.01	109,363.99	0.00	109,363.99	94.06
001-450-331002	NATURAL GAS	38,700.00	0.00	0.00	38,700.00	0.00	38,700.00	100.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-331003	WATER & SEWER	239,737.00	0.00	0.00	239,737.00	0.00	239,737.00	100.00
001-450-331004	TELEPHONE	5,760.00	0.00	0.00	5,760.00	0.00	5,760.00	100.00
001-450-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-331006	GARBAGE EXPENSE	30,222.00	1,621.70	1,621.70	28,601.30	0.00	28,601.30	94.63
001-450-331007	FEES(achvetcbank)	658.00	107.72	107.72	550.28	0.00	550.28	83.63
001-450-340000	INTERNET & COMMUNICATON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-340001	INTERNET AND COMMUNICATION	9,660.00	248.79	248.79	9,411.21	0.00	9,411.21	97.42
001-450-340002	DATA AND STORAGE BACK UP	4,730.00	3,092.98	3,092.98	1,637.02	0.00	1,637.02	34.61
001-450-340003	VIDEO AND PHOTOGRAPHY	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-450-340004	ONLINE ADVERTISING	61.00	0.00	0.00	61.00	0.00	61.00	100.00
001-450-355001	BUILDING MAINT. & REPAIR	79,698.00	732.85	732.85	78,965.15	0.00	78,965.15	99.08
001-450-355002	STRUCTURE MAINT. & REPAIR	37,956.00	0.00	0.00	37,956.00	0.00	37,956.00	100.00
001-450-355003	EQUIPMENT MAINT. & REPAIR	65,979.00	1,617.63	1,617.63	64,361.37	0.00	64,361.37	97.55
001-450-355004	GROUND MAINT. & REPAIR	92,522.00	1,679.57	1,679.57	90,842.43	0.00	90,842.43	98.18
001-450-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380003	PROGRAM CONTRACTS	277,467.00	14,505.30	14,505.30	262,961.70	0.00	262,961.70	94.77
001-450-380004	INSURANCE SERVICES	49,946.00	0.00	0.00	49,946.00	0.00	49,946.00	100.00
001-450-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380009	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456001	PARKS LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456002	EQUIPMENT RENTAL	5,568.00	0.00	0.00	5,568.00	0.00	5,568.00	100.00
001-450-456003	BUILDINGS & STRUCTURES	6,279.00	0.00	0.00	6,279.00	0.00	6,279.00	100.00
001-450-456003	MATL, SERV., SUPPLIES	1,308,469.00	37,851.77	37,851.77	1,270,617.23	0.00	1,270,617.23	97.11
450	EXPENDITURES	2,495,187.00	124,909.85	124,909.85	2,370,277.15	0.00	2,370,277.15	94.99
451	AQUATICS							
001-451-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110031	AQUATIC ss SUPERVISOR	24,990.00	1,983.34	1,983.34	23,006.66	0.00	23,006.66	92.06
001-451-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110035	AQUATIC COORDINATOR	61,367.00	4,870.66	4,870.66	56,496.34	0.00	56,496.34	92.06
001-451-110036	Aquatic Technician	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110037	AQUATIC SPECIALIST	50,487.00	4,007.46	4,007.46	46,479.54	0.00	46,479.54	92.06
001-451-120000	PARTTIME & TEM SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120001	GUARDS	336,616.00	25,158.42	25,158.42	311,457.58	0.00	311,457.58	92.53
001-451-120002	CASHIERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120003	INSTRUCTORS-	105,417.00	10,079.64	10,079.64	95,337.36	0.00	95,337.36	90.44
001-451-120004	COACHES	5,443.00	0.00	0.00	5,443.00	0.00	5,443.00	100.00
001-451-120005	FITNESS INSTRUCTOR	29,231.00	2,967.80	2,967.80	26,263.20	0.00	26,263.20	89.85
001-451-120006	PERSONAL TRAINER	5,365.00	550.25	550.25	4,814.75	0.00	4,814.75	89.74
001-451-120007	FC MONITOR	43,462.00	2,272.27	2,272.27	41,189.73	0.00	41,189.73	94.77
001-451-120008	Lead Guard	21,036.00	2,036.60	2,036.60	18,999.40	0.00	18,999.40	90.32
001-451-120009	CHILD WATCH	41,671.00	3,265.25	3,265.25	38,405.75	0.00	38,405.75	92.16

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-451-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-140001	FICA	55,470.00	4,375.17	4,375.17	0.00	0.00	51,094.83	92.11
001-451-140002	UNEMPLOYMENT	29,004.00	2,282.80	2,282.80	26,721.20	0.00	26,721.20	92.13
001-451-140003	RETIREMENT	11,077.00	548.32	548.32	10,528.68	0.00	10,528.68	95.05
001-451-140004	HEALTH INSURANCE	65,015.00	4,913.94	4,913.94	60,101.06	0.00	60,101.06	92.44
001-451-140005	SAIF	19,868.00	1,433.65	1,433.65	18,434.35	0.00	18,434.35	92.78
	PERSONNEL EXPENSE	905,519.00	70,745.57	70,745.57	834,773.43	0.00	834,773.43	92.19
001-451-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210001	OFFICE SUPPLIES	6,090.00	398.82	398.82	5,691.18	0.00	5,691.18	93.45
001-451-210002	POSTAGE SUPPLIES	350.00	14.28	14.28	335.72	0.00	335.72	95.92
001-451-210003	PROGRAM SUPPLIES	26,825.00	136.30	136.30	26,688.70	0.00	26,688.70	99.49
001-451-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210006	CHEMICAL & AGRIC. SUPPLIES	55,000.00	5,090.47	5,090.47	49,909.53	0.00	49,909.53	90.74
001-451-210007	STORE SUPPLIES	6,050.00	2,548.28	2,548.28	3,501.72	0.00	3,501.72	57.88
001-451-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310000	PRINTGADVERTPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310001	CLASSIFIED ADS	500.00	0.00	0.00	0.00	0.00	500.00	100.00
001-451-310002	BROCHURE	750.00	0.00	0.00	750.00	0.00	0.00	100.00
001-451-310003	FLYERS, SCHEDULES, MISC.	2,000.00	42.38	42.38	1,957.62	0.00	1,957.62	97.88
001-451-320000	DUESMTGSTRANTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320002	PROF. DUESFEESMAGS.BKS	8,026.00	1,534.61	1,534.61	6,491.39	0.00	6,491.39	80.88
001-451-320003	CONFERENCE & WORKSHOPS	2,200.00	0.00	0.00	2,200.00	0.00	0.00	100.00
001-451-320004	STAFF MILEAGE	150.00	0.00	0.00	150.00	0.00	0.00	100.00
001-451-320005	STAFF EXPENSE	500.00	9.37	9.37	490.63	0.00	490.63	98.13
001-451-320006	WATER POLO EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331001	ELECTRICITY	290,837.00	19,911.76	19,911.76	270,925.24	0.00	270,925.24	93.15
001-451-331002	NATURAL GAS	92,676.00	0.00	0.00	92,676.00	0.00	0.00	100.00
001-451-331003	WATER & SEWER	78,075.00	0.00	0.00	78,075.00	0.00	0.00	100.00
001-451-331004	TELEPHONE	5,600.00	0.00	0.00	5,600.00	0.00	0.00	100.00
001-451-331005	DOB REPAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331007	FEES(activenechbank)	105,511.00	9,836.67	9,836.67	95,674.33	0.00	95,674.33	90.68
001-451-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-340001	INTERNET AND	1,300.00	0.00	0.00	1,300.00	0.00	0.00	100.00
001-451-340002	COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-340003	DATA STORAGE AND BACKUP	45.00	0.00	0.00	45.00	0.00	0.00	100.00
001-451-340004	VIDEO AND ONLINE	300.00	0.00	0.00	300.00	0.00	0.00	100.00
001-451-340005	PHOTOGRAPHY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-340006	ONLINE ADVERTISING	262.00	0.00	0.00	262.00	0.00	0.00	100.00
001-451-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-451-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380003	PROGRAM CONTRACTS	22,000.00	2,081.40	2,081.40	19,918.60	0.00	19,918.60	90.54
001-451-380004	INSURANCE SERVICES	52,500.00	0.00	0.00	52,500.00	0.00	52,500.00	100.00
001-451-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380007	FITNESS CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380009	REFUNDS	450.00	0.00	0.00	0.00	0.00	450.00	100.00
001-451-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456002	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456003	MATL, SRV, SUPPLIES	757,997.00	41,604.34	41,604.34	716,392.66	0.00	716,392.66	94.51
451	AQUATICS	1,663,516.00	112,349.91	112,349.91	1,551,166.09	0.00	1,551,166.09	93.25
452	ADULT SPORTS DEPARTMENT							
001-452-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110032	Admin COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110043	ADULT SPORTS Coord	8,350.00	0.00	0.00	8,350.00	0.00	8,350.00	100.00
001-452-110044	ADULT SPORTS (S) SUPERVISOR	4,998.00	396.68	396.68	4,601.32	0.00	4,601.32	92.06
001-452-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-120001	SPORTS ASSISTANT	1,725.00	155.25	155.25	1,569.75	0.00	1,569.75	91.00
001-452-120002	SPORTS LEADERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135000	OVER TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135002	PARTTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140001	FICA	1,154.00	42.24	42.24	1,111.76	0.00	1,111.76	96.34
001-452-140002	UNEMPLOYMENT	603.00	15.10	15.10	587.90	0.00	587.90	97.50
001-452-140003	RETIREMENT	1,062.00	31.74	31.74	1,030.26	0.00	1,030.26	97.01
001-452-140004	HEALTH INSURANCE	5,845.00	77.46	77.46	5,767.54	0.00	5,767.54	98.67
001-452-140005	SAIF	414.00	11.22	11.22	402.78	0.00	402.78	97.29
	PERSONNEL EXPENSE	24,151.00	729.69	729.69	23,421.31	0.00	23,421.31	96.98
001-452-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210001	OFFICE SUPPLIES	2,100.00	891.68	891.68	1,208.32	0.00	1,208.32	57.54
001-452-210002	POSTAGE SUPPLIES	200.00	1.36	1.36	198.64	0.00	198.64	99.32
001-452-210003	PROGRAM SUPPLIES	14,175.00	0.00	0.00	14,175.00	0.00	14,175.00	100.00
001-452-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210006	CHEMICAL & AGR. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-310000	PRNTGADVERPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-452-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-452-310002	BROCHURE	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-452-310003	FLYERS, SCHEDULES, MISC.	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-452-320000	DUESMGTSTRAINTRVLEXPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320002	PROF. DUESFEESMAGS.BKS	1,700.00	0.00	0.00	1,700.00	0.00	1,700.00	100.00
001-452-320003	CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320004	STAFF MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320005	STAFF EXPENSE	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-452-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331001	ELECTRICITY	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-452-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331004	TELEPHONE	1,300.00	0.00	0.00	1,300.00	0.00	1,300.00	100.00
001-452-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331007	FEES(activencbcbank)	750.00	2.11	2.11	747.89	0.00	747.89	99.72
001-452-340000	INTERNET AND COMMUNCAITON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-340001	INTERNET AND COMMUNCAITON	487.50	0.00	0.00	487.50	0.00	487.50	100.00
001-452-340002	COMMUNICATION	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-340003	DATA STORAGE AND BACK UP	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-340004	VIDEO AND PHOTOGRAPHY	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-355000	ONLINE ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355001	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355002	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355003	STRUCTURE MAINT. & REPAIR	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-355004	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380000	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380003	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380004	PROGRAM CONTRACTS	19,250.00	391.67	391.67	18,858.33	0.00	18,858.33	97.97
001-452-380005	INSURANCE	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
001-452-380006	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380009	EQUIP MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456000	REFUNDS	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-452-456001	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456002	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456003	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-456004	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456005	MATL, SERV., SUPPLIES	52,275.00	1,286.82	1,286.82	50,988.18	0.00	50,988.18	97.54
452	ADULT SPORTS DEPARTMENT	76,426.00	2,016.51	2,016.51	74,409.49	0.00	74,409.49	97.36
453	YOUTH SPORTS DEPARTMENT							
001-453-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110042	YOUTH SPORTS ss SUPERVISOR	19,992.00	1,586.67	1,586.67	18,405.33	0.00	18,405.33	92.06

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-453-110043	SPORTS TECHNICIAN	41,536.00	3,321.59	3,321.59	38,214.41	0.00	38,214.41	92.00
001-453-110045	YOUTH SPORTS COORDINATOR	47,312.00	4,418.26	4,418.26	42,893.74	0.00	42,893.74	90.66
001-453-120000	PARTTIME & TEMP SALARIES	60,375.00	0.00	0.00	60,375.00	0.00	60,375.00	100.00
001-453-120001	SPORTS LEADERS	0.00	297.56	297.56	-297.56	0.00	-297.56	0.00
001-453-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-135002	PARTTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140001	FICA	12,945.00	0.00	0.00	12,208.75	0.00	12,208.75	94.31
001-453-140002	UNEMPLOYMENT	6,769.00	373.45	373.45	6,395.55	0.00	6,395.55	94.48
001-453-140003	RETIREMENT	8,817.00	480.40	480.40	8,336.60	0.00	8,336.60	94.55
001-453-140004	HEALTH INSURANCE	42,591.00	3,583.20	3,583.20	39,007.80	0.00	39,007.80	91.59
001-453-140005	SAIF	4,637.00	237.18	237.18	4,399.82	0.00	4,399.82	94.89
	PERSONNEL EXPENSE	244,974.00	15,034.56	15,034.56	229,939.44	0.00	229,939.44	93.86
001-453-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210001	OFFICE SUPPLIES	4,000.00	934.74	934.74	3,065.26	0.00	3,065.26	76.63
001-453-210002	POSTAGE SUPPLIES	200.00	14.96	14.96	185.04	0.00	185.04	92.52
001-453-210003	PROGRAM SUPPLIES	100,000.00	7,983.74	7,983.74	92,016.26	0.00	92,016.26	92.02
001-453-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210006	CHEMICAL & AGR. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210008	GAS & OIL SUPPLIES	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-453-310000	PRINTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-453-310002	BROCHURE	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-453-310003	FLYERS, SCHEDULES, MISC.	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-453-320000	DUESMTGSTRANTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320002	PROF. DUESFESMAGS.BKS	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-453-320003	CONFERENCES & WORKSHOPS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-453-320004	STAFF MILAGE	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-453-320005	STAFF EXPENSE	1,500.00	0.66	0.66	1,499.34	0.00	1,499.34	99.96
001-453-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331001	ELECTRICITY	2,000.00	586.75	586.75	1,413.25	0.00	1,413.25	70.66
001-453-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331004	TELEPHONE	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-453-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331007	FBBS(activenebank)	8,000.00	183.12	183.12	7,816.88	0.00	7,816.88	97.71
001-453-340000	INTERNET & COMMUNICATON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-340001	INTERNET AND COMMUNICATION	1,846.00	0.00	0.00	1,846.00	0.00	1,846.00	100.00
001-453-340002	DATA STORAGE & BACK UP	330.00	0.00	0.00	330.00	0.00	330.00	100.00
001-453-340003	VIDEO & PHOTOGRAPHY	330.00	0.00	0.00	330.00	0.00	330.00	100.00
001-453-340004	ONLINE ADVERTISING	330.00	0.00	0.00	330.00	0.00	330.00	100.00
001-453-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-453-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355003	EQUIPMENT MAINT. & REPAIR	2,000.00	0.00	0.00	0.00	0.00	2,000.00	100.00
001-453-355004	GROUNDM. MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380002	ARCHLANDSCAPE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380003	PROGRAM CONTRACTS	110,000.00	0.00	0.00	0.00	0.00	104,911.04	95.37
001-453-380004	INSURANCE SERVICES	6,000.00	0.00	0.00	0.00	0.00	6,000.00	100.00
001-453-380009	REFUNDS	1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00
001-453-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456002	EQUIPMENT RENTAL	10,000.00	0.00	0.00	0.00	0.00	10,000.00	100.00
001-453-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	254,936.00	14,792.93	14,792.93	240,143.07	0.00	240,143.07	94.20
453	YOUTH SPORTS DEPARTMENT	499,910.00	29,827.49	29,827.49	470,082.51	0.00	470,082.51	94.03
454	CLASSES/SPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110051	RECREATION SUPERVISOR	9,996.00	793.33	793.33	9,202.67	0.00	9,202.67	92.06
001-454-110053	RECREATION COORDINATOR	32,218.00	2,684.83	2,684.83	29,533.17	0.00	29,533.17	91.67
001-454-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-120001	PART TIME REC STAFF	38,677.00	1,922.11	1,922.11	36,754.89	0.00	36,754.89	95.03
001-454-120005	SPECIAL EVENTS LEADER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140001	FICA	6,189.00	413.11	413.11	5,775.89	0.00	5,775.89	93.33
001-454-140002	UNEMPLOYMENT	3,236.00	191.55	191.55	3,044.45	0.00	3,044.45	94.08
001-454-140003	RETIREMENT	3,420.00	278.24	278.24	3,141.76	0.00	3,141.76	91.86
001-454-140004	HEALTH INSURANCE	18,115.00	1,369.10	1,369.10	16,745.90	0.00	16,745.90	92.44
001-454-140005	SAIF	2,217.00	88.47	88.47	2,128.53	0.00	2,128.53	96.01
	PERSONNEL EXPENSE	114,068.00	7,740.74	7,740.74	106,327.26	0.00	106,327.26	93.21
001-454-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210001	OFFICE SUPPLIES	2,000.00	62.78	62.78	1,937.22	0.00	1,937.22	96.86
001-454-210002	POSTAGE SUPPLIES	400.00	2.04	2.04	397.96	0.00	397.96	99.49
001-454-210003	PROGRAM SUPPLIES	8,600.00	181.48	181.48	8,418.52	0.00	8,418.52	97.89
001-454-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210008	GAS & OIL SUPPLIES	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-210024	QUILT CLUB SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310001	CLASSIFIE ADS	150.00	0.00	0.00	150.00	0.00	150.00	100.00

GL - Expense vs Budget (08/07/2024 - 10:42 AM)

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-454-310002	BROCHURE	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-310003	FLYERS, SCHEDULES, MISC.	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-454-320000	DUES/MTG/STRAINT/RI/LEXP/	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-320002	PROF. DUES/FEES/MAGS/BKS	950.00	0.00	0.00	950.00	0.00	950.00	100.00
001-454-320003	CONFERENCES & WORKSHOPS	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-454-320004	STAFF MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-320005	STAFF EXPENSE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-331000	LITLITES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331004	TELEPHONE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331007	FEES(activetecbank)	4,000.00	57.97	57.97	3,942.03	0.00	3,942.03	98.55
001-454-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-340002	DATA STORAGE & BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-454-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380003	PROGRAM CONTRACTS	33,000.00	2,311.48	2,311.48	30,688.52	0.00	30,688.52	93.31
001-454-380004	INSURANCE SERVICES	4,300.00	0.00	0.00	4,300.00	0.00	4,300.00	100.00
001-454-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380006	EQUIPMENT MAINT. CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380007	SENIOR TRIPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380009	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380013	CONTRACTS-ADMISSIONS	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-454-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV, SUPPLIES	56,850.00	2,615.75	2,615.75	54,234.25	0.00	54,234.25	95.40
454	CLASSES/SPECIAL ACTIVITY	170,918.00	10,356.49	10,356.49	160,561.51	0.00	160,561.51	93.94
455	PLAYGROUNDS & CENTERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110052	RECREATION SUPERVISOR	9,997.00	793.33	793.33	9,203.67	0.00	9,203.67	92.06
001-455-110055	RECREATION COORDINATOR	12,887.00	1,073.93	1,073.93	11,813.07	0.00	11,813.07	91.67
001-455-110056	CARE TECHNICIAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120001	AFTER SCHOOL STAFF	479,577.00	41,887.16	41,887.16	437,689.84	0.00	437,689.84	91.27
001-455-120002	PLAYGROUND/EVENTS STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120003	CENTERS STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120004	CARE DIRECTOR	50,487.00	3,816.08	3,816.08	46,670.92	0.00	46,670.92	92.44
001-455-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135002	PARTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140001	FICA	42,301.00	3,639.14	3,639.14	38,661.86	0.00	38,661.86	91.40
001-455-140002	UNEMPLOYMENT	22,118.00	1,891.58	1,891.58	20,226.42	0.00	20,226.42	91.45
001-455-140003	RETIREMENT	5,944.00	538.59	538.59	5,405.41	0.00	5,405.41	90.94
001-455-140004	HEALTH INSURANCE	31,899.00	2,410.93	2,410.93	29,488.07	0.00	29,488.07	92.44
001-455-140005	SALE	5,027.00	373.96	373.96	4,653.04	0.00	4,653.04	92.56
	PERSONNEL EXPENSE	660,237.00	56,424.70	56,424.70	603,812.30	0.00	603,812.30	91.45
001-455-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210001	OFFICE SUPPLIES	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
001-455-210002	POSTAGE SUPPLIES	500.00	2.04	2.04	497.96	0.00	497.96	99.59
001-455-210003	PROGRAM SUPPLIES	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
001-455-210004	CHILDCAREEVENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	COORDINATOR							
001-455-210005	LABORATORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210006	CHEMICAL & AGRIC SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210008	GAS & OIL SUPPLIES	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-210013	SUMMER PLAYGR SUPPLIES	4,000.00	11.16	11.16	3,988.84	0.00	3,988.84	99.72
001-455-210014	CARE SNACKS	14,000.00	158.35	158.35	13,841.65	0.00	13,841.65	98.87
001-455-310000	PRINTGADVERTPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-310001	CLASSIFIED ADS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-310002	BROCHURE	1,250.00	85.53	85.53	1,164.47	0.00	1,164.47	93.16
001-455-310003	FLYERS, SCHEDULES, MISC.	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-455-320000	DUESMTGSTRAINTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-320002	PROF. DUESFEESMAGS.BKS	815.00	0.00	0.00	815.00	0.00	815.00	100.00
001-455-320003	CONFERENCES & WORKSHOPS	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-455-320004	STAFF MILLEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-455-320005	STAFF EXPENSE	2,000.00	3.47	3.47	1,996.53	0.00	1,996.53	99.83
001-455-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331004	TELEPHONE	5,500.00	0.00	0.00	5,500.00	0.00	5,500.00	100.00
001-455-331007	FEBES(activenetcbank)	50,000.00	4,106.84	4,106.84	45,893.16	0.00	45,893.16	91.79
001-455-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-340001	INTERNET AND COMMUNICATION	1,075.00	0.00	0.00	1,075.00	0.00	1,075.00	100.00
001-455-340002	DATA STORAGE AND BACK UP	90.00	0.00	0.00	90.00	0.00	90.00	100.00
001-455-340003	VIDEO AND PHOTOGRAPHY	490.00	0.00	0.00	490.00	0.00	490.00	100.00
001-455-340004	ONLINE ADVERTISING	195.00	0.00	0.00	195.00	0.00	195.00	100.00
001-455-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380003	PROGRAM CONTRACTS	12,000.00	0.00	2,100.39	9,899.61	0.00	9,899.61	82.50
001-455-380004	INSURANCE SERVICES	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
001-455-380009	REFUNDS	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-455-380013	FIELD TRIPS	18,000.00	0.00	0.00	17,700.00	0.00	17,700.00	98.33
001-455-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-456002	EQUIPMENT RENTAL	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-455-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	149,415.00	6,767.78	6,767.78	142,647.22	0.00	142,647.22	95.47
001-455-610001	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	809,652.00	63,192.48	63,192.48	746,459.52	0.00	746,459.52	92.20
456	COMM CNTRS SCOUT HOUSE							
001-456-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110001	REGREATION SUPERVISOR	4,998.68	396.68	396.68	4,601.32	0.00	4,601.32	92.06
001-456-110002	RECREATION COORDINATOR	12,887.00	1,073.93	1,073.93	11,813.07	0.00	11,813.07	91.67
001-456-110003	ADULTYOUTH COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110004	SR. CENTER SPECIALIST	45,793.00	3,674.38	3,674.38	42,118.62	0.00	42,118.62	91.98
001-456-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-120001	BUILDING LEADER	7,244.00	98.84	98.84	7,145.16	0.00	7,145.16	98.64
001-456-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-140001	FICA	5,426.00	401.18	401.18	5,024.82	0.00	5,024.82	92.61
001-456-140002	UNEMPLOYMENT	2,837.00	205.95	205.95	2,631.05	0.00	2,631.05	92.74
001-456-140003	RETIREMENT	5,158.00	411.61	411.61	4,746.39	0.00	4,746.39	92.02
001-456-140004	HEALTH INSURANCE	39,579.00	2,991.47	2,991.47	36,587.53	0.00	36,587.53	92.44
001-456-140005	SAIF	984.00	47.52	47.52	936.48	0.00	936.48	95.17
	PERSONNEL EXPENSE	124,906.00	9,301.56	9,301.56	115,604.44	0.00	115,604.44	92.55
001-456-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210001	OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-456-210002	POSTAGE SUPPLIES	400.00	3.40	3.40	396.60	0.00	396.60	99.15
001-456-210003	PROGRAM SUPPLIES	3,600.00	0.00	0.00	3,600.00	0.00	3,600.00	100.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-456-210006	CHEMICAL & AGRICULTURE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210008	GAS & OIL SUPPLIES	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-456-210013	VENDING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-310001	CLASSIFIED ADS	450.00	0.00	0.00	450.00	0.00	450.00	100.00
001-456-310002	BROCHURE	1,000.00	62.78	62.78	937.22	0.00	937.22	93.72
001-456-310003	FLYERS, SCHEDULES, MISC.	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-456-320002	PROF DUES/FEES/MAGS/BOOKS	450.00	0.00	0.00	450.00	0.00	450.00	100.00
001-456-320003	CONF & WORKSHOPS	600.00	0.00	0.00	600.00	0.00	600.00	100.00
001-456-320004	STAFF MILEAGE	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
001-456-320005	STAFF EXPENSES	300.00	0.56	0.56	299.44	0.00	299.44	99.81
001-456-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331001	ELECTRICITY	9,000.00	961.78	961.78	8,038.22	0.00	8,038.22	89.31
001-456-331002	NATURAL GAS	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-456-331003	WATER & SEWER	32,000.00	0.00	0.00	32,000.00	0.00	32,000.00	100.00
001-456-331004	TELEPHONE	1,500.00	71.95	71.95	1,428.05	0.00	1,428.05	95.20
001-456-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331007	FEES(activatcebank)	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-456-340000	INTERNET AND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-340001	COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-456-340002	INTERNET AND	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-456-340003	COMMUNICATION	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-456-340004	DATA STORAGE & BACK UP	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-456-340005	VIDEO & PHOTOGRAPHY	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-355003	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-380000	EQUIPMENT MAINT. & REPAIR	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-380001	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-380003	PROGRAM CONTRACTS	6,500.00	1,878.61	1,878.61	4,621.39	0.00	4,621.39	71.10
001-456-380004	INSURANCE SERVICES	53,000.00	0.00	0.00	53,000.00	0.00	53,000.00	100.00
001-456-380006	EQUIP MAINT CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-380007	SENIOR TRIPS	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-456-380009	REFUNDS	3,000.00	650.00	650.00	2,350.00	0.00	2,350.00	78.33
001-456-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	124,500.00	3,629.08	3,629.08	120,870.92	0.00	120,870.92	97.09
456	COMM CNTRS SCOUT HOUSE	249,406.00	12,930.64	12,930.64	236,475.36	0.00	236,475.36	94.82
457	COMM SCHOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-110000	REGULAR SALARIES	11,995.00	952.00	952.00	11,043.00	0.00	11,043.00	92.06
001-457-110032	SUPERVISOR	6,444.00	536.93	536.93	5,907.07	0.00	5,907.07	91.67
001-457-120000	PART-TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-120001	PART TIME STAFF	26,420.00	0.00	0.00	26,420.00	0.00	26,420.00	100.00
001-457-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-457-140001	FICA	3,432.00	113.90	113.90	3,318.10	0.00	3,318.10	96.68
001-457-140002	UNEMPLOYMENT	1,795.00	42.12	42.12	1,752.88	0.00	1,752.88	97.65
001-457-140003	RETIREMENT	1,494.00	119.10	119.10	1,374.90	0.00	1,374.90	92.03
001-457-140004	HEALTH INSURANCE	5,674.00	428.70	428.70	5,245.30	0.00	5,245.30	92.44
001-457-140005	WORKERS COMP	1,230.00	26.28	26.28	1,203.72	0.00	1,203.72	97.86
	PERSONNEL EXPENSE	58,484.00	2,219.03	2,219.03	56,264.97	0.00	56,264.97	96.21
001-457-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210001	OFFICE SUPPLIES	1,500.00	56.98	56.98	1,443.02	0.00	1,443.02	96.20
001-457-210002	POSTAGE SUPPLIES	400.00	0.68	0.68	399.32	0.00	399.32	99.83
001-457-210003	PROGRAM SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-457-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210006	CHEMICAL & AGRIL SUPP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210014	SNACKS & FOOD	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-457-210015	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310000	PRNTADPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-310002	BROCHURE	50.00	0.00	0.00	50.00	0.00	50.00	100.00
001-457-310003	FLYERSSCHEDMISC	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-457-320000	DUESMERTRNTRVEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-320001	DIRECTOR FEES	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-320002	PROF DUESFEESMAGBOOK	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-320003	CONF & WORKSHOPS	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-320004	STAFF MILEAGE	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-320005	STAFF EXPENSE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331001	ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331004	TELEPHONE	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-457-331005	COMPUTER & CABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331007	FEES(activetechbank)	1,000.00	0.70	0.70	999.30	0.00	999.30	99.93
001-457-340000	INTERNET & COMMUNICATON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-340002	DATA STORAGE AND BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-457-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-457-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355001	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355002	STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355003	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355004	GROUPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355005	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-457-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380003	PROGRAM CONTRACTS	17,000.00	1,261.67	1,261.67	15,738.33	0.00	15,738.33	92.58
001-457-380004	INSURANCE SERVICES	2,200.00	0.00	0.00	2,200.00	0.00	2,200.00	100.00
001-457-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380006	EQUIP MAINT CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380007	CONSULTANT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380009	REFUNDS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456000	RENTAL/LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456002	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATT, SERV., SUPPLIES	30,950.00	1,320.03	1,320.03	29,629.97	0.00	29,629.97	95.73
457	COMM SCHOOLS	89,434.00	3,539.06	3,539.06	85,894.94	0.00	85,894.94	96.04
458	GOLF COURSE MAINT.							
001-458-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110031	PARKSGOLFTRAIL'S TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110035	PARKSGOLF SPECIALIST	0.00	427.19	427.19	-427.19	0.00	-427.19	0.00
001-458-110058	GOLF COURSE SUPERVISOR	9,996.00	793.33	793.33	9,202.67	0.00	9,202.67	92.06
001-458-110059	GC MAINT COORDINATOR	59,907.00	0.00	0.00	59,907.00	0.00	59,907.00	100.00
001-458-110060	GOLF MECHANIC	54,126.00	5,224.48	5,224.48	48,901.52	0.00	48,901.52	90.35
001-458-110061	Golf Landscaper	58,445.00	5,443.40	5,443.40	53,001.60	0.00	53,001.60	90.69
001-458-110062	ASSIST GROUNDS GC	58,445.00	4,930.88	4,930.88	53,514.12	0.00	53,514.12	91.56
001-458-120000	PARTTIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-120001	PART TIME HELP	177,110.00	24,316.89	24,316.89	152,793.11	0.00	152,793.11	86.27
001-458-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-135001	FULL TIME	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00
001-458-135002	PART TIME & TEMP	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-458-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-140001	FICA	35,231.00	3,126.99	3,126.99	32,104.01	0.00	32,104.01	91.12
001-458-140002	UNEMPLOYEMENT	18,422.00	1,622.13	1,622.13	16,799.87	0.00	16,799.87	91.19
001-458-140003	RETIREMENT	24,337.00	498.94	498.94	23,838.06	0.00	23,838.06	97.95
001-458-140004	HEALTH INS	92,705.00	3,614.11	3,614.11	89,090.89	0.00	89,090.89	96.10
001-458-140005	WORKERS COMP	12,619.00	466.67	466.67	12,152.33	0.00	12,152.33	96.30
	PERSONNEL EXPENSE	643,843.00	50,465.01	50,465.01	593,377.99	0.00	593,377.99	92.16
001-458-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-210001	OFFICE SUPPLIES	1,940.00	35.14	35.14	1,904.86	0.00	1,904.86	98.19
001-458-210002	POSTAGE SUPPLIES	466.00	0.00	0.00	466.00	0.00	466.00	100.00
001-458-210003	PROGRAM SUPPLIES	18,950.00	1,288.64	1,288.64	17,661.36	0.00	17,661.36	93.20
001-458-210004	SMALL TOOLS	7,327.00	0.00	0.00	7,327.00	0.00	7,327.00	100.00
001-458-210005	JANITORIAL SUPPLIES	3,088.00	0.00	0.00	3,088.00	0.00	3,088.00	100.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-458-210006	CHEMICAL & AGRIL SUPPLIES	110,590.00	0.00	0.00	110,590.00	0.00	110,590.00	100.00
001-458-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-210008	GAS & OIL SUPPLIES	44,322.00	3,180.37	3,180.37	41,141.63	0.00	41,141.63	92.82
001-458-210014	SNACKS & FOOD	787.00	0.00	0.00	787.00	0.00	787.00	100.00
001-458-210015	UNIFORMS	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
001-458-310000	PRINTADPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-310001	CLASSIFIED ADS	530.00	0.00	0.00	530.00	0.00	530.00	100.00
001-458-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-310003	FLYERSSCHEDMISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320000	DUESMBETTRNTRAVEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320002	PROF DUESFESMAGBOOKS	2,650.00	0.00	0.00	2,650.00	0.00	2,650.00	100.00
001-458-320003	CONF & WORKSHOPS	9,965.00	0.00	0.00	9,965.00	0.00	9,965.00	100.00
001-458-320004	STAFF MILLEAGE	131.00	0.00	0.00	131.00	0.00	131.00	100.00
001-458-320005	STAFF EXPENSE	360.00	2.85	2.85	357.15	0.00	357.15	99.21
001-458-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-331001	ELECTRIC	22,890.00	468.53	468.53	22,421.47	0.00	22,421.47	97.95
001-458-331002	NATURAL GAS	11,068.00	442.25	442.25	10,625.75	0.00	10,625.75	96.00
001-458-331003	WATER & SEWER	176,235.00	0.00	0.00	176,235.00	0.00	176,235.00	100.00
001-458-331004	TELEPHONE	4,200.00	0.00	0.00	4,200.00	0.00	4,200.00	100.00
001-458-331005	COMPUTER & CABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-331006	GARBAGE EXPENSE	890.00	495.50	495.50	394.50	0.00	394.50	44.33
001-458-331007	FESB(activencbank)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340001	INTERNET AND	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-458-340002	COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340003	DATA STORAGE AND BACKUP	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-458-340004	VIDEO AND PHOTOGRAPHY	75.00	0.00	0.00	75.00	0.00	75.00	100.00
001-458-340005	ONLINE ADVERTISING	66.00	0.00	0.00	66.00	0.00	66.00	100.00
001-458-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-355001	BUILDINGS	8,059.00	254.66	254.66	7,804.34	0.00	7,804.34	96.84
001-458-355002	STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-355003	EQUIPMENT	48,347.00	4,212.92	4,212.92	44,134.08	0.00	44,134.08	91.29
001-458-355004	GROUNDS	117,064.00	0.00	0.00	117,064.00	0.00	117,064.00	100.00
001-458-355005	VEHICLES	4,300.00	0.00	0.00	4,300.00	0.00	4,300.00	100.00
001-458-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380003	PROGRAM CONTRACTS	77,590.00	1,597.15	1,597.15	75,992.85	0.00	75,992.85	97.94
001-458-380004	INSURANCE	17,500.00	0.00	0.00	17,500.00	0.00	17,500.00	100.00
001-458-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380006	EQUIP MAINT CONTRACTS	8,950.00	175.00	175.00	8,775.00	0.00	8,775.00	98.04
001-458-380007	CONSULTANT SERVICES	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-458-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456000	RENTALLEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456002	EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-458-456003	BUILD & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
458	MATL, SERV., SUPPLIES	705,040.00	12,153.01	12,153.01	692,886.99	0.00	692,886.99	98.28
	GOLF COURSE MAINT.	1,348,883.00	62,618.02	62,618.02	1,286,264.98	0.00	1,286,264.98	95.36
459	GOLF CLUB HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-110000	REGULAR SALARIES	12,995.00	1,031.33	1,031.33	11,963.67	0.00	11,963.67	92.06
001-459-110001	Special Services Supervisor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-110032	ADMIN COORDINATOR	86,350.00	6,853.14	6,853.14	79,496.86	0.00	79,496.86	92.06
001-459-110059	CLUB HOUSE COORDINATOR	50,487.00	4,006.88	4,006.88	46,480.12	0.00	46,480.12	92.06
001-459-110060	CLUB HOUSE ASST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-110061	CLUB HOUSE ASSISTANT 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120000	PART TIME & TEMP SALARIES	138,000.00	14,044.72	14,044.72	123,955.28	0.00	123,955.28	89.82
001-459-120001	GOLF CLERKS	5,175.00	862.50	862.50	4,312.50	0.00	4,312.50	83.33
001-459-120002	MARSHALL/STARTER STAFF	53,475.00	7,602.11	7,602.11	45,872.89	0.00	45,872.89	85.78
001-459-120003	OUTSIDE SERVICE STAFF	8,625.00	0.00	0.00	8,625.00	0.00	8,625.00	100.00
001-459-120004	GOLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120005	SNACK BAR CLERK	25,875.00	0.00	0.00	25,875.00	0.00	25,875.00	100.00
001-459-120006	BEVERAGE CART CLERK	17,250.00	0.00	0.00	17,250.00	0.00	17,250.00	100.00
001-459-120007	CATERING STAFF	1,725.00	1,014.65	1,014.65	710.35	0.00	710.35	41.18
001-459-120010	GOLF AMBASSADOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120011	LESSON	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-459-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-140001	FICA	31,362.00	2,709.29	2,709.29	28,652.71	0.00	28,652.71	91.36
001-459-140002	UNEMPLOYEMENT	16,398.00	1,398.08	1,398.08	14,999.92	0.00	14,999.92	91.47
001-459-140003	RETIREMENT	12,136.00	951.30	951.30	11,184.70	0.00	11,184.70	92.16
001-459-140004	HEALTH INS	45,974.00	3,474.80	3,474.80	42,499.20	0.00	42,499.20	92.44
001-459-140005	WORKERS COMP	4,882.00	389.32	389.32	4,492.68	0.00	4,492.68	92.03
	PERSONNEL EXPENSE	520,709.00	44,338.12	44,338.12	476,370.88	0.00	476,370.88	91.49
001-459-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-210001	OFFICE SUPPLIES	1,200.00	100.00	100.00	1,100.00	0.00	1,100.00	91.67
001-459-210002	POSTAGE SUPPLIES	1,000.00	15.64	15.64	984.36	0.00	984.36	98.44
001-459-210003	PROGRAM SUPPLIES	49,250.00	2,993.00	2,993.00	46,257.00	0.00	46,257.00	93.92
001-459-210004	SMALL TOOLS	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-459-210005	JANITORIAL SUPPLIES	7,000.00	36.00	36.00	6,964.00	0.00	6,964.00	99.49
001-459-210006	CHEM & AGRICULT. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-210007	STORE SUPPLIES	176,000.00	19,628.35	19,628.35	156,371.65	0.00	156,371.65	88.85
001-459-210008	GAS & OIL SUPPLIES	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-459-210014	SNACKS & FOOD	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-459-210015	UNIFORMS	3,500.00	1,774.38	1,774.38	1,725.62	0.00	1,725.62	49.30
001-459-310000	PRINTADPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-310001	CLASSIFIED ADS	200.00	0.00	0.00	200.00	0.00	200.00	100.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-459-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-310003	FLYERS&MISC	26,900.00	1,169.75	1,169.75	0.00	0.00	25,730.25	95.65
001-459-320000	DUES&MEETRAINEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-320002	PROF DUES&MAGBOOKS	3,750.00	0.00	0.00	0.00	0.00	3,750.00	100.00
001-459-320003	CONF & WORKSHOPS	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00
001-459-320004	STAFF MILEAGE	750.00	0.00	0.00	0.00	0.00	750.00	100.00
001-459-320005	STAFF EXPENSE	750.00	0.81	0.81	749.19	0.00	749.19	99.89
001-459-331001	ELECTRIC	43,000.00	5,296.71	5,296.71	37,703.29	0.00	37,703.29	87.68
001-459-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-331003	WATER & SEWER	18,500.00	0.00	0.00	18,500.00	0.00	18,500.00	100.00
001-459-331004	TELEPHONE	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-459-331005	COMPUTER & CABLE	0.00	223.63	223.63	-223.63	0.00	-223.63	0.00
001-459-331006	GARBAGE	5,500.00	0.00	0.00	5,500.00	0.00	5,500.00	100.00
001-459-331007	FEES(activencobank)	46,000.00	8,519.27	8,519.27	37,480.73	0.00	37,480.73	81.48
001-459-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-340001	INTERNET AND COMMUNICATION	1,110.00	0.00	0.00	1,110.00	0.00	1,110.00	100.00
001-459-340002	DATA STORAGE AND BACK UP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-340003	VIDEO AND PHOTOGRAPHY	132.00	0.00	0.00	132.00	0.00	132.00	100.00
001-459-340004	ONLINE ADVERTISING	185.00	0.00	0.00	185.00	0.00	185.00	100.00
001-459-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-355001	BUILDINGS	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-459-355002	STRUCTURES	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-459-355003	EQUIPMENT	10,000.00	675.23	675.23	9,324.77	0.00	9,324.77	93.25
001-459-355004	GROUNDS	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-459-355005	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380003	PROGRAM CONTRACTS	15,000.00	2,509.33	2,509.33	12,490.67	0.00	12,490.67	83.27
001-459-380004	INSURANCE	12,000.00	0.00	0.00	12,000.00	0.00	12,000.00	100.00
001-459-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380006	EQUIPM MAIN CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380007	CONSULTANT SERVICES	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-459-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380009	REFUNDS	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-459-456000	RENTAL/LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-456002	EQUIPMENT	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-459-456003	BUILD & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV, SUPPLIES	449,677.00	42,942.10	42,942.10	406,734.90	0.00	406,734.90	90.45
459	GOLF CLUB HOUSE	970,386.00	87,280.22	87,280.22	883,105.78	0.00	883,105.78	91.01
460	EWING YOUNG PARK PROGRAM							
001-460-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-460-120002	PART TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140001	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140002	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140005	SALE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	PERSONNEL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-210003	MATERIALS, SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-380003	PROGRAM CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460	EWING YOUNG PARK PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
470	ACQUISITION & IMPROVEMENT	180,000.00	10,269.96	10,269.96	169,730.04	0.00	169,730.04	94.29
001-470-620006	PARKS REPLACEMENT/REPAIR	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
001-470-620008	RECREATION REPLACER/REPAIR	302,240.00	0.00	0.00	302,240.00	0.00	302,240.00	100.00
001-470-620009	GOLF-EQUIPBUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-470-620010	NEW DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-470-620012	LAND ACQUISITION	2,949,762.00	0.00	0.00	2,949,762.00	0.00	2,949,762.00	100.00
001-470-620014	ADM REPLACER/REPAIR	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
001-470-620016	AQUATIC REPLACER/REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	3,482,002.00	10,269.96	10,269.96	3,471,732.04	0.00	3,471,732.04	99.71
470	ACQUISITION & IMPROVEMENT	3,482,002.00	10,269.96	10,269.96	3,471,732.04	0.00	3,471,732.04	99.71
472	JACUITH CONCESSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-110070	REC SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120000	PARTTIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120001	CONCESSION MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120002	CONCESSION ATTENDANT	27,854.00	0.00	0.00	27,854.00	0.00	27,854.00	100.00
001-472-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140001	CONCESSION FICA	2,131.00	0.00	0.00	2,131.00	0.00	2,131.00	100.00
001-472-140002	UNEMPLOYMENT	1,115.00	0.00	0.00	1,115.00	0.00	1,115.00	100.00
001-472-140003	CONCESS RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140004	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140005	CONCESSION SAIF	764.00	0.00	0.00	764.00	0.00	764.00	100.00
	PERSONNEL EXPENSE	31,864.00	0.00	0.00	31,864.00	0.00	31,864.00	100.00
001-472-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-210001	CONCESSION OFFICE SUPPLS	60.00	0.00	0.00	60.00	0.00	60.00	100.00
001-472-210002	CONCESSION POSTAGE SUPPLIES	30.00	0.00	0.00	30.00	0.00	30.00	100.00
001-472-210003	CONCESSION SUPPLIES	16,100.00	0.00	0.00	16,100.00	0.00	16,100.00	100.00

GL - Expense vs Budget (08/07/2024 - 10:42 AM)

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-472-210004	CONCESSION SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310000	PRNTGADVERTPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310001	CLASSIFIED ADS	75.00	0.00	0.00	75.00	0.00	75.00	100.00
001-472-310003	FLYERS, SCHEDULES, MISC.	125.00	0.00	0.00	125.00	0.00	125.00	100.00
001-472-320002	PROF DUESFEESMAGS	1,050.00	0.00	0.00	1,050.00	0.00	1,050.00	100.00
001-472-320003	CONF & WORKSHOPS	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-472-320004	CONCESSION MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-472-331001	CONCESSION ELECTRICITY	1,600.00	0.00	0.00	1,600.00	0.00	1,600.00	100.00
001-472-331004	CONCESSION TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-331007	FEES(activetecbank)	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
001-472-355001	CONCESS BLDG MAINTREPAIR	500.00	-120.00	0.00	620.00	0.00	620.00	124.00
001-472-355003	CONCESS EQUIP MAINTREP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380003	CONCESSIONS CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380004	CONCESSION INSURANCE	2,100.00	0.00	0.00	2,100.00	0.00	2,100.00	100.00
	MATL, SERV, SUPPLIES	23,940.00	-120.00	-120.00	24,060.00	0.00	24,060.00	100.50
472	JAQUTH CONCESSION	55,804.00	-120.00	-120.00	55,924.00	0.00	55,924.00	100.22
474	PRESCHOOL							
001-474-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-110080	RECREATION SUPERVISOR	48,083.00	0.00	0.00	48,083.00	0.00	48,083.00	100.00
001-474-120001	PRESCHOOL HEAD INSTRUCTOR	110,285.00	0.00	0.00	110,285.00	0.00	110,285.00	93.32
001-474-120002	PRESCHOOL INSTRUCTORS	12,116.00	563.46	563.46	11,552.54	0.00	11,552.54	95.35
001-474-140001	PRESCH FICA	6,335.00	298.98	298.98	6,036.02	0.00	6,036.02	95.28
001-474-140002	UNEMPLOYMENT	3,895.00	312.94	312.94	3,582.06	0.00	3,582.06	91.97
001-474-140003	RETIREMENT	11,205.00	846.84	846.84	10,358.16	0.00	10,358.16	92.44
001-474-140004	PRESCH HEALTH INS	1,315.00	50.29	50.29	1,264.71	0.00	1,264.71	96.18
001-474-140005	PRESCH SAIR	193,234.00	9,438.04	9,438.04	183,795.96	0.00	183,795.96	95.12
	PERSONNEL EXPENSE	900.00	0.00	0.00	900.00	0.00	900.00	100.00
001-474-210001	OFFICE SUPPLIES	300.00	0.68	0.68	299.32	0.00	299.32	99.77
001-474-210002	PRESCHOOL POSTAGE	5,300.00	0.00	0.00	5,300.00	0.00	5,300.00	100.00
001-474-210003	CLASSIFIED ADS	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-474-310001	PRESCH BROCHURE EXP	600.00	23.78	23.78	576.22	0.00	576.22	96.04
001-474-310003	FLYERS, SCHEDULES, MISC.	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-474-320002	PRESCH DUESFEES	450.00	0.00	0.00	450.00	0.00	450.00	100.00
001-474-320003	PRESCH CONFERENCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-320004	PRESCHOOL MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-320005	STAFF EXPENSES	200.00	0.46	0.46	199.54	0.00	199.54	99.77
001-474-331001	PRESCH ELECTRICITY	950.00	43.16	43.16	906.84	0.00	906.84	95.46
001-474-331002	PRESCH NATGAS	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
001-474-331003	PRESCH WATERSEWER	2,350.00	0.00	0.00	2,350.00	0.00	2,350.00	100.00
001-474-331004	PRESCH TELEPHONE	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00
001-474-331007	FEES(activetecbank)	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-474-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-474-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-474-340002	DATA STORAGE AND BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-474-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-474-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-474-380003	PROGRAM REFUNDS	2,000.00	1,303.61	1,303.61	696.39	0.00	696.39	34.82
001-474-380004	PRESCH INSURANCE	2,900.00	0.00	0.00	2,900.00	0.00	2,900.00	100.00
001-474-380009	REFUNDS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	MATL, SERV., SUPPLIES	<u>23,550.00</u>	<u>1,371.69</u>	<u>1,371.69</u>	<u>22,178.31</u>	<u>0.00</u>	<u>22,178.31</u>	<u>94.18</u>
474	PRESCHOOL	216,784.00	10,809.73	10,809.73	205,974.27	0.00	205,974.27	95.01
476	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-476-210006	BABE RUTH INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-476-380003	BABE RUTH CONTRACT SERVS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
476	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
477	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-120001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-210001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-210004		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-320001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-320004		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
477	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
478	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-478-210006	L. LEAGUE INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-478-380003	LITTLE LEAGUE CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
478	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
479	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-479-120001	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
479	Dept		0.00	0.00	0.00	0.00	0.00	0.00
480	CONTINGENCY							
001-480-800000	RES FOR CONTINGENCY & LOANS	1,471,955.00	0.00	0.00	1,471,955.00	0.00	1,471,955.00	100.00
	CONTINGENCY	<u>1,471,955.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,471,955.00</u>	<u>0.00</u>	<u>1,471,955.00</u>	<u>100.00</u>
480	CONTINGENCY	1,471,955.00	0.00	0.00	1,471,955.00	0.00	1,471,955.00	100.00
501	COMMUNITY PROGRESS TEAM							
001-501-120001	DCC DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210000	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210001	DCC OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210002	DCC POSTAGE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210003	DCC PROGRAM SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210004	DCC PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210005	DCCPRD CO SPONSORED EVENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-310003	DCC PRINTING AND PUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320001	DCC MEMBERSHIP DUES & FBES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320003	DCC CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320004	DCC STAFF MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331001	ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331004	DCC TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-380004	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-620001	DCC CAPITAL OUTLAY MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
501	COMMUNITY PROGRESS TEAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
502	NDOT EXPENSES							
001-502-120001	NDOT PAYROLL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
502	NDOT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
503	NEUBERG BAMBINI LEAGUE							

Account Number	Description	Budget	Period	Amount	YTD	Amount	YTD	Variance	Encumbered	Available	% Available
001-503-210003	LITTLE LEAGUE REPAYMENT MATT, SERV., SUPPLIES	8,000.00		0.00	0.00	8,000.00	0.00	8,000.00	0.00	8,000.00	100.00
		<u>8,000.00</u>		<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>100.00</u>
503	NEWBERG BAMBINO LEAGUE	8,000.00		0.00	0.00	8,000.00	0.00	8,000.00	0.00	8,000.00	100.00
504	BABE RUTH LEAGUE			0.00	0.00		0.00		0.00		0.00
001-504-210003	BABE RUTH REPAYMENT MATT, SERV., SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
504	BABE RUTH LEAGUE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
505	CHEHALEM TIGER VOLLEYBALL CLUB			0.00	0.00		0.00		0.00		0.00
001-505-210003	CLUB EXPENSES MATT, SERV., SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
505	CHEHALEM TIGER VOLLEYBALL CLUB	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
506	QUILT CLUB	1,500.00		0.00	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00	100.00
001-506-210003	QUILT CLUB EXPENSES MATT, SERV., SUPPLIES	1,500.00		0.00	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00	100.00
		<u>1,500.00</u>		<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>100.00</u>
507	QUILT CLUB	1,500.00		0.00	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00	100.00
001-507-210003	NEWBERG THEATRE GROUP EXPENSES MATT, SERV., SUPPLIES	10,000.00		0.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	100.00
		<u>10,000.00</u>		<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>100.00</u>
507	Dept	10,000.00		0.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	100.00
508	Dept			0.00	0.00		0.00		0.00		0.00
001-508-210003	HISTORIC FRIENDS MATT, SERV., SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
508	Dept	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
509 001-509-210003	Dept Tualatin Valley Youth Football MATT, SERV., SUPPLIES	22,000.00 <u>22,000.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	22,000.00 <u>22,000.00</u>	0.00 <u>0.00</u>	22,000.00 <u>22,000.00</u>	100.00 <u>100.00</u>
509	Dept	22,000.00	0.00	0.00	22,000.00	0.00	22,000.00	100.00
510 001-510-210003	Dept LACROSSE REPMT MATT, SERV., SUPPLIES	10,000.00 <u>10,000.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	10,000.00 <u>10,000.00</u>	0.00 <u>0.00</u>	10,000.00 <u>10,000.00</u>	100.00 <u>100.00</u>
510	Dept	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
511 001-511-210003	Dept BASKETBALL MATT, SERV., SUPPLIES	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>
511	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001	GENERAL FUND	14,856,986.00	602,819.02	602,819.02	14,254,166.98	0.00	14,254,166.98	95.94
005 450 005-450-610000	EWING YOUNG FUND EXPENDITURES CAPITAL OUTLAY	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
005-450-800000	RESV FOR CONTINGENCY CONTINGENCY	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025 450 025-450-610001	EQUIPMENT & MAJOR MAINT EXPENDITURES MAINTENANCE AND EQUIPMENT CAPITAL OUTLAY	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026	LOAN SERVICE FUND							
450	EXPENDITURES							
026-450-610003	SENIOR CENTER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610004	GRANDSTAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610005	DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610006	AQ OF PROP & BLD	35,300.00	0.00	0.00	35,300.00	0.00	35,300.00	100.00
026-450-610007	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	35,300.00	0.00	0.00	35,300.00	0.00	35,300.00	100.00
026-450-610000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610001	LOAN PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610002	LOAN INTEREST PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-800000	RESV. FOR CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	35,300.00	0.00	0.00	35,300.00	0.00	35,300.00	100.00
026	LOAN SERVICE FUND	35,300.00	0.00	0.00	35,300.00	0.00	35,300.00	100.00
035	SDC FUNDS							
470	ACQUISITION & IMPROVEMENT							
035-470-461001	BANK FEE DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461002	BANK FEE NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461003	BANK FEE YAMHILL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620007	ADMIN FEE DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620008	ADMIN FEE NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620009	ADMIN FEE YAMHILL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DNU	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-641001	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-610001	PRINCIPAL LOAN	688,886.50	190,000.00	190,000.00	498,886.50	0.00	498,886.50	72.42
035-470-610002	INTEREST AND ADMIN FOR LOAN	100,656.50	3,230.00	3,230.00	97,426.50	0.00	97,426.50	96.79
035-470-620001	ACQUISITION-DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620002	ACQUISITION-NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620003	ACQUISITION-YAMHILL COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620004	DEVELOPMENT-DUNDEE	1,313,592.00	3,013.92	3,013.92	1,310,578.08	0.00	1,310,578.08	99.77
035-470-620005	DEVELOPMENT-NEWBERG	1,313,592.00	0.00	0.00	1,313,592.00	0.00	1,313,592.00	100.00
035-470-620006	DEVELOPMENT-YAMHILL COUNTY	1,313,592.00	0.00	0.00	1,313,592.00	0.00	1,313,592.00	100.00
	CAPITAL OUTLAY	4,730,319.00	196,243.92	196,243.92	4,534,075.08	0.00	4,534,075.08	95.85

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
035-470-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490001	TRANSFERS DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490002	TRANSFERS NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490003	TRANSFERS YAM CO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
470	ACQUISITION & IMPROVEMENT	4,730,319.00	196,243.92	196,243.92	4,534,075.08	0.00	4,534,075.08	95.85
035	SDC FUNDS	4,730,319.00	196,243.92	196,243.92	4,534,075.08	0.00	4,534,075.08	95.85
036	CP Pool Fund							
000								
036-000-461001	Bank fees US POOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-000-461002	FEES 5208	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-000-846002	DNU CP int and admin fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
000		0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES							
036-450-451000	CP EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610001	Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610002	DNU CP int and admin fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
036-450-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036	CP Pool Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037	BOND LOAN SERVICE							
000								
037-000-253000	UNRESERVED FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	BALANCEuncol	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
037-000-354000	UNCOLLECTABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037-000-846002	FEES BOND IS	0.00	0.05	0.05	-0.05	0.00	-0.05	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.05</u>	<u>0.05</u>	<u>-0.05</u>	<u>0.00</u>	<u>-0.05</u>	<u>0.00</u>

Account Number	Description	Budget	Period	Amount	YTD	Amount	YTD	Variance	Encumbered	Available	% Available
000				0.00	0.05	0.05		-0.05	0.00	-0.05	0.00
450	EXPENDITURES										
037-450-610001	PRINCIPAL LOAN SERVICE	890,000.00		0.00	0.00	0.00		890,000.00	0.00	890,000.00	100.00
037-450-610002	INT AND ADMIN BOND IS	505,475.00		0.00	0.00	0.00		505,475.00	0.00	505,475.00	100.00
	CAPITAL OUTLAY	<u>1,395,475.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>1,395,475.00</u>	<u>0.00</u>	<u>1,395,475.00</u>	<u>100.00</u>
450	EXPENDITURES	1,395,475.00		0.00	0.00	0.00		1,395,475.00	0.00	1,395,475.00	100.00
037	BOND LOAN SERVICE	1,395,475.00		0.05	0.05	1,395,474.95		1,395,474.95	0.00	1,395,474.95	100.00
900	Fixed Assets										
413	ADMINISTRATION DEPARTMENT										
900-413-630000	Training Asset	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00
900-413-730000	Training Asset	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
413	ADMINISTRATION DEPARTMENT	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00
450	EXPENDITURES										
900-450-630000	Depreciation Expense	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00
900-450-730000	Fixed Asset Disposals	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00
451	AQUATICS										
900-451-630000	Depreciation expense	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00
900-451-730000	Fixed Asset Disposal	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
451	AQUATICS	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00
452	ADULT SPORTS DEPARTMENT										
900-452-630000	Depreciation Expense	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Account Number	Description	Budget	Period	Amount	YTD	Amount	YTD	Variance	Encumbered	Available	% Available
452	ADULT SPORTS DEPARTMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
453	YOUTH SPORTS DEPARTMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-453-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
453	YOUTH SPORTS DEPARTMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
454	CLASSES/SPECIAL ACTIVITY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-454-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
454	CLASSES/SPECIAL ACTIVITY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-455-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456	COMM CNTRS SCOUT HOUSE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-456-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-456-730000	Disposal	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456	COMM CNTRS SCOUT HOUSE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457	COMM SCHOOLS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-457-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-457-730000	Disposal	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457	COMM SCHOOLS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
458	GOLF COURSE MAINT.	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-458-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-458-730000	Disposal	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
458	GOLF COURSE MAINT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459	GOLF CLUB HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-459-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-459-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459	GOLF CLUB HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
472	IAQUITH CONCESSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-472-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
472	IAQUITH CONCESSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
474	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-474-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
474	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900	Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total		21,018,080.00	799,062.99	799,062.99	20,219,017.01	0.00	20,219,017.01	0.962

DRAFT TIMELINE FOR SUPERINTENDENT SEARCH

- 1. Development of criteria for search and committees for selection. This will be done by end of October (24).**
- 2. Advertisement of position in December (24) and January (25).**
- 3. Review Applications February (25). Select at least three to interview.**
- 4. Interview in March (25).**
- 5. Selection in April (25).**

POSITION SPECIFICATION

POSITION:	SUPERINTENDENT OF CHEHALEM PARK AND RECREATION DISTRICT
REPORTS TO:	BOARD OF DIRECTORS
SALARY RANGE:	\$120,000 – 165,000
EMPLOYEES:	37 FTEs + 150 PART-TIME EMPLOYEES
DISTRICT BUDGET:	\$21,019,100

THE DISTRICT

The Chehalem Park and Recreation District (CPRD) is recognized as one of the most outstanding park and recreation organization in Oregon. CPRD maintains and operates about 1000 acres of parkland in Chehalem Valley..

The District is located 25 miles southwest of Portland and is the gateway to wine country. The District is about 64 square miles in size. There are two cities located in the District. The City of Newberg is the largest and has a population of about 26,000. The City of Dundee has a population of about 3,500. The area around the two cities has a population of about 8,500. The Chehalem Park and Recreation District has a total population of about 38,000.

The District boasts 25 developed parks and maintains several trail systems throughout the community. Parkland is preserved as open areas throughout the District and remains in natural state.

Every year thousands of residents of all ages participate in a wide variety of community, family and individual events and recreation activities in the facilities located throughout the District. We continually strive to offer the highest quality programs, facilities and services for the citizens of the District. Program areas include: fitness, swimming, youth and adult sports, family-oriented programs, outdoor programs, senior and adult fit programs, special recreation, youth recreation, adult enrichment, teen activities, preschool programs and day care programs. Our staff actively recognizes and responds to community recreational needs.

THE POSITION

The Superintendent is hired by the Board and is the Chief Executive Officer of the District, responsible to the Board for the business affairs of the District and the implementation of Board policies. This individual oversees and coordinates all work and resources of the District to ensure that meaningful, high-quality park and recreation services are delivered to the community.

The Superintendent oversees a staff of 37 full time employees and approximately 165 part time employees. Direct supervision is exercised over the Assistant Superintendent, Basic, Special Services Supervisors and Public Information Director. The Superintendent is also responsible for Human and Finance Management.

THE BOARD

A five-member Board of Directors is elected to serve in at large positions for four-year terms. The Board President, Vice President and Secretary/Treasurer are elected by fellow Board members annually.

GOALS & PRIORITIES (NOT NECESSARILY IN ORDER OF PRIORITY)

- Seek innovative methods to finance pending projects such as Bob & Crystal Rilee Park and development of a campground. Develop a long-term, stable funding strategy for the District. Assure that funding is adequate to operate and care for existing parks, facilities and recreation programs.
- Establish a solid working relationship with the Board of Directors, both as a whole and individually, developing an environment of mutual trust and respect. Understand each Board Members individual needs for information and work to ensure that these needs are met while maintaining fair and equal treatment of all Board members.
- Build a fully cohesive team. Develop and implement strategies designed to ensure accountability and enhance interdepartmental communication and cooperation.
- Develop and maintain recreation facilities for youth and adult recreation.
- Assist the Board in developing an annual work plan along with identifiable and attainable goals and action items.
- Orchestrate long-rang planning processes to ensure achievement of District goals such as a campground, clubhouse and third nine at golf course.
- Assess organizational structure.
- Enhance existing strategic partnership with key stakeholders including the Cities of Dundee, Newberg, Yamhill County, School District, Portland Community College, Tualatin Valley Fire District, Chamber of Commerce, and George Fox College among others.
- Maintain and improve the positive image of the District in the community.

PERSONAL AND PROFESSIONAL CHARACTERISTICS

The ideal candidate will be a strong, enthusiastic leader who is able to create and maintain a culture of teamwork and mutual problem solving. The successful candidate will be outgoing, straightforward and proactive with exceptional oral and written communication skills as well as good presentation and “thinking on your feet” abilities. She/he will be recognized as someone with a successful record of accomplishment in providing innovative solutions to public financing challenges.

This person will have a proven ability to identify the critical issues in complex situations and processes. The successful candidate will be an excellent listener and one who has a well-developed ability to create “win-win” or “everybody wins” results out of potentially polarized situations.

Although we seek someone who is not personally political, we do seek someone who is politically perceptive and who understands and can succeed within politically charged situations. We seek a leader who values the huge potential inherent in the diversity of all stakeholder communities, including residents, business owners, environmental activists, the school districts, developers, and the City. The candidate we select will help build bridges between these constituencies and galvanize partnerships to strengthen the community and the District as a whole.

The District’s next Superintendent will be well organized and self-motivated, as well as capable of maintaining and expressing an appropriate sense of humor. The successful candidate will have demonstrated honesty and integrity beyond reproach, as well as a firm ethical grounding.

The selected individual will possess a demonstrated ability to motivate, encourage and empower team members. The right person will recognize staff for their accomplishments and provide open communication concerning performance, as well as innovative ideas for improvements.

EDUCATION & EXPERIENCE

Candidates should have a minimum of seven years increasingly responsible managerial experience in Parks and Recreation or a comparable organization. Solid financial skills and experience in a wide range of public sector financial strategies is essential. A proven record of accomplishment of developing innovative projects is important. A Bachelor’s degree in Parks

and Recreation, Public Administration or closely related field is required. A master degree is preferred. However, significant experience may substitute for formal education. The Chehalem Park and Recreation District is an Equal Opportunity Employer. All qualified candidates are encouraged to apply by February 28, 2025. Please send a cover letter and resume to:

**CHEHALEM PARK AND RECREATION DISTRICT
SUPERINTENDENT SEARCH
125 S. ELLIOTT ROAD
NEWBERG, OR 97132**

503 537 4165 dclements@cprdnewberg.org

CHEHALEM PARK AND RECREATION DISTRICT

Full Name

Social Security Number

PRESENT ADDRESS

WORK PHONE

CITY/STATE/ZIP

HOME PHONE

PRESENT POSITION

EMAIL/FAX

CURRENT ORGANIZATION (OR MOST RESENT)

DEPARTMENT BUDGET

POPULATION SERVED

PRESENT SALARY

NUMBER OF PEOPLE REPORTING DIRECTLY TO YOU

DESIRED SALARY

NUMBER OF PEOPLE WHOM YOU ARE RESPONSIBLE FOR AVAILABILITY

If there is (are a particular employer(s), you do not wish us to contact, please indicate which one(s).

May we fax or email information __Yes__ No

EDUCATION TRAINING: Please include in chronological order school(s), college(s), universities and special courses attended.

Surname when in School _____

If I become a finalist for the position, I hereby give permission to contact my employers and schools concerning my prior work experience and education.

SIGNATURE

DATE SIGNED

**CHEHALEM PARK AND RECREATION DISTRICT
SUPERINTENDENT SEARCH
SUPPLEMENTAL QUESTIONS**

Please respond to the following questions. We are seeking specific experiences that may not be provided in the resume. Please limit your responses to one single spaced page per question. Handwritten responses will not be accepted.

1. Why did you apply for this position and how does it fit into your overall career objectives? Please include in your discussion issues related to timing in your career, as well as your impressions and personal experience with the Pacific Northwest.
2. Please provide an example of how you have used an innovative approach to finance a significant Parks and Recreation project. What would be your general approach to developing a long-term, stable funding strategy for the District?
3. Discuss your management philosophy and style. Please illustrate with specific examples.
4. Describe how you have established strategic partnerships to help ensure success of a Park and Recreation organization.
5. What do you see as the role of the Board vs. the role of the Superintendent? Please include in your discussion your view on the ideal relationship between the Board and the superintendent.

POSITION DESCRIPTION

Class Title: Superintendent of Parks and Recreation
Grade Number: N/A
Salary Range: Negotiable Union: No
Date: 07-01-93 Location: 1802 Haworth Ave.

GENERAL PURPOSE

Performs a variety of complex professional and administrative work in planning, developing, scheduling, directing and implementing a year-round, District-wide parks and recreation program.

SUPERVISION RECEIVED:

Works under the broad policy guidance and direction of the Chehalem Park and Recreation Board of Directors.

SUPERVISION EXERCISED

Exercises administrative direction over Recreation and Park Supervisors, support staff, part-time, contracted or seasonal personnel either directly or through subordinate supervisors.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Manages and supervises assigned operations to achieve goals within available resources; plans and organizes workloads and staff assignments; hires, terminates, trains, motivates and evaluates assigned staff; reviews progress and directs changes as needed.

Provides leadership and direction in the development of short and long range plans; gathers, interprets, and prepares data for studies, reports and recommendations; coordinates department activities with other governments and agencies as needed.

Provides professional advice to supervisors; makes presentations to supervisors, boards, commissions, civic groups and the general public.

Communicates official plans, policies and procedures to staff and the general public.

Assures that assigned areas of responsibility are performed within budget; performs cost control activities; monitors revenues and expenditures in assigned area to assure sound fiscal control; prepares annual budget requests; assures effective and efficient use of budgeted funds, personnel, materials, facilities, and time.

Determines work procedures, prepares work schedules, and expedites workflow; studies and standardizes procedures to improve productivity efficiency and effectiveness of operations.

Issues written and oral instructions; assigns duties and examines work for exactness, neatness, and conformance to policies and procedures.

Maintains harmony among workers and resolves grievances; Performs or assists subordinates in performing duties; adjusts errors and complaints.

Prepares a variety of studies, reports and related information for decision-making purposes.

Plans, coordinates and directs a diversified year round, district-wide parks and recreation program including the management of the community centers, and municipal swimming pool, and various fields, parks and open spaces.

Coordinates the recreation program with the parks program, other governments, and outside organizations such as the school districts and various community-based organizations.

Reviews program areas, implements changes or new programs to meet recreational needs of the community; develops, maintains and implements a current parks and recreation master plan.

Develops and implements policies, procedures and standards for efficient and effective operation and maintenance of department operations. Assures compliance with established policies and procedures.

Promotes interest in parks and recreation programs through publicity, joint program brochures with various community groups, and public contacts; speaks before citizens groups, students and other organizations.

Prepares and administers budget for all areas under the parks and recreation department; orders all new and replacement equipment.

Prepares a variety of reports and maintains necessary operating records.

Supervises the control of, and is responsible for, all materials and supplies used in the maintenance, construction and repair of parks.

Prepares cost estimates to plan and provide for improvements in the park facilities; oversees construction projects and park improvements.

Maintains liaison with other governments as well as state, local, and other public officials.

Answers letters of inquiry and talks with visitors; addresses public and civic organizations which will inform the public of policies, procedures and the availability of facilities for public use.

Supervises and manages the planning of new parks, playgrounds and all of the amenities that would be necessary for the proper construction and maintenance of these facilities.

Schedules and runs various physical and cultural activities throughout the year, such as sports tournaments, Fun Days, Strawberry Feed, etc.

Performs a variety of miscellaneous duties such as answering phone, running errands, picking up supplies needed for activities, making arrangements for rental and use of Community Center and other facilities, setting up tables and chairs for classes, etc.

PERIPHERAL DUTIES

Serves as a member of various community committees, as assigned.

May drive recreation van on various field trips.

Assists staff in the performance of their duties as required.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

(A) Graduation from a college or university with a bachelor's degree in recreation, education, or physical education including course work in organization and administration,

(B) Five years of progressively responsible experience in parks and recreation programs, or

(C) Any equivalent combination of education and experience.

Necessary Knowledge, Skills and Abilities:

(A) Thorough knowledge of the principles and practices of modern parks and recreation programs; Thorough knowledge of equipment and facilities required in a comprehensive park and recreation program; Extensive knowledge of the principles and practices of maintenance, construction, and use of public buildings and park facilities; Considerable knowledge of community recreation needs and resources; Working knowledge of the principles and practices of office management, work organization and supervision.

(B) Skill in operation of listed tools and equipment.

(C) Ability to plan, organize, coordinate and implement a comprehensive community park and recreation program; Ability to coordinate, analyze, and utilize a variety of reports and records; Ability to communicate effectively, verbally and in writing; Ability to establish and maintain effective working relationships with employees, supervisors, other agencies, and the public.

SPECIAL REQUIREMENTS

Valid state driver's license or ability to obtain one.

TOOLS AND EQUIPMENT USED

Personal computer, including word processing software; calculator; copy and fax machine; phone; mobile or portable radio; Stran control unit for pool chemicals; automobile.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to walk, sit and talk or hear. The employee is occasionally required to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works near moving mechanical parts or in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, fumes, toxic or caustic chemicals.

The noise level in the work environment is usually quiet while in the office, or moderately noisy when in the field.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the

employer as the needs of the employer and requirements of the job change.

Approval: _____
SupervisorAppointing Authority

Approval: _____

Effective Date:07-01-93Revision History:

Board of Directors,

Special Districts Association of Oregon, through their Consulting Services Program, routinely assists special districts with Chief Executive Officer (CEO) recruitment and hiring processes.

The assistance provided by SDAO is based on the needs and desires of each individual special district's board of directors and may include all aspects from recruitment to final contract negotiations with the final candidate. The purpose of this letter is to provide board members with a general outline of the recruitment and hiring process for your next CEO.

It is important that the board of directors of a special district include the following when developing plans for an executive recruitment and hiring process.

1. Develop/review a clear and concise job description for the position, outlining minimum standards, expectations, and performance evaluation process. (Public Session)
2. Review/develop benefit package for position. (Public Session)
3. Determine recruitment/hiring process to be conducted. (Public Session)
4. Determine selection/screening process: (Public Session)
5. Contract for assistance with process or conduct entire process internally.
6. Open the position and require an introductory letter with attached résumé and application.
7. Review resumes to ensure candidate meets minimum standards outlined in job description.
8. All applications and resumes reviewed by individual board members.
9. Apply appropriate scoring throughout the recruitment process
10. Perform reference checks on selected semifinalists.
11. Board interviews of finalists (may be done in Executive Session per ORS 192.660 if steps 1- 4 were done in Public Session).
12. Contingent job offer presented to final candidate. (Public Process)
13. Complete background check/medical/physical/technical confirmations completed.
14. Contract negotiations, tentative agreement.
15. Contract approved by board of directors. (Public Process)
16. Press release developed and released that announces new hiring and start date.

The list above is intended to be a check list that may not include all aspects of the hiring process desired by any specific board of directors. SDAO has attempted to include those steps necessary to help boards determine a process that is appropriate for its organization and the community it serves.

The Consulting Services Program of SDAO is willing to facilitate and assist member districts with the process if desired. Please email us for more information sdaoconsultingservices@sdao.com. We look forward to hearing from you.

**Special Districts Association of Oregon
Consulting Services Program
Management Recruitment Facilitation Process**

1. Meet with Board and/or search committee to discuss process:
 - Is Job Description up to date? (HR Answers and/or SDAO HR)
 - Is position benefit package up to date? (Equal pay analysis)
 - Develop process timeline.
 - Determine travel reimbursement for candidates
 - Determine if a Background check will be required (Bio-Med)
 - Discuss how evaluation points will be applied
 - Assist District with development of interview/selection process for semi-finalist
 - Panel Interviews-Community/Technical
 - Board only interviews
 - The Board is ultimately responsible for the selection of candidates, semi-finalists, and the finalist. SDAO only facilitates the process.
 2. Develop position recruitment announcement.
 3. Place recruitment announcement on SDAO web site and other free association web sites applicable to the District.
 - Help District determine recruitment advertising methods, paid site, and newspapers etc. applicable for their District. (District Cost)
 4. Receive letters of interest and resumes at SDAO Tigard office.
 - Collect
 - Review to ensure completeness
 - Apply Veteran Preference Points
 - Prepare for distribution to Board/Search Committee
 5. Meet with Board/Search Committee to screen candidates and select semi-finalist.
 - Board to evaluate and rate candidates
 - Collect evaluations and apply appropriate points (SDAO)
 - Invite selected candidate to interview process (SDAO or District)
 - Contact the candidates that did not move forward to the interview process (SDAO or District)
 6. Facilitate interview/selection process at site determined by District Board.
 7. Assist Board with final selection of new District Manager
 - Background check as requested (Bio-Med)
 - Arrange site visits if required
 8. Assist Board and/or search committee with on-boarding new employee
- the hiring process in a public meeting for you to be able to do interviews in executive session.

Please let me know if you would like to discuss further. I look forward to hearing from you again.

Thank you,

Shanta Carter
Consulting Services Manager
509-440-3018
S|D|A|O



MEMORANDUM

To: Chehalem Park & Recreation District Board of Directors¹
From: Steve Elzinga, Sherman, Sherman, Johnnie & Hoyt, LLP
Re: Land Use Options for Ewing Young Park Bridge
Date: August 12, 2024

CPRD's Board Chair and Superintendent asked us to evaluate options to obtain land use approval for the Ewing Young park bridge. Of the potential approaches available, we recommend working collaboratively with the county to balance recreational and agricultural priorities as outlined below.

Plan Overview:

Step 1: CPRD will petition the Yamhill County Board of Commissioners under YCZO 1207.01 to initiate consideration of an amendment to Yamhill County Zoning Ordinance 405.03 to add an additional conditional use for the Parks zone (PRO). The petition will also reference the entire plan related to this and steps #2 and #3 below so that there is full transparency to the public.

- Proposed language: "B. Transportation facilities on property wholly owned by a public body that (1) will not force any change on accepted farming or forest practices on surrounding lands devoted to farm or forest use and (2) will not increase the cost of accepted farming or forest practices on surrounding lands devoted to farm or forest use."
 - I believe CPRD can satisfy these requirements for the Ewing Young bridge since there are no adjacent farm uses (all adjacent are residential or park) and we would include the condition below about not extension of a trail past the bridge outside the park. Notably, this language would not conflict with the county's long-time position on transportation facilities in other zones and areas.
- I've already discussed this general concept with the county and have positive feedback regarding its balance of recreational and agricultural priorities. I have not yet discussed specific language with the county. Before petitioning, I will want to run specific proposed language by the county to ensure we have language that is likely to be approved. If the county has any feedback, it is best to incorporate that into our petition before it is filed.
- Before petitioning, it would be helpful for any board members who have contacts in the agricultural community to provide those contacts with a heads up on what is happening.

¹ This evaluation is intended for public release in a CPRD board packet and does not waive confidential attorney-client privileged discussions with CPRD on related issues.

Step 2: Upon the Yamhill County Board of Commissioners voting to begin consideration of the above code amendments, several things will occur:

- The code amendments will go to planning commission for initial consideration per county code. Then the planning commission will send a recommendation to the county commission for a final decision. If the county commission already approved starting the code amendment process, I expect that the planning commission will likely also recommend approval and send back to county commission.
- At the same time that the planning commission begins considering the code amendment, CPRD can also apply under YCZO 1208.01, 1208.02, 1208.03 for a change in the comprehensive plan from VLDR to P and re-zoning from VLDR-5 and AF-10 to PRO (Parks, Recreation, Open Space), which will also go to the planning commission for recommendation before going to the county commission for final decision.
- This will allow the planning commission to consider all three of these items at the same time. Then the planning commission makes recommendations to the board, and the board makes a final decision on the code change, comp plan change, and zone change.

Step 3: After approval of above, CPRD will apply for a conditional use permit under the new code provision and, in order to ensure no negative impact on agricultural zones to the south, CPRD will request a condition that prohibits CPRD from extending any new trail from the park parcels subject to the application onto any adjacent property, except for the transportation facility approved by this application to cross Chehalem Creek and allow an internal connection inside Ewing Young Park.

Recommended timeline:

I recommend the CPRD board approve proceeding with steps #1 and #2 this year since the county is currently interested but you never know if the passage of time or changes in key players might change that. Step #3 needs to wait until after steps #1 and #2 and might not be able to occur until next year.

This path is not guaranteed to succeed, but so long as we are careful to work collaboratively with the county in balancing both recreational and agricultural priorities, I think it is a good path forward with the best chance of success. I would expect that some neighbors may oppose any option that includes the Ewing Young bridge, including this one.

If the CPRD board approves, I would recommend that I take the lead on steps #1 and #2. To save on costs, I don't think that I need to prepare or take the lead on step #3, but I would ask to have a chance to review and provide feedback on the draft application before it is submitted to ensure consistency with discussions from steps #1 and #2.

Other Alternatives Not Recommended:

The only other alternatives here that I know of are as follows, and none are recommended:

- Go through an Urban Growth Boundary (UGB) expansion process, then annexation into the City of Newberg, then land use application to City of Newberg. This would involve CPRD, the City of Newberg, Yamhill County, the state of Oregon, and may trigger competing positions or disagreement between a variety of different groups interested in UGB policy. I think UGB expansion is likely to be more complicated and difficult (and thus more expensive and longer) than the above option working with the county. I think this is the second best option available currently to get the bridge approved.
- Challenge the county's policy on transportation facilities in agricultural areas. Although CPRD would have some good legal arguments, this would likely be more expensive and has a highly uncertain outcome that could go either way. Taxpayers would be paying the bill for both sides of this legal fight, and the fight could last many months or years due to multiple rounds of appeals if the County or agricultural advocates dig in on this. The CPRD Board voted against this before, which was wise given better alternatives.
- Attempt to modify the project so it is not considered a transportation facility that is prohibited by the county. There does not appear to be a way to do this that both accomplishes what CPRD staff need (bridge large enough to hold large lawn mowers/tractors used for maintenance) while also being consistent with the county interpretation of its land use code.
- Shelve Ewing Young bridge indefinitely.



**Chehalem Glenn Golf Course Clubhouse
Citizen's Advisory Committee
(Steering Committee)**

Deadline to apply is 5 p.m. Friday, June 21, 2024.

About the Committee

- The purpose of the committee is to provide recommendations to the Board of Directors regarding the new construction of a clubhouse at the golf course.
- Five members, must reside within CPRD boundaries.
- Terms are for two years.
- The committee will determine its meeting schedule.
- Members will be appointed by the CPRD Board of Directors.
- Appointed members must sign the written CPRD Policies: Committee Rules (approved Jan. 25, 2024.).

Please complete the application form fields below and sign the policies document.

Marc Belsher

NAME

345 N. The Greens Ave

ADDRESS

503-330-8545

TELEPHONE

marc@marcbelsher.com

EMAIL

RESIDENT OF DISTRICT. YES NO

The CPRD boundary map can be found on the CPRD website at cprdnewberg.org; under About Us; Mission and History.

REASONS THAT YOU WISH TO SERVE ON THE COMMITTEE:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

I live here and I care

OTHER COMMUNITY INVOLVEMENT:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

None

SIGNATURE [Signature] DATE 7-15-25



**Chehalem Glenn Golf Course Clubhouse
Citizen's Advisory Committee
(Steering Committee)**

Deadline to apply is 5 p.m. Friday, June 21, 2024.

About the Committee

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- Terms are for two years.
- The committee will determine its meeting schedule.
- Members will be appointed by the CPRD Board of Directors.
- Appointed members must sign the written CPRD Policies: Committee Rules (approved Jan. 25, 2024.).

Please complete the application form fields below and sign the policies document.

Tony Roos

NAME

1300 E Hillsdale Dr

Newberg, OR 97132

ADDRESS

(503)703-2552

TELEPHONE

eaglefan77@yahoo.com

EMAIL

RESIDENT OF DISTRICT. YES NO

The CPRD boundary map can be found on the CPRD website at cprdnewberg.org; under About Us; Mission and History.

REASONS THAT YOU WISH TO SERVE ON THE COMMITTEE:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

As a Professional Engineer (Civil - 2003) with a background in site development and public infrastructure improvements, I think I can provide the committee with first hand knowledge of development standards and construction cost trends.

This position aligns with my desire to volunteer in the community and to see our community grow. As a golfer, seeing our course expand with an improved clubhouse and amenities will improve the already great experience.

OTHER COMMUNITY INVOLVEMENT:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

Yamhill County Road Improvement Advisory Committee (2008-Present)

Newberg Traffic Safety Committee (7/2013-12/2023)

Portland Archdiocese Building Committee (10/2018-Present)

Oak Knoll Homeowners Association Board (2005-Present)

Professional Societies: American Public Works (past president), American Council of Engineering Companies (past president), Society of American Military Engineers (Fellow)

SIGNATURE Digitally Signed Date: 2024.07.01
19:12:54-07'00' DATE _____



**Chehalem Glenn Golf Course Clubhouse
Citizen's Advisory Committee
(Steering Committee)**

Deadline to apply is 5 p.m. Friday, June 21, 2024.

About the Committee

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- Terms are for two years.
- The committee will determine its meeting schedule.
- Members will be appointed by the CPRD Board of Directors.
- Appointed members must sign the written CPRD Policies: Committee Rules (approved Jan. 25, 2024.).

Please complete the application form fields below and sign the policies document.

Brandon Casey
NAME

3301 N Meridian St Newberg, OR 97132
ADDRESS

208-936-0382
TELEPHONE

Brandoncasey11@gmail.com
EMAIL

RESIDENT OF DISTRICT. YES NO

The CPRD boundary map can be found on the CPRD website at cprdnewberg.org; under About Us; Mission and History.

REASONS THAT YOU WISH TO SERVE ON THE COMMITTEE:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

I both both live in Newberg and play golf at Chehalem Glenn. I feel the golf course has in important role to play in
our community. As with anything, we must spend our money wisely and do things for the benefit
of the course, as well as the community. As someone who lives in the community and someone who plays golf
there, I feel I could do both.

OTHER COMMUNITY INVOLVEMENT:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

I have been very active in the local school board as well as local politics in our community

SIGNATURE



DATE 7-7-24

Don Clements

From: Jon Champlin <Jon.Champlin@nv5.com>
Sent: Wednesday, August 14, 2024 11:42 AM
To: Don Clements; Casey Creighton
Cc: Austin Snyder; Tobin Guthrie
Subject: Jaquith Park - Survey Proposal
Attachments: Jaquith Park 8.14.24_Survey Proposal.pdf

Don and Casey,

Thank you for meeting with me on site yesterday at Jaquith Park to review the new pickleball court project. As we discussed, the first step will be to get a survey completed. Please see attached our proposal for topographic survey services for this project. Our survey crew has availability to be on site as early as this Friday, Aug 16th. If you can sign and/or send email approval today or tomorrow, our survey crew will be able to mobilize and start work. Please let me know if you have any questions.

I am also working on the proposal for the design of the pickleball courts and re-paving for the tennis courts. The City of Newberg Planning Department has confirmed that this will require a Type II Land Use application, and that a Building Permit will be required for the 10' tall chain link fence. I am looking into the requirements for that, which may need structural calculations for the fence posts and footings. My goal is to have a proposal for design services sent to you by tomorrow (Thursday) afternoon.

We appreciate the opportunity to propose on this project, thank you!

Jon Champlin, RLA, ASLA | Landscape Architect | [NVS](#)
9450 SW Commerce Circle, Ste 300 | Wilsonville, OR 97070 | P: 503.372.3637 | C: 620.515.3916

[Electronic Communications Disclaimer](#)

August 14, 2024

Don Clements
 Superintendent
 Chehalem Park & Recreation District
 Email: dclements@cprdnewberg.org

Subject: Jaquith Park – Pickleball Courts Survey Proposal

Based upon CPRD's goal to design and build a battery of 6 pickleball courts and re-pave the existing tennis courts, we propose to provide the following survey services:

Task 1: Topographic Survey

Survey information will be collected and produced in a format compatible with NV5's Civil 3D AutoCAD system, to be used as a basis of design. We will begin by establishing onsite survey control. The control will be on the North American Datum of 1983 (NAD83) State Plane Coordinate System, Oregon North and North American Vertical Datum of 1988 (NAVD88). The survey base map will include a basis of bearing and ties to a reference benchmark with elevation.

The boundary for the property will be determined by field located evidence of property monuments and record data determined from county records. Project work This does not constitute a full boundary survey. No property corners will be set and no record of survey will be filed with the county surveyor's office.

Field survey and base map content will include existing topography, visible above ground utilities, property boundaries, easements, street, curb and sidewalk, driveways and existing structures, catch basins, existing trees with type (coniferous or deciduous) and size. Locations and elevations of all above ground utility structures and lines within the project limits will be collected. The collected information will include rim and invert elevations for storm and sanitary, estimated pipe sizes at storm and sanitary structures based on visual identification. NV5 surveyors will coordinate with the Oregon Utility Notification Center, or "One-Call", to locate any underground utilities within public rights-of-way, and those marked utilities will then be mapped, including dips into existing gravity sewer lines. In addition, NV5 will engage a private locator to determine location of any underground utilities that may be on site. Location of irrigation lines is not included in this proposal but can be included with an additional fee upon request.

This field data will then be downloaded and processed into linework and COGO points to develop a 3D Digital Terrain Model (DTM) in AutoCAD Civil 3D. The terrain model will show contours at a 1-foot interval and the DTM can be exported as an .xml file for use in other software at the client's request.

Final deliverables from the survey team include an existing conditions digital cad file of the site using NV5 AutoCAD standards for use by design team.

Project Limits/Survey Area:



Breakdown of Survey Fee

Task 1:	Topographic Survey	\$4,746.00
Task 1.1:	Private Utility Locates	\$1,045.00
Total Fee		\$5,791.00

2024 Survey Rates Schedule

FEES/REIMBURSABLE EXPENSES (Effective through December 2024)

The compensation to WHPacific Inc, doing business as NV5 Inc, for work done on the basis of salary cost times a factor, plus incurred expenses (which may be referred to as “time and materials” or standard billing”) will be the sum of all of the items set forth below:

<i>PERSONNEL SERVICES</i>	<i>HOURLY RATES</i>
<i>Senior Project Manager/Principal</i>	\$273
<i>Senior Project Surveyor</i>	\$250
<i>Project Surveyor</i>	\$158
<i>2-Man Survey Crew</i>	\$215
<i>1-Man Survey Crew/PLS</i>	\$158
<i>1-Man Survey Crew</i>	\$135
<i>Survey Technician</i>	\$133
<i>CADD Technician</i>	\$106
<i>Clerical</i>	\$82
<i>Project Administrator</i>	\$102

TRAVEL AND TRANSPORTATION EXPENSES


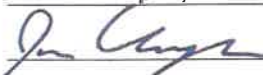
Reimbursement for actual travel and subsistence expenses paid to or on behalf of employees on business connected with the project, plus a service charge of 10%. Travel time will be at normal billing rates. Sixty seven cents (\$0.67) per mile for use of vehicles.

Invoice cost of services and expenses charged to NV5 by outside consultants, professional, or technical firms engaged in connection with the order, plus 10% overhead costs.

By its signature below and your issuance of a Contract Amendment per our existing Contract agreement for Ewing Young Park Trail Bridge Professional Services, NV5 Project #229221-C000191.00, Client authorizes NV5 to proceed with the Services.

NV5

CLIENT: CHEHALEM PARK & RECREATION DISTRICT

Name: <u>Tobin Guthrie</u>	Name: _____
Signature: <u></u>	Signature: _____
Title: <u>Vice President Pacific Northwest</u>	Title: _____
Date: <u>8/14/2024</u>	Date: _____
Name: <u>Jon Champlin, RLA</u>	
Signature: <u></u>	
Title: <u>Landscape Architect</u>	
Date: <u>8/14/2024</u>	

NV5

August 15, 2024

Don Clements
 Superintendent
 Chehalem Park & Recreation District
 Email: dclements@cprdnewberg.org

Subject: Jaquith Park – Pickleball Courts

Based upon CPRD’s goal to design and build a battery of 6 new pickleball courts and re-pave/re-stripe the existing tennis courts, we propose to provide the following professional services:

PROJECT TASKS AND DELIVERABLES

Task 1: Topographic Survey

Survey information will be collected and produced in a format compatible with NV5’s Civil 3D AutoCAD system, to be used as a basis of design. We will begin by establishing onsite survey control. The control will be on the North American Datum of 1983 (NAD83) State Plane Coordinate System, Oregon North and North American Vertical Datum of 1988 (NAVD88). The survey base map will include a basis of bearing and ties to a reference benchmark with elevation.

The boundary for the property will be determined by field located evidence of property monuments and record data determined from county records. Project work This does not constitute a full boundary survey. No property corners will be set and no record of survey will be filed with the county surveyor’s office.

Field survey and base map content will include existing topography, visible above ground utilities, property boundaries, easements, street, curb and sidewalk, driveways and existing structures, catch basins, existing trees with type (coniferous or deciduous) and size. Locations and elevations of all above ground utility structures and lines within the project limits will be collected. The collected information will include rim and invert elevations for storm and sanitary, estimated pipe sizes at storm and sanitary structures based on visual identification. NV5 surveyors will coordinate with the Oregon Utility Notification Center, or “One-Call”, to locate any underground utilities within public rights-of-way, and those marked utilities will then be mapped, including dips into existing gravity sewer lines. In addition, NV5 will engage a private locator to determine location of any underground utilities that may be on site. Location of irrigation lines is not included in this proposal but can be included with an additional fee upon request.

This field data will then be downloaded and processed into linework and COGO points to develop a 3D Digital Terrain Model (DTM) in AutoCAD Civil 3D. The terrain model will show contours at a 1-foot interval and the DTM can be exported as an .xml file for use in other software at the client’s request.

Final deliverables from the survey team include an existing conditions digital cad file of the site using NV5 AutoCAD standards for use by design team.

Project Limits/Survey Area:



Task 2: 30% Preliminary Plans & Land Use Application

The project will include 6 new pickleball courts arranged side-by-side, each one sized 34'x64', for a total of 204'x64' of new hard play surface. The courts will have a 10'-tall perimeter chain link fence and will be divided by a 4' tall chain link fence between each of the courts. The fencing will have access gates for players and maintenance. Our design team will utilize the survey base file in CAD as a basis for the design. We will begin our design process by laying out the court paving, striping, and nets, fencing and gates, access paths, spectator seating/gathering areas, and site furnishings associated with the new pickleball courts. We will also show an updated striping layout for the existing tennis courts. We will produce a draft stormwater report/memo during this stage. The 30% preliminary plans and stormwater memo will be used for Land Use applications to the City of Newberg (City). We will schedule and attend a land use pre-application meeting (pre-app) with the City. The pre-app is not required, but highly encouraged by the City. The Land Use application process will be a Type II review.

Deliverables for Task 2 will include an existing conditions plan, proposed site plan, stormwater memorandum, and completed Type II Land Use application with written code criteria responses. Deliverables also include preparation for and participation in a minimum of one (1) design review meetings.

Task 3: 100% Final Construction Documents

Following the Land Use application submittal, and prior to land use approval by the City, our design team will immediately begin developing the final construction documents to expedite the design process. We will prepare plans and technical specifications necessary for construction permitting, bidding, and construction. Plans will include existing conditions, demolition and site prep, layout and materials, grading and erosion control, and site restoration.

Deliverables for Task 3 will include 100% final drawings and technical specifications necessary for construction permitting and bidding. Deliverables also include preparation for and participation in a minimum of two (2) design review meetings.

Task 4: Construction Permitting and Bidding

Once final drawings and specifications are delivered, our team will coordinate and complete construction permit applications identified by the City of Newberg during the pre-app. We will expedite revisions of our drawings as necessary for permit approval. Lead times for City review of permit applications can be unpredictable. We understand that CPRD would like to bid this project before the end of this 2024 calendar year, to receive competitive bids from contractors. So, depending on the timeline for permit



approvals, it may be necessary to advertise this project before construction permits are approved by the City. If that scenario happens, we will work with CPRD and the selected contractor to issue ASI's for plan revisions that result from the construction permit review and approval process.

The 10' tall chain link fence will require a building permit from the City of Newberg, which will require structural calculations. While NV5 can provide these calculations, we recommend delegating the fence structural calculations to the contractor. This is a normal approach and should be the most economical option for CPRD.

During this Task, our team will provide construction permit applications and plan revisions (if necessary), as well as bid stage assistance that could include responses to bidder questions, bid addenda preparations, and review of contractor bids.

Task 5: Construction Administration

Our services during construction administration will include reviews and responses to contractor requests for information (RFI's), material submittals, change order requests, and pay requests, as well as preparation of Architect's Supplemental Information (ASI's) if necessary. We will attend construction progress site visits (up to four (4) total), produce and submit site visit reports (4 total), attend a Substantial Completion site visit and provide a written punch list. Our geotechnical field staff will be available to inspect and observe site subgrade prep prior to placing base aggregate for the new pickleball courts. If as-built drawings are required by the City of Newberg or CPRD, we will provide those in PDF and/or AutoCAD format.

BREAKDOWN OF TOTAL FEE

Task 1: Topographic Survey	\$5,791
Task 2: 30% Preliminary Plans & Land Use	\$17,080
Task 3: 100% Final Construction Documents	\$33,092
Task 4: Construction Permitting and Bidding	\$5,062
Task 5: Construction Administration	\$15,336
<u>RE: Reimbursable Budget</u>	<u>\$1,506</u>
Total Fee	\$77,867

PROJECT SCHEDULE

NV5 understands that CPRD wants to build the Jaquith Park pickleball court expansion project in the spring/summer of 2025. The schedule below represents a theoretical delivery schedule based on the defined scope of work and assumed City of Newberg land use and construction permitting review times:

Task	Schedule
Notice-To-Proceed	Aug 23, 2024
Task 1: Topographic Survey	Aug 19, 2024 – Aug 23, 2024 (1 week)
Task 2: 30% Preliminary Plans and Land Use	Aug 26, 2024 – Sept 27, 2024 (5 weeks)
Task 3: 100% Final Construction Documents	Sept 30, 2024 – Nov 22, 2024 (8 weeks)
Task 4.1: Permitting and Bidding	Permitting Nov 25, 2024 – Jan 17, 2025 (8 weeks) Bidding Dec 2, 2024 – Dec 20, 2024 (3 weeks)
Task 5: Construction Administration	Apr 14, 2025 – Aug 1, 2025 (16 weeks)



PROJECT ASSUMPTIONS

This proposal is based on the following assumptions:

1. All City of Newberg permit application fees will be paid by CPRD. NV5 will provide the permit forms necessary to obtain permit approvals.
2. Meetings with CPRD will be a combination of virtual and in-person. NV5 assumes a maximum of three (3) virtual meetings, and one (1) in-person meeting through design.
3. There is an existing irrigation system in place where the new pickleball courts will be located, that was installed by CPRD. Some redesign will be required to restore proper coverage and distribution of water. Our assumption is that CPRD will self-perform this redesign prior to the start of construction. If CPRD wants the irrigation re-design and work to be completed as part of this project, NV5 can provide that service for an additional fee.
4. The City of Newberg will not require any new paved parking associated with this project. If paved parking is required, NV5 can provide the design for it for an additional fee.
5. Structural engineering calculations for the 10' tall chain link fence, necessary for the building permit, will be delegated to the fencing contractor. NV5 can provide structural engineering calculations for an additional fee.
6. Specifications will be in CSI format. CPRD will provide NV5 with all Division 0 and Division 1 sections, while NV5 will provide the remaining technical specification sections.

PROJECT EXCLUSIONS

The following services are excluded from this proposal, but can be provided for additional services:

1. Geotechnical report
2. Arborist report
3. Traffic study
4. Construction cost estimating
5. Division 0 and Division 1 specifications
6. Irrigation revision design
7. Lighting and electrical design
8. Park signage design or layout
9. Public engagement

By your signature below and your issuance of a Contract Amendment per our existing Contract agreement for Ewing Young Park Trail Bridge Professional Services, NV5 Project #229221-C000191.00, Client authorizes NV5 to proceed with the Services as described in this proposal.

NV5

CLIENT: CHEHALEM PARK & RECREATION DISTRICT

Name: Tobin Guthrie

Name: _____

Signature: 

Signature: _____

Title: Vice President Pacific Northwest

Title: _____

Date: 8/15/2024

Date: _____

Name: Jon Champlin, RLA

Signature: 

Title: Landscape Architect

Date: 8/15/2024



HOURLY RATES*

FEES/REIMBURSABLE EXPENSES (Effective through December 2024)

The compensation to WHPacific, Inc., an NV5 Company for work done on the basis of salary cost times a factor, plus incurred expenses (which may be referred to as “time and materials” or standard billing”) will be the sum of all of the items set forth below:

<i>PERSONNEL SERVICES</i>	HOURLY RATES
Project Manager/Landscape Architect	142.00
Sr. Landscape Architect	170.00
Landscape Designer	96.00
Civil Engineer	207.00
Civil EIT/Designer	102.00
Senior Project Survey Principal	273.00
Senior Project Surveyor	250.00
Project Surveyor	158.00
2-Man Survey Crew	215.00
1-Man Survey Crew/PLS	158.00
1-Man Survey Crew	135.00
Survey Technician	133.00
Geotechnical Principal Engineer	235.00
Geotechnical Associate Engineer	201.00
Geotechnical Specialist I	152.00
Geotechnical Staff II	127.00
Accounting/Project Controls	132.00
Clerical Staff	82.00

TRAVEL AND TRANSPORTATION EXPENSES

Reimbursement for actual travel and subsistence expenses paid to or on behalf of employees on business connected with the project. Travel time will be at normal billing rates.

2024 IRS established rate per mile for use of vehicles.

OUTSIDE SERVICES

Invoice cost of services and expenses charged to WHPacific by outside consultants, professional, or technical firms engaged in connection with the order.

MISCELLANEOUS EXPENSES

Outside Sources: The invoice cost of materials, supplies, reproduction work, and incurred expenses, procured by WHPacific from outside sources. Expenses associated with computers, electronic distance measuring device, telephone, cell phones, photocopies, standard survey supplies and standard postage will be invoiced as a Technology Charge at \$5.00 per billable labor hour.

WHPacific Reimbursables:

Large format photocopying	\$3.00 each
GPS receiver (per receiver)	\$250.00 per day

Jaquith Park Pickleball Courts Project

Task	Task Description	PM LA \$143.00	Sr. LA \$170.00	LA1 \$96.00	Sr. Civil Engineer \$207.00	Civil Designer \$102.00	Geotech Spec.-1 \$152.00	Geotech Staff-2 \$127.00	Project Controls \$132.00	NV5 Sub-total	Sub	Laboratory Fees	Item Totals
00101	Site Topographic Survey									\$4,746	\$1,045		\$5,791
	Total Task 1	0	0	0	0	0	0	0	0	\$4,746	\$1,045	\$0	\$5,791
	Task 2: 30% Preliminary Plans & Land Use												
00201	Project Kickoff Meeting with CPRD	2								\$286			\$286
00202	Pickleball Court Layout and Design	12	2	16	2					\$4,006			\$4,006
00203	Existing Conditions Site Analysis/Demo Plan	2		4						\$670			\$670
00204	Site Plan w/ Court and Fencing	4		8						\$1,340			\$1,340
00205	Stormwater Draft Report	2			8	16				\$3,574			\$3,574
00206	Land Use Exhibits and Application: Pre-App w/ City	36		4						\$5,532			\$5,532
00207	Project Setup/Management/Coordination	8						4		\$1,672			\$1,672
	Total Task 2	66	2	32	10	16	0	0	4	\$17,080	\$0	\$0	\$17,080
	Task 3: 100% Final Construction Documents												
00301	Cover Sheet	1		2						\$335			\$335
00302	Existing Conditions/Demo Plan	1		4						\$527			\$527
00303	Erosion Control and Grading Plan	20			2					\$3,274			\$3,274
00304	1200-C Plan and Permit	2			8	16				\$3,574			\$3,574
00305	Site Materials/Layout Plan	12		16	2					\$4,006			\$4,006
00306	Site/Fencing Details	8		12	2					\$2,636			\$2,636
00307	Fencing Structural Calculations									\$0			\$0
00308	Site Utilities (Water for Drinking Fountain; Storm)	4			4	6				\$2,012			\$2,012
00309	Stormwater Facility Design; Storm Report	4		8	24	60				\$12,428			\$12,428
00310	Final Technical Specifications	12		2						\$2,056			\$2,056
00311	Project Management/Coordination	12						4		\$2,244			\$2,244
	Total Task 3	76	6	42	40	82	0	0	4	\$33,092	\$0	\$0	\$33,092
	Task 4: Permitting and Bidding												
00501	Coordinate plans for permits, respond to permit comments.	12		8	2					\$2,898			\$2,898
00502	Coordinate bidding plans and specifications with CPRD	4			2					\$886			\$886
00503	Attend pre-bid meeting; Bid addenda; Review bids	4		2	2					\$1,178			\$1,178
	Total Task 4	20	0	10	6	0	0	0	0	\$5,062	\$0	\$0	\$5,062
	Task 6: Construction Administration												
00601	Respond to RFIs, Review Submittals, ASIs as needed	12	4	4	4	4				\$4,016			\$4,016
00602	Attend construction progress site visits (4 planned)	16								\$2,288			\$2,288
00603	Produce/submit site visit report (4)	6								\$658			\$658
00604	Substantial Completion site visit and report	6			4					\$1,686			\$1,686
00605	Project Management/Coordination/Closeout	12						6		\$2,508			\$2,508
00607	As-needed geotech site visits and inspections						4	16		\$2,640			\$2,640
00607	As-built drawings	4		8						\$1,340			\$1,340
	Total Task 6	56	4	12	8	4	4	16	6	\$15,336	\$0	\$0	\$15,336
	Total Labor Hours:	218	12	96	64	102	4	16	14	526			
	Total Project Fees												
	Subtotal Labor Fees:									\$75,316	\$1,045	\$0	\$76,361
	Reimbursable Non-Labor Expenses @ 2.00%:									\$1,506			\$1,506
	Total Project Fees									\$76,822	\$1,045	\$0	\$77,867

Pickleball Advisory Committee

Agenda

August 12th, 2024

7:00PM at the CPRD Administration Office

Attend remotely here:

<https://us02web.zoom.us/j/81917744954>

Meeting ID: 819 1774 4954

Committee Members include: Mike Kringlen, Nick Konen, Linda Sandberg, Sheryl Greiner, Lance Trantham,

Julie Peterson is our staff liaison and Gayle Bizeau is our Board liaison.

1. Call meeting to Order
2. Roll call
3. Approval of 02/05/2024 Minutes
4. Review of Committee related happenings since March 2024 until now.
 - a. CPRD Board Meetings and related information
 - b. Approval of \$750,000 to go towards resurfacing existing tennis/pickleball courts and adding 6 covered, lit pickleball courts.
5. Discuss the Pickleball Advisory Committee's plan of action/goals moving forward
 - a. 3 months out, 6 months out, Spring 2025.
6. Open Comment Period
7. Adjourn Meeting

The next pickleball advisory committee meeting is scheduled for September 9th.

CPRD Trails Advisory Committee

AGENDA

July 10, 2024 | 6:30 - 7:30 p.m.

Attend either in person on-site at CPRD Admin Office
or remotely via Zoom: <https://us02web.zoom.us/j/89157263898>
Meeting ID: 891 5726 3898

Committee Members:

Michelle Colvin
Quentin Comus (Chair)
Matt Dolphin
Allen Holstein

Committee Members (Continued):

Kimberly Lanier
Martin Peters
Cindy Riggs
Erin Robinson (Secretary)

Board Liaisons:

Jim McMaster

CPRD Staff:

Casey Creighton
Kat Ricker
Bryan Stewart

- I. Call to Order
- II. Attendance Roll Call
- III. Approval of June Meeting Minutes (Quentin)
 - o See Appendix A
- IV. Public Comment Period

Public participation in Chehalem Heritage Trails Advisory Committee meetings is encouraged. Those interested may submit written comments to kricker@cprdnewberg.org or provide oral comments at a public committee meeting. Those wishing to provide oral comments will be provided a set amount of time determined by the Chair at the beginning of the meeting during the designated public comment period. This public comment period may last up to a maximum of 10 minutes.
- V. Board of Directors Meetings Report (Quentin)
- VI. Committee Member Comments/Updates (Quentin)
- VII. Initial Discussion on Bob and Crystal Rilee Park Master Plan (Quentin)
 - o To see the draft master plan, visit the [CPRD website](#).
- VIII. Update on CHTAC Membership (Quentin)
- IX. Adjourn

Important Reminders/Notes:

- Wednesday, August 14, 2024: CHTAC Regular Meeting at the CPRD Administrative Office and on Zoom at 6 p.m. (NOTE: Final Meeting of Current Term)
- Thursday, August 22, 2024: CPRD Board of Directors Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.

CPRD Trails Advisory Committee

MINUTES

June 12, 2024 | 6:30 - 7:30 p.m.

Attend either in person on-site at CPRD Admin Office
or remotely via Zoom: <https://us02web.zoom.us/j/89157263898>
Meeting ID: 891 5726 3898

Committee Members:

Michelle Colvin
Quentin Comus (Chair)
Matt Dolphin
Allen Holstein
Kimberly Lanier

Blue – in person, green virtually, black did not attend

Committee Members (Continued):

Bob Oleson
Martin Peeters
Cindy Riggs
Erin Robinson (Secretary)

Board Liaisons:

Jason Fields
Jim McMaster

CPRD Staff:

Casey Creighton
Kat Ricker
Bryan Stewart

Brian Bowman
Jim Booker

- I. Call to Order
- II. Attendance Roll Call
- III. Approval of February Meeting Minutes (Quentin)
 - o See Appendix A
 - o Moved seconded and approved unanimously
- IV. Public Comment Period

Public participation in Chehalem Heritage Trails Advisory Committee meetings is encouraged. Those interested may submit written comments to kricker@cprdnewberg.org or provide oral comments at a public committee meeting. Those wishing to provide oral comments will be provided a set amount of time determined by the Chair at the beginning of the meeting during the designated public comment period. This public comment period may last up to a maximum of 10 minutes.

Jim Booker – Sherwood resident – best outdoor neighbor park is Bob and Crystal Reilly –

- Walking related to the master plan – lots of attention should be made for walkers
 - o Keep some single tracks – those are wonderful for walking/running
 - o South Boundary on the west side is fenced – make an opening to allow crossing – near the winery – a small opening not for horse traffic
 - o On the north side there is a foot trail that goes up the creek on the boundary – ends in the gully – master plan shows it continuing through to connect the loop – would be great
 - Overall – think of the wants and needs of walkers
- V. Election of Committee Vice President (Quentin)
 - Needed due to the new committee rules

- Interest in volunteering?
 - Marty and Matt are nominated – Matt is vice-chair unanimously
- VI. Board of Directors Meetings Report (Matt)
- Committee presented the trail survey and report
 - Director McMaster gave us a
 - Golf committee members resigned in mass
 - Motion to increase SDC's failed
 - Former landfill
 - Renne Field passed
 - Cultural Center theater will open soon
 - Bob Freshman – trail signage ideas
- VII. Committee Member Comments/Updates (Quentin)
- Quentin appreciates everyone being here
 - Newberg Dundee Bypass
 - Trails in Dundee
 - Chehalem Mountain
 - Cycling – bringing audiences together with competing interests that may also be shared
 - Erin – dogs off leash are a real problem at the moment
 - Matt – received a Certificate of Completion from the Board Leadership Academy
 - Special District Board Member Handbook – summary of good things in the class – Jim McMaster also recommends
 - Allen – we will need to reapply – the Board will then decide if we can continue?
 - Jim McMaster mentions that volunteers are important and creates a sense of community – trails are a large part of statewide funding grants
- VIII. Discussion on Cycling Trails Criteria and Future Development Plans (Quentin)
- See Appendix B
 1. What do cyclists want and is there a reality that can be provided
 2. Outlines high level criteria for the trails wanted/needed
 3. Ewing Young – not enough mileage and terrain difficult
 - a) What kind of mileage? Cyclists who enjoy a natural setting
 4. Wooded or shaded – mixed with meadow
 5. Parking is an issue
 6. Landfill – DEQ meeting – very long process
 7. Properties are often donated to the park district – if you know of someone who would like to donate that would be useful

- Potential Motion: Recommend the CPRD Board of Directors direct staff to identify, acquire, plan, and/or develop a cycling trail system according to the provided criteria with these listed adjustments. – moved, seconded and unanimously approved
 1. Send with some adjustments
 2. Mixed vegetation – wooded/shaded and mixed with meadows
 3. Proximity to population
 4. List of Parks
 - a) Powell Butte
 - b) Chehalem Ridge
 - c) Stubb Stewart
 - d) Cooper Mountain
 - e) Silver Falls
 - f) Bob & Crystal Rilee
 5. Parking and infrastructures (toilets/signs)

IX. Discussion on Temporary Cycling Use of Bob and Crystal Rilee Park Trails (Matt)

- See Appendix C
- Potential Motion: Recommend the CPRD Board of Directors direct staff to implement the temporary trail managed use parameters at Bob and Crystal Rilee Park, as proposed.
 1. Splitting the Park – to allow the group of users to Rilee Park – temporarily until another solution arises for the cyclists – until approximately 10/2025 allowing the development of a park
 - a) Trails W of Parrett Mountain – equestrian/pedestrian 2/3
 - b) Trails E – pedestrian/cyclist only 1/3
 2. 5 yes – 3 no – motion passes 5/3 motion passes

X. Discussion on Proposed Changes to Committee Rules (Matt)

- See Appendices D and E
- Potential Motion: Recommend the CPRD Board of Directors amend their Committee Rules, adopted on January 25, 2024, as proposed. – motioned, seconded, approved unanimously
 1. No member may interfere or engage in... - the board would need to approve and provide in writing - want to add “or staff” would allow volunteer efforts – Matt Smith has reassured in and out of meetings that volunteering should be able to continue – could take up to 2 months for the board to approve
 2. Jim – can put it on the Agenda – and Quentin could present? Agreed

XI. Initial Discussion on Bob and Crystal Rilee Park Master Plan (Quentin) – has been changing – Board had a meeting regarding – should be added to next agenda. – motion to table to July 10th meeting – unanimously approved

XII. Adjourn – 7:33pm

Important Reminders/Notes:

- Thursday, June 27, 2024: CPRD Board of Directors Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.
- Wednesday, July 10, 2024: CHTAC Regular Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.

DRAFT

Subject: Re: Proposed addition to our Advisory Committee By-laws
Date: Wednesday, July 24, 2024 at 8:21:37 AM Pacific Daylight Time
From: Robert Travers
To: Matt Smith
CC: Kat Ricker, Dennis Lewis, Brandon Casey, jdillon9@hotmail.com, Joe Fischer, Roger Kuhlman

Matt:

Did not hear from you after submitting this request. So, I'm reaching out again hoping we can have meetings to get started with this committee formation and schedule our fact-finding gathering.

As indicated at our first committee meeting at CPRD office, as an advisory committee, we cannot meet if four(4) or more members are present, without being televised at the office for public viewing, which makes the gathering of information and brainstorming restrictive. That is why we ask that you include an addendum to our bylaws for allowing committees the ability to meet in private as a fact-finding gathering. We agree the meeting needs minutes to be submitted to Kat and others for the record.

Please review the initial request and provide a decision to us whether or not this addendum can be included.

Bob Travers
Co-Chair
Clubhouse Steering Committee
503.550.4325 Mobile

Sent from my iPhone

On Jul 18, 2024, at 10:43 AM, bob@mossbarn.com wrote:

Matt:

Here is a request to add an addition to our by-laws for Advisory Committee meetings. As stated in OAR 732-040-0030; Advisory Committees, specifically see below, (7)

(4) The Qualified Entity (CPRD) shall ensure that:

(a) The Advisory Committee (CGAC) is guided by written bylaws that include, at a minimum: the Committee's name and purpose; the number of Committee members; Committee membership criteria; the appointment process; the terms of office for the committee members.....

(b) Copies of Advisory Committee bylaws, meeting minutes and meeting notices are published by the Qualified Entity and made available for public review in a reasonable and timely manner and are maintained for six years.

(7) In addition to any other duties, the Advisory Committee may also propose any changes to the policies or practices of the Governing Body of the Qualified Entity that the Advisory Committee considers necessary

(Proposed addition to our By-laws)

** "In order to help the Advisory Committee share and validate information more effectively, members have the right to hold an "executive-like session" for fact-finding purposes. This Fact-Finding meeting will follow the rules set down in the by-laws and will involve sharing relevant data with other committee members to prepare important information for public advisory committee meetings."

As a chair of this committee, I ask that you seriously consider adding this above writing (or a facsimile thereof) to CPRD by-laws pertaining to Advisory Committees).

Thank you!

Bob Travers
Rotary Club of Newberg Early Birds
1102 N. Springbrook Rd. #103
Newberg OR 97132
503.550.4325 (Cell)

Parks/ Golf and Facilities Activities Report

July – August - 2024

Some Summer Highlights:

Extra Staff help and support given to Old Fashioned Days

Months long extra staff work for hosting of Nationals Softball tournaments at Crater and Jaquith ballfields. This includes mowing , grooming , irrigation , restrooms deep cleaning , major trash removal

Two State BMX races hosted at Ewing Young

Bob and Crystal Rilee Equestrian parking area improvements, large ADA porta potty installed, new directional and rules signage added to this area. Painting of Farmhouse and Arbor rebuilding is planned. Major Trail signage is planned next

Trail maintenance and improvements at Gettman ,Schaad Park loop and Ewing Young trails.

New updated Parks/Informational Rules signs and Dog Owners Rules signs are being installed at Trailheads and Parks

Prep and Painting at Facilities and Restrooms. This includes Park Shop on River , Property on Wilsonville Rd , Community Center , Hover Pk restrooms. Jaquith Pk restrooms, and Picnic tables

Parking lot and Facilities striping and painting

Received and unloaded Vortex play equipment for Kids pool area. We will install during shutdown

Planning meetings and prep work taken place for Leisure Pool closure 8/26 – 9/15

Mens Sauna repair and replacement contracted and started S/B completed during shutdown

Last but not least: Tons of Parks/Golf/Facilities Landscaping and Mowing maintenance completed.

The District's Parks, Golf course and Facilities landscaping is in good shape Thanks to our wonderful dedicated STAFF.

It's been a Very Busy Summer !!!

Parks Summary

July - August

Park Name	Hours worked
Armory	96.00
Billick/Dundee	165.00
CAFC	450.00
Cultural Center	122.00
Chehalem Valley M.S	86.00
College	36.00
Community Center	36.00
Crabtree	12.00
Crater Ballfields	186.00
Dundee River Park	0.00
Elliott Road	32.00
Ewing Young	90.00
Falcon Crest Park	18.00
Fortune Park	16.00
Friends Park	32.00
Tom Gail Park	32.00
Gladys Park	32.00
Chehalem Glenn G.C.	380.00
Herbert Hoover Park	26.00
Jaquith Park	64.00
Jaquith Ball Fields	100.00
Memorial/Scout House	16.00
Mountainview	0.00
Oak Knoll Park	12.00
Oaks Park	12.00
Brillas Park	6.00
Pre-School	16.00
Pride Gas	6.00
Renne Fields	0.00
Rilee Park	166.00
Rotary Park	14.00
Sander Park	8.00
Schaad Park	16.00
Scott Leavitt Park	16.00
Senior Center	44.00
Spring Meadow	72.00
Waste Mngt	84.00
vacation/holiday/sick/comp	213.00
Wilsonville Property	145.00
Youth Building	2.00
Other Properties (PCC)	66.00
<u>Total</u>	2925.00

Activity Report – Department 451

July 2024

Aquatic & Fitness Center

- Facility remained open 7 days a week. Facility was closed on July 4th.
- Child watch program- Has really grown this summer. We are consistently having 4-6 kids at one time on both morning and evening shifts. It continues to grow, we have about 6 regular families now.

Fitness Center

- Regular summer drop-in schedule continued for the sports courts and weight room.

Aquatic Center

- July schedule kept us busy with new classes, extra public swims and swim lessons all month long. Summer public swim numbers have been up around 175-200 at times.
- We had to call 911 on July 18 for a swim lesson kid who ran into the wall and got a bad laceration on his forehead. Our team was able to stop the bleeding by the time EMS arrived. They looked him over and told the dad that he should be checked out for a concussion. The kid left with his dad and we found out he did need to get stitches in his head.

Facility Building maintenance

- Our HVAC System to our knowledge is still being worked on. No updates.
 - We still have two glycol leaks. One in the men's locker room and one in the lifeguard staff room.
 - A glycol leak popped up in our laundry room.
 - Leaks in the lifeguard room and the manager's office have gotten worse. A pump has been ordered to help with this issue and will be installed early August.
 - The pressure in the natatoriums is better, but doors still do not shut all the way every now and then.
 - We had some air temp issues on various days with the temp either being too warm or too cool in both of the natatoriums.
- Management and maintenance staff are meeting to get ready for the leisure pool shut down in August & September. A list of what needs to be done has been created (see attached time line task list for shut down).
- The new little lagoon feature has arrived and will be installed during the shut down.
- Our Smith machine in the weight room had to be put out of order on July 18th. A pin broke that stops the bar from just spinning in circles. Without that pin, the bar will just spin and not catch as it is supposed to. That makes it dangerous to use the machine. The entire bar will need to be replaced and has been ordered, but is on back order until at least October. It was still under warranty so it will cost us nothing to have it replaced.

Scholarships and Donations

- Scholarships handed out since 1/1/2024; this includes activities for kids such as water polo lessons, swim lessons, babysitters class, Jr. lifeguard class and Jr. WSI class and memberships for those who need financial assistance, both adults and children. Total amount subsidized in July is \$0.00. Total amount subsidized since 1/1/2024 is \$1,644.50.
- Donations handed out since 1/1/2024; this is a gift certificate for memberships whether it is a 3-month or 1 month. Many of these are used in auctions for schools, fundraisers, rotary and more. Total amount subsidized for donations in July is \$0.00. Total amount subsidized since 1/1/2024 is \$2,883.50
- Total for both since 1/1/2024 is \$4,528.00.

Program Development & Registration

- Summer swim lessons are running every week. We have full classes and enrollment. Management is working on fall swim lessons that will come out early August.
- Migrant summer school lessons joined us for the first time in two years. Since COVID we did not have enough staff available to offer these lessons. We welcomed them back this summer!
- Fencing classes for youth and Adults ran all month of July.
- Our Jr. Lifeguard class did not run. No one signed up for it.
- The Jr. WSI class ran with eight students participating and wanting to learn how to teach swim lessons. If they stick with it, we will hire them when they turn 15 as a swim lesson instructor. A couple have already turned in their volunteer forms and are shadowing alongside our current instructors for training.
- Held the annual coaches meeting on July 17th to figure out the comp pool fall schedule once all teams are back.
- Set up a new Band app for all of our fitness classes. It is a way to communicate to those who attend our classes and let them know about upcoming class cancellations or to advertise if a class is having a special event. We have a QR code for our patrons to scan that gets them set up on the app. It seems to be working really well for us and it makes it easier to communicate last minute class cancellations if an instructor is sick.
- Met with Paul Windrath with Master's swimming. We will be holding the 2025 Association Championship at our facility in April of 2025 for Master's swimming. We are also working with Paul to start up our own Master's team here at the aquatic facility.

Clubs/Teams

- Chehalem Swim Team's practices ran all month of July.
- NWPC practices ended on July 23rd.

Aquatic & Fitness Center Staff

- We have a senior guard back who is running regular capp drills with our staff. We are continuing short in-services each week throughout summer as well. Keeping our staffed rescue ready for any emergency is a priority at our facility.
- All of our college staff that have returned for the summer have been rehired to help us out this summer.
- International Lifeguard Appreciation day is July 31st. We have a banner we hang out in the front of the building. Our wonderful patrons love to bring lots of food for our guards on this day to say thank you. We received thank you cards as well.

Rentals & Special Events

- Private Leisure Pool Parties. We book out one month in advance and the first week of the month is very hectic with people calling to make reservations. July pool rentals slowed down!
 - We had three Friday/weekend pool rental parties held at our facility during the month of July.
 - GFU Nike camps and NBC camps booked our leisure pool out on June 1, 2, 3 and 11.

Management Projects

- Kept up with the ordering of Janitorial supplies and made sure we have everything in stock.
- Management keeps busy scheduling Pool party and classroom rentals for current month and one month out.
- Management worked on fiscal year end reports and making sure everything was in order for the new budget year.
- Management gave SR Smith staff and representative a tour. They are helping us with the repairs needing to be done on the diving board while we are shut down.
- Management figured out a new schedule for the comp pool while the leisure pool is shut down. We opened up the comp pool for longer swim times while we are shut down and created a 3 week special schedule.
- Management worked on evaluations and raises for staff who have reached the 450 hours and are ready for a raise.

Financial Reports – Detailed July reports are included

EXPENDITURES Yr to Date '24/'25	REVENUE Yr to Date '24/'25
\$98,796.03 Raw value	
\$13,553.88 Fringe benefits	
\$112,349.91 Total expenditures with fringe benefits	\$153,493.01 Projected Revenue '24-'25 = \$1,572,165.25
Difference between Expenditures & Revenue	\$41,143.10

Respectfully Submitted by,
 Wendy Roberts, Aquatic Coordinator
 Chehalem Aquatic & Fitness Center

	July '23	July '24	Yr to Date 23/24	Yr to Date 24/25	Year End 22/23	Year End 23/24	Proposed 24/25	
					\$13,553.88	Fringe benefits	\$157,833.48	Fringe benefits
					\$112,349.91	Total expenditures with fringe benefits	\$1,433,915.53	Total expenditures
						Department - Aquatics 451		
Activity Financial Report July 2024	REVENUE							
Aquatics - 451:								
451.003 Youth Fitness								
451.004 Gray & Golden	\$108.00		\$108.00					
451.006 Group Fitness (Studio)	\$25.50	\$371.00	\$25.50	\$371.00	\$1,372.00	\$1,576.00	\$1,425.00	
451.007/291 Water Exercise	\$158.00	\$40.00	\$158.00	\$40.00	\$2,160.00	\$2,832.00	\$2,658.00	
451.008 Weight Training	\$414.00	\$1,651.00	\$414.00	\$1,651.00	\$928.50	\$787.00	\$1,050.00	
451.009 Child Minder		\$320.00		\$320.00	\$8,899.00	\$10,649.50	\$9,093.00	
451.010 Master's Swimming						\$2,365.00	\$47,200.00	
451.011 Private Swim Lessons	\$472.00	\$6,746.00	\$472.00	\$6,746.00	\$39,059.91	\$42,603.60	\$51,188.00	
451.012 Optum Fitness Advantage*		\$6,268.00		\$6,268.00	\$22,700.00	\$45,140.00	\$28,299.00	
451.013 Water Safety	\$2,489.00	\$1,314.00	\$2,489.00	\$1,314.00	\$8,668.00	\$8,988.00	\$5,324.00	
451.014 SilverSneakers - Tivvy*	\$337.00	\$336.00	\$337.00	\$336.00	\$3,727.50	\$3,907.00	\$3,979.00	
451.015 Silver&Fit - ASH*	\$7,248.60	\$5,969.70	\$7,248.60	\$5,969.70	\$69,014.70	\$86,479.50	\$92,695.00	
451.016 Water Polo	\$11,845.00	\$11,793.75	\$11,845.00	\$11,793.75	\$27,375.00	\$31,735.00	\$29,356.25	
451.017 GFU					\$40,793.00	\$27,140.50	\$27,836.00	
451.018 Newberg High School								
451.019 School Districts								
451.020 Locker Income								
451.021 Locker Rental								
451.023 Pool Rental	\$3,498.00	\$2,415.00	\$3,498.00	\$2,415.00	\$52,186.75	\$55,587.50	\$56,300.00	
451.024 Classroom Rental	\$1,012.50	\$341.75	\$1,012.50	\$341.75	\$13,774.50	\$19,683.85	\$17,402.00	
451.025 Sauna/Spa	\$250.50	\$600.50	\$250.50	\$600.50	\$2,768.50	\$5,230.00	\$3,242.00	
451.026 Special Events								
451.027 Repasses								
451.061 Vending					\$2,102.03	\$1,718.06	\$2,650.00	
451.200 Aquatics Misc	\$180.00	\$1.00	\$180.00	\$1.00	\$217.63	\$632.95	\$1,200.00	
451.280 Sales	\$694.25	\$840.00	\$694.25	\$840.00	\$6,113.67	\$6,499.75	\$6,500.00	
451.281 CST/CVA		\$10,193.75		\$10,193.75	\$45,889.77	\$48,392.25	\$42,354.00	
451.282 Swim Lessons	\$7,767.96	\$11,791.65	\$7,767.96	\$11,791.65	\$151,126.33	\$209,367.06	\$176,332.00	
451.283 Lap Swim	\$1,049.50	\$1,213.50	\$1,049.50	\$1,213.50	\$8,340.50	\$9,639.00	\$10,959.00	
451.284 Public Swim	\$16,723.00	\$15,230.25	\$16,723.00	\$15,230.25	\$105,721.54	\$118,207.85	\$122,669.00	
451.286 Equipment Rental								
451.286 Membership Sales	\$59,223.25	\$67,055.66	\$59,223.25	\$67,055.66	\$614,822.34	\$729,000.54	\$718,446.00	
451.287 Weight Room	\$1,298.00	\$2,226.00	\$1,298.00	\$2,226.00	\$21,169.50	\$22,985.00	\$24,040.00	
451.289 Punch Cards - General	\$2,705.00	\$5,188.50	\$2,705.00	\$5,188.50	\$46,592.00	\$40,679.50	\$45,785.00	
451.290 Gift Certificates								
451.292 Preschool Swim Lessons								
451.294 SUP Yoga								
451.296 Patio Rental	\$375.00	\$150.00	\$375.00	\$150.00	\$926.25	\$825.00	\$960.00	
451.293/425 Basketball Court	\$1,155.50	\$1,238.50	\$1,155.50	\$1,238.50	\$25,192.00	\$20,225.50	\$23,714.00	
451.285/426 Pickleball Court	\$6.50	\$191.00	\$6.50	\$191.00	\$579.00	\$1,318.50	\$805.00	
451.021/427 Volleyball Court								
451.428 SkyTrack						\$6.50		
451.429 Fencing	\$795.00	\$6.50	\$795.00	\$6.50	\$10,645.00	\$9,166.20	\$11,984.00	
451.666 CC Fees								
TOTAL AQUATIC REVENUE	\$119,831.06	\$153,493.01	\$119,831.06	\$153,493.01	\$1,332,864.92	\$1,563,368.11	\$1,572,165.25	

Activity Financial Report - July 2024		Department - Aquatics 451						
EXPENDITURES		July '23	July '24	Yr to Date 23/24	Yr to Date 24/25	Year End 22/23	Year End 23/24	Proposed 24/25
Aquatics - 451: Personnel Services								
Personnel Services								
Aquatic Supervisor	\$1,888.90	\$1,983.34	\$1,888.90	\$1,888.90	\$22,557.30	\$23,658.44	\$24,990.00	
Aquatic Coordinator	\$4,870.66	\$4,870.66	\$4,870.66	\$4,870.66	\$67,037.06	\$58,447.92	\$61,367.00	
Aquatics Specialist	\$4,007.46	\$4,007.46	\$4,007.46	\$4,007.46	\$49,157.73	\$48,089.52	\$50,487.00	
Guards	\$28,086.70	\$25,158.42	\$28,086.70	\$25,158.42	\$233,710.25	\$244,148.29	\$336,616.00	
Instructors	\$8,444.26	\$10,079.64	\$8,444.26	\$10,079.64	\$71,141.80	\$101,720.41	\$105,417.00	
Coaches							\$5,443.00	
Group Fitness Instructors	\$2,029.55	\$2,967.80	\$2,029.55	\$2,967.80	\$21,002.73	\$27,731.24	\$29,231.00	
Personal Trainer	\$313.69	\$550.25	\$313.69	\$550.25	\$2,923.76	\$3,498.50	\$5,365.00	
FC Monitor	\$2,211.13	\$2,272.27	\$2,211.13	\$2,272.27	\$42,867.41	\$26,315.23	\$43,462.00	
Lead Guard	\$1,248.68	\$2,036.60	\$1,248.68	\$2,036.60	\$11,133.54	\$15,111.04	\$21,036.00	
Child Minder		\$3,265.25		\$3,265.25		\$9,756.29	\$41,671.00	
Total Personnel Services	\$53,101.03	\$57,191.69	\$53,101.03	\$57,191.69	\$521,531.58	\$558,476.88	\$725,085.00	
							\$180,434.00	
							\$905,519.00	
Materials & Services:								
Office Supplies	\$1,474.31	\$398.82	\$1,474.31	\$398.82	\$4,582.86	\$3,810.20	\$6,090.00	
Postage Supplies	\$9.45	\$14.28	\$9.45	\$14.28	\$207.37	\$94.60	\$350.00	
Program Supplies	\$731.32	\$136.30	\$731.32	\$136.30	\$15,822.67	\$30,020.96	\$26,825.00	
Small Tools								
Chemical & Agricultural Supplies	\$2,357.90	\$5,090.47	\$2,357.90	\$5,090.47	\$47,620.19	\$50,266.41	\$55,000.00	
Store Supplies		\$2,548.28		\$2,548.28	\$4,250.99	\$3,074.73	\$6,050.00	
Gas & Oil Supplies								
Classifieds							\$416.15	
Brochure							\$750.00	
Flyers	\$42.38	\$42.38	\$42.38	\$42.38	\$999.00	\$508.56	\$2,000.00	
Professional Dues	\$774.49	\$1,534.61	\$774.49	\$1,534.61	\$3,742.01	\$9,034.65	\$8,026.00	
Conference/Workshops					\$328.00	\$979.00	\$2,200.00	
Staff Mileage							\$150.00	
Staff Expenses	\$9.37	\$9.37	\$9.37	\$9.37	\$212.22	\$528.15	\$500.00	
Utilities:								
Electricity	\$19,816.15	\$19,911.76	\$19,816.15	\$19,911.76	\$179,471.27	\$236,387.20	\$290,837.00	
Natural Gas					\$75,975.86	\$114,608.80	\$92,676.00	
Water/Sewer					\$10,869.24	\$89,631.13	\$78,075.00	
Telephone					\$7,240.98	\$966.93	\$5,600.00	
Fees (activene/bank/cc)	\$7,610.15	\$9,836.67	\$7,610.15	\$9,836.67	\$65,931.60	\$108,040.73	\$105,511.00	
Internet & Communication					\$642.21	\$706.24	\$1,300.00	
Data Storage & Backup							\$45.00	
Video & Online Photography	\$229.01		\$229.01		\$190.80	\$229.01	\$300.00	
Online Advertising					\$32.92		\$262.00	
Equip. Maint. Repairs								
Ground Maint./Repairs								
Program Contracts 451.380.003	\$1,209.00	\$2,081.40	\$1,209.00	\$2,081.40	\$7,915.21	\$21,683.73	\$22,000.00	
Insurance Services					\$42,225.66	\$46,041.74	\$52,500.00	
Refunds					\$1,069.75	\$576.25	\$450.00	
Total Materials & Services	\$34,263.53	\$41,604.34	\$34,263.53	\$41,604.34	\$469,330.81	\$717,605.17	\$757,997.00	
TOTAL AQUATIC EXPENDITURES	\$87,364.56	\$98,796.03	\$87,364.56	\$98,796.03	\$990,862.39	\$1,276,082.05	\$1,663,516.00	



Adult Sports

July 2024 Activity Report, Department 452

Department 452 Participation Tracking	June 2024	
Activity	Participants	
Men's Adult Softball	11 teams	
Total		
Department 452 Financial Tracking	June 2024	
Supervisory Staff Expense		
Administrative Staff Expense	599.46	
Part Time Staff Expense	237.19	
Material Expense	10,781.99	
Total Expense	11,618.64	
Program Revenue	1840.00	
Net	(9778.64)	

Department 452 – Adult Sports

We have 11 adult men's teams registered this season. They play every Wednesday in June and every Monday in July.

Co-ed softball registration has opened and will take place on Tuesday's in August.



Youth Sports

July 2024 Activity Report, Department [453](#)

Department 453 Participation Tracking	June 2024	
Activity	Participants	
Tennis Camp #1	60	
Basketball Camp #1	71	
Pee Wee Camp	88	
Adam's Football Camp	81	

Department 453 Financial Tracking	June 2024	
Supervisory Staff Expense	12,168.64	
Administrative Staff Expense	2671.16	
Part Time Staff Expense	480.00	
Program/Materials Expense	26,654.21	
Total Expense	41,974.01	
Program Revenue	50,518.76	
Net	8,544.75	

Department 453 – Youth Sports

In June we are have the following camps; Tennis Camp (ages 5-18), Pee Wee Camp (ages 5-9), Adam's Football Camp (grades 3-8) and Girls' Basketball Camp (grades K-8).

Tackle Football, flag football and soccer registration are all open for Fall. We are already seeing great registration numbers for these programs and should exceed our numbers from last year.



Adult Sports

August 2024 Activity Report, Department 452

Department 452 Participation Tracking	July 2024	
Activity	Participants	
Men's Adult Softball	11 teams	
Total		
Department 452 Financial Tracking	July 2024	
Supervisory Staff Expense		
Administrative Staff Expense		
Part Time Staff Expense	729.69	
Material Expense	1286.82	
Total Expense	2016.51	
Program Revenue	370.00	
Net	(1646.51)	

Department 452 – Adult Sports

We have 11 adult men's teams registered this season. They play on Mondays in July.
Playoffs are on July 15th.

Co-ed softball registration has opened and will take place on Tuesday's in August. We are
hoping to have 8 teams this season.



Youth Sports

July 2024 Activity Report, Department 453

Department 453 Participation Tracking		June 2024	
Activity	Participants		
Football Camp	136		
Basketball Camp #2	110		
Track Camp	84		
Tackle Football	160		
Flag Football	93		
Soccer	275		
Little Big Kicks	66		

Department 453 Financial Tracking		June 2024	
Supervisory Staff Expense	12,030.88		
Administrative Staff Expense	2706.12		
Part Time Staff Expense	297.56		
Program/Materials Expense	14,792.93		
Total Expense	29,947.49		
Program Revenue	61,346.11		
Net	31,398.62		

Department 453 – Youth Sports

In July we are have the following camps; Football Camp (grades K-8), Basketball Camp (grades K-8) and Track Camp (grades K-5).

Tackle Football, flag football and soccer registration are all open for Fall.

July 2024 Board Report
 454-Recreation
 456-Senior Center
 457-Community School

454 Recreation	July 2024	Year to Date
Supervisory Staff Expense	\$793.33	\$793.33
Recreation Coordinator	\$2,684.83	\$2,684.83
Part Time Staff Expense	\$1,922.11	\$1,922.11
Fringe	\$2,340.47	\$2,340.47
program Expense	\$2,615.75	\$2,615.75
Utilities/Insurance Expense	\$0.00	\$0.00
Total Expense	\$10,356.49	\$10,356.49
Program Revenue	\$7,214.83	\$7,214.83
Rental Revenue	\$0.00	\$0.00
Net	\$3,231.66	\$3,231.66
456 Senior Center	July 2024	Year to Date
Supervisory Staff Expense	\$396.68	\$396.68
Recreation Coordinator	\$1,073.93	\$1,073.93
Senior Center Specialist	\$3,634.38	\$3,634.38
Part Time Staff Expense	\$94.84	\$94.84
Fringe	\$4,101.73	\$4,101.73
program Expense	\$2,595.35	\$2,595.35
Utilities/Insurance Expense	\$1,033.73	\$1,033.73
Total Expense	\$12,930.64	\$12,930.64
Program Revenue	\$3,710.00	\$3,710.00
Rental Revenue	\$1,970.00	\$1,970.00
Total Revenue	\$5,680.00	\$5,680.00
Net	\$7,250.64	\$7,250.64
457 Community School	July 2024	Year to Date
Special Services Supervisor	\$952.00	\$952.00
Recreation Coordinator	\$536.93	\$536.93
Part Time Staff Expense	\$0.00	\$0.00
Fringe	\$730.10	\$730.10
Program Expense	\$1,320.03	\$1,320.03
Utilities/Insurance Expense	\$0.00	\$0.00
Total Expense	\$3,539.06	\$3,539.06
Program Revenue	\$2,131.64	\$2,131.64
Net	\$1,407.42	\$1,407.42

This July, our summer day camps were bustling with activity and excitement!

We hosted a diverse lineup, including the Kitchen Science Camp, where 11 budding scientists explored fun experiments. The Outdoor STEM Camp at Rilee Park engaged 9 kids with hands-on learning in nature. Our Youth Gymnastics Camps were a hit, with 20 kids participating the week of July 8th and 15 more the week of July 29th. The Esports and STEM camps also drew interest, with 7 kids diving into Coding & 3D Printing, 11 kids joining the Multi-Age Esports Camp, and 4 kids enjoying the Elementary-aged Esports & STEM One Day Adventure. There was never a dull moment as kids explored, learned, and had fun!

The Newberg Old Fashioned Festival:

CPRD plays a key role in the Newberg Old Fashioned Festival, with involvement across several departments. The Recreation Department participates in the festival in various ways, including:

Princess Dance and Craft Camp:

This engaging, toddler-friendly camp offers a mix of toe-tapping dance and creative crafts. The 21 princesses/campers spend the week of the Festival preparing for a special stage show at the Old Fashioned Festival’s “Children’s Stage.” Their performance features light choreography and intricate princess costumes, making it a delightful experience for both participants and the audience.

Children’s Stage Coordination:

CPRD also manages the Old Fashioned Festival Children’s Stage, which was a major highlight this year. The tent was filled to capacity, with standing room only, as over 200 people attended the shows. In addition to the princesses’ performance, the stage featured The Oregon Bird Man—a zoologist and former keynote speaker for Animal Planet. His interactive show blended education and entertainment, captivating the entire family with a diverse array of birds, reptiles, and mammals. Highlights included six unique birds, a de-venomized West African Gaboon Viper, a Gila Monster, a Beaded Lizard, and an African Pygmy Hedgehog. These extraordinary animals provided a rare opportunity to witness creatures not found anywhere else in Oregon!

Respectfully submitted by:
 Matthew Compton
 Recreation Coordinator

JUNE 2024 Activity Reports

455 School Childcare	June 2024	Fiscal Year To Date
Supervisory Staff	793.34	9,463.41
Recreation Coordinator	1,073.92	12,810.35
Care Director	3,816.08	45,520.38
Care Technician	0.00	0.00
Part Time Staff Expense	28,756.77	405,876.62
Fringe	7,826.53	107,568.14
program Expense	7,565.17	97,132.38
Utilities Expense	0.00	0.00
Total Expense	49,831.81	681,411.28
Program Revenue	60,831.40	805,352.35
Rental Revenue	0.00	0.00
Net	-10,999.59	-123,941.07

In the month of June, the grade school childcare program is getting ready for the end of school, which is June 14th.

The kids have a lot more energy being excited for the end of school. Staff are making sure that the activities planned are to keep the kids active. With a fun end of the school year party.

School aged summer childcare registration is still open with over 100 kids registered. Our daily limit is 100 kids, which we are very close on some days.

474 Pre School	June 2024	Fiscal Year To Date
Supervisory Staff	0.00	0.00
Admin Staff Expense	0.00	0.00
Pre School Instructor	3,816.08	45,520.38
Fringe	1,687.75	21,882.17
program Expense	61.59	1,914.57
Utilities Expense	463.62	6,429.50
Total Expense	\$6,068.69	78,676.14
Program Revenue	2,522.22	37,863.53
Rental Revenue	0.00	0.00
Net	\$3,546.47	40,812.61

Preschool/Pre-K prepared and had a successful graduation for the 4-year-old class.

With the construction of the new roof, the Pre-K moved to the gym. The staff adapted the program to the new space.

JULY 2024 Activity Reports

455 School Childcare	JULY 2024	Fiscal Year To Date
Supervisory Staff	793.33	793.33
Coordinator	3,816.08	3,816.08
recreation	1,073.93	1,073.93
Care Technician	0.00	0.00
Part Time Staff Expense	41,887.16	41,887.16
Fringe	8,854.20	8,854.20
program Expense	6,767.78	6,767.78
Utilities Expense	0.00	0.00
Total Expense	63,192.48	63,192.48
Program Revenue	66,175.75	66,175.75
Rental Revenue	0.00	0.00
Net	-2,983.27	-2,983.27

In the month of July we ran our Summer childcare program, at Mable Rush Elementary.

The staff worked very hard keeping the kids very busy with outdoor play, fun games and crafts.

We also took two field trips this month to the beach in Taft and the Discovery Park. The kids had a great time.

Positive feedback from the parents that their kids are excited to come each day.

DUB

JAN. 2024 Activity Report

Aug

474 Pre School	December 2024	Fiscal Year To Date
	0.00	0.00
Supervisory Staff		
	0.00	0.00
Admin Staff Expense		
	7,365.53	7,365.53
Pre School Instructor		
	2,072.51	2,072.51
Fringe		
	24.92	24.92
program Expense		
	43.16	24.92
Utilities Expense		
	\$10,809.73	10,809.73
Total Expense		
	2,105.00	2,105.00
Program Revenue		
	0.00	0.00
Rental Revenue		
	\$8,704.73	8,704.73
Net		

July

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	24 vs 23	% Diff
<i>Dry Days</i>																	
Starts by Category																	
Resident	875	634	653	839	658	987	1086	1573	1122	1489	1248	1407	1276	1460	1774	314	21.5%
Non Resident	3962	2754	2980	3113	2268	2430	2696	2228	1129	1378	1238	1740	1527	1437	1137	-300	-20.9%
Group	797	854	695	345	533	252	380	59	523	436	66	457	286	227	322	95	41.9%
League	111	56	132	128	81	133	61	35	0	1	0	0	0	0	0	0	0.0%
Complimentary	262	320	300	276	251	268	293	240	169	284	932	730	650	739	834	95	12.9%
Misc/Promotional	486	1648	631	619	1336	1373	1008	1199	1912	2115	2683	1707	1947	2157	2409	252	11.7%
Total Starts	6483	6266	5391	5320	5127	5443	5524	5334	4855	5703	6167	6041	5686	6020	6476	456	7.6%
Revenue																	
Green Fees	\$ 149,102.00	\$ 146,264.00	\$ 132,882.00	\$ 120,873.00	\$ 107,630.00	\$ 101,683.00	\$ 119,818.00	\$ 102,836.00	\$ 104,717.00	\$ 116,875.00	\$ 135,040.00	\$ 142,441.00	\$ 135,598.00	\$ 155,944.00	\$ 164,533.00	\$ 8,589.00	5.5%
Driving Range	\$ 14,453.00	\$ 11,780.00	\$ 11,208.00	\$ 10,890.00	\$ 10,133.00	\$ 9,627.00	\$ 10,691.00	\$ 9,821.00	\$ 10,770.00	\$ 10,732.00	\$ 14,721.00	\$ 14,422.00	\$ 15,424.00	\$ 17,102.00	\$ 17,695.00	\$ 593.00	3.5%
Rentals	\$ 51,031.00	\$ 44,542.00	\$ 39,211.00	\$ 38,139.00	\$ 32,237.00	\$ 36,978.00	\$ 44,851.00	\$ 38,942.00	\$ 32,472.00	\$ 34,243.00	\$ 46,704.00	\$ 52,075.00	\$ 45,113.00	\$ 55,555.00	\$ 60,772.00	\$ 5,217.00	9.4%
Golf Shop	\$ 14,396.00	\$ 12,926.00	\$ 13,230.00	\$ 11,710.00	\$ 10,471.00	\$ 8,567.00	\$ 9,008.00	\$ 10,090.00	\$ 10,932.00	\$ 11,938.00	\$ 12,823.00	\$ 14,135.00	\$ 15,034.00	\$ 19,205.00	\$ 18,574.00	\$ (631.00)	-3.3%
SnackBar	\$ 39,862.00	\$ 43,545.00	\$ 30,306.00	\$ 25,084.00	\$ 23,275.00	\$ 31,018.00	\$ 27,386.00	\$ 28,346.00	\$ 27,097.00	\$ 27,088.00	\$ 25,610.00	\$ 33,388.00	\$ 30,444.00	\$ 35,950.00	\$ 34,782.00	\$ (1,168.00)	-3.2%
Instruction	\$ 4,429.00	\$ -	\$ 4,333.00	\$ 5,653.00	\$ 1,589.00	\$ 1,004.00	\$ 665.00	\$ 1,155.00	\$ 4,653.00	\$ 560.00	\$ 615.00	\$ 8,365.00	\$ 2,485.00	\$ 2,788.00	\$ 2,020.00	\$ (768.00)	-27.5%
GC Improvement Fund	\$ 3,579.00	\$ 15,349.00	\$ 7,629.00	\$ 3,711.00	\$ (768.00)	\$ (1,094.00)	\$ (5,714.00)	\$ (307.00)	\$ 2,522.00	\$ 2,651.00	\$ 5,137.00	\$ 9,917.00	\$ 14,077.00	\$ 12,274.00	\$ 15,097.00	\$ 2,823.00	23.0%
Miscellaneous	\$ 276,852.00	\$ 274,406.00	\$ 238,799.00	\$ 216,060.00	\$ 184,569.00	\$ 187,783.00	\$ 206,685.00	\$ 191,083.00	\$ 193,163.00	\$ 204,087.00	\$ 240,650.00	\$ 274,743.00	\$ 258,175.00	\$ 309,704.00	\$ 326,353.00	\$ 16,649.00	5.4%
Total Revenue																	
\$ Per Start																	
Green Fees \$ per Start	\$ 22.96	\$ 23.34	\$ 24.65	\$ 22.72	\$ 20.99	\$ 18.68	\$ 21.69	\$ 19.30	\$ 21.57	\$ 20.49	\$ 21.90	\$ 23.58	\$ 23.85	\$ 25.90	\$ 25.41	\$ (0.50)	-1.9%
Driving Range \$ per Start	\$ 2.23	\$ 1.88	\$ 2.08	\$ 2.05	\$ 1.98	\$ 1.77	\$ 1.94	\$ 1.86	\$ 2.22	\$ 1.88	\$ 2.39	\$ 2.39	\$ 2.71	\$ 2.84	\$ 2.73	\$ (0.11)	-3.8%
Rentals \$ per Start	\$ 7.96	\$ 7.11	\$ 7.27	\$ 7.17	\$ 6.29	\$ 6.79	\$ 8.12	\$ 7.30	\$ 6.69	\$ 6.00	\$ 7.57	\$ 8.62	\$ 7.93	\$ 9.23	\$ 9.38	\$ 0.16	1.7%
Golf Revenue \$ per Start	\$ 33.05	\$ 32.33	\$ 34.00	\$ 31.94	\$ 29.26	\$ 27.24	\$ 31.75	\$ 28.46	\$ 30.48	\$ 28.38	\$ 31.86	\$ 34.59	\$ 34.49	\$ 37.97	\$ 37.52	\$ (0.45)	-1.2%
Golf Shop	\$ 2.22	\$ 2.06	\$ 2.45	\$ 2.20	\$ 2.04	\$ 1.57	\$ 1.63	\$ 1.89	\$ 2.25	\$ 2.09	\$ 2.08	\$ 2.34	\$ 2.64	\$ 3.19	\$ 2.87	\$ (0.32)	-10.1%
Snack Bar	\$ 6.14	\$ 6.95	\$ 5.62	\$ 4.72	\$ 4.54	\$ 5.70	\$ 4.95	\$ 5.31	\$ 5.58	\$ 4.75	\$ 4.15	\$ 5.53	\$ 5.35	\$ 5.97	\$ 5.37	\$ (0.60)	-10.1%
Concession Revenue	\$ 8.36	\$ 9.01	\$ 8.08	\$ 6.92	\$ 6.58	\$ 7.27	\$ 6.58	\$ 7.21	\$ 7.83	\$ 6.84	\$ 6.23	\$ 7.87	\$ 8.00	\$ 9.16	\$ 8.24	\$ (0.92)	-10.1%

July gives us our best weather month minus a few 100+ degree days that keep people off the course in the afternoons. Rounds played were the highest since 2010.

Subject: Rilee Park public comments

Date: Sunday, June 23, 2024 at 9:54:23 PM Pacific Daylight Time

From: Gigi Sweet

To: Kat Ricker, Matthew Smith

To Whom It May Concern,

I understand that a large part of the park will continue to be dedicated for agricultural purposes. However, farming currently done in the park is certainly not done in a traditional way, as it was at the turn of the century. Heavy doses of agricultural herbicides are now applied by the lessee. These poisonous chemicals are harmful to invertebrate health and on up the food chain, including humans.

While I enjoy the hiking there and know many others who enjoy the horseback riding, it is very important to me that wild areas be left wild and the park not be completely full of trails.

Restoring the farm's oak savannah, well known to be beneficial for both wildlife and human enjoyment, and omitting chemical farm practices is more in line with the Rilee original concept.

Therefore, I ask that you discontinue leasing the land for chemically dependent farming.

Protecting the wildlife and stream corridors would also be very important, since this is one of the last large contiguous natural parcels left at the tip of the mountain.

Thank you, and I appreciate your time and effort.

Gigi Sweet

7 July 2024

Kat Ricker, Public Information Director, CPRD
Chehalem Parks and Recreation
Admin Offices
125 S. Elliott Rd.
Newberg, OR 97132

Kat Ricker,
Please pass this compliment on to the CPRD workers who made this happen.

My husband and I are Newberg residents who walk some of the city's parks regularly. We stopped going to Jaquith Park in the fall of 2023 because the walking paths were muddy, blocked with standing water, and very uneven in many areas.

So on Sunday (6-30-24) we were very surprised and pleased to see the paths had been re-paved and even widened behind the tennis/pickleball courts! Signage at the path said the work had been done 2 days before then.

We know that future walkers, runners, people on bikes, children using the play equipment or the softball fields will all really appreciate these improvements to Jaquith Park!

Thank you,
Estelle Bergstrom



Subject: Fwd: Crystal Rilee Park

Date: Friday, August 2, 2024 at 2:04:04 PM Pacific Daylight Time

From: Registration

To: Kat Ricker

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: spurgin05 <spurgin05@gmail.com>

Sent: Friday, August 2, 2024 2:02:26 PM

To: districtoffice <districtoffice@cprdnewberg.org>

Subject: Crystal Rilee Park

Dear Board Members,

I am writing to express my huge appreciation for your work at Crystal Rilee Park. It is truly a gem within our back yard.

I am an equestrian and I cannot begin to tell you what a treasure it is to us in the horse community. There are so few places nearby for us to enjoy our passion and word of this park is quickly spreading. I have been riding there for many years now, even before the land was gifted to CPRD, so it has a feeling of home for me. I am always asking the people I meet there what they think of the park and always get glowing responses.

I know you have recieved a lot of grief from the bike community but I just want you to know that having a place to safely ride and hike in total relaxation is rare and appreciated beyond words. Thank you.

Very sincerely,
Marie Spurgin

Sent via the Samsung Galaxy S21 5G, an AT&T 5G smartphone

Subject: Bark In The Park 8/3/24 at Ewing Young Park
Date: Tuesday, August 6, 2024 at 8:22:16 PM Pacific Daylight Time
From: Kathy Carver
To: Kat Ricker, Bryan Stewart

Hi Kat and Bryan,

Thank you for allowing us to hold our dog walk fundraiser at Ewing Young Park on Saturday. We were uncertain how the turnout would be given the predicted high temperatures, but it worked out well. We set up our canopy next to the Main Loop trail head. We had a combination of people there for the dogwalk, some who wanted to support us after seeing us there, and some who stopped to learn about the shelter. For the last group I think they were led to our water bowls by their thirsty dogs. :-)

I heard a lot of positive comments about the trail from the folks who did the dog walk. They loved it. It is beautiful with so much of it being forested and next to a creek. CPRD does a great job maintaining it. I hope we can work together for future events.

Take care,
Kathy

--

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Subject: Re: Management Recruitment
Date: Thursday, August 8, 2024 at 3:52:48 PM Pacific Daylight Time
From: Lisa Rogers
To: Kat Ricker, Jim McMaster
CC: Matthew Smith, Jason Fields, Gayle Bizeau

Thank you, Kat, I appreciate all the efforts made so far. However, the responsibility for the Superintendent sits with the Board and it seems to me that it is incumbent upon the Board to announce Don's retirement before we start discussing the process for how to replace him.

I am but one voice on this board, so if everyone else does not think it important to announce Don's retirement, then I will abide by that. I just thought it important to put the horse before the cart.

Lisa

From: Kat Ricker <kicker@cprdnewberg.org>
Sent: Thursday, August 8, 2024 3:13 PM
To: Lisa Rogers <lrogers@board.cprdnewberg.org>; Jim McMaster <jmcmaster@board.cprdnewberg.org>
Cc: Matthew Smith <msmith@board.cprdnewberg.org>; Jason Fields <jfields@board.cprdnewberg.org>; Gayle Bizeau <gbizeau@board.cprdnewberg.org>
Subject: Re: Management Recruitment

Hello Lisa,

I can provide some information on this. When I asked Don about releasing a media announcement, he declined that approach. Instead, he has been forthcoming in dialogues and discussions about his coming retirement and he has been discussing it in staff meetings. I have notified the local news editor have also included this in a column which will be published in the Newberg Graphic on Aug. 22nd. I hope that helps.

--

Kat Ricker
Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 cprdnewberg.org | [Instagram](#) | [Facebook](#)

From: Lisa Rogers <lrogers@board.cprdnewberg.org>
Date: Thursday, August 8, 2024 at 3:05 PM
To: Kat Ricker <kicker@cprdnewberg.org>, Jim McMaster <jmcmaster@board.cprdnewberg.org>
Cc: Matthew Smith <msmith@board.cprdnewberg.org>, Jason Fields <jfields@board.cprdnewberg.org>, Gayle Bizeau <gbizeau@board.cprdnewberg.org>
Subject: Re: Management Recruitment

Hey All,

Unless I missed something, it does not appear that Don's retirement has been made public. Don't we need to announce Don is retiring before hiring the consultant to find his replacement?

Lisa

From: Kat Ricker <kricke@cprdnewberg.org>
Sent: Thursday, August 8, 2024 11:50 AM
To: Jim McMaster <jmcmaster@board.cprdnewberg.org>
Cc: Matthew Smith <msmith@board.cprdnewberg.org>; Lisa Rogers <lrogers@board.cprdnewberg.org>; Jason Fields <jfields@board.cprdnewberg.org>; Gayle Bizeau <gbizeau@board.cprdnewberg.org>
Subject: Re: Management Recruitment

Received, thanks.

--

Kat Ricker
Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 [cprdnewberg](#) | [Instagram](#) | [Facebook](#)

From: Jim McMaster <jmcmaster@board.cprdnewberg.org>
Date: Thursday, August 8, 2024 at 11:48 AM
To: Kat Ricker <kricke@cprdnewberg.org>
Cc: Matthew Smith <msmith@board.cprdnewberg.org>, Lisa Rogers <lrogers@board.cprdnewberg.org>, Jason Fields <jfields@board.cprdnewberg.org>, Gayle Bizeau <gbizeau@board.cprdnewberg.org>
Subject: Fwd: Management Recruitment

Kat, can you place this in the board packet. I ccd the board so they can review it before the meeting. Matt will also be contacting you concerning this. Superintendent search consultant review could be the title on the agenda.

Jim

[Get Outlook for iOS](#)

From: Shanta Carter <scarter@sdao.com>
Sent: Thursday, August 8, 2024 6:46:04 AM
To: Jim McMaster <jmcmaster@board.cprdnewberg.org>
Subject: Management Recruitment

Good morning, Jim,

Attached is information about the management recruitment process. We do a not to exceed fee agreement of \$6000.00 for this service.

We do like to have our HR consultant review the description to ensure that they are current. The Board would need to approve any changes/updates to the job description. The Board will also need to approve



503-537-2909
fax 503-538-9669
125 South Elliott Road
Newberg, OR 97132
cprdnewberg.org

July 15, 2024

Yamhill Department of Planning and Development
400 NE Baker Street
McMinnville, OR 97128

Re: Docket FD-06-24 and Docket FD-07-24, Tax Lott3317-1000 (farm help dwellings located on TL 3317-1000) and 3227-900/

To Whom It May Concern:

The Chehalem Park and Recreation District Superintendent was contacted by Eric Kuehne concerning SDC's charges for two Mobil Home dwellings. There will be no charges for these dwellings since they are no permanent residents. We do not charge medical facilities that have temporary patients and these are similar and will not be charged. If you have any concerns or questions call me at 503 537 4165.

Sincerely,

A handwritten signature in black ink that reads "W. Don Clements". The signature is written in a cursive style.

W. Don Clements Superintendent

Cc: Board of Directors



Date of Release: Aug. 6, 2024

Contact: Kat Ricker, Public Information Director kricker@cprdnewberg.org 971.832.4222

Highlights for Chehalem Valley Chamber of Commerce Board of Directors

Chehalem Aquatic & Fitness Center Updates

The leisure pool at Chehalem Aquatic & Fitness Center will be closed for annual routine maintenance from August 26 to September 15, while we drain the pool, scrub, and tighten and tuck things to keep your public investment at its best. When it reopens, a brand new play feature will be unveiled in the Little Lagoon. (Many thanks to the Newberg Volunteer Firefighters Association for donating the original feature, which served us well since the new facility opened in 2018.) Meanwhile, have you visited the back patio? Come on in and sunbathe, relax, or brown bag it for your lunchbreak in this lovely nook.

Fall registration

For parents, fall with CPRD signals registering children in CPRD Childcare and Bonnie Benedict Preschool for the 2024-2025 school year, boys' and girls' Youth Soccer Leagues, (Registration closes Aug. 16th.), Little Big Kicks Soccer (Closes Aug. 23rd). Newberg Youth Football and Newberg Flag Football are already underway, so get your tailgating game ready.

Bob and Crystal Rilee Park Master Plan Process Update

The Board is anticipated to vote for possible approval of draft masterplan at the August 22nd meeting.

Golf Course Clubhouse Development Committee opportunity - Extended deadline to apply is 5 p.m. Friday, Aug. 16, 2024.

Please download the application form from this webpage. Submit completed form either in person at the administration office at 125 S. Elliott Road in Newberg or [by email](#) to Public Information Office. The purpose of the committee is to provide recommendations to the Board of Directors regarding the new construction of a clubhouse at the golf course.

Superintendent to retire; search to begin

After 40 years on the job and a lifetime career in the park-and-rec field, Superintendent Don Clements will mark his 80th year on the planet by retiring in June 2025. The Board expects to begin planning the hiring search for a new Superintendent at its Aug. 22nd meeting. Stay tuned for updates.



125 South Elliott Road
Newberg, OR 97132

August 9, 2024

Hagan Hamilton Insurance Solutions

1556 E. 1st Street

Newberg, OR 97132

Re: Broken Glass Fish at 125 S. Elliott Road

To Whom It May Concern:

The Chehalem Park and Recreation District owns the building at 125 S. Elliott Road. Fish has been using part of one of the buildings at this location. We required Fish to have insurance and be responsible for any vandalism or damage done at their location. This has been a verbal agreement for years.

I am available to answer any questions concerning this matter. Don Clements
dclementts@cprdnewberg.org or 503 537 4165.

Sincerely,

W. Don Clements Superintendent

Cc. Fish

Don Clements

From: Melody Osborne <Melody.Osborne@dundeecity.org>
Sent: Monday, July 22, 2024 5:14 PM
To: Don Clements
Subject: Request for Agency Comment
Attachments: PAPA PC SR 08-21-24 NLUR 24-01 w Attahments.pdf; CPRD - Request for Agency Comment NLUR 24-01.pdf

Good afternoon, Don.

Attached is a request for agency comment regarding proposed regulations for Psilocybin facilities in the City of Dundee. We are requesting response by August 9, 2024. If more time is needed please let us know.

I hope you have a great rest of your week!

Melody Osborne
Administrative Assistant
503-538-3922 ext. 0



Planning Department
PO Box 220
620 SW 5th Street
Dundee, Oregon 97115



Doug Rux, City Planner
971-275-7781 (Direct)
503-538-3922 (City Hall)
DRux11@yahoo.com

Request for Agency Comment

Date: July 22, 2024

To: Don Clements
Chehalem Park and Recreation
Via Email: dclements@cprdnewberg.org

Request: **Implementation of Municipal Code amendments to create Regulations for Psilocybin facilities.**

File No.: NLUR 24-01
Applicant: City of Dundee

The attached material has been referred to you for your information, review, and comment. If you wish to have your remarks on the enclosed material considered, please return this form by **August 9, 2024**.

Please note: If a comment is not received by the deadline indicated, the decision-making body will assume that there is no conflict between the request and the interests of your agency or organization and make its decision accordingly.

Please check the appropriate space below and provide any comments you wish in the space provided, or on additional sheets. Your prompt reply is greatly appreciated.

- Additional time needed for review. Expect comments by _____.
- Reviewed, no conflict.
- Reviewed; recommend denial for the following reason:

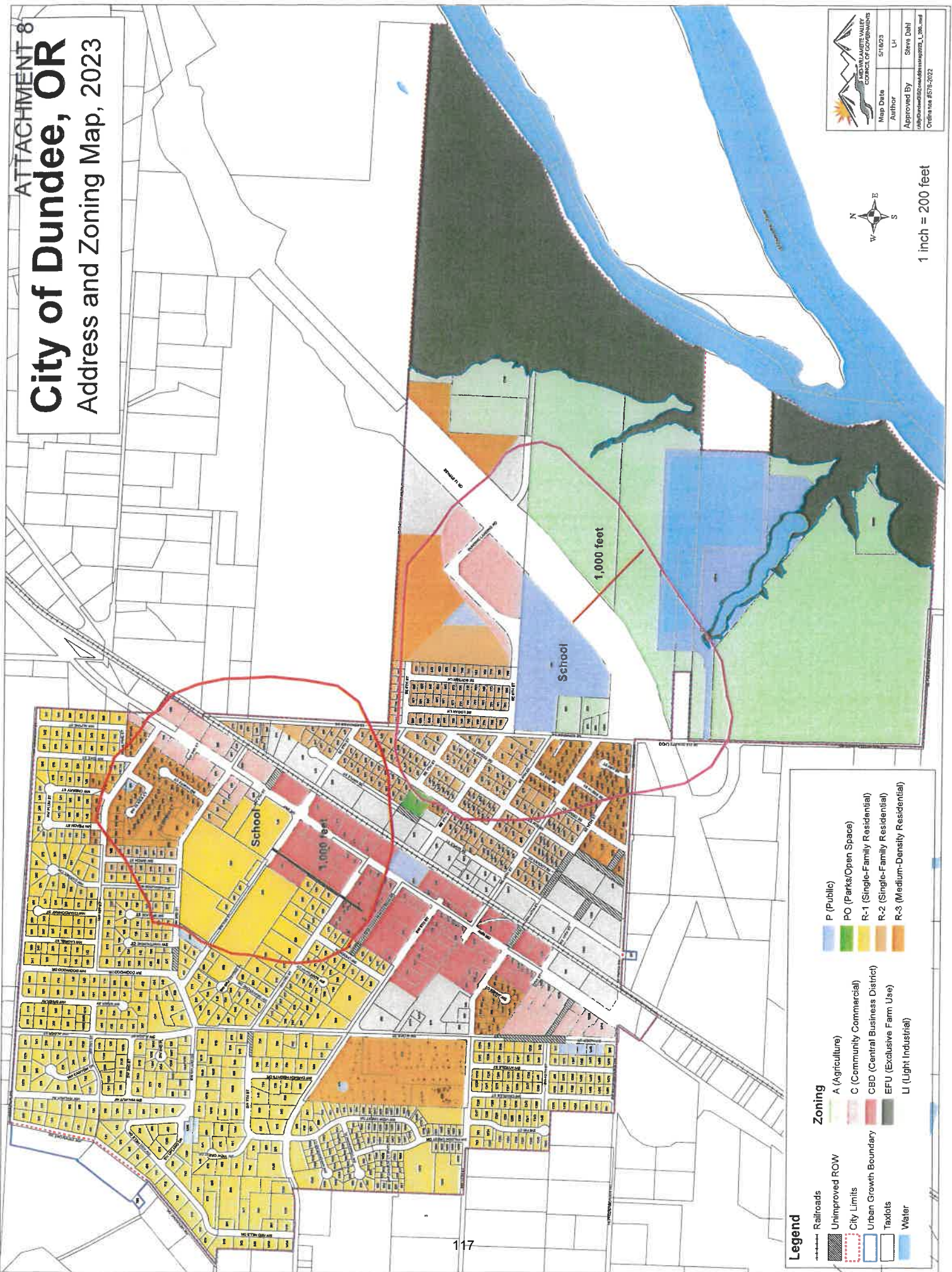
- Need additional information to review. (Please list information required.)


- Meeting requested.
- Comments (Attach additional pages as needed.)

Signature

Date

ATTACHMENT 8 City of Dundee, OR Address and Zoning Map, 2023




 FAIRVIEW VALLEY
 COUNCIL OF GOVERNMENTS
 Map Date: 5/1/2023
 Author: LH
 Approved By: Steve Dahl
 Origin: #576-2022



1 inch = 200 feet

Legend

- Railroads
- Unimproved ROW
- City Limits
- Urban Growth Boundary
- Taxlots
- Water

Zoning

- A (Agriculture)
- C (Community Commercial)
- CBD (Central Business District)
- EFU (Exclusive Farm Use)
- LI (Light Industrial)
- P (Public)
- PO (Parts/Open Space)
- R-1 (Single-Family Residential)
- R-2 (Single-Family Residential)
- R-3 (Medium-Density Residential)

