

**AGENDA Revised 11/25/24**  
**REGULAR MEETING**  
**CHEHALEM PARK AND RECREATION DISTRICT**  
**BOARD OF DIRECTORS**  
**CPRD ADMINISTRATION OFFICE**  
**125 S. ELLIOTT ROAD, NEWBERG, OR 97132**  
**6 PM DECEMBER 5, 2024**

Online: <https://us02web.zoom.us/j/86594039194> Zoom Webinar ID 86594039194

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Livestream at <https://www.youtube.com/@CPRDNEWBERG>

Public Comment Sign Up: <https://cprd.us/bodspeak>

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of/additions to agenda**
- V. Approval of consent agenda**
  - A. Approval of Board meeting minutes from Oct. 24, 2024
  - B. Approval of bills payable
  - C. Approval of financials
  - D. Approve 2025-2026 Budget Calendar
  - E. Appoint Budget Officer
- VI. Public Participation and Potential Board Action**
  - A. Friends' Park
- VII. Action Items/Committee Reports/Board Comments**
  - A. Updates on superintendent hiring search - Bob Keefer, SDAO
  - B. Discussion of potential joint meetings with municipal entities
  - C. Capitol Project/Grant update
  - D. Recreation Ready letter of support request, Katie McFall, Deputy Director, Taste Newberg; CPRD Basic Services Supervisor Bryan Stewart, Steering Committee
  - E. Appointments to Newberg Pickleball Citizens' Advisory Committee
- VIII. Old Business**
  - A. Citizen Advisory Committees updates
    - 1. Pickleball

- 2. Chehalem Heritage Trails
- 3. Golf Clubhouse Development

B. Project updates

**IX. Staff reports**

**X. Correspondence**

A. Citizens' comments

B. Miscellaneous

**XI. Adjournment**

**A Special Meeting for Executive Session will take place at 6 p.m. on Wednesday, Dec. 11, 2024: ORS 192.660(2)(a) and 192.660(7) To consider the employment of an officer, employee, staff member or agent**

**The next regularly scheduled Board meeting will take place at 6 p.m. on Thursday, Jan. 23, 2025.**

**ADA STATEMENT**

Contact the Public Information Office for physical or language accommodations at least two (2) business days before the meeting. Call (971) 832-4222 or email [kriker@cprdnewberg.org](mailto:kriker@cprdnewberg.org).

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**SPECIAL MEETING**  
**CHEHALEM PARK AND RECREATION DISTRICT**  
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**125 S. ELLIOTT ROAD, NEWBERG, OR 97132**  
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SPECIAL MEETING  
CHEHALEM PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS  
CPRD ADMINISTRATION OFFICE  
125 S. ELLIOTT ROAD, NEWBERG, OR 97132  
6 PM DEC. 12, 2024**

Online: <https://us02web.zoom.us/j/82933385095> Zoom Webinar ID: 82933385095  
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# MEMO

**To:** Board of Directors  
**From:** Kat Ricker, Public Information Director   
**Date:** Nov. 25, 2024  
**Re:** Background information for Board of Directors meeting: Dec. 5, 2024

**I. Call to Order** by President Matthew Smith

**II. Pledge of Allegiance** - Please stand.

**III. ROLL CALL** – Three members will constitute a quorum. Please notify staff if you cannot attend. This meeting will take place at the administration office. If you plan to participate remotely, please contact staff in advance in order to obtain a panelist meeting invitation (This is different from the public attendee link).

**IV. APPROVAL OR ADDITIONS TO AGENDA –**

Meeting agenda was revised on Nov. 25th in order to add Items V. D & E and to reflect the updated Special Meeting date of Dec. 11th; subsequently, the agenda for the Special Meeting was revised on Nov. 25th as well, in order to reflect the changed meeting date. Julie Petersen will be performing Recorder duties at the Dec. 5th meeting.

**V. APPROVAL OF CONSENT AGENDA**

A. Approval of Board Meeting Minutes – Please see regular meeting minutes of Oct. 24. Reminder: Special Meeting Oct. 1 minutes were approved on Oct. 24th pending edit of adding Jim McMaster to the Superintendent Search Committee; edit is reflected here. **POTENTIAL ACTION:** Approval of Board meeting minutes as submitted

B. Approval of Bills Payable  
**POTENTIAL ACTION:** Approval of bills payable as submitted

C. Approval of Financial Reports  
**POTENTIAL ACTION:** Approve financial reports as submitted

D. Approve 2025-2026 Budget Calendar

E. Appoint Budget Officer: Casey Creighton, Assistant Superintendent

**VI. PUBLIC PARTICIPATION AND POTENTIAL BOARD ACTION**

Friends' Park area residents continue voicing concerns related to developer, raised in October board meeting.

**VII. ACTION ITEMS - COMMITTEE REPORTS - BOARD COMMENTS**

A. Bob Keefer of SDAO will provide an update on the superintendent hiring search. The application window closes on Dec. 2nd.

- B. Board to discuss whether to schedule joint meetings: At a meeting about the Renne Park Project on Sept. 30th, discussion touched on the idea of holding joint meetings together with municipal entities such as the City of Newberg. Joint meetings between city council and this board were recorded in February of 2018 and September of 2017.
- C. Board member Jim McMaster requested that this item be placed on the agenda as it appears.
- D. Potential grant money: CPRD supervisor Bryan Stewart has agreed to serve on the steering committee for this tourism-related grant project. Spokesperson Katie McFall will talk about the program, what it entails and the potential benefits to CPRD for funding trails projects, particularly a paddle launch for Willamette River Trail recreation.

**POTENTIAL ACTION:** Agree to support this project and authorize the president to sign the included letter of support on behalf of the board.

- E. Appointments of any applicants to Pickleball Citizens' Advisory Committee received before extended deadline of Nov. 24th.

**POTENTIAL ACTION:** Appoint committee member Bob Oleson.



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CHEHALEM PARK AND RECREATION DISTRICT  
REGULAR BOARD MEETING  
CPRD Administration Office  
125 S. Elliott Road  
October 24, 2024  
MINUTES

I. Matt Smith called the meeting to order 6:00 p.m.

II. Pledge of Allegiance

III. Roll Call

Board members present:

Matt Smith, President

Jim McMaster

Lisa Rogers

Absent:

Jason Fields, Vice President (absent)

Gayle Bizeau, Secretary/Treasurer (absent)

CPRD Staff:

Casey Creighton, Assistant Superintendent

Julie Petersen, Special Services Supervisor/Recreation Supervisor

Richard Cornwell, IT Specialist (meeting operator)

Public:

*Brandon Slyter*, Friends Park resident

*Julie Terry*, Friends Park Resident

IV. Changes to agenda – None

V. Approval of consent agenda

- a. Approval of 2024 meeting minutes of Work Session September 19, Regular Board meeting September 26, 2024 and Special Meeting Oct. 1  
Lisa: October 1 meeting minutes, page 14, amend to include Jim McMaster to list of superintendent search committee members. Jim McMaster is taking a hard look at finances/budgets now that superintendent position is open. Casey Creighton will keep a fiscal eye on department 450 (Basic Service), due to last year's overage in personnel expense.

Moved Matt Smith

Second Lisa Rogers

- b. Approval of bills payable

- c. Approval of financials  
MOTION TO APPROVE CONSENT AGENDA W/ CHANGED ABOVE  
Moved           **Matt Smith**  
Second          **Lisa Rogers**  
Passed unanimously

VI. Public participation

- a. *Brandon Slyter*, Friends Park resident

*Julie Terry*, Friends Park Resident

Neighbors shared community concerns regarding Friends Park, including destruction of trees, a fire, and lack of information/transparency coming from the owner of property. Recent filing in Yamhill County (filing L2124), which states some of the creek land will be returned back to city but could include surrendering some park land back to owner of tax lot. Land is on western side of park/possibly trees. Where is the line? Concerns include increased traffic, destruction to wildlife/plant life. Rumors/facts about Kennedy Road to Wynooski, which is causing alarm. Developer may have overstepped boundaries. Lots of trucks, rocks all over the neighborhood, endangered kids. Community feels developer is overlooking neighbors. Hoping city/CPRD can have a seat at the table during discussions, helpful if city would communicate information. Brandon has filed an appeal with county over tax lot change. Casey said he's not aware of any changes, heard developer buried storm/sewer lines. Developer would like an easement/future road, developer trying to get city utilities to a county line. Property is in the county, city has an easement for the sewer line going down the middle of canyon. Developer has easement to his property through housing development/Friends Park off of Kennedy. Up to the city, Casey has had discussion with Clay, not sure how city is planning to proceed. Developer would like our land for an easement to access driveway to proposed (developer) lots. Nothing has been signed by CPRD Board regarding easement. Casey can provide Board with maps/drawings so Board can look at it again. How many acres are we trading? Don Clements suggested 5,000 square feet; developer requested Trading 5K feet for 3 acres. Developer requested 20 foot-wide access, Casey suggested 15 so it wouldn't eliminate trees on the side of park. Casey suggested running pathways from the park down into stream corridor. City has storm inspection caverns down there. What is city's role in this matter? Casey isn't sure, he will find out. Add to future agenda (maybe December, CPRD Board hasn't made any decisions on this issue). Good that neighbors have identified issues, we (CPRD) need to find out where the lines are on the ground. Is 5K in the city? Yes, property is in the city of Newberg, everything outside of Friends Parks is in the county (west side

is county property). Bryan Stewart brought it up that he was concerned (trees/barriers). Pat Darby sold to this develop, property should've been surveyed in the beginning.

*Julie Terry*, lives on corner of Kennedy Drive (easement goes through her property); developer is using the easement to bring in filler and parking trucks in gravel parking lot to bring in their supplies as well. County said developer can add filler. Julie is concerned about losing the protection of the trees for safety reasons. Brandon did file an appeal with County for discussion and transparency.

**VII. Action items/committee reports/Board comments**

**a. Discussion of superintendent search**

Matt and Jim on the search committee, they are working and meeting with SDAO rep Bob Keefer. Finalized a draft version of job description and starting salary and amended the search schedule. Looking to whittle list to five applicants, hoping for end of February superintendent hire. **Motion to accept job description and starting salary for Superintendent, as set by subcommittee.**

**Moved Jim McMaster**

**Second Lisa Rogers**

**Passed unanimously**

**b. Update on temporary Park and Project Planner hire**

Grants are coming due (and limited staff) so hire of planner is important for projects. October 1, SDAO suggested hiring planner on contract (instead of salaried employee) and Board agreed. The thought is the new superintendent may also want to hire their own project manager in the future. Bridge/Sanders property top priority due to grants, pickleball will also be worked on soon. Met with Gary Barth, administrator for Clackamas County (N Clackamas Park District). If CPRD Board approves today, Casey can meet and offer contract to Gary Barth Consulting. Casey and Garth will potentially meet on Monday. CPRD Board would like a detailed report from him at December meeting, if possible.

**Motion to approve contract from Gary Barth Consulting for Park and Project Planner**

**Moved Jim McMaster**

**Second Matt Smith**

**Passed unanimously**

**c. Legal counsel review of proposed contract with Crestview Crossing for Spring Meadow Park "to provide for the construction and perpetual maintenance of a new private access easement and improvements . . . for adequate circulation of emergency vehicles and pedestrians." Jesse from Crestview Crossing asked for questions from the CPRD Board. Jim**

asked if sidewalk could be approved by the city for ADA access, Jess stated it had already been approved. Jim wondered if sidewalk could be brought closer so tree well wasn't an issue, Jesse stated they could snug that up a little tighter but they wanted to be more efficient with the walkway. He said there are some areas where it has to be separated. Crestview Crossing will take care of the structural integrity.

The Board agreed to accept recommendations of legal counsel on the proposed contract; staff will sign the paperwork and have it notarized; Crestview Crossing will also sign and have it notarized and paperwork recorded, and Jesse will pick up the paperwork from CPRD.

- d. Jim's comments about staff and committees working together. Compile a booklet with past information, Quentin Comus did a great job of putting information together. Casey will put together this together prior to Tuesday's meeting.
- e. Board liaison appointments to Chehalem Heritage Trails Citizens' Advisory Committee - After discussion, Matt Smith and Jason Fields were appointed to committee as board liaisons.
- f. Appointments of applicants and liaisons to the Pickleball Citizens' Advisory Committee

Jim McMaster and Lisa Rogers were appointed to Pickleball committee as board liaisons. Four applicants have applied for the committee, we are in need of five. Jim McMaster indicated he knows of another that turned in his application, may have emailed Kat Ricker. We will leave this committee open for another 30 days to gather additional applicants. Lance Trantham, Linda Sandberg, Sheryl Greiner and Nick Konen were appointed to committee (hoping for three additional members).

**Motion to appoint the four applicants to the pickleball committee.**

**Moved Lisa Rogers**

**Second Matt Smith**

**Passed unanimously**

Jim commented about the importance of staff and committees working together. Casey will put together an informational booklet from previous Trails Committee to pass on to the new committee. Quentin Comus and his group did a great job of putting information together. Casey will put this together prior to Tuesday, October 29, 2024 meeting.

- g. Board meeting schedule for November and December - We will stick with the typical holiday schedule. Next CPRD Board meeting will take place December 5, 2024.
- h. Board comments
  - Matt Smith: N/A
  - Jason Fields (absent)
  - Gayle Bizeau (absent)

Jim McMaster: Would like to thank the group that put up interpretive signs of foreign fauna at Ewing Young Park.

Lisa Rogers: Brought back great pictures from Portugal of parks

**VIII. Old business/project updates**

**a. Updates from Citizen Advisory Committees**

1. Pickleball – none
2. Chehalem Heritage Trails – none
3. Golf Course Committee – next work session will be November 11. Julie Petersen verified the amount in Chehalem Glenn Golf Course Clubhouse account: \$154,000 per Amber Hill.

**b. Project updates**

City of Dundee (Sanders Project) next on list for Casey. Jim is encouraged that Gary is coming on board to get it done for city of Dundee and be shovel ready this spring. Received the 1200 C permit.

**IX. From the superintendent's desk**

**a. Superintendent's report – Discussion/no discussion**

**b. Staff reports – Brief staff updates were given; see packet for detailed activity reports.**

Julie – Casey and Julie are meeting with Dr. Dave Parker on Wednesday, October 30, at 11 am to discuss Renne project. Jim will be out of town, Matt Smith will attend as well.

**X. Correspondence**

**A. Citizen comments/evaluations - None**

**XI. Adjourned 6:56 p.m.**

Next meeting: December 5, 2024

Respectfully Submitted,

Julie Petersen, Special Services/Recreation Supervisor  
together with Kat Ricker, Public Information Director

**CHEHALEM PARK AND RECREATION DISTRICT  
SPECIAL MEETING  
CPRD Administration Office  
125 S. Elliott Road  
October 1, 2024  
MINUTES**

**I. Matt Smith called the meeting to order 5:00 p.m.**

**II. Pledge of Allegiance**

**III. Roll Call**

Board members:

**Matt Smith, President**

**Jason Fields, Vice President**

**Jim McMaster**

**Lisa Rogers**

**Don Loving, Board Member for Life**

**Not present: Gayle Bizeau - Excused**

**CPRD Staff:**

**Richard Cornwell, IT Specialist (meeting operator)**

**Julie Petersen, Special Services Supervisor/Recreation Supervisor**

**Kat Ricker, Public Information Director**

**Bryan Stewart, Basic Services Supervisory/Parks and Facilities Supervisor**

**\*Plus Bob Keefer, Special Districts Association of Oregon (SDAO)**

**Public:**

**Bob Travers, Golf Course Clubhouse Citizens' Advisory Committee**

**Roger Kuhlman, Golf Course Clubhouse Citizens' Advisory Committee**

**IV. Public comment: Bob Travers read a statement from the committee, requesting that staff liaison be changed from Casey Creighton to Kellan Sasken. Matt Smith said that request will be forwarded to staff.**

**V. Bob Keefer led discussion of SDAO-led hiring search for a new superintendent.**

The Board invited Don Loving to join them in front, and Loving sat in his previous place with the Board. Loving explained that he had been present during the search for a superintendent in the 1980s, as a newspaper reporter who covered the search in executive sessions, and so this was coming full circle for him, and he could offer much historical context from that and his 32 years on the Board.

Highlights: Review of draft timeline; discuss consensus that it seemed overly ambitious to adhere to. Board must determine whether it will give authority to a search committee. Don

Loving recommended no more than two Board members be on it. Jason Fields suggested that Loving be on it since he was present during last superintendent hiring process in 1984. Jim McMaster raised desire to involve additional persons from the park and rec field; Keefer described option of citizen stakeholder and staff committee which does a series of interviews through a pool.

**MOTION Appoint Matt Smith, Jim McMaster, and Don Loving to Superintendent Search Committee.**

**Moved Jason Fields**

**Second Lisa Rogers**

**Passed unanimously**

Board agreed to schedule the "optional" virtual meeting for Keefer to meet with staff to gather input. Job description: Keefer will have SDAO staff provide some examples. Keefer asked what key attributes the Board members are looking for.

Smith: Communication, interpersonal skills, ability to budget, personality trait to fit this District/locally

Fields: Visionary, thinking long term, budgeting skills (having a plan in place and not seeking to hire a budget officer), someone who already lives in this community and knows it.

McMaster: Good staff relationships, good public relation skills, someone who understands budgets and knows how to delegate

Rogers: Budgeting understanding and application, ability to interact with people of different backgrounds and needs, can easily talk to a variety of groups, and emphasis on interacting with staff in a positive way, knowledgeable about park and rec field.

Keefer clarification: Acumen for finance, how a business plan might work to support what you're doing. Someone who has not changed jobs every two years, has shown commitment to community and invested in community.

Discussion highlights: these attributes, CPRD projects, 20-year plan, modernization of processes such as human resources and staff operations, desire to retain current budget processes that work, and balance with increase of staff necessary for upcoming projects and expiring maintenance and staffing levels, and compensation to retain staff, growth while maintaining quality of amenities and facilities today.

McMaster stressed that the new person would have to consider a tax levy at some point, and Keefer recommended surveying community to assess needs and desires first.

Salary and compensation discussion - Board agreed that former superintendent at \$121,000 was working on "the cheap," and they would want to offer more in order to attract a quality person.



Keefer will work with Kat Ricker to schedule virtual meeting with staff.

**VI. Discussion of hiring search for new Park Projects Planner - Discussion of draft job description provided by Jim McMaster. Keefer recommended that this position be hired by new superintendent and asked whether a temporary Consulting Contractor might be hired--someone local and qualified--on a contract basis, until the superintendent is hired, and then that person could recruit for a permanent planner. McMaster said there is the Assistant Superintendent who can work on this: the Board agreed that Casey Creighton is currently overworked, and yet this position is urgently needed in order to provide him some relief.**

Discussion - Board asked for staff input: Bryan Stewart supported contractor position. Julie Petersen supported posting job description and hiring for planner instead of a contractor. Kat Ricker supported identifying two to three top projects with urgent timeline needs to adhere to grant requirements, and meanwhile, immediately post and begin recruitment for planner position with an open-ended timeline for all projects.

Discussion - McMaster asked for Keefer's referral/recommendation for a lead on a contractor, but Board agreed it would have to examine the budgeting for this.

Don Loving offered sports analogy that a team always hires the Sports Manager first and then everyone else.

Matt Smith recommended going with Ricker's suggestion - posting job description immediately and move forward with hiring a contractor. McMaster volunteered to work on this to get it moving.

Board agreed to work with the job description of Park and Projects Planner as submitted by Jim McMaster.

**MOTION to authorize staff to move forward with Project Planning contact outstanding to projects existing, and appointing Jim McMaster as liaison to work with staff to develop criteria.**

**Moved            Matt Smith  
Second         Jim McMaster  
Passed unanimously**

**VII. Adjournment 6:31 p.m.**

Next meeting: 6 p.m. Thursday, Oct. 24, 2024

Respectfully Submitted,  
Kat Ricker, Public Information Director

# General Ledger Revenue Analysis

User: ahill@cprdnwberg.org  
 Printed: 11/15/2024 11:42:43 AM  
 Period 04 - 04  
 Fiscal Year 2025



Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
001	GENERAL FUND					
001-000-400000	BEGINNING FUND BALANCE	5,699,396.00	0.00	6,404,015.45	-704,619.45	112.36
001-000-410000	CURRENT TAXES	3,782,525.00	544.94	714.12	3,781,810.88	0.02
001-000-411000	PRIOR TAXES	50,000.00	20,879.53	73,611.07	-23,611.07	147.22
001-000-450000	PARKS	10,500.00	5,711.00	7,791.00	2,709.00	74.20
001-000-450415	PADDLE LAUNCH	0.00	0.00	0.00	0.00	0.00
001-000-451000	AQUATIC RECEIPTS	1,572,165.00	139,275.84	504,456.83	1,067,708.17	32.09
001-000-452000	ADULT SPORT RECEIPTS	42,800.00	0.00	4,590.00	38,210.00	10.72
001-000-453000	YOUTH SPORT RECEIPTS	407,500.00	16,409.00	157,445.47	250,054.53	38.64
001-000-453001	LITTLE LEAGUE FEES	0.00	0.00	0.00	0.00	0.00
001-000-453002	TUALATIN VALLEY YOUTH FOOTBALL	0.00	0.00	0.00	0.00	0.00
001-000-454000	RECREATION CLASSES INCOME	165,500.00	11,776.40	30,314.98	135,185.02	18.32
001-000-454001	CLASSES/SPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00
001-000-455000	PLAYGRNDS/CENTERS	760,000.00	89,207.22	287,276.52	472,723.48	37.80
001-000-456000	COMM CTR/SCOUT HOUSE INCOME	128,000.00	5,282.00	23,276.00	104,724.00	18.18
001-000-457000	COMMUNITY SCHOOL	66,000.00	2,410.00	3,503.64	62,496.36	5.31
001-000-458000	GC MAINT REIMB	0.00	0.00	0.00	0.00	0.00
001-000-459000	GOLF COURSE CLUB HOUSE	1,857,000.00	144,527.66	952,755.34	904,244.66	51.31
001-000-460000	EWING YG PK PROG INCOME	0.00	0.00	0.00	0.00	0.00
001-000-472000	CONCESSION INCOME	15,100.00	2,000.00	11,400.00	3,700.00	75.50
001-000-474000	PRESCHOOL INCOME	169,020.00	8,450.97	16,741.88	152,278.12	9.91
001-000-476000	CHEH VALL BABE RUTH ASSN	0.00	0.00	0.00	0.00	0.00
001-000-478000	LITTLE LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-479000	NDOT REVENUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
001-000-480010	INTEREST EARNINGS	30,000.00	23,222.77	102,202.66	-72,202.66	340.68
001-000-480020	SKATE PARK INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480022	GRANT/SLOAN/OTHER	0.00	0.00	0.00	0.00	0.00
001-000-480025	MISCELLANEOUS INCOME	50,000.00	6,402.74	7,734.58	42,265.42	15.47
001-000-480028	PARK RESERVATION INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480030	INSURANCE REFUNDS	0.00	0.00	0.00	0.00	0.00
001-000-480040	DONATIONS	0.00	0.00	0.00	0.00	0.00
001-000-480099	ALLOW FOR RETURNED CHECKS	0.00	0.00	0.00	0.00	0.00
001-000-488000	CHEHALEM TIGER VBALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-490002	TRANSFER	0.00	0.00	0.00	0.00	0.00
001-000-501000	CPT INCOME	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
001-000-502000	NDOT INCOME	0.00	0.00	0.00	0.00	0.00
001-000-503000	BAMBINO LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-504000	BABE RUTH INCOME	8,000.00	0.00	0.00	8,000.00	0.00
001-000-505000	CHEHALEM TIGER VBALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-506000	QUILT CLUB INCOME	1,500.00	0.00	0.00	1,500.00	0.00
001-000-507000	NEWBERG THEATRE GRUOP INCOME	10,000.00	0.00	0.00	10,000.00	0.00
001-000-508000	Historic Friends of Nbg	0.00	0.00	0.00	0.00	0.00
001-000-509000	TUALATIN VALLEY FOOTBALL REV.	22,000.00	0.00	0.00	22,000.00	0.00
001-000-510000	LACROSSE	10,000.00	0.00	0.00	10,000.00	0.00
001-000-511000	Basketball	0.00	0.00	0.00	0.00	0.00
	REVENUE	14,857,006.00	476,100.07	8,587,829.54	6,269,176.46	57.80
<b>001</b>	<b>GENERAL FUND</b>	<b>14,857,006.00</b>	<b>476,100.07</b>	<b>8,587,829.54</b>	<b>6,269,176.46</b>	<b>57.80</b>
<b>005</b>	<b>EWING YOUNG FUND</b>					
005-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
005-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
005-000-467000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
<b>005</b>	<b>EWING YOUNG FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>025</b>	<b>EQUIPMENT &amp; MAJOR MAINT</b>					
025-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
025-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
025-000-490001	TRANSFERS FRM GENL FUND	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
<b>025</b>	<b>EQUIPMENT &amp; MAJOR MAINT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>026</b>	<b>LOAN SERVICE FUND</b>					
026-000-131001	FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
026-000-160000	TAXES ON BOND	0.00	0.00	0.00	0.00	0.00
026-000-400000	BEGINNING FUND BALANCE	35,000.00	0.00	36,699.42	-1,699.42	104.86
026-000-410000	GRANT INCOME	0.00	0.00	0.00	0.00	0.00
026-000-410001	LOANS	0.00	0.00	0.00	0.00	0.00
026-000-461000	INTEREST EARNINGS	300.00	160.45	644.87	-344.87	214.96
026-000-461002	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
026-000-467000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
026-000-470000	EWING YOUNG PARK INCOME	0.00	0.00	0.00	0.00	0.00
	REVENUE	35,300.00	160.45	37,344.29	-2,044.29	105.79

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
<b>026</b>	<b>LOAN SERVICE FUND</b>	<b>35,300.00</b>	<b>160.45</b>	<b>37,344.29</b>	<b>-2,044.29</b>	<b>105.79</b>
<b>035</b>	<b>SDC FUNDS</b>					
035-000-400000	BEGINNING BALANCE	3,890,319.00	0.00	4,256,328.24	-366,009.24	109.41
035-000-400001	BEGINNING BALANCE DUNDEE	0.00	0.00	0.00	0.00	0.00
035-000-400002	BEGINNING BALANCE NEWBERG	0.00	0.00	0.00	0.00	0.00
035-000-400003	BEGINNING BALANCE YAMHILL CO	0.00	0.00	0.00	0.00	0.00
035-000-460000	SCD INCOME	0.00	0.00	0.00	0.00	0.00
035-000-460001	SDC FUNDS-DUNDEE	75,000.00	0.00	0.00	75,000.00	0.00
035-000-460002	SDC FUNDS-NEWBERG	675,000.00	18,402.44	110,414.67	564,585.33	16.36
035-000-460003	SDC FUNDS-YAMHILL COUNTY	75,000.00	0.00	20,728.17	54,271.83	27.64
035-000-461000	INTEREST EARNED	15,000.00	0.00	0.00	15,000.00	0.00
035-000-461001	INTEREST EARNED-DUNDEE	0.00	167.21	920.50	-920.50	0.00
035-000-461002	INTEREST EARNED-NEWBERG	0.00	14,014.48	58,160.05	-58,160.05	0.00
035-000-461003	INTEREST EARNED-YAMHILL COUNTY	0.00	1,551.35	4,567.17	-4,567.17	0.00
035-000-620001	ACQUISITION	0.00	0.00	0.00	0.00	0.00
035-000-620002	DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
<b>035-000-490000</b>	<b>REVENUE</b>	<b>4,730,319.00</b>	<b>34,135.48</b>	<b>4,451,118.80</b>	<b>279,200.20</b>	<b>94.10</b>
	Transfer in	0.00	0.00	0.00	0.00	0.00
	Transfer IN	0.00	0.00	0.00	0.00	0.00
<b>035</b>	<b>SDC FUNDS</b>	<b>4,730,319.00</b>	<b>34,135.48</b>	<b>4,451,118.80</b>	<b>279,200.20</b>	<b>94.10</b>
<b>036</b>	<b>CP Pool Fund</b>					
036-000-108000	DNU BOND REV	0.00	0.00	0.00	0.00	0.00
036-000-119000	Proceed from Bond	0.00	0.00	0.00	0.00	0.00
036-000-400000	B FB LGIP	0.00	0.00	0.00	0.00	0.00
036-000-400001	BEG BAL US BANK	0.00	0.00	0.00	0.00	0.00
036-000-410000	DNU TAXESBOND CURRENT	0.00	0.00	0.00	0.00	0.00
036-000-461000	INT EARN 5208	0.00	0.00	0.00	0.00	0.00
036-000-461003	USBANK CP INT	0.00	0.00	0.00	0.00	0.00
036-000-480022	OTHER INCOME SOURCES	0.00	0.00	0.00	0.00	0.00
036-000-490001	TRANSFERS FRM GENL FUND	0.00	0.00	0.00	0.00	0.00
036-000-846001	DNU INT REV B5208	0.00	0.00	0.00	0.00	0.00
<b>036</b>	<b>REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>036</b>	<b>CP Pool Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>037</b>	<b>BOND LOAN SERVICE</b>					
037-000-400000	Pool LS Fund Balance	0.00	0.00	914,956.12	-914,956.12	0.00
037-000-410000	BOND CURRENT	0.00	251.76	329.91	-329.91	0.00

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
037-000-411000	PRIOR BOND	0.00	9,646.10	34,007.46	-34,007.46	0.00
037-000-480025	Misc Rev	0.00	0.00	0.00	0.00	0.00
037-000-490000	TRX LS POOL BOND	1,395,475.00	0.00	0.00	1,395,475.00	0.00
037-000-846001	INT REV BOND LS	0.00	5,600.07	22,416.70	-22,416.70	0.00
	REVENUE	1,395,475.00	15,497.93	971,710.19	423,764.81	69.63
037	BOND LOAN SERVICE	1,395,475.00	15,497.93	971,710.19	423,764.81	69.63
Revenue Total		21,018,100.00	525,893.93	14,048,002.82	6,970,097.18	66.8376

# General Ledger Expense vs Budget

User: ahill@cprdnwberg.org  
 Printed: 11/15/2024 11:37:36 AM  
 Period 04 - 04  
 Fiscal Year 2025



Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001	GENERAL FUND							
000								
001-000-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-000-490006	Transfer for Errors	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000		0.00	0.00	0.00	0.00	0.00	0.00	0.00
413	ADMINISTRATION DEPARTMENT							
001-413-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110001	SUPERINTENDENT	121,503.00	10,125.24	40,035.15	81,467.85	0.00	81,467.85	67.05
001-413-110002	ADMINISTRATION SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110003	ASSISTANT SUPERINTENDENT	121,503.00	10,125.26	39,777.71	81,725.29	0.00	81,725.29	67.26
001-413-110032	ADMIN. COORDINATOR	0.00	0.00	51.13	-51.13	0.00	-51.13	0.00
001-413-110034	ADMINISTRATIVE SECRETARY	41,536.00	0.00	0.00	41,536.00	0.00	41,536.00	100.00
001-413-110035	Public Information Coordinator	78,322.00	6,526.26	25,639.65	52,682.35	0.00	52,682.35	67.26
001-413-110036	EVENT/MARKETING COORDINATOR	50,487.00	4,207.40	16,528.82	33,958.18	0.00	33,958.18	67.26
001-413-110037	RECEPTION SPECIALIST	99,280.00	11,748.94	45,906.79	53,373.21	0.00	53,373.21	53.76
001-413-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-120001	CLERK/TYPIST/CASHIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-120002	Registration Clerks	159,219.00	9,181.44	34,889.83	124,329.17	0.00	124,329.17	78.09
001-413-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-140001	FICA	51,397.00	3,960.93	15,469.19	35,927.81	0.00	35,927.81	69.90
001-413-140002	UNEMPLOYMENT	26,874.00	-833.93	2,525.47	24,348.53	0.00	24,348.53	90.60
001-413-140003	RETIREMENT	41,524.00	2,821.65	12,078.86	29,445.14	0.00	29,445.14	70.91
001-413-140004	HEALTH INSURANCE	112,724.00	8,520.88	34,083.52	78,640.48	0.00	78,640.48	69.76
001-413-140005	SAIF	1,044.00	64.25	243.20	800.80	0.00	800.80	76.70
	PERSONNEL EXPENSE	903,413.00	66,448.32	267,229.32	638,183.68	0.00	638,183.68	70.49
001-413-210000	MATERIAL & SUPPLIES	0.00	0.00	2.99	-2.99	0.00	-2.99	0.00
001-413-210001	OFFICE SUPPLIES	8,000.00	420.57	1,703.86	6,296.14	0.00	6,296.14	78.70
001-413-210002	POSTAGE SUPPLIES	1,500.00	-125.56	-76.55	1,576.55	0.00	1,576.55	105.10
001-413-210003	PROGRAM SUPPLIES	7,500.00	291.94	2,090.94	5,409.06	0.00	5,409.06	72.12

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-413-210020	PROMOTIONAL SUPPLIES	750.00	0.00	350.00	400.00	0.00	400.00	53.33
001-413-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-310001	CLASSIFIED ADS	1,000.00	0.00	0.00	1,000.00	0.00	0.00	100.00
001-413-310002	BROCHURE	1,000.00	0.00	2,623.89	-1,623.89	0.00	-1,623.89	-162.39
001-413-310003	FLYERS,SCHELDULES, MISC.	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
001-413-310010	PUBLICITY	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-320000	DUESMTGSTRAINTRVLEXPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-320001	DIRECTORS FEES	360.00	0.00	0.00	360.00	0.00	360.00	100.00
001-413-320002	PROF DUESFEESMAGSBOOKS	9,500.00	290.00	3,435.02	6,064.98	0.00	6,064.98	63.84
001-413-320003	CONFERENCES & WORKSHOPS	5,500.00	0.00	6,075.16	-575.16	0.00	-575.16	-10.46
001-413-320004	STAFF MILEAGE	1,000.00	0.00	895.00	105.00	0.00	105.00	10.50
001-413-320005	STAFF EXPENSES	7,750.00	592.75	4,127.39	3,622.61	0.00	3,622.61	46.74
001-413-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-331004	TELEPHONE	4,500.00	247.48	857.20	3,642.80	0.00	3,642.80	80.95
001-413-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-331007	Fees (activnetecbank)	7,000.00	493.15	2,086.31	4,913.69	0.00	4,913.69	70.20
001-413-340000	INTERNET & COMMUNICATION TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-340001	INTERNET AND COMMUNICATION	1,400.00	0.00	443.17	956.83	0.00	956.83	68.35
001-413-340002	DATA STORAGE AND BACKUP	700.00	16.30	115.73	584.27	0.00	584.27	83.47
001-413-340003	VIDEO AND PHOTOGRAPHY	1,400.00	0.00	1,139.70	260.30	0.00	260.30	18.59
001-413-340004	ONLINE ADVERTISING	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-413-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-355001	BUILDING MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-355002	STRUCTURE MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-355003	EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-380001	LEGAL SERVICES	50,000.00	118.50	2,060.50	47,939.50	0.00	47,939.50	95.88
001-413-380002	AUDIT SERVICES	27,500.00	0.00	0.00	27,500.00	0.00	27,500.00	100.00
001-413-380003	PROGRAM CONTRACTS	15,000.00	3,682.63	8,088.86	6,911.14	0.00	6,911.14	46.07
001-413-380004	INSURANCE SERVICES	13,500.00	0.00	620.96	12,879.04	0.00	12,879.04	95.40
001-413-380005	INTEREST	1,500.00	102.69	102.69	1,397.31	0.00	1,397.31	93.15
001-413-380006	EQUIP. MAINT. CONTRACTS	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-413-380007	CONSULTANT SERVICES	32,000.00	0.00	150.00	31,850.00	0.00	31,850.00	99.53
001-413-380008	PROPERTY TAXES	18,500.00	20,822.57	20,822.57	-2,322.57	0.00	-2,322.57	-12.55
001-413-391000	ELECTIONS	28,000.00	0.00	0.00	28,000.00	0.00	28,000.00	100.00
001-413-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-456002	EQUIPMENT-RENTAL	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-413-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL. SERV., SUPPLIES	299,810.00	26,953.02	57,715.39	242,094.61	0.00	242,094.61	80.75
413	ADMINISTRATION DEPARTMENT	1,205,223.00	93,401.34	324,944.71	880,278.29	0.00	880,278.29	73.04
450	EXPENDITURES							
001-450-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-110021	PARKS (Project) SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110022	PARKS LEAD Grounds Coordinator	5,638.74	22,151.28	45,513.72	0.00	45,513.72	67.26
001-450-110023	MAINT SUPER Park Director	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110024	PK TECH Building Coordinator	5,638.74	22,151.28	45,513.72	0.00	45,513.72	67.26
001-450-110025	PARKS TECH 2	4,170.04	16,085.71	29,716.29	0.00	29,716.29	64.88
001-450-110026	PARKS TECH 3 (GROUNDS)	3,921.40	14,481.94	29,136.06	0.00	29,136.06	66.80
001-450-110027	SYSTEM IT TECH 4	4,007.62	15,743.17	32,348.83	0.00	32,348.83	67.26
001-450-110028	PARKS TECH 5 (BLDG)	3,993.54	15,385.51	30,416.49	0.00	30,416.49	66.41
001-450-110029	PARKTRAIL SPECIALIST 1	0.00	14,867.24	49,568.76	0.00	49,568.76	76.93
001-450-110030	PARKTRAIL SPECIALIST 2	3,272.83	14,296.04	31,505.96	0.00	31,505.96	68.79
001-450-110031	PARKSGOLFTRAILS TECH	3,356.88	9,561.09	25,233.91	0.00	25,233.91	72.31
001-450-110032	ADM COOR BS Super	7,497.65	29,454.15	60,510.85	0.00	60,510.85	67.26
001-450-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110035	PARKSGOLF SPECIALIST	3,214.58	9,739.77	26,902.23	0.00	26,902.23	73.42
001-450-110036	MECHANIC	0.00	0.00	14,207.00	0.00	14,207.00	100.00
001-450-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
001-450-120001	PARK LABORER 1	11,077.90	67,526.32	118,920.68	0.00	118,920.68	63.78
001-450-120002	PARK LABORER 2	0.00	0.00	0.00	0.00	0.00	0.00
001-450-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140001	FICA	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140002	UNEMPLOYMENT	4,254.29	19,361.09	41,153.91	0.00	41,153.91	68.01
001-450-140003	RETIREMENT	-1,851.53	4,642.75	26,999.25	0.00	26,999.25	85.33
001-450-140004	HEALTH INSURANCE	1,978.39	8,521.40	39,495.60	0.00	39,495.60	82.25
001-450-140005	SAIF	233,831.00	55,265.39	178,565.61	0.00	178,565.61	76.37
	PERSONNEL EXPENSE	21,675.00	5,924.08	15,750.92	0.00	15,750.92	72.67
		1,186,718.00	345,258.21	841,459.79	0.00	841,459.79	70.91
001-450-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-450-210001	OFFICE SUPPLIES	3,583.00	127.80	3,455.20	0.00	3,455.20	96.43
001-450-210002	POSTAGE SUPPLIES	1,191.00	242.58	948.42	0.00	948.42	79.63
001-450-210003	PROGRAM SUPPLIES	16,401.00	3,047.80	13,353.20	0.00	13,353.20	81.42
001-450-210004	SMALL TOOLS	30,096.00	9,599.73	20,496.27	0.00	20,496.27	68.10
001-450-210005	JANITORIAL SUPPLIES	52,612.00	11,629.21	40,982.79	0.00	40,982.79	77.90
001-450-210006	CHEMICAL & AGRI. SUPPLIES	55,281.00	11,658.38	43,722.62	0.00	43,722.62	78.95
001-450-210008	GAS & OIL SUPPLIES	43,381.00	1,303.90	42,077.10	0.00	42,077.10	96.99
001-450-310000	PRNTGADVERTPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310001	CLASSIFIED ADS	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310003	FLYERS, SCHEDULES, MISC.	21,233.00	2,008.01	19,224.99	0.00	19,224.99	90.54
001-450-320000	DUESMTGSTRAINTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00
001-450-320002	PROF. DUESFEEMAGS.BKS	6,617.00	1,582.74	5,034.26	0.00	5,034.26	76.08
001-450-320003	CONFERENCES & WORKSHOPS	15,420.00	3,478.76	11,941.24	0.00	11,941.24	77.44
001-450-320004	STAFF MILEAGE	335.00	187.98	147.02	0.00	147.02	43.89
001-450-320005	STAFF EXPENSE	800.00	207.19	592.81	0.00	592.81	74.10
001-450-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00
001-450-331001	ELECTRICITY	116,275.00	34,342.35	81,932.65	0.00	81,932.65	70.46
001-450-331002	NATURAL GAS	38,700.00	1,194.38	37,505.62	0.00	37,505.62	96.91



Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-331003	WATER & SEWER	239,737.00	41,463.44	143,331.13	96,405.87	0.00	96,405.87	40.21
001-450-331004	TELEPHONE	5,760.00	418.34	1,254.32	4,505.68	0.00	4,505.68	78.22
001-450-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-331006	GARBAGE EXPENSE	30,223.00	1,736.85	6,576.92	23,646.08	0.00	23,646.08	78.24
001-450-331007	FEES(activetecbank)	658.00	16.04	274.14	383.86	0.00	383.86	58.34
001-450-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-340001	INTERNET AND COMMUNICATION	9,660.00	120.00	13,876.16	-4,216.16	0.00	-4,216.16	-43.65
001-450-340002	DATA AND STORAGE BACK UP	4,730.00	0.99	3,095.95	1,634.05	0.00	1,634.05	34.55
001-450-340003	VIDEO AND PHOTOGRAPHY	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-450-340004	ONLINE ADVERTISING	61.00	0.00	0.00	61.00	0.00	61.00	100.00
001-450-355001	BUILDING MAINT. & REPAIR	79,698.00	5,436.42	45,373.92	34,324.08	0.00	34,324.08	43.07
001-450-355002	STRUCTURE MAINT. & REPAIR	37,956.00	310.79	6,043.66	31,912.34	0.00	31,912.34	84.08
001-450-355003	EQUIPMENT MAINT. & REPAIR	65,979.00	5,198.96	14,629.83	51,349.17	0.00	51,349.17	77.83
001-450-355004	GROUND MAINT. & REPAIR	92,522.00	4,217.16	9,020.34	83,501.66	0.00	83,501.66	90.25
001-450-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380003	PROGRAM CONTRACTS	277,467.00	17,151.59	79,031.96	198,435.04	0.00	198,435.04	71.52
001-450-380004	INSURANCE SERVICES	49,946.00	0.00	0.00	49,946.00	0.00	49,946.00	100.00
001-450-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380009	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456001	PARKS LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456002	EQUIPMENT RENTAL	5,568.00	136.10	494.96	5,073.04	0.00	5,073.04	91.11
001-450-456003	BUILDINGS & STRUCTURES	6,279.00	0.00	0.00	6,279.00	0.00	6,279.00	100.00
	MATL, SERV., SUPPLIES	1,308,469.00	96,511.35	403,614.10	904,854.90	0.00	904,854.90	69.15
450	EXPENDITURES	2,495,187.00	171,782.42	748,872.31	1,746,314.69	0.00	1,746,314.69	69.99
451	AQUATICS							
001-451-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110031	AQUATIC ss SUPERVISOR	24,990.00	2,082.68	8,181.73	16,808.27	0.00	16,808.27	67.26
001-451-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110035	AQUATIC COORDINATOR	61,367.00	5,115.58	20,094.94	41,272.06	0.00	41,272.06	67.25
001-451-110036	Aquatic Technician	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110037	AQUATIC SPECIALIST	50,487.00	4,207.24	16,529.29	33,957.71	0.00	33,957.71	67.26
001-451-120000	PARTTIME & TEM SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120001	GUARDS	336,616.00	22,040.43	93,908.74	242,707.26	0.00	242,707.26	72.10
001-451-120002	CASHIERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120003	INSTRUCTORS	105,417.00	8,010.04	37,353.86	68,063.14	0.00	68,063.14	64.57
001-451-120004	COACHES	5,443.00	0.00	0.00	5,443.00	0.00	5,443.00	100.00
001-451-120005	FITNESS INSTRUCTOR	29,231.00	3,476.94	11,928.45	17,302.55	0.00	17,302.55	59.19
001-451-120006	PERSONAL TRAINER	5,365.00	358.41	1,511.70	3,853.30	0.00	3,853.30	71.82
001-451-120007	FC MONITOR	43,462.00	3,139.40	11,171.75	32,290.25	0.00	32,290.25	74.30
001-451-120008	Lead Guard	21,036.00	1,240.68	6,147.62	14,888.38	0.00	14,888.38	70.78
001-451-120009	CHILD WATCH	41,671.00	3,278.80	13,384.07	28,286.93	0.00	28,286.93	67.88

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-451-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-140001	FICA	55,470.00	4,048.81	16,844.31	38,625.69	0.00	38,625.69	69.63
001-451-140002	UNEMPLOYMENT	29,004.00	-1,417.84	4,184.18	24,819.82	0.00	24,819.82	85.57
001-451-140003	RETIREMENT	11,077.00	609.92	2,296.19	8,780.81	0.00	8,780.81	79.27
001-451-140004	HEALTH INSURANCE	65,015.00	4,913.94	19,655.76	45,359.24	0.00	45,359.24	69.77
001-451-140005	SAIF	19,868.00	1,319.88	5,506.61	14,361.39	0.00	14,361.39	72.28
	PERSONNEL EXPENSE	905,519.00	62,424.91	268,699.20	636,819.80	0.00	636,819.80	70.33
001-451-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210001	OFFICE SUPPLIES	6,090.00	0.00	533.80	5,556.20	0.00	5,556.20	91.23
001-451-210002	POSTAGE SUPPLIES	350.00	13.87	84.35	265.65	0.00	265.65	75.90
001-451-210003	PROGRAM SUPPLIES	26,825.00	705.75	6,742.28	20,082.72	0.00	20,082.72	74.87
001-451-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210005	JANITORIAL SUPPLIES	0.00	150.91	150.91	-150.91	0.00	-150.91	0.00
001-451-210006	CHEMICAL & AGRI. SUPPLIES	55,000.00	6,215.93	18,905.55	36,094.45	0.00	36,094.45	65.63
001-451-210007	STORE SUPPLIES	6,050.00	0.00	2,578.22	3,471.78	0.00	3,471.78	57.38
001-451-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310001	CLASSIFIED ADS	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-451-310002	BROCHURE	750.00	0.00	370.00	380.00	0.00	380.00	50.67
001-451-310003	FLYERS, SCHEDULES, MISC.	2,000.00	0.00	204.53	1,795.47	0.00	1,795.47	89.77
001-451-320000	DUESMTGSTRINTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320002	PROF. DUESFEESMAGS.BKS	8,026.00	1,110.56	2,854.29	5,171.71	0.00	5,171.71	64.44
001-451-320003	CONFERENCE & WORKSHOPS	2,200.00	0.00	0.00	2,200.00	0.00	2,200.00	100.00
001-451-320004	STAFF MILEAGE	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-451-320005	STAFF EXPENSE	500.00	8.44	122.46	377.54	0.00	377.54	75.51
001-451-320006	WATER POLO EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331001	ELECTRICITY	290,837.00	19,368.83	84,672.50	206,164.50	0.00	206,164.50	70.89
001-451-331002	NATURAL GAS	92,676.00	6,599.37	21,923.32	70,752.68	0.00	70,752.68	76.34
001-451-331003	WATER & SEWER	78,075.00	9,898.96	32,569.56	45,505.44	0.00	45,505.44	58.28
001-451-331004	TELEPHONE	5,600.00	88.32	264.80	5,335.20	0.00	5,335.20	95.27
001-451-331005	DOE REPAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331007	FEES(activevelocbank)	105,511.00	7,276.70	34,330.29	71,180.71	0.00	71,180.71	67.46
001-451-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-340001	INTERNET AND COMMUNICATION	1,300.00	0.00	0.00	1,300.00	0.00	1,300.00	100.00
001-451-340002	DATA STORAGE AND BACKUP	45.00	0.00	0.00	45.00	0.00	45.00	100.00
001-451-340003	VIDEO AND ONLINE PHOTOGRAPHY	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-451-340004	ONLINE ADVERTISING	262.00	0.00	0.00	262.00	0.00	262.00	100.00
001-451-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355004	GROUND MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-451-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380003	PROGRAM CONTRACTS	22,000.00	4,684.63	10,211.51	11,788.49	0.00	11,788.49	53.58
001-451-380004	INSURANCE SERVICES	52,500.00	0.00	387.50	52,112.50	0.00	52,112.50	99.26
001-451-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380007	FITNESS CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380009	REFUNDS	450.00	588.00	588.00	-138.00	0.00	-138.00	-30.67
001-451-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL. SERV., SUPPLIES	757,997.00	56,710.27	217,493.87	540,503.13	0.00	540,503.13	71.31
451	AQUATICS	1,663,516.00	119,135.18	486,193.07	1,177,322.93	0.00	1,177,322.93	70.77
452	ADULT SPORTS DEPARTMENT							
001-452-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110032	Admin COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110043	ADULT SPORTS Coord	8,350.00	0.00	0.00	8,350.00	0.00	8,350.00	100.00
001-452-110044	ADULT SPORTS (ss)SUPERVISOR	4,998.00	416.54	1,636.36	3,361.64	0.00	3,361.64	67.26
001-452-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-120001	SPORTS ASSISTANT	1,725.00	0.00	155.25	1,569.75	0.00	1,569.75	91.00
001-452-120002	SPORTS LEADERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135002	PARTTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140001	FICA	1,154.00	31.86	137.07	1,016.93	0.00	1,016.93	88.12
001-452-140002	UNEMPLOYMENT	603.00	-6.46	8.80	594.20	0.00	594.20	98.54
001-452-140003	RETIREMENT	1,062.00	33.32	130.91	931.09	0.00	931.09	87.67
001-452-140004	HEALTH INSURANCE	5,845.00	77.46	309.84	5,535.16	0.00	5,535.16	94.70
001-452-140005	SAIF	414.00	10.50	42.48	371.52	0.00	371.52	89.74
	PERSONNEL EXPENSE	24,151.00	563.22	2,420.71	21,730.29	0.00	21,730.29	89.98
001-452-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210001	OFFICE SUPPLIES	2,100.00	0.00	935.04	1,164.96	0.00	1,164.96	55.47
001-452-210002	POSTAGE SUPPLIES	200.00	0.73	3.55	196.45	0.00	196.45	98.23
001-452-210003	PROGRAM SUPPLIES	14,175.00	0.00	53.46	14,121.54	0.00	14,121.54	99.62
001-452-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-310000	PRNT/GADVERPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-452-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-452-310002	BROCHURE	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-452-310003	FLYERS, SCHEDULES, MISC.	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-452-320000	DUES/MTG STRAINTRVLEXPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320002	PROF. DUES/FEES/MAGS.BKS	1,700.00	30.26	30.26	1,669.74	0.00	1,669.74	98.22
001-452-320003	CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320004	STAFF MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320005	STAFF EXPENSE	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-452-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331003	WATER & SEWER	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-452-331004	TELEPHONE	1,300.00	44.16	132.40	1,167.60	0.00	1,167.60	89.82
001-452-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331007	FEES(activenetcbank)	750.00	0.00	359.28	390.72	0.00	390.72	52.10
001-452-340000	INTERNET AND COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-340001	INTERNET AND COMMUNICATION	487.50	0.00	0.00	487.50	0.00	487.50	100.00
001-452-340002	COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-340003	DATA STORAGE AND BACK UP	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-340004	VIDEO AND PHOTOGRAPHY	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-350000	ONLINE ADVERTISING	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-350001	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-350002	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-350003	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-350004	EQUIPMENT MAINT. & REPAIR	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-380000	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380003	PROF. & CONTRACT SERVICES	0.00	547.28	938.95	18,311.05	0.00	18,311.05	95.12
001-452-380004	PROGRAM CONTRACTS	19,250.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
001-452-380005	INSURANCE	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380006	EQUIP.MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380009	REFUNDS	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-452-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456002	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	52,275.00	592.17	2,452.94	49,822.06	0.00	49,822.06	95.31
452	ADULT SPORTS DEPARTMENT	76,426.00	1,155.39	4,873.65	71,552.35	0.00	71,552.35	93.62
453	YOUTH SPORTS DEPARTMENT							
001-453-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110042	YOUTH SPORTS ss SUPERVISOR	19,992.00	1,666.14	6,545.36	13,446.64	0.00	13,446.64	67.26

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-453-110043	SPORTS TECHNICIAN	41,536.00	3,195.20	13,419.34	28,116.66	0.00	28,116.66	67.69
001-453-110045	YOUTH SPORTS COORDINATOR	47,312.00	4,638.48	18,223.59	29,088.41	0.00	29,088.41	61.48
001-453-120000	PARTTIME & TEMP. SALARIES	60,375.00	0.00	0.00	60,375.00	0.00	60,375.00	100.00
001-453-120001	SPORTS LEADERS	0.00	0.00	521.82	-521.82	0.00	-521.82	0.00
001-453-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-135002	PARTTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140001	FICA	12,945.00	726.73	2,961.32	9,983.68	0.00	9,983.68	77.12
001-453-140002	UNEMPLOYMENT	6,769.00	-213.30	672.45	6,096.55	0.00	6,096.55	90.07
001-453-140003	RETIREMENT	8,817.00	504.38	1,981.55	6,835.45	0.00	6,835.45	77.53
001-453-140004	HEALTH INSURANCE	42,591.00	3,583.20	14,332.80	28,258.20	0.00	28,258.20	66.35
001-453-140005	SAIF	4,637.00	240.36	968.34	3,668.66	0.00	3,668.66	79.12
	PERSONNEL EXPENSE	244,974.00	14,341.19	59,626.57	185,347.43	0.00	185,347.43	75.66
001-453-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210001	OFFICE SUPPLIES	4,000.00	32.49	1,114.01	2,885.99	0.00	2,885.99	72.15
001-453-210002	POSTAGE SUPPLIES	200.00	52.56	108.40	91.60	0.00	91.60	45.80
001-453-210003	PROGRAM SUPPLIES	100,000.00	12,498.78	52,976.97	47,023.03	0.00	47,023.03	47.02
001-453-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210008	GAS & OIL SUPPLIES	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-453-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-453-310002	BROCHURE	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-453-310003	FLYERS, SCHEDULES, MISC.	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-453-320000	DUESMTGSTRAINTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320002	PROF. DUESFEESMAGS.BKS	1,500.00	0.00	260.26	1,239.74	0.00	1,239.74	82.65
001-453-320003	CONFERENCES & WORKSHOPS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-453-320004	STAFF MILEAGE	800.00	0.00	302.61	497.39	0.00	497.39	62.17
001-453-320005	STAFF EXPENSE	1,500.00	32.66	103.32	1,396.68	0.00	1,396.68	93.11
001-453-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331001	ELECTRICITY	2,000.00	824.76	2,734.10	-734.10	0.00	-734.10	-36.71
001-453-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331004	TELEPHONE	2,000.00	93.37	279.95	1,720.05	0.00	1,720.05	86.00
001-453-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331007	FEES(activnetcbank)	8,000.00	134.11	2,007.73	5,992.27	0.00	5,992.27	74.90
001-453-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-340001	INTERNET AND COMMUNICATION	1,846.00	0.00	0.00	1,846.00	0.00	1,846.00	100.00
001-453-340002	DATA STORAGE & BACK UP	330.00	0.00	0.00	330.00	0.00	330.00	100.00
001-453-340003	VIDEO & PHOTOGRAPHY	330.00	0.00	0.00	330.00	0.00	330.00	100.00
001-453-340004	ONLINE ADVERTISING	330.00	0.00	0.00	330.00	0.00	330.00	100.00
001-453-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-453-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355003	EQUIPMENT MAINT. & REPAIR	2,000.00	0.00	2,000.00	0.00	2,000.00	100.00
001-453-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380002	ARCHLANDSCAPE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380003	PROGRAM CONTRACTS	110,000.00	45,520.28	64,479.72	0.00	64,479.72	58.62
001-453-380004	INSURANCE SERVICES	6,000.00	1,330.48	4,669.52	0.00	4,669.52	77.83
001-453-380009	REFUNDS	1,500.00	1,190.00	310.00	0.00	310.00	20.67
001-453-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456002	EQUIPMENT RENTAL	10,000.00	0.00	10,000.00	0.00	0.00	0.00
001-453-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00
	MATL. SERV., SUPPLIES	254,936.00	107,928.11	147,007.89	0.00	147,007.89	57.66
453	YOUTH SPORTS DEPARTMENT	499,910.00	167,554.68	332,355.32	0.00	332,355.32	66.48
454	CLASSES/SPECIAL ACTIVITY						
001-454-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110051	RECREATION SUPERVISOR	9,996.00	833.08	6,723.32	0.00	6,723.32	67.26
001-454-110053	RECREATION COORDINATOR	32,218.00	2,684.82	21,478.71	0.00	21,478.71	66.67
001-454-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
001-454-120001	PART TIME REC STAFF	38,677.00	2,984.31	28,340.17	0.00	28,340.17	73.27
001-454-120005	SPECIAL EVENTS LEADER	0.00	0.00	0.00	0.00	0.00	0.00
001-454-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140001	FICA	6,189.00	497.44	4,326.30	0.00	4,326.30	69.90
001-454-140002	UNEMPLOYMENT	3,236.00	-129.02	2,860.46	0.00	2,860.46	88.39
001-454-140003	RETIREMENT	3,420.00	281.42	2,299.09	0.00	2,299.09	67.22
001-454-140004	HEALTH INSURANCE	18,115.00	1,369.10	12,638.60	0.00	12,638.60	69.77
001-454-140005	SAIF	2,217.00	119.67	1,783.64	0.00	1,783.64	80.45
	PERSONNEL EXPENSE	114,068.00	33,617.71	80,450.29	0.00	80,450.29	70.53
001-454-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210001	OFFICE SUPPLIES	2,000.00	32.49	1,714.18	0.00	1,714.18	85.71
001-454-210002	POSTAGE SUPPLIES	400.00	0.73	389.93	0.00	389.93	97.48
001-454-210003	PROGRAM SUPPLIES	8,600.00	199.57	4,158.89	0.00	4,158.89	48.36
001-454-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210008	GAS & OIL SUPPLIES	100.00	0.00	100.00	0.00	0.00	0.00
001-454-210024	QUILT CLUB SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310000	PRINT/ADVERT/PUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310001	CLASSIFIED ADS	150.00	0.00	150.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-454-310002	BROCHURE	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-310003	FLYERS, SCHEDULES, MISC.	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-454-320000	DUES/MTG STRAINTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-320002	PROF. DUES/FEES/MAGS.BKS	950.00	0.00	145.26	804.74	0.00	804.74	84.71
001-454-320003	CONFERENCES & WORKSHOPS	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-454-320004	STAFF MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-320005	STAFF EXPENSE	400.00	2.81	2.81	397.19	0.00	397.19	99.30
001-454-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331004	TELEPHONE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331007	FEES(activetecbank)	4,000.00	85.74	347.53	3,652.47	0.00	3,652.47	91.31
001-454-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-340002	DATA STORAGE & BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-454-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380003	PROGRAM CONTRACTS	33,000.00	164.93	10,392.46	22,607.54	0.00	22,607.54	68.51
001-454-380004	INSURANCE SERVICES	4,300.00	0.00	387.50	3,912.50	0.00	3,912.50	90.99
001-454-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380006	EQUIPMENT MAINT. CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380007	SENIOR TRIPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380009	REFUNDS	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-454-380013	CONTRACTS-ADMISSIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456003	MATL. SERV., SUPPLIES	56,850.00	486.27	16,012.56	40,837.44	0.00	40,837.44	71.83
454	CLASSES/SPECIAL ACTIVITY	170,918.00	9,127.09	49,630.27	121,287.73	0.00	121,287.73	70.96
455	PLAYGROUNDS & CENTERS							
001-455-1110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-1110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-1110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110052	RECREATION SUPERVISOR	9,997.00	833.08	3,272.68	6,724.32	0.00	6,724.32	67.26
001-455-110055	RECREATION COORDINATOR	12,887.00	1,073.92	4,295.70	8,591.30	0.00	8,591.30	66.67
001-455-110056	CARE TECHNICIAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120001	AFTER SCHOOL STAFF	479,577.00	24,882.94	137,367.74	342,209.26	0.00	342,209.26	71.36
001-455-120002	PLAY GROUND EVENTS STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120003	CENTERS STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120004	CARE DIRECTOR	50,487.00	4,207.24	16,242.22	34,244.78	0.00	34,244.78	67.83
001-455-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140001	FICA	42,301.00	2,371.25	12,330.13	29,970.87	0.00	29,970.87	70.85
001-455-140002	UNEMPLOYMENT	22,118.00	-1,401.75	3,205.35	18,912.65	0.00	18,912.65	85.51
001-455-140003	RETIREMENT	5,944.00	611.35	2,239.10	3,704.90	0.00	3,704.90	62.33
001-455-140004	HEALTH INSURANCE	31,899.00	2,410.92	9,643.70	22,255.30	0.00	22,255.30	69.77
001-455-140005	SAIF	5,027.00	254.35	1,316.11	3,710.89	0.00	3,710.89	73.82
	PERSONNEL EXPENSE	660,237.00	35,243.30	189,912.73	470,324.27	0.00	470,324.27	71.24
001-455-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210001	OFFICE SUPPLIES	3,500.00	32.49	433.96	3,066.04	0.00	3,066.04	87.60
001-455-210002	POSTAGE SUPPLIES	500.00	1.46	10.07	489.93	0.00	489.93	97.99
001-455-210003	PROGRAM SUPPLIES	20,000.00	6.25	475.35	19,524.65	0.00	19,524.65	97.62
001-455-210004	CHILDCAREEVENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	COORDINATOR							
001-455-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210008	GAS & OIL SUPPLIES	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-210013	SUMMER PLAYGR SUPPLIES	4,000.00	0.00	1,242.16	2,757.84	0.00	2,757.84	68.95
001-455-210014	CARE SNACKS	14,000.00	329.84	2,608.00	11,392.00	0.00	11,392.00	81.37
001-455-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-310001	CLASSIFIED ADS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-310002	BROCHURE	1,250.00	0.00	256.59	993.41	0.00	993.41	79.47
001-455-310003	FLYERS, SCHEDULES, MISC.	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-455-320000	DUESMTGSTRAINTRVLEXPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-320002	PROF. DUESFEESMAGS.BKS	815.00	0.00	30.26	784.74	0.00	784.74	96.29
001-455-320003	CONFERENCES & WORKSHOPS	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-455-320004	STAFF MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-455-320005	STAFF EXPENSE	2,000.00	5.63	448.57	1,551.43	0.00	1,551.43	77.57
001-455-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331004	TELEPHONE	5,500.00	399.76	1,198.54	4,301.46	0.00	4,301.46	78.21
001-455-331007	FEES(activeincbank)	50,000.00	4,390.09	20,011.92	29,988.08	0.00	29,988.08	59.98
001-455-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00



Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-340001	INTERNET AND COMMUNICATION	1,075.00	0.00	0.00	1,075.00	0.00	1,075.00	100.00
001-455-340002	DATA STORAGE AND BACK UP	90.00	0.00	0.00	90.00	0.00	90.00	100.00
001-455-340003	VIDEO AND PHOTOGRAPHY	490.00	0.00	0.00	490.00	0.00	490.00	100.00
001-455-340004	ONLINE ADVERTISING	195.00	0.00	0.00	195.00	0.00	195.00	100.00
001-455-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380003	PROGRAM CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380004	INSURANCE SERVICES	12,000.00	831.61	4,510.53	7,489.47	0.00	7,489.47	62.41
001-455-380009	REFUNDS	6,000.00	0.00	387.50	5,612.50	0.00	5,612.50	93.54
001-455-380013	FIELD TRIPS	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-455-456000	RENTAL LEASE	18,000.00	0.00	10,415.60	7,584.40	0.00	7,584.40	42.14
001-455-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-456003	BUILDINGS & STRUCTURES	5,000.00	0.00	864.05	4,135.95	0.00	4,135.95	82.72
	MAT'L, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		149,415.00	5,997.13	42,893.10	106,521.90	0.00	106,521.90	71.29
001-455-610001	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	809,652.00	41,240.43	232,805.83	576,846.17	0.00	576,846.17	71.25
456	COMM CNTRS SCOUT HOUSE							
001-456-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110001	RECREATION SUPERVISOR	4,998.00	416.54	1,636.36	3,361.64	0.00	3,361.64	67.26
001-456-110002	RECREATION COORDINATOR	12,887.00	1,073.92	4,295.70	8,591.30	0.00	8,591.30	66.67
001-456-110003	ADULTHOOD COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110004	SR. CENTER SPECIALIST	45,793.00	3,816.10	15,228.17	30,564.83	0.00	30,564.83	66.75
001-456-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-120001	BUILDING LEADER	7,244.00	110.92	347.76	6,896.24	0.00	6,896.24	95.20
001-456-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-140001	FICA	5,426.00	414.45	1,645.43	3,780.57	0.00	3,780.57	69.68
001-456-140002	UNEMPLOYMENT	2,837.00	-123.54	385.80	2,451.20	0.00	2,451.20	86.40
001-456-140003	RETIREMENT	5,158.00	424.52	1,692.82	3,465.18	0.00	3,465.18	67.18
001-456-140004	HEALTH INSURANCE	39,579.00	2,991.46	11,965.86	27,613.14	0.00	27,613.14	69.77
001-456-140005	SAIF	984.00	52.06	205.18	778.82	0.00	778.82	79.15
	PERSONNEL EXPENSE	124,906.00	9,176.43	37,403.08	87,502.92	0.00	87,502.92	70.06
001-456-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210001	OFFICE SUPPLIES	1,000.00	0.00	17.30	982.70	0.00	982.70	98.27
001-456-210002	POSTAGE SUPPLIES	400.00	3.65	10.70	389.30	0.00	389.30	97.33
001-456-210003	PROGRAM SUPPLIES	3,600.00	327.65	535.09	3,064.91	0.00	3,064.91	85.14

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-456-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210008	GAS & OIL SUPPLIES	100.00	0.00	100.00	0.00	100.00	100.00
001-456-210013	VENDING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-456-310001	CLASSIFIED ADS	450.00	0.00	450.00	0.00	450.00	100.00
001-456-310002	BROCHURE	1,000.00	188.34	811.66	0.00	811.66	81.17
001-456-310003	FLYERS, SCHEDULES, MISC.	250.00	0.00	250.00	0.00	250.00	100.00
001-456-320002	PROF DUES/FEES/MAGS/BOOKS	450.00	30.26	419.74	0.00	419.74	93.28
001-456-320003	CONF & WORKSHOPS	600.00	0.00	600.00	0.00	600.00	100.00
001-456-320004	STAFF MILEAGE	1,100.00	0.00	1,100.00	0.00	1,100.00	100.00
001-456-320005	STAFF EXPENSES	300.00	154.81	144.63	0.00	144.63	48.21
001-456-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331001	ELECTRICITY	9,000.00	886.82	4,733.49	0.00	4,733.49	52.59
001-456-331002	NATURAL GAS	2,000.00	22.73	1,931.79	0.00	1,931.79	96.59
001-456-331003	WATER & SEWER	32,000.00	2,452.59	24,644.55	0.00	24,644.55	77.01
001-456-331004	TELEPHONE	1,500.00	116.11	1,079.80	0.00	1,079.80	71.99
001-456-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331007	FEES(activnetecbank)	3,000.00	23.55	2,945.95	0.00	2,945.95	98.20
001-456-340000	INTERNET AND COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00
001-456-340001	INTERNET AND COMMUNICATION	400.00	0.00	400.00	0.00	400.00	100.00
001-456-340002	DATA STORAGE & BACK UP	100.00	0.00	100.00	0.00	100.00	100.00
001-456-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	350.00	0.00	350.00	100.00
001-456-340004	ONLINE ADVERTISING	200.00	0.00	200.00	0.00	200.00	100.00
001-456-350003	EQUIPMENT MAINT. & REPAIR	200.00	0.00	200.00	0.00	200.00	100.00
001-456-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
001-456-380003	PROGRAM CONTRACTS	6,500.00	86.50	3,879.97	0.00	3,879.97	59.69
001-456-380004	INSURANCE SERVICES	53,000.00	0.00	52,612.50	0.00	52,612.50	99.27
001-456-380006	EQUIP MAINT CONTRACT	0.00	387.50	0.00	0.00	0.00	0.00
001-456-380007	SENIOR TRIPS	4,000.00	0.00	3,968.00	0.00	3,968.00	99.20
001-456-380009	REFUNDS	3,000.00	0.00	2,350.00	0.00	2,350.00	78.33
001-456-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
	MATL. SERV., SUPPLIES	124,500.00	4,074.41	107,708.99	0.00	107,708.99	86.51
456	COMM CNTRS SCOUT HOUSE	249,406.00	13,250.84	195,211.91	0.00	195,211.91	78.27
457	COMM SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
001-457-110000	REGULAR SALARIES	11,995.00	999.68	3,927.20	0.00	8,067.80	67.26
001-457-110032	SUPERVISOR	6,444.00	536.96	2,147.79	0.00	4,296.21	66.67
001-457-110057	COMM SCHOOL COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00
001-457-120000	PART-TIME & TEMP SALARIES	26,420.00	0.00	26,420.00	0.00	26,420.00	100.00
001-457-120001	PART TIME STAFF	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00
001-457-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-457-140001	FICA	3,432.00	117.56	464.75	2,967.25	0.00	2,967.25	86.46
001-457-140002	UNEMPLOYMENT	1,795.00	-22.87	47.42	1,747.58	0.00	1,747.58	97.36
001-457-140003	RETIREMENT	1,494.00	122.92	485.95	1,008.05	0.00	1,008.05	67.47
001-457-140004	HEALTH INSURANCE	5,674.00	428.72	1,714.84	3,959.16	0.00	3,959.16	69.78
001-457-140005	WORKERS COMP	1,230.00	29.92	115.43	1,114.57	0.00	1,114.57	90.62
	PERSONNEL EXPENSE	58,484.00	2,212.89	8,903.38	49,580.62	0.00	49,580.62	84.78
001-457-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210001	OFFICE SUPPLIES	1,500.00	0.00	188.24	1,311.76	0.00	1,311.76	87.45
001-457-210002	POSTAGE SUPPLIES	400.00	0.73	3.60	396.40	0.00	396.40	99.10
001-457-210003	PROGRAM SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-457-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210006	CHEMICAL & AGRIL SUPP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210014	SNACKS & FOOD	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-457-210015	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310000	PRNTADPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-310002	BROCHURE	50.00	0.00	0.00	50.00	0.00	50.00	100.00
001-457-310003	FLYERSCHEDMISC	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-457-320000	DUESMEETRNTRVEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-320002	PROF DUESFEESMAGBOOK	400.00	0.00	145.26	254.74	0.00	254.74	63.69
001-457-320003	CONF & WORKSHOPS	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-320004	STAFF MILEAGE	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-320005	STAFF EXPENSE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331001	ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331004	TELEPHONE	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-457-331005	COMPUTER & CABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331007	FEES(activenetcbank)	1,000.00	9.52	43.83	956.17	0.00	956.17	95.62
001-457-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-340002	DATA STORAGE AND BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-457-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-457-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355001	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355002	STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355003	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355004	GROUPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355005	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-457-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380003	PROGRAM CONTRACTS	17,000.00	47.28	14,476.05	0.00	14,476.05	85.15
001-457-380004	INSURANCE SERVICES	2,200.00	0.00	2,200.00	0.00	2,200.00	100.00
001-457-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380006	EQUIP MAINT CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380007	CONSULTANT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380009	REFUNDS	106.00	0.00	100.00	0.00	100.00	100.00
001-457-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456000	RENTALS/LEASES	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456002	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00
	MATL. SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
		<u>30,950.00</u>	<u>57.53</u>	<u>28,045.12</u>	<u>0.00</u>	<u>28,045.12</u>	<u>90.61</u>
457	COMM SCHOOLS	89,434.00	2,270.42	77,625.74	0.00	77,625.74	86.80
458	GOLF COURSE MAINT.						
	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
58	PARKSGOLFTRAILS TECH	8,724.00	339.19	8,384.81	0.00	8,384.81	96.11
	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00
	PARKSGOLF SPECIALIST	9,161.00	874.08	6,356.42	0.00	6,356.42	69.39
	GOLF COURSE SUPERVISOR	9,996.00	833.07	6,723.31	0.00	6,723.31	67.26
	GC MAINT COORDINATOR	59,907.00	0.00	59,907.00	0.00	59,907.00	100.00
	GOLF MECHANIC	56,826.00	6,455.03	31,950.83	0.00	31,950.83	56.23
	Golf Landscaper	61,360.00	0.00	52,153.33	0.00	52,153.33	85.00
	ASSIST GROUNDS GC	61,360.00	6,560.81	38,455.97	0.00	38,455.97	62.67
	PARTTIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
	PART TIME HELP	150,695.00	9,397.29	70,417.93	0.00	70,417.93	46.73
	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
	FULL TIME	40,000.00	0.00	40,000.00	0.00	40,000.00	100.00
	PART TIME & TEMP	2,500.00	0.00	2,500.00	0.00	2,500.00	100.00
	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00
	FICA	35,231.00	1,883.49	24,247.10	0.00	24,247.10	68.82
	UNEMPLOYEMENT	18,422.00	-1,283.51	15,735.88	0.00	15,735.88	85.42
	RETIREMENT	24,337.00	93.78	23,330.41	0.00	23,330.41	95.86
	HEALTH INS	92,705.00	3,082.07	79,020.92	0.00	79,020.92	85.24
	WORKERS COMP	12,619.00	288.58	10,988.75	0.00	10,988.75	87.08
	PERSONNEL EXPENSE	643,843.00	28,523.88	470,172.66	0.00	470,172.66	73.03
	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
	OFFICE SUPPLIES	1,940.00	13.87	1,817.78	0.00	1,817.78	93.70
	POSTAGE SUPPLIES	466.00	0.00	304.00	0.00	304.00	65.24
	PROGRAM SUPPLIES	18,950.00	410.60	15,312.82	0.00	15,312.82	80.81
	SMALL TOOLS	7,327.00	390.01	5,618.60	0.00	5,618.60	76.68
	JANITORIAL SUPPLIES	3,088.00	0.00	2,922.16	0.00	2,922.16	94.63

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-458-210006	CHEMICAL & AGRI. SUPPLIES	110,590.00	9,361.59	14,172.29	96,417.71	0.00	96,417.71	87.18
001-458-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-210008	GAS & OIL SUPPLIES	44,322.00	5,270.53	22,373.71	21,948.29	0.00	21,948.29	49.52
001-458-210014	SNACKS & FOOD	787.00	254.99	254.99	532.01	0.00	532.01	67.60
001-458-210015	UNIFORMS	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
001-458-310000	PRINTADPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-310001	CLASSIFIED ADS	530.00	0.00	0.00	530.00	0.00	530.00	100.00
001-458-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-310003	FLYERSCHEDMISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320000	DUESMEETRNTRAVEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320002	PROF DUESFEESMAGBOOKS	2,650.00	0.00	0.00	2,650.00	0.00	2,650.00	100.00
001-458-320003	CONF & WORKSHOPS	9,965.00	0.00	0.00	9,965.00	0.00	9,965.00	100.00
001-458-320004	STAFF MILEAGE	131.00	0.00	0.00	131.00	0.00	131.00	100.00
001-458-320005	STAFF EXPENSE	360.00	0.00	2.85	357.15	0.00	357.15	99.21
001-458-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-331001	ELECTRIC	22,890.00	473.90	1,957.71	20,932.29	0.00	20,932.29	91.45
001-458-331002	NATURAL GAS	11,068.00	0.00	442.25	10,625.75	0.00	10,625.75	96.00
001-458-331003	WATER & SEWER	176,235.00	23,803.54	112,258.05	63,976.95	0.00	63,976.95	36.30
001-458-331004	TELEPHONE	4,200.00	237.99	713.43	3,486.57	0.00	3,486.57	83.01
001-458-331005	COMPUTER & CABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-331006	GARBAGE EXPENSE	890.00	504.94	1,991.44	-1,101.44	0.00	-1,101.44	-123.76
001-458-331007	FEES(activetecbank)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340001	INTERNET AND COMMUNICATION	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-458-340002	DATA STORAGE AND BACKUP	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-458-340003	VIDEO AND PHOTOGRAPHY	75.00	0.00	0.00	75.00	0.00	75.00	100.00
001-458-340004	ONLINE ADVERTISING	66.00	0.00	0.00	66.00	0.00	66.00	100.00
001-458-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-355001	BUILDINGS	8,059.00	1,030.72	2,593.29	5,465.71	0.00	5,465.71	67.82
001-458-355002	STRUCTURES	0.00	1,022.84	1,022.84	-1,022.84	0.00	-1,022.84	0.00
001-458-355003	EQUIPMENT	48,347.00	2,665.47	27,001.83	21,345.17	0.00	21,345.17	44.15
001-458-355004	GROUPS	117,064.00	4,541.17	18,592.27	98,471.73	0.00	98,471.73	84.12
001-458-355005	VEHICLES	4,300.00	0.00	0.00	4,300.00	0.00	4,300.00	100.00
001-458-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380003	PROGRAM CONTRACTS	77,590.00	1,394.82	4,364.40	73,225.60	0.00	73,225.60	94.38
001-458-380004	INSURANCE	17,500.00	0.00	0.00	17,500.00	0.00	17,500.00	100.00
001-458-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380006	EQUIP MAINT CONTRACTS	8,950.00	175.00	700.00	8,250.00	0.00	8,250.00	92.18
001-458-380007	CONSULTANT SERVICES	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-458-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456000	RENTALSLEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456002	EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-458-456003	BUILD & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
	MATL. SERV., SUPPLIES	705,040.00	51,551.98	214,236.99	490,803.01	0.00	490,803.01	69.61
458	GOLF COURSE MAINT.	1,348,883.00	80,075.86	387,907.33	960,975.67	0.00	960,975.67	71.24
459	GOLF CLUB HOUSE							
	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Special Services Supervisor	12,995.00	1,082.98	4,254.47	8,740.53	0.00	8,740.53	67.26
	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CLUB HOUSE COORDINATOR	86,350.00	7,195.80	28,269.21	58,080.79	0.00	58,080.79	67.26
	CLUB HOUSE ASST	50,487.00	4,207.24	16,528.42	33,958.58	0.00	33,958.58	67.26
	CLUB HOUSE ASSISTANT 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GOLF CLERKS	138,000.00	7,675.23	48,248.00	89,752.00	0.00	89,752.00	65.04
	MARSHALL STARTER STAFF	5,175.00	948.75	2,932.50	2,242.50	0.00	2,242.50	43.33
	OUTSIDE SERVICE STAFF	53,475.00	4,318.91	28,935.68	24,539.32	0.00	24,539.32	45.89
	GOLF	8,625.00	0.00	0.00	8,625.00	0.00	8,625.00	100.00
	GOLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SNACK BAR CLERK	25,875.00	0.00	0.00	25,875.00	0.00	25,875.00	100.00
	BEVERAGE CART CLERK	17,250.00	0.00	0.00	17,250.00	0.00	17,250.00	100.00
	CATERING STAFF	1,725.00	0.00	2,825.03	-1,100.03	0.00	-1,100.03	-63.77
	GOLF AMBASSADOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	LESSON	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	UNEMPLOYMENT	31,362.00	1,945.31	10,097.51	21,264.49	0.00	21,264.49	67.80
	RETIREMENT	16,398.00	-1,013.05	2,253.59	14,144.41	0.00	14,144.41	86.26
	HEALTH INS	12,136.00	998.88	3,924.15	8,211.85	0.00	8,211.85	67.67
	WORKERS COMP	45,974.00	3,474.80	13,899.20	32,074.80	0.00	32,074.80	69.77
	PERSONNEL EXPENSE	4,882.00	290.37	1,474.20	3,407.80	0.00	3,407.80	69.80
		520,709.00	31,125.22	163,641.96	357,067.04	0.00	357,067.04	68.57
	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OFFICE SUPPLIES	1,200.00	19.99	470.87	729.13	0.00	729.13	60.76
	POSTAGE SUPPLIES	1,000.00	8.03	49.95	950.05	0.00	950.05	95.01
	PROGRAM SUPPLIES	49,250.00	199.35	7,992.61	41,257.39	0.00	41,257.39	83.77
	SMALL TOOLS	200.00	0.00	100.00	100.00	0.00	100.00	50.00
	JANITORIAL SUPPLIES	7,000.00	1,229.71	1,337.71	5,662.29	0.00	5,662.29	80.89
	CHEM & AGRICULT. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	STORE SUPPLIES	176,000.00	11,301.97	78,170.11	97,829.89	0.00	97,829.89	55.59
	GAS & OIL SUPPLIES	250.00	56.27	56.27	193.73	0.00	193.73	77.49
	SNACKS & FOOD	500.00	273.00	273.00	227.00	0.00	227.00	45.40
	UNIFORMS	3,500.00	0.00	1,774.38	1,725.62	0.00	1,725.62	49.30
	PRINT ADPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CLASSIFIED ADS	200.00	0.00	0.00	200.00	0.00	200.00	100.00

Account Number	Description	Budget	Period	Amount	YTD	Amount	YTD	Variance	Encumbered	Available	% Available
001-459-310002	BROCHURE	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-310003	FLYERSSCHEDMISC	26,900.00		752.00		4,361.56		22,538.44	0.00	22,538.44	83.79
001-459-320000	DUESMEEETRAINEXP	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-320001	DIRECTOR FEES	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-320002	PROF DUESFEESMAGBOOKS	3,750.00		0.00		822.97		2,927.03	0.00	2,927.03	78.05
001-459-320003	CONF & WORKSHOPS	4,000.00		0.00		0.00		4,000.00	0.00	4,000.00	100.00
001-459-320004	STAFF MILEAGE	750.00		0.00		0.00		750.00	0.00	750.00	100.00
001-459-320005	STAFF EXPENSE	750.00		184.43		185.24		564.76	0.00	564.76	75.30
001-459-331001	ELECTRIC	43,000.00		5,544.18		23,948.25		19,051.75	0.00	19,051.75	44.31
001-459-331002	NATURAL GAS	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-331003	WATER & SEWER	18,500.00		1,057.99		3,698.68		14,801.32	0.00	14,801.32	80.01
001-459-331004	TELEPHONE	2,000.00		0.00		0.00		2,000.00	0.00	2,000.00	100.00
001-459-331005	COMPUTER & CABLE	0.00		222.11		889.96		-889.96	0.00	-889.96	0.00
001-459-331006	GARBAGE	5,500.00		0.00		0.00		5,500.00	0.00	5,500.00	100.00
001-459-331007	FEES(activnetccbank)	46,000.00		3,529.31		24,884.83		21,115.17	0.00	21,115.17	45.90
001-459-340000	INTERNET & COMMUNICATION	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-340001	INTERNET AND COMMUNICATION	1,110.00		0.00		0.00		1,110.00	0.00	1,110.00	100.00
001-459-340002	DATA STORAGE AND BACK UP	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-340003	VIDEO AND PHOTOGRAPHY	132.00		0.00		0.00		132.00	0.00	132.00	100.00
001-459-340004	ONLINE ADVERTISING	185.00		0.00		0.00		185.00	0.00	185.00	100.00
001-459-355000	MAINT & REPAIRS	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-355001	BUILDINGS	5,000.00		0.00		0.00		5,000.00	0.00	5,000.00	100.00
001-459-355002	STRUCTURES	5,000.00		0.00		0.00		5,000.00	0.00	5,000.00	100.00
001-459-355003	EQUIPMENT	10,000.00		985.50		2,018.82		7,981.18	0.00	7,981.18	79.81
001-459-355004	GROUND	3,000.00		0.00		0.00		3,000.00	0.00	3,000.00	100.00
001-459-355005	VEHICLES	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-380000	PROF & CONTRACT SERVICES	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-380001	LEGAL SERVICES	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-380002	AUDIT SERVICES	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-380003	PROGRAM CONTRACTS	15,000.00		697.33		7,059.61		7,940.39	0.00	7,940.39	52.94
001-459-380004	INSURANCE	12,000.00		0.00		387.50		11,612.50	0.00	11,612.50	96.77
001-459-380005	INTEREST	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-380006	EQUIPM MAIN CONTRACTS	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-380007	CONSULTANT SERVICES	3,000.00		0.00		0.00		3,000.00	0.00	3,000.00	100.00
001-459-380008	PROPERTY TAXES	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-380009	REFUNDS	2,000.00		0.00		0.00		2,000.00	0.00	2,000.00	100.00
001-459-456000	RENTALSLEASES	0.00		0.00		0.00		0.00	0.00	0.00	0.00
001-459-456002	EQUIPMENT	3,000.00		0.00		650.00		2,350.00	0.00	2,350.00	78.33
001-459-456003	BUILD & STRUCTURES	0.00		0.00		0.00		0.00	0.00	0.00	0.00
	MATL. SERV., SUPPLIES	449,677.00		26,061.17		159,132.32		290,544.68	0.00	290,544.68	64.61
459	GOLF CLUB HOUSE	970,386.00		57,186.39		322,774.28		647,611.72	0.00	647,611.72	66.74
460	EWING YOUNG PARK PROGRAM										
001-460-120000	PARTTIME & TEMP. SALARIES	0.00		0.00		0.00		0.00	0.00	0.00	0.00

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-460-120002	PART TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140001	FICA	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140002	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140005	SAIF	0.00	0.00	0.00	0.00	0.00	0.00
	PERSONNEL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
001-460-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-460-210003	MATERIALS, SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-460-380003	PROGRAM CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
460	EWING YOUNG PARK PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
470	ACQUISITION & IMPROVEMENT		112,989.56	67,010.44	0.00	67,010.44	37.23
001-470-620006	PARKS REPLACEMENTREPAIR	180,000.00	0.00	25,000.00	0.00	25,000.00	100.00
001-470-620008	RECREATION REPLACERPAIR	25,000.00	0.00	295,794.80	0.00	295,794.80	97.87
001-470-620009	GOLF-EQUIPBUILDINGS	302,240.00	0.00	0.00	0.00	0.00	0.00
001-470-620010	NEW DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00
001-470-620012	LAND ACQUISITION	2,949,762.00	0.00	2,949,762.00	0.00	2,949,762.00	100.00
001-470-620014	ADM REPLACERPAIR	25,000.00	0.00	25,000.00	0.00	25,000.00	100.00
001-470-620016	AQUATIC REPLACERPAIR	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	3,482,002.00	119,434.76	3,362,567.24	0.00	3,362,567.24	96.57
470	ACQUISITION & IMPROVEMENT	3,482,002.00	119,434.76	3,362,567.24	0.00	3,362,567.24	96.57
472	JAQUITH CONCESSION						
001-472-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
001-472-110070	REC SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120001	CONCESSION MANAGER	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120002	CONCESSION ATTENDANT	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140000	PAYROLL TAXES & FRINGES	27,854.00	0.00	27,854.00	0.00	27,854.00	100.00
001-472-140001	CONCESSION FICA	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140002	UNEMPLOYMENT	2,131.00	0.00	2,131.00	0.00	2,131.00	100.00
001-472-140003	CONCESS RETIREMENT	1,115.00	0.00	1,115.00	0.00	1,115.00	100.00
001-472-140004	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140005	CONCESSION SAIF	764.00	0.00	764.00	0.00	764.00	100.00
	PERSONNEL EXPENSE	31,864.00	0.00	31,864.00	0.00	31,864.00	100.00
001-472-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-472-210001	CONCESSION OFFICE SUPPLS	60.00	0.00	60.00	0.00	60.00	100.00
001-472-210002	CONCESSION POSTAGE SUPPLIES	30.00	0.00	30.00	0.00	30.00	100.00
001-472-210003	CONCESSION SUPPLIES	16,100.00	0.00	16,100.00	0.00	16,100.00	100.00



Account Number	Description	Budget	Period	YTD	YTD	YTD	Encumbered	Available	% Available
		Amount	Amount	Amount	Variance	Amount			
001-472-210004	CONCESSION SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310001	CLASSIFIED ADS	75.00	0.00	0.00	75.00	0.00	0.00	75.00	100.00
001-472-310003	FLYERS, SCHEDULES, MISC.	125.00	0.00	0.00	125.00	0.00	0.00	125.00	100.00
001-472-320002	PROF DUESFEESMAGS	1,050.00	0.00	0.00	1,050.00	0.00	0.00	1,050.00	100.00
001-472-320003	CONF & WORKSHOPS	700.00	0.00	0.00	700.00	0.00	0.00	700.00	100.00
001-472-320004	CONCESSION MILEAGE	200.00	0.00	0.00	200.00	0.00	0.00	200.00	100.00
001-472-331001	CONCESSION ELECTRICITY	1,600.00	0.00	0.00	1,600.00	0.00	0.00	1,600.00	100.00
001-472-331004	CONCESSION TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-331007	FEES(activenetccbank)	1,400.00	0.00	0.00	1,400.00	0.00	0.00	1,400.00	100.00
001-472-335001	CONCESS BLDG MAINTREPAIR	500.00	0.00	-120.00	620.00	0.00	0.00	620.00	124.00
001-472-335003	CONCESS EQUIP MAINTREP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380003	CONCESSIONS CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380004	CONCESSION INSURANCE	2,100.00	0.00	0.00	2,100.00	0.00	0.00	2,100.00	100.00
	MATL. SERV., SUPPLIES	23,940.00	0.00	-120.00	24,060.00	0.00	0.00	24,060.00	100.50
472	JAQUITH CONCESSION	55,804.00	0.00	-120.00	55,924.00	0.00	0.00	55,924.00	100.22
474	PRESCHOOL								
001-474-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-110080	RECREATION SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-120001	PRESCHOOL HEAD INSTRUCTOR	48,083.00	0.00	0.00	48,083.00	0.00	0.00	48,083.00	100.00
001-474-120002	PRESCHOOL INSTRUCTORS	110,285.00	10,252.51	38,838.49	71,446.51	0.00	0.00	71,446.51	64.78
001-474-140001	PRESCH FICA	12,116.00	784.32	2,971.11	9,144.89	0.00	0.00	9,144.89	75.48
001-474-140002	UNEMPLOYMENT	6,335.00	-217.10	745.74	5,589.26	0.00	0.00	5,589.26	88.23
001-474-140003	RETIREMENT	3,895.00	320.60	1,274.74	2,620.26	0.00	0.00	2,620.26	67.27
001-474-140004	PRESCH HEALTH INS	11,205.00	846.84	3,387.36	7,817.64	0.00	0.00	7,817.64	69.77
001-474-140005	PRESCH SAIF	1,315.00	78.93	292.60	1,022.40	0.00	0.00	1,022.40	77.75
	PERSONNEL EXPENSE	193,234.00	12,066.10	47,510.04	145,723.96	0.00	0.00	145,723.96	75.41
001-474-210001	OFFICE SUPPLIES	900.00	32.49	97.47	802.53	0.00	0.00	802.53	89.17
001-474-210002	PRESCHOOL POSTAGE	300.00	0.73	4.33	295.67	0.00	0.00	295.67	98.56
001-474-210003	PRESCHOOL SUPPLIES	5,300.00	0.00	71.51	5,228.49	0.00	0.00	5,228.49	98.65
001-474-310001	CLASSIFIED ADS	250.00	0.00	0.00	250.00	0.00	0.00	250.00	100.00
001-474-310002	PRESCH BROCHURE EXP	600.00	0.00	71.34	528.66	0.00	0.00	528.66	88.11
001-474-310003	FLYERS, SCHEDULES, MISC.	200.00	0.00	0.00	200.00	0.00	0.00	200.00	100.00
001-474-320002	PRESCH DUESFEES	450.00	0.00	30.26	419.74	0.00	0.00	419.74	93.28
001-474-320003	PRESCH CONFERENCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-320004	PRESCHOOL MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-320005	STAFF EXPENSES	200.00	2.81	3.27	196.73	0.00	0.00	196.73	98.37
001-474-331001	PRESCH ELECTRICITY	950.00	52.02	189.41	760.59	0.00	0.00	760.59	80.06
001-474-331002	PRESCH NATGAS	1,400.00	20.21	60.63	1,339.37	0.00	0.00	1,339.37	95.67
001-474-331003	PRESCH WATERSEWER	2,350.00	137.48	422.15	1,927.85	0.00	0.00	1,927.85	82.04
001-474-331004	PRESCH TELEPHONE	1,200.00	44.16	132.40	1,067.60	0.00	0.00	1,067.60	88.97
001-474-331007	FEES(activenetccbank)	2,500.00	616.75	1,119.75	1,380.25	0.00	0.00	1,380.25	55.21
001-474-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-474-340001	INTERNET AND COMMUNICATION	400.00	0.00	400.00	0.00	400.00	100.00
001-474-340002	DATA STORAGE AND BACK UP	100.00	0.00	100.00	0.00	100.00	100.00
001-474-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	350.00	0.00	350.00	100.00
001-474-340004	ONLINE ADVERTISING	200.00	0.00	200.00	0.00	200.00	100.00
001-474-380003	PROGRAM REFUNDS	2,000.00	1,469.02	530.98	0.00	530.98	26.55
001-474-380004	PRESCH INSURANCE	2,900.00	0.00	2,900.00	0.00	2,900.00	100.00
001-474-380009	REFUNDS	1,000.00	0.00	1,000.00	0.00	1,000.00	100.00
	MATL, SERV., SUPPLIES	23,550.00	993.14	19,878.46	0.00	19,878.46	84.41
474	PRESCHOOL	216,784.00	51,181.58	165,602.42	0.00	165,602.42	76.39
476	Dept						
001-476-210006	BABE RUTH INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00
001-476-380003	BABE RUTH CONTRACT SERVS	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
476	Dept	0.00	0.00	0.00	0.00	0.00	0.00
477	Dept						
001-477-120001		0.00	0.00	0.00	0.00	0.00	0.00
001-477-210001		0.00	0.00	0.00	0.00	0.00	0.00
001-477-210004		0.00	0.00	0.00	0.00	0.00	0.00
001-477-320001		0.00	0.00	0.00	0.00	0.00	0.00
001-477-320004		0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
477	Dept	0.00	0.00	0.00	0.00	0.00	0.00
478	Dept						
001-478-210006	L. LEAGUE INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00
001-478-380003	LITTLE LEAGUE CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
478	Dept	0.00	0.00	0.00	0.00	0.00	0.00
479	Dept						
001-479-120001	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
479	Dept	0.00	0.00	0.00	0.00	0.00	0.00
480	CONTINGENCY						
001-480-800000	RES.FOR CONTINGENCY & LOANS	1,471,955.00	0.00	1,471,955.00	0.00	1,471,955.00	100.00
	CONTINGENCY	<u>1,471,955.00</u>	<u>0.00</u>	<u>1,471,955.00</u>	<u>0.00</u>	<u>1,471,955.00</u>	<u>100.00</u>
480	CONTINGENCY	1,471,955.00	0.00	1,471,955.00	0.00	1,471,955.00	100.00
501	COMMUNITY PROGRESS TEAM						
001-501-120001	DCC DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210000	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210001	DCC OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210002	DCC POSTAGE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210003	DCC PROGRAM SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210004	DCC PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210005	DCCPRD CO SPONSORED EVENTS	0.00	0.00	0.00	0.00	0.00	0.00
001-501-310003	DCC PRINTING AND PUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320001	DCC MEMBERSHIP DUES & FEES	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320003	DCC CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320004	DCC STAFF MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331001	ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331004	DCC TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00
001-501-380004	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
001-501-620001	DCC CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
501	COMMUNITY PROGRESS TEAM	0.00	0.00	0.00	0.00	0.00	0.00
502	NDOT EXPENSES						
001-502-120001	NDOT PAYROLL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
502	NDOT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
503	NEWBERG BAMBINO LEAGUE						

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-503-210003	LITTLE LEAGUE REPAYMENT MATL. SERV., SUPPLIES	8,000.00 8,000.00	0.00 0.00	8,000.00 8,000.00	0.00 0.00	8,000.00 8,000.00	100.00 100.00
503	NEWBERG BAMBINO LEAGUE	8,000.00	0.00	8,000.00	0.00	8,000.00	100.00
504	BABE RUTH LEAGUE						
001-504-210003	BABE RUTH LEAGUE BABE RUTH REPAYMENT MATL. SERV., SUPPLIES	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
504	BABE RUTH LEAGUE	0.00	0.00	0.00	0.00	0.00	0.00
505	CHEHALEM TIGER VOLLEYBALL CLUB						
001-505-210003	CTVC EXPENSES MATL. SERV., SUPPLIES	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
505	CHEHALEM TIGER VOLLEYBALL CLUB	0.00	0.00	0.00	0.00	0.00	0.00
506	QUILT CLUB						
001-506-210003	QUILT CLUB EXPENSES MATL. SERV., SUPPLIES	1,500.00 1,500.00	0.00 0.00	1,500.00 1,500.00	0.00 0.00	1,500.00 1,500.00	100.00 100.00
506	QUILT CLUB	1,500.00	0.00	1,500.00	0.00	1,500.00	100.00
507	Dept NEWBERG THEATRE GROUP EXPENSES						
001-507-210003	MATL. SERV., SUPPLIES	10,000.00	0.00	10,000.00	0.00	10,000.00	100.00
507	Dept	10,000.00	0.00	10,000.00	0.00	10,000.00	100.00
508	Dept						
001-508-210003	HISTORIC FRIENDS MATL. SERV., SUPPLIES	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
508	Dept	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
509	Dept Tualatin Valley Youth Football MATL, SERV., SUPPLIES	22,000.00 <u>22,000.00</u>	0.00 <u>0.00</u>	22,000.00 <u>22,000.00</u>	0.00 <u>0.00</u>	22,000.00 <u>22,000.00</u>	100.00 <u>100.00</u>
509	Dept	22,000.00	0.00	22,000.00	0.00	22,000.00	100.00
510	Dept LACROSSE REPMT MATL, SERV., SUPPLIES	10,000.00 <u>10,000.00</u>	0.00 <u>0.00</u>	10,000.00 <u>10,000.00</u>	0.00 <u>0.00</u>	10,000.00 <u>10,000.00</u>	100.00 <u>100.00</u>
510	Dept	10,000.00	0.00	10,000.00	0.00	10,000.00	100.00
511	Dept BASKETBALL MATL, SERV., SUPPLIES	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>
511	Dept	0.00	0.00	0.00	0.00	0.00	0.00
001	GENERAL FUND	14,856,986.00	665,146.02	11,894,931.18	0.00	11,894,931.18	80.06
005	EWING YOUNG FUND						
450	EXPENDITURES						
005-450-610000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
005-450-610000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
005-450-800000	RESV FOR CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT						
450	EXPENDITURES						
025-450-610001	MAINTENANCE AND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00	0.00
026	LOAN SERVICE FUND						
450	EXPENDITURES						
026-450-610003	SENIOR CENTER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610004	GRANDSTAND	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610005	DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610006	AQ OF PROP & BLD	35,300.00	0.00	35,300.00	0.00	35,300.00	100.00
026-450-610007	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	35,300.00	0.00	35,300.00	0.00	35,300.00	100.00
026-450-610000	CAPITAL OUTLAY						
026-450-610001	LOAN PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610002	LOAN INTEREST PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
026-450-800000	RESV. FOR CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	35,300.00	0.00	35,300.00	0.00	35,300.00	100.00
026	LOAN SERVICE FUND	35,300.00	0.00	35,300.00	0.00	35,300.00	100.00
035	SDC FUNDS						
470	ACQUISITION & IMPROVEMENT						
035-470-461001	BANK FEE DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461002	BANK FEE NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461003	BANK FEE YAMHILL	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620007	ADMIN FEE DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620008	ADMIN FEE NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620009	ADMIN FEE YAMHILL	0.00	0.00	0.00	0.00	0.00	0.00
035-470-641001	DNU	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
035-470-610001	PRINCIPAL LOAN	688,886.50	190,000.00	498,886.50	0.00	498,886.50	72.42
035-470-610002	INTEREST AND ADMIN FOR LOAN	100,656.50	3,230.00	97,426.50	0.00	97,426.50	96.79
035-470-620001	ACQUISITION-DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620002	ACQUISITION-NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620003	ACQUISITION-YAMHILL COUNTY	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620004	DEVELOPMENT-DUNDEE	1,313,592.00	19,965.92	1,293,626.08	0.00	1,293,626.08	98.48
035-470-620005	DEVELOPMENT-NEWBERG	1,313,592.00	121,614.77	1,191,977.23	0.00	1,191,977.23	90.74
035-470-620006	DEVELOPMENT-YAMHILL COUNTY	1,313,592.00	0.00	1,313,592.00	0.00	1,313,592.00	100.00
	CAPITAL OUTLAY	4,730,319.00	334,810.69	4,395,508.31	0.00	4,395,508.31	92.92

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
035-470-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490001	TRANSFERS DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490002	TRANSFERS NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490003	TRANSFERS YAM CO	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
470	ACQUISITION & IMPROVEMENT	4,730,319.00	334,810.69	4,395,508.31	0.00	4,395,508.31	92.92
035	SDC FUNDS	4,730,319.00	334,810.69	4,395,508.31	0.00	4,395,508.31	92.92
036	CP Pool Fund						
000							
036-000-461001	Bank fees US POOL	0.00	0.00	0.00	0.00	0.00	0.00
036-000-461002	FEES 5208	0.00	0.00	0.00	0.00	0.00	0.00
036-000-846002	DNU FEES B5208	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
4000							
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
036-450-451000	CP EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610001	Principal	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610002	DNU CP int and admin fees	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
036-450-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
036	CP Pool Fund	0.00	0.00	0.00	0.00	0.00	0.00
037	BOND LOAN SERVICE						
000							
037-000-253000	UNRESERVED FUND	0.00	0.00	0.00	0.00	0.00	0.00
	BALANCEuncol						
037-000-354000	UNCOLLECTABLES	0.00	0.00	0.00	0.00	0.00	0.00
037-000-846002	FEES BOND LS	0.00	0.05	-0.05	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.05	-0.05	0.00	-0.05	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
000		0.00	0.00	0.05	-0.05	0.00	-0.05	0.00
450	EXPENDITURES							
037-450-610001	PRINCIPAL LOAN SERVICE	890,000.00	0.00	0.00	890,000.00	0.00	890,000.00	100.00
037-450-610002	INT AND ADMIN BOND LS	505,475.00	0.00	0.00	505,475.00	0.00	505,475.00	100.00
	CAPITAL OUTLAY	<u>1,395,475.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,395,475.00</u>	<u>0.00</u>	<u>1,395,475.00</u>	<u>100.00</u>
450	EXPENDITURES	1,395,475.00	0.00	0.00	1,395,475.00	0.00	1,395,475.00	100.00
037	BOND LOAN SERVICE	1,395,475.00	0.00	0.05	1,395,474.95	0.00	1,395,474.95	100.00
900	Fixed Assets							
413	ADMINISTRATION DEPARTMENT							
900-413-630000	Training Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-413-730000	Training Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
48	ADMINISTRATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES							
900-450-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-450-730000	Fixed Asset Disposals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451	AQUATICS							
900-451-630000	Depreciation expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-451-730000	Fixed Asset Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
451	AQUATICS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
452	ADULT SPORTS DEPARTMENT							
900-452-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
452	ADULT SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
453	YOUTH SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-453-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
453	YOUTH SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
454	CLASSES/SPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-454-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
454	CLASSES/SPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-455-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456	COMM CNTRS SCOUT HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-456-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-456-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456	COMM CNTRS SCOUT HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457	COMM SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-457-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-457-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457	COMM SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
458	GOLF COURSE MAINT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-458-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-458-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
458	GOLF COURSE MAINT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459	GOLF CLUB HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-459-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-459-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459	GOLF CLUB HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
472	JAQUITH CONCESSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-472-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
472	JAQUITH CONCESSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5 474	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-474-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
474	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900	Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total		21,018,080.00	795,236.79	3,296,865.56	17,721,214.44	0.00	17,721,214.44	0.8431



**CHEHALEM PARK AND RECREATION DISTRICT  
INSTRUCTOR CONTRACT FORM**

45 Girls Volleyball Grades 6-8  
Chehalem Park and Recreation Class Name

1<sup>st</sup> / 2024  
Quarter and Year

This agreement is entered into this 10 day of September, 2024 by and between Chehalem Park and Recreation District, a government agency hereinafter referred to as "District" and Melissa Tindall, hereinafter referred to as "Instructor". The parties agree as follows:

- 1. This district agrees to hire instructor as an independent contractor to teach the following class(s).

Class 45 Girls Volleyball Grades 6-8

- 2. The District agrees to pay Instructor for each class at the rate of \$ 20 per hour or \_\_\_\_\_% of total gross fees collected for each class (does not include Out-of-District 25% access charge). Instructor will be paid in full upon satisfactory completion of each class compliance with terms of this agreement, and upon submission of a signed contact payroll sheet to the appropriate Coordinator or Supervisor for services rendered. Payment will be made within 30 days after the payroll sheet is submitted, if approved by the Coordinator or Supervisor in charge.
- 3. This contract will be valid for one (1) full year, or the length of the session as stated above, or in class addendum. Chehalem Park and Recreation District reserves the right to terminate this contract upon 1 (one) week notice. The Chehalem Park and Recreation District reserves the right to schedule all class locations, dates, time and/or length of the classes. These are subject to change depending on facility availability.
- 4. The District agrees to uphold the limit of the maximum number of students per class. The District reserves the right to cancel each class which does not have the specified minimum number of students/participants registered as indicated in the addendum.
- 5. Instructor agrees to teach the above class(s) at the time(s) listed on the attached addendum for the above rate of pay.

6. Instructor agrees to attend the first class meeting if there is any preregistration, and to meet participants who may come to class without registration.
7. Instructor agrees to notify his/her designated Coordinator or Supervisor as soon as possible if an emergency will prevent him/her from attending class. The class may not be cancelled without the approval of the Coordinator or Supervisor. Postponements of classes will be granted only by the Coordinator or Supervisor in case of emergency. Instructor agrees to make up any class he/she may miss. The Instructor may have a qualified substitute teach his/her class, but only after approval of the Coordinator or Supervisor.
8. The Instructor and District agree that if any of the stipulations herein stated are breached by the Instructor, the District reserves the right to begin appropriate action which could result in complete and final termination of this contract agreement.
9. The Instructor shall furnish all work, labor, reports, and materials needed for the class as indicated on the line below, and as specified in this agreement.  

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10. The District will provide the following, as indicated on the lines below, or the attachment, or as specified in this agreement.  

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*balls, sweatshirts, t-shirts and pizza party*

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11. Storage for equipment may be made available when possible, but the instructor assumes all responsibility, and will leave personal equipment at their own risk. If the equipment is lost or stolen, the instructor will be held accountable for their own equipment replacement.
12. Instructor agrees to reimburse the District for any and all repairs or damages to facility, material, supplies, or equipment used, due to negligence by the Instructor. The District will not hold the Instructor liable for reasonable "wear and tear" on facility or equipment, but must notify Coordinator or Supervisor immediately if classroom or area is out of order, or anything is broken. Instructor must maintain all facilities, material supplies and equipment in a clean, safe and proper condition. Instructor must turn off lights, close doors, and windows, and make sure your students are out of the instruction area before leaving (if applicable to facility, see coordinator or supervisor).
13. Instructor will submit reports in writing to the Chehalem Park and Recreation District office on accidents and/or incidents with the public or participants within 24 hours of the accident or incident. The Instructor will notify immediately the District Coordinator or Supervisor who signs this agreement.


14. This contract contains all the terms and conditions agreed on by the parties hereto and no other agreement, oral or w/otherwise regarding the subject matter of this contract shall be deemed to exist or bind any of the parties hereto. In cases of emergencies, changes may be made though the Coordinator or Supervisor orally with written confirmation following.
15. The Chehalem Park and Recreation District shall not be liable for any damages or other expenses that are incurred by the Instructor in the event that the class is delayed, interrupted or not held as scheduled. The Instructor will not be liable if cancellation is caused by the Chehalem Park and Recreation District or the School District.
16. The parties intended that an independent contractor-employer relationship will be created by this contract. The District is interested only in the results to be achieved, and the conduct and control of the class will rely solely on the Instructor. The Instructor is not to be considered an agent or employee of the District for any purpose, and the employees or the Instructor, if any, are not entitled to any benefits from the District or to be considered the District's employees. It is understood that the District does not agree to use the Instructor exclusively. It is further understood that the Instructor is free to contract similar services to be performed for other employers while under contract with the District.
17. The work to be performed under the contract shall be performed entirely at the Instructor's risk and Instructor assumes all responsibility for negligence concerning the condition of any tools and equipment used in performance with this contract. Instructor agrees to indemnify the District from any and all liability or losses arising in any way out of performance of this contract.
18. Instructor agrees to maintain such insurance as will fully protect both Instructor and the District from any claims under the Worker's Compensation Act or Employer's Liability Laws. If such insurance is not proven, Worker's Compensation will be deducted from your contract payroll. (See line item on Contract payroll sheet)
19. Neither this agreement nor any interest therein, or claim thereunder, shall be assigned or transferee by Instructor to any other party.

**Other General Information:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contractor: Melissa Tindall  
Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Social Security Number: \_\_\_\_\_  
Birth date: \_\_\_\_\_

Signed this 10 day of September, 2024

  
\_\_\_\_\_  
**Instructor**

Signed this 10 day of September, 2024

  
\_\_\_\_\_  
**Coordinator/Supervisor**

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
**Chairman of the Board  
Chehalem Park and Recreation  
District**

\_\_\_\_\_  
**Secretary of the Board  
Chehalem Park and Recreation  
District**



**CHEHALEM PARK AND RECREATION DISTRICT  
INSTRUCTOR CONTRACT FORM**

45 Girls Volleyball Grades 6-8

**Chehalem Park and Recreation Class Name**

1<sup>st</sup> / 2024

**Quarter and Year**

This agreement is entered into this 10 day of September, 2024 by and between Chehalem Park and Recreation District, a government agency hereinafter referred to as "District" and Morgan Lemen, hereinafter referred to as "Instructor". The parties agree as follows:

1. This district agrees to hire instructor as an independent contractor to teach the following class(s).

Class

45 Girls Volleyball Grades 6-8

2. The District agrees to pay Instructor for each class at the rate of \$ 20 per hour or \_\_\_\_\_ % of total gross fees collected for each class (does not include Out-of-District 25% access charge). Instructor will be paid in full upon satisfactory completion of each class compliance with terms of this agreement, and upon submission of a signed contact payroll sheet to the appropriate Coordinator or Supervisor for services rendered. Payment will be made within 30 days after the payroll sheet is submitted, if approved by the Coordinator or Supervisor in charge.
3. This contract will be valid for one (1) full year, or the length of the session as stated above, or in class addendum. Chehalem Park and Recreation District reserves the right to terminate this contract upon 1 (one) week notice. The Chehalem Park and Recreation District reserves the right to schedule all class locations, dates, time and/or length of the classes. These are subject to change depending on facility availability.
4. The District agrees to uphold the limit of the maximum number of students per class. The District reserves the right to cancel each class which does not have the specified minimum number of students/participants registered as indicated in the addendum.
5. Instructor agrees to teach the above class(s) at the time(s) listed on the attached addendum for the above rate of pay.

6. Instructor agrees to attend the first class meeting if there is any preregistration, and to meet participants who may come to class without registration.
7. Instructor agrees to notify his/her designated Coordinator or Supervisor as soon as possible if an emergency will prevent him/her from attending class. The class may not be cancelled without the approval of the Coordinator or Supervisor. Postponements of classes will be granted only by the Coordinator or Supervisor in case of emergency. Instructor agrees to make up any class he/she may miss. The Instructor may have a qualified substitute teach his/her class, but only after approval of the Coordinator or Supervisor.
8. The Instructor and District agree that if any of the stipulations herein stated are breached by the Instructor, the District reserves the right to begin appropriate action which could result in complete and final termination of this contract agreement
9. The Instructor shall furnish all work, labor, reports, and materials needed for the class as indicated on the line below, and as specified in this agreement.  
balls, sweatshirts, t-shirts and pizza party
10. The District will provide the following, as indicated on the lines below, or the attachment, or as specified in this agreement.  


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11. Storage for equipment may be made available when possible, but the instructor assumes all responsibility, and will leave personal equipment at their own risk. If the equipment is lost or stolen, the instructor will be held accountable for their own equipment replacement.
12. Instructor agrees to reimburse the District for any and all repairs or damages to facility, material, supplies, or equipment used, due to negligence by the Instructor. The District will not hold the Instructor liable for reasonable "wear and tear" on facility or equipment, but must notify Coordinator or Supervisor immediately if classroom or area is out of order, or anything is broken. Instructor must maintain all facilities, material supplies and equipment in a clean, safe and proper condition. Instructor must turn off lights, close doors, and windows, and make sure your students are out of the instruction area before leaving (if applicable to facility, see coordinator or supervisor).
13. Instructor will submit reports in writing to the Chehalem Park and Recreation District office on accidents and/or incidents with the public or participants within 24 hours of the accident or incident. The Instructor will notify immediately the District Coordinator or Supervisor who signs this agreement.



14. This contract contains all the terms and conditions agreed on by the parties hereto and no other agreement, oral or otherwise regarding the subject matter of this contract shall be deemed to exist or bind any of the parties hereto. In cases of emergencies, changes may be made though the Coordinator or Supervisor orally with written confirmation following.
15. The Chehalem Park and Recreation District shall not be liable for any damages or other expenses that are incurred by the Instructor in the event that the class is delayed, interrupted or not held as scheduled. The Instructor will not be liable if cancellation is caused by the Chehalem Park and Recreation District or the School District.
16. The parties intended that an independent contractor-employer relationship will be created by this contract. The District is interested only in the results to be achieved, and the conduct and control of the class will rely solely on the Instructor. The Instructor is not to be considered an agent or employee of the District for any purpose, and the employees or the Instructor, if any, are not entitled to any benefits from the District or to be considered the District's employees. It is understood that the District does not agree to use the Instructor exclusively. It is further understood that the Instructor is free to contract similar services to be performed for other employers while under contract with the District.
17. The work to be performed under the contract shall be performed entirely at the Instructor's risk and Instructor assumes all responsibility for negligence concerning the condition of any tools and equipment used in performance with this contract. Instructor agrees to indemnify the District from any and all liability or losses arising in any way out of performance of this contract.
18. Instructor agrees to maintain such insurance as will fully protect both Instructor and the District from any claims under the Worker's Compensation Act or Employer's Liability Laws. If such insurance is not proven, Worker's Compensation will be deducted from your contract payroll. (See line item on Contract payroll sheet)
19. Neither this agreement nor any interest therein, or claim thereunder, shall be assigned or transferee by Instructor to any other party.

**Other General Information:**

Contractor: Morgan Lemen



Signed this 10 day of September, 2024

Wayne Lippie

Instructor

Signed this 10 day of September, 2024

[Signature]

Coordinator/Supervisor

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
**Chairman of the Board  
Chehalem Park and Recreation  
District**

\_\_\_\_\_  
**Secretary of the Board  
Chehalem Park and Recreation  
District**



CHEHALEM PARK AND RECREATION DISTRICT  
INSTRUCTOR CONTRACT FORM

Little Big Kicks  
Chehalem Park and Recreation Class Name

1st / 2024  
Quarter and Year

This agreement is entered into this 7 day of September, 2024 by and between Chehalem Park and Recreation District, a government agency hereinafter referred to as "District" and \_\_\_\_\_, hereinafter referred to as "Instructor". The parties agree as follows:

- 1. This district agrees to hire instructor as an independent contractor to teach the following class(s).

Class  
Little Big Kicks

- 2. The District agrees to pay Instructor for each class at the rate of \$ \_\_\_\_\_ per hour or 50 % of total gross fees collected for each class (does not include Out-of-District 25% access charge). Instructor will be paid in full upon satisfactory completion of each class compliance with terms of this agreement, and upon submission of a signed contact payroll sheet to the appropriate Coordinator or Supervisor for services rendered. Payment will be made within 30 days after the payroll sheet is submitted, if approved by the Coordinator or Supervisor in charge.
- 3. This contract will be valid for one (1) full year, or the length of the session as stated above, or in class addendum. Chehalem Park and Recreation District reserves the right to terminate this contract upon 1 (one) week notice. The Chehalem Park and Recreation District reserves the right to schedule all class locations, dates, time and/or length of the classes. These are subject to change depending on facility availability.
- 4. The District agrees to uphold the limit of the maximum number of students per class. The District reserves the right to cancel each class which does not have the specified minimum number of students/participants registered as indicated in the addendum.
- 5. Instructor agrees to teach the above class(s) at the time(s) listed on the attached addendum for the above rate of pay.

6. Instructor agrees to attend the first class meeting if there is any preregistration, and to meet participants who may come to class without registration.
7. Instructor agrees to notify his/her designated Coordinator or Supervisor as soon as possible if an emergency will prevent him/her from attending class. The class may not be cancelled without the approval of the Coordinator or Supervisor. Postponements of classes will be granted only by the Coordinator or Supervisor in case of emergency. Instructor agrees to make up any class he/she may miss. The Instructor may have a qualified substitute teach his/her class, but only after approval of the Coordinator or Supervisor.
8. The Instructor and District agree that if any of the stipulations herein stated are breached by the Instructor, the District reserves the right to begin appropriate action which could result in complete and final termination of this contract agreement
9. The Instructor shall furnish all work, labor, reports, and materials needed for the class as indicated on the line below, and as specified in this agreement.  


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10. The District will provide the following, as indicated on the lines below, or the attachment, or as specified in this agreement.  
Registration, communication, insurance + balls


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11. Storage for equipment may be made available when possible, but the instructor assumes all responsibility, and will leave personal equipment at their own risk. If the equipment is lost or stolen, the instructor will be held accountable for their own equipment replacement.
12. Instructor agrees to reimburse the District for any and all repairs or damages to facility, material, supplies, or equipment used, due to negligence by the Instructor. The District will not hold the Instructor liable for reasonable "wear and tear" on facility or equipment, but must notify Coordinator or Supervisor immediately if classroom or area is out of order, or anything is broken. Instructor must maintain all facilities, material supplies and equipment in a clean, safe and proper condition. Instructor must turn off lights, close doors, and windows, and make sure your students are out of the instruction area before leaving (if applicable to facility, see coordinator or supervisor).
13. Instructor will submit reports in writing to the Chehalem Park and Recreation District office on accidents and/or incidents with the public or participants within 24 hours of the accident or incident. The Instructor will notify immediately the District Coordinator or Supervisor who signs this agreement.

14. This contract contains all the terms and conditions agreed on by the parties hereto and no other agreement, oral or w/otherwise regarding the subject matter of this contract shall be deemed to exist or bind any of the parties hereto. In cases of emergencies, changes may be made though the Coordinator or Supervisor orally with written confirmation following.
15. The Chehalem Park and Recreation District shall not be liable for any damages or other expenses that are incurred by the Instructor in the event that the class is delayed, interrupted or not held as scheduled. The Instructor will not be liable if cancellation is caused by the Chehalem Park and Recreation District or the School District.
16. The parties intended that an independent contractor-employer relationship will be created by this contract. The District is interested only in the results to be achieved, and the conduct and control of the class will rely solely on the Instructor. The Instructor is not to be considered an agent or employee of the District for any purpose, and the employees or the Instructor, if any, are not entitled to any benefits from the District or to be considered the District's employees. It is understood that the District does not agree to use the Instructor exclusively. It is further understood that the Instructor is free to contract similar services to be performed for other employers while under contract with the District.
17. The work to be performed under the contract shall be performed entirely at the Instructor's risk and Instructor assumes all responsibility for negligence concerning the condition of any tools and equipment used in performance with this contract. Instructor agrees to indemnify the District from any and all liability or losses arising in any way out of performance of this contract.
18. Instructor agrees to maintain such insurance as will fully protect both Instructor and the District from any claims under the Worker's Compensation Act or Employer's Liability Laws. If such insurance is not proven, Worker's Compensation will be deducted from your contract payroll. (See line item on Contract payroll sheet)
19. Neither this agreement nor any interest therein, or claim thereunder, shall be assigned or transferee by Instructor to any other party.

**Other General Information:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contractor: Newberg HS Boys Soccer Team  
Address: 2400 Douglas Avenue  
City, State, Zip Code: Newberg OR 97132  
Phone: — Social Security Number: —  
Birth date: —

Signed this 7 day of September, 2024

  
Instructor

Signed this 7 day of September, 2024

  
Coordinator/Supervisor

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
**Chairman of the Board**  
**Chehalem Park and Recreation**  
**District**

\_\_\_\_\_  
**Secretary of the Board**  
**Chehalem Park and Recreation**  
**District**

**CHEHALEM PARK AND RECREATION**

**DISTRICT 2025-2026 BUDGET**

**CALENDAR**

DECEMBER 05, 2024	APPOINT BUDGET OFFICER AND ADOPT BUDGET CALENDAR. DISCUSS APPOINTMENT OF BUDGET COMMITTEE MEMBERS.
JANUARY 23, 2025	APPOINT BUDGET COMMITTEE MEMBERS.
JANUARY 24, 2025	PUBLISH ADVERTISEMENT FOR BUDGET MEMBERS IF NEEDED AND POST ON WEB SITE.
FEBRUARY 20, 2025	DEADLINE FOR APPLICATIONS FOR BUDGET COMMITTEE IF NEEDED.
FEBRUARY 22, 2025	APPOINT BUDGET COMMITTEE MEMBERS. (IF NEEDED)
MARCH 3, 2025	STAFF BUDGET TO SUPERINTENDENT
MARCH 6, 2025	NOTICE OF BUDGET COMMITTEE MEETING AND PUBLIC HEARING SENT TO NEWBERG GRAPHIC, MUST INCLUDE WEB SITE.
MARCH 12, 2025	PUBLISH NOTICE OF BUDGET COMMITTEE MEETING AND PUBLIC HEARING.
MARCH 12, 2025	POST NOTICE OF BUDGET COMMITTEE MEETING AND PUBLIC HEARING ON CHEHALEM PARK AND RECREATION DISTRICT WEB SITE CPRDNEWBERG.ORG.
ARRIL 4, 2025	BUDGET DELIVERED TO BUDGET COMMITTEE AND BOARD MEMBERS. BUDGET AVAILABLE TO PUBLIC AT 125 S. ELLIOTT ROAD NEWBERG, OREGON.

**APRIL 8, 2025**

**BUDGET COMMITTEE MEETING 6 P.M. AT 125 S ELLIOTT ROAD IN THE ADMINISTRATIVE BUILDING. PUBLIC INPUT WILL BE WELCOMED AT THIS MEETING. BUDGET APPROVED.**

**APRIL 9-11, 2025**

**ADDITIONAL BUDGET COMMITTEE MEETINGS IF NEEDED AT 6 P.M. AT 125 S ELLIOTT ROAD IN THE ADMINISTRATIVE BUILDING. PUBLIC INPUT WILL BE WELCOMED IF MEETINGS NECESSARY AND HELD. BUDGET APPROVED.**

**APRIL 25, 2025**

**NOTICE OF BUDGET SUMMARY AND NOTICE OF PUBLIC BUDGET HEARING SENT TO NEWBERG GRAPHIC.**

**APRIL 30, 2025**

**PUBLISH BUDGET SUMMARY AND NOTICE OF PUBLIC BUDGET HEARING. MUST INCLUDE WEB SITE.**

**APRIL 30, 2025**

**POST BUDGET SUMMARY AND NOTICE OF PUBLIC BUDGET HEARING ON CHEHALEM PARK AND RECREATION DISTRICT WEB SITE.**

**MAY 22, 2025**

**PUBLIC BUDGET HEARING 6 P.M. AT 125 S ELLIOT ROAD IN ADMINISTRATIVE BUILDING.**

**JUNE 26, 2025**

**ADOPT' [REDACTED] BUDGET, MAKE APPROPRIATIONS AND IMPOSE AND CATEGORIZE TAXES BY RESOLUTIONS.**

**JULY 11 2025**

**SUBMIT BUDGET AND RESOLUTIONS TO COUNTY CLERK AND SUBMIT TO COUNTY ASSESSOR TAX CERTIFICATION DOCUMENTS.**

**DATES IN BOLD ARE THE PUBLIC MEETING DATES.**



**Subject:** Re: Friends' Park

**Date:** Monday, November 18, 2024 at 8:36:11 AM Pacific Standard Time

**From:** Slyter Family

**To:** Ned Knight

**CC:** Matthew Smith, Jim McMaster, Casey Creighton, Jason Fields, Gayle Bizeau, Lisa Rogers, Julie Firth, Kat Ricker, Bryan Stewart

To the CPRD Board,

Good morning. I wanted to reach out again this week and continue to make our neighborhood's voice heard. I received a response from the developer this morning regarding the tax lot adjustment. They will offer no compromise or mitigation to the removal of the western treeline at Friend's Park. The developer has told me directly it will be the responsibility of CPRD to replant and the developer has no desire to offer a solution. If you are unaware of the land details, this lot line would put a fence within inches of the walking path, which means there will be no room for replanting west of the path.

We will consistently demand that CPRD cancel this egregious tax lot adjustment. There's no going back once the developer gets their way with this project. And if this project moves forward and destroys our park forever, we will demand the resignation of the CPRD board over this scandal. I do urge you all to look into this matter very seriously and see that a singular developer has been causing problem after problem in our neighborhood: They have damaged the streets, caused irreversible plantlife damage, engaged in verbal arguments with neighbors, started an illegal burn that risked our homes and caused illness, and have shown a complete disregard for the safety and wellbeing of our community and the park.

We plan to be at the meeting on the 5th en masse and trust you will listen to us.

Thank you,  
~Brandon

On Mon, Nov 11, 2024 at 2:43 PM Slyter Family <[slyter.family@gmail.com](mailto:slyter.family@gmail.com)> wrote:

CPRD Board,

Good afternoon. I wanted to touch base in preparation for December 5th's board meeting. I want to echo Ned's concerns and let you know I've contacted about 25 neighbors in the Friend's Park community who are all quite irritated and confused about this land trade proposal. I've recently addressed the city council and city planning team about this issue and will continue to bring it up this month for the upcoming meetings.

I would like to request that the board add this issue to the official agenda for 12/5. We don't appreciate that this project was created by a CPRD member with zero community input, and then promptly retired from their position. There's concerns of how this deal was made and if there is any possible unethical involvement. I am currently working with the city to adopt a tree protection ordinance and have been made aware by the city planner that CPRD can cancel this tax lot adjustment agreement. So far, this is the stance of the community. I hope to work together with the parties involved to come up with a satisfactory response to the situation. I would also like to urge the board to talk with the Park Managers about whether or not this is even a good trade. The undevelopable land down the hill to the west is inaccessible for the majority of the year and seems best left alone to nature; meanwhile losing the western trees will affect the wellbeing of the park forever.

Earlier today, I already emailed Ms. Kat Rickers to request this be addressed on the official agenda. She was very helpful to guide me toward where we can apply to speak for public comments. It appears that with a 30 minute limit on public comments, and 3 minutes per person, we will be limited to 10 of our neighbors willing to speak on the matter and oppose the land trade. My concern is that there is not enough time to address the matter in 30 minutes and we really don't want the board to push this off, as it's a very urgent matter that ideally needs a resolution during the next meeting.

**Subject:** Re: Friends' Park

**Date:** Monday, November 11, 2024 at 2:43:26 PM Pacific Standard Time

**From:** Slyter Family

**To:** Ned Knight

**CC:** Matthew Smith, Jim McMaster, Casey Creighton, Jason Fields, Gayle Bizeau, Lisa Rogers, Julie Firth, Kat Ricker, Bryan Stewart

CPRD Board,

Good afternoon. I wanted to touch base in preparation for December 5th's board meeting. I want to echo Ned's concerns and let you know I've contacted about 25 neighbors in the Friend's Park community who are all quite irritated and confused about this land trade proposal. I've recently addressed the city council and city planning team about this issue and will continue to bring it up this month for the upcoming meetings.

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Please consider this information, and if it is helpful, we can have more neighbors contact CPRD before 12/5 to request this be resolved.

Thank you for your time,  
~Brandon Slyter

On Wed, Oct 30, 2024 at 1:42 PM Ned Knight <[nknight@linfield.edu](mailto:nknight@linfield.edu)> wrote:

Hi and thanks for your replies and consideration.

Ned

---

**From:** Matthew Smith <[msmith@board.cprdnewberg.org](mailto:msmith@board.cprdnewberg.org)>

**Sent:** Wednesday, October 30, 2024 12:55 PM

**To:** Jim McMaster <[jmcmaster@board.cprdnewberg.org](mailto:jmcmaster@board.cprdnewberg.org)>; Ned Knight <[nknight@linfield.edu](mailto:nknight@linfield.edu)>; Casey Creighton <[ccreighton@cordnewberg.org](mailto:ccreighton@cordnewberg.org)>; Jason Fields <[jfields@board.cprdnewberg.org](mailto:jfields@board.cprdnewberg.org)>; Gayle Bizeau <[gbizeau@board.cprdnewberg.org](mailto:gbizeau@board.cprdnewberg.org)>; Lisa Rogers <[lrogers@board.cprdnewberg.org](mailto:lrogers@board.cprdnewberg.org)>

**Cc:** Julie Firth <[julierfirth@yahoo.com](mailto:julierfirth@yahoo.com)>; [slyter.family@gmail.com](mailto:slyter.family@gmail.com) <[slyter.family@gmail.com](mailto:slyter.family@gmail.com)>

**Subject:** Re: Friends' Park

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you

recognize the sender and know the content is safe.

Jim is correct, we will be discussing this and getting input from all parties before making any decisions.

Thank you.

Matt

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---

**From:** Jim McMaster <jmcmaster@board.cprdnewberg.org>  
**Sent:** Wednesday, October 30, 2024 12:18:56 PM  
**To:** Ned Knight <nknight@linfield.edu>; Casey Creighton <ccreighton@cpdnewberg.org>; Matthew Smith <msmith@board.cprdnewberg.org>; Jason Fields <jfields@board.cprdnewberg.org>; Gayle Bizeau <gbizeau@board.cprdnewberg.org>; Lisa Rogers <lrogers@board.cprdnewberg.org>  
**Cc:** Julie Firth <julierfirth@yahoo.com>; slyter.family@gmail.com <slyter.family@gmail.com>  
**Subject:** Re: Friends' Park

Ned, thank you for your comments on Friends Park. I am sure that the board will continue to discuss this location in upcoming public board meetings.

Thank you again for your input.

Jim

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---

**From:** Ned Knight <nknight@linfield.edu>  
**Sent:** Tuesday, October 29, 2024 2:26:11 PM  
**To:** Casey Creighton <ccreighton@cpdnewberg.org>; Matthew Smith <msmith@board.cprdnewberg.org>; Jason Fields <jfields@board.cprdnewberg.org>; Gayle Bizeau <gbizeau@board.cprdnewberg.org>; Lisa Rogers <lrogers@board.cprdnewberg.org>; Jim McMaster <jmcmaster@board.cprdnewberg.org>  
**Cc:** Julie Firth <julierfirth@yahoo.com>; slyter.family@gmail.com <slyter.family@gmail.com>  
**Subject:** Friends' Park

Hello. I'm writing to express a major concern about a pending property line adjustment at Friends' Park, between CPRD and Casey Bernard (dba CSB Oregon Holdings LLC). The specific concern centers around the 20 ft easement of park land along its western edge, being provided to CSB Oregon Holdings LLC

That easement is purported for future utility lines (water, sewer, etc.), but it is currently the last remaining buffer of natural vegetation and wildlife habitat (trees and shrubs) along the west edge of the park. If this property line adjustment gets approved by the Newberg Community Development

Department, the first action Mr. Bernard will do is bulldoze down that buffer, even without utility line permits, based on his previous actions. Why? That easement will provide a flat solid access road to his property, compared to the unstable and slumping access road he attempted to construct last year along the sloping eastern edge of his property

Friends' Park has been a wonderful public space used year-round by many neighbors. But many of us are quite dismayed that we were not informed of this property line adjustment until very late in the process. Nevertheless, we feel that CPRD is not acting in the best public interest on this, and we all need to present a more united front against this developer. We really need to preserve the integrity and attractiveness of the park

Thanks for your time and attention.

Ned J Knight  
Rate Review Committee  
Budget Committee

# Search for new CPRD superintendent begins

*Board calls on state group to conduct nationwide search*

By GARY ALLEN  
Staff Reporter

The search for a replacement for a Newberg agency head has begun.

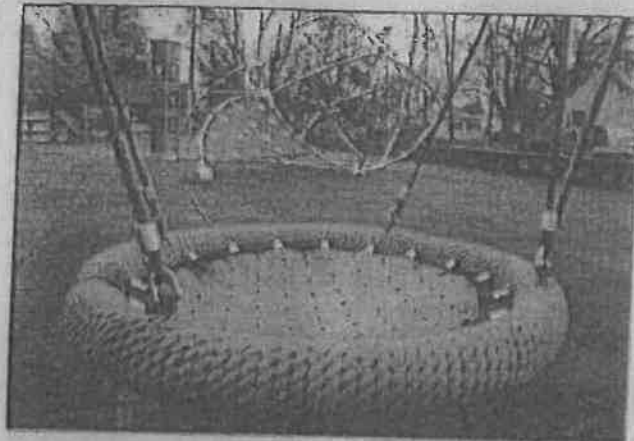
The Chehalem Park and Recreation District's board of directors has begun the process of replacing Don Clements after the longtime superintendent retired in the fall. Clements, 79, had been expected to retire in June 2025 at the beginning of the district's financial year, but instead announced his immediate departure in September after 40 years in the position.

The five-member board met in a special meeting in October to begin the process of finding a replacement. It enlisted the aid of Special Districts Association of Oregon in creating and disseminating the recruitment notice for the position, according to Kat Ricker, CPRD's public information director.

"There are so many qualities I'd love to see in a superintendent," board president Matt Smith said in an email, emphasizing that he was speaking for himself and not on behalf of the board. "I want to see a true leader who can see a vision of what the community and board wants, and then inspire and lead staff to achieve that vision."

"Our superintendent will have big shoes to fill, and I hope we find someone who is eager to step in and complete our current projects as well as lead us to a sustainable place in the future."

The SDAO will be instrumental in the nationwide search, eventually winnowing down the applicants to a pool that will be



STAFF FILE PHOTO

The board of directors for the Chehalem Park and Recreation District has begun a search for its next superintendent after Don Clements retired in September.

Clements' duties. The closing date for application is Dec. 2. Those interested in applying can visit [sdao.com/classifieds](http://sdao.com/classifieds).

## What is board looking for in a superintendent?

The CPRD superintendent, according to the recruiting literature posted by the SDAO, will serve as the district's chief executive officer and answers directly to the board. They must be a "service-oriented, collaborative, visionary leader with proven management skills that has the capacity and passion to lead the organization in delivering exceptional parks and recreation services to our growing community."

The post goes on to characterize the position as overseer of district operations, a person who will be called on to manage personnel, programs and the district's many parks and other facilities; sustain the district's finances as it grows and "is expected to be engaged in the community and be a strong supporter of partnerships with allied agencies and organizations."

and recreation experience are preferred.

The new superintendent will earn a salary that is somewhat more than what Clements earned when he left the position: whereas Clements' last salary was budgeted for \$121,503 annually, the new superintendent will make between \$145,000 and \$155,000, depending on experience and other attributes.

The position's benefits package includes a retirement plan with employer contribution up to 8%, \$10,000 in life insurance, \$10,000 accidental death and dismemberment insurance, long-term disability, family and medical leave and an equivalent paid leave plan. The position includes paid vacation time, paid sick time and 12 paid holidays.



"SDAO will accept applications, review to ensure completeness and prepare for distribution to the board/search committee, then meet with the board/search committee to screen candidates and select semifinalists," Ricker said. "The board is ultimately responsible for the selection of candidates, semifinalists and the finalist. SDAO only facilitates the process."

The board, Ricker added, hopes to have a new superintendent in place by February 2025. Until then, CPRD administrative staff have begun sharing

for a leader with an education background that includes either a bachelor's degree in recreation and park management, public administration, business management, urban planning or a related field. A master's degree is preferred, the post said, as are certifications as a park and recreation professional or a park and recreation executive.

Only candidates with a minimum of eight years of experience in supervisory, management or director-level positions will be considered, the recruitment post said, adding that those with local government or park

JJ BITTNER, DMD  
KENDRA FLANN, DMD

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**Gary Allen**  
Newberg Editor/Reporter  
971-204-7805

**Elias Esquivel**  
Sports Reporter  
503-797-2072

**AGENDA**  
**CHEHALEM PARK AND RECREATION DISTRICT**  
**SUPERINTENDENT SEARCH COMMITTEE**  
**CPRD ADMINISTRATION OFFICE**  
**125 S. ELLIOTT ROAD, NEWBERG, OR 97132**  
**3 PM DEC. 2, 2024**

Online: <https://us02web.zoom.us/j/87121328022> Webinar ID: 871 2132 8022

Having issues connecting? Try this link instead: <https://cprd.us/bodzoom>

Livestream at <https://www.youtube.com/@CPRDNEWBERG>

- I. Call to Order**
- II. Roll Call**
  - Matthew Smith**
  - Jim McMaster**
- IV. Public Comments**
- V. Discussion of superintendent hiring search: scoring criteria for applicants**
- VI. Adjournment**

**ADA STATEMENT**

Contact the Public Information Office for physical or language accommodations at least two (2) business days before the meeting. Call (971) 832-4222 or email [kricker@cprdnewberg.org](mailto:kricker@cprdnewberg.org).

## CHEHALEM PARK AND RECREATION DISTRICT

*Invites applications for the position of:*

### **SUPERINTENDENT**

*Opening Date: October 28, 2024*

*Closing Date: December 2, 2024*



**LOCATION:** Newberg, Oregon

**APPLICATION DEADLINE:** December 2, 2024

#### **PAY AND BENEFITS:**

**STARTING SALARY RANGE:** \$145,000 – 155,000 annually

Benefits include paid family health insurance (medical, dental, and vision), 8% District contribution to retirement program, 12 paid holidays, paid vacation as outlined in the employee handbook, and paid sick leave (8 hours per month). Benefits may be negotiated to meet the needs of the superintendent subject to approval of the board of directors.

**DESIRABLE STARTING DATE: FEBRUARY 15, 2025**

#### **POSITION SUMMARY:**

Chehalem Park and Recreation District is currently recruiting qualified applicants to fill the position of Superintendent. Serving as the district's chief executive officer, the Superintendent reports to a five-member elected board of directors.

The district is looking to hire a service-oriented, collaborative, visionary leader with proven management skills that has the capacity and passion to lead the organization in delivering exceptional parks and recreation services to our growing community. The superintendent oversees all district operations and management of personnel, programs, and facilities. He/she is responsible for ensuring that the district maintains a sustainable financial position as it develops and grows with the community. The superintendent is expected to be engaged in the community and be a strong supporter of partnerships with allied agencies and organizations.

#### **ABOUT THE DISTRICT**

CPRD is the primary public parks and recreation provider for residents in the Chehalem Valley located in Yamhill County, 25 miles southwest of Portland, Oregon. The valley is considered the gateway to Oregon's wine country. The district encompasses the incorporated cities of Newberg and Dundee and was formed by the vote of district residents in 1965 as a special purpose park and recreation district under ORS 266. The 64 square mile district serves 38,000 residents, approximately 20% of the residents reside outside the incorporated cities.



The district offers a diverse variety of recreation and activity programs for all ages and special events throughout the year. CPRD maintains and manages 1000 acres of parkland including 25 developed parks, sports complexes, disc golf courses, a worldclass skatepark, an American BMX Association track, and the award winning 18-hole Chehalem Glenn Golf Course. In addition, the district also operates a multitude of outstanding recreation facilities including the Chehalem Aquatic and Fitness Center, Chehalem Armory and Youth Center, Chehalem Community Center, Bonnie Benedict Preschool, Chehalem Senior Center, and Chehalem Cultural Center.



With a wealth of outstanding facilities, CPRD provides the community with over 350 programs and activities, fostering a vibrant, multi-generational array of recreational opportunities that unite residents and enrich their lives. A sample of offerings include a diverse selection of youth and adult sports, summer camps, a farmers' market, after-school programs, preschool, swim lessons, golf lessons, and the highly popular Camelia Run & Walk, which attracts more than 700 participants each year. Additionally, the district's soccer program features over 1,400 participants each fall and spring, while the district's aquatic and fitness center welcomes over 800 visitors daily. CPRD serves as the heart of fun, wellness, and lifelong memories in the Chehalem Valley.



CPRD has 37 full-time employees and approximately 150 part-time employees. The general fund budget is currently \$14.8 million with an overall budget including reserves, debt service, and system development charges of \$21 million. Approximately 26% of the district's general fund revenue comes from property taxes. The balance of the revenue is from fees, charges, interest income (35.5%), and cash on hand (38.5%).

Key stakeholders who work in partnership with the district to help meet the recreational needs of valley residents include the Newberg School District, cities of Newberg and Dundee, Yamhill County, George Fox University, and the Chehalem Valley Chamber of Commerce.

For more information about the district and our growing community, please see our district website at [www.CPRD.org](http://www.CPRD.org).

To learn more about our community, please click on the link below:  
**Chehalem Valley Chamber of Commerce Visitors Guide: [www.chehalemvalley.org](http://www.chehalemvalley.org)**

#### **THE IDEAL CANDIDATE**

The individual appointed as the superintendent must be a professional, service-oriented, visionary, energetic leader with proven management skills. The superintendent must have the ability to manage district operations while also promoting and leading "big picture" projects that enhance district parks, facilities, and programs. The ideal candidate also has significant experience managing and sustaining budgets and leveraging resources. He/she has experience working for or with elected officials including the development and implementation of policies and procedures.

The candidate must demonstrate the ability to develop and support a professional and innovative team that focuses on serving the public. The ability to develop collaborative partnerships with other public agencies, private industry, community groups, and district residents will be vital to the success of the district and the position. Besides being experienced in managing others, projects, and budgets the successful candidate must be a great communicator (verbal and written), passionate about public service and the district, personable, and willing to be fully engaged in the community. Knowledge of park and recreation operations, programming, and trends in recreation management, facilities, and programming is required.

To review the job description and to complete the application please see this link:  
<https://www.sdao.com/classifieds>

To be considered as a candidate, please submit a completed and signed application, resume, and cover letter to the address or email listed below. Electronic submission is preferred.

**Attn. Superintendent Recruitment Committee c/o Shanta Carter**  
**Chehalem Park and Recreation District – Superintendent**  
**Special Districts Association of Oregon**  
**PO Box 23879**  
**Tigard, Oregon 97281**  
**Email: [sdaoconsultingservices@sdao.com](mailto:sdaoconsultingservices@sdao.com)**

# Chehalem Park and Recreation District

## Job Description: Superintendent

**Reports to:** Board of Directors  
**Status:** Regular Full-Time/Exempt  
**Salary:** \$145,000 - \$155,000 (starting)

### About Chehalem Park and Recreation District (CPRD)

CPRD is a special service district governed by an elected Board of Directors and supported through property taxes, user fees, grants, and other local and state funds. CPRD maintains and operates approximately 1000 acres of parkland in the Chehalem Valley. The district offers diverse recreation programs, classes for all ages, and provides facilities for this purpose. Currently, the district is operationally organized into three departments, Basic Services (Parks and Facilities), Special Services (Recreation), and Administrative Services that strive to provide district residents with outstanding park and recreation opportunities.

### Description

The Superintendent is the Chief Executive Officer of the district. The Superintendent is appointed by and works under the supervision of the elected Board of Directors.

The Superintendent provides leadership, direction, visioning, and planning for the district; oversees all district's operations and management of personnel, activities, and programs; administers the district within budgetary and financial constraints; is responsible for strategic planning and implementation to meet current and future demands; performs community outreach and marketing for the district.

The Superintendent is responsible to ensure the district's mission and core values are incorporated into district operations, activities, and services, and to ensure the effective and efficient utilization of personnel, funds, equipment, facilities, and time. He/she supports a collaborative and inclusive organizational culture that values teamwork, creativity, and community engagement.

The Superintendent ensures that the district operates in accordance with state, federal, county and city laws and regulations.

### Duties and Responsibilities

#### Board Support

- Serves as ex-officio member of the Board of Directors, responsible for the development of Board meeting materials (e.g., agendas, staff reports).
- Implements Board policy in managing District programs, facilities, and properties.
- Works with the board to establish short- and long-term goals for the district including plans to assure financial sustainability of district operations as the district grows.
- Oversees election procedures for Board Officer positions and filling Board vacancies; implementing local option levies, and bond issues; and ensures compliance with public meeting and records requirements.
- Performs other related duties as required.

#### Operations

- Provides the leadership, resources, systems, and processes to facilitate the effective operation of the district.

- Develop and maintain a positive working relationship with staff and contribute to a positive team atmosphere.
- Oversees the enforcement of safety and operating procedures, including compliance with health, safety and building codes.
- Oversees management of personnel and staff including establishing workloads, prioritizing work assignments, and evaluating employee performance; resolving staff issues; making hiring and termination decisions; and administering disciplinary action.
- Develops, interprets, and oversees the implementation of district policies and procedures.
- Oversees the development of all recreation programs for the district that promote optimum use of community facilities and meet community needs.
- Oversees the maintenance of all parks and facilities to ensure that all parks and facilities are well maintained, safe, and meet community expectations and district standards.
- Performs other related duties as required.

#### **Financial Oversight**

- Monitors revenue collections and evaluates, recommends, and implements new revenue sources and fee schedules.
- Responsible for securing grants and alternative resources from public and private organizations that support district operations, planning, and development.
- Ensure appropriate internal financial controls are in place.
- Serves as the district's budget officer. Directs District budget preparation in accordance with state law and district policies. Also monitors expenditures, prepare budgetary forecasts, and administers the approved budget.
- Working with staff, prepare for the annual audit performed by an external auditor in accordance with state budget laws.
- Plans, organizes, and administers the acquisition, disposition, maintenance, development, demolition, and management of District properties and facilities.
- Develops and implements a long-term, stable funding strategy/plan to assure that funding is available to adequately maintain existing parks, recreation facilities, and recreation programs.
- Performs other related duties as required.

#### **Strategic Planning**

- Develops and implements park and recreation-related strategic plans including new revenue strategies, efficiency opportunities, capital improvement plans.
- Develops strategic goals based upon present and future service demands and community needs to serve citizens of all ages.
- Organizes, plans, and directs the district's annual work in accordance with the district's master plan.
- Manages and oversees agreements and contracts with city, county, non-profit, and federal government entities.
- Performs other related duties as required.

#### **Marketing and Community Engagement**

- Works collaboratively with elected officials, other policy makers, community organizations, and citizens.
- Represents the District Board at meetings and associations concerned with district business and public image (e.g., Oregon Recreation and Park Association, National Recreation and Park Association, Special Districts Association of Oregon, Newberg Chamber of Commerce, etc.).
- Makes presentations on district programs and services; represents the district at local, state, and national seminars and conferences.
- Oversees district communications, including preparing various reports and information for staff, affiliate organizations, volunteers, citizens, supervisors, and elected officials.
- Engages citizen groups, advisory bodies and other concerned citizens in planning and implementing District programs and activities.
- Addresses citizens' complaints and incident/accident reports concerning park conditions and/or recreational programs and services.

- Directs and oversees the development of the marketing and publicity of CPRD facilities, programs, and events.
- Communicate effectively with the media, elected officials, the public and various interest groups, regarding sensitive and or complex matters.
- Cooperates with other public and private agencies to secure and fully utilize all available facilities for park and recreation purposes.
- Performs other related duties as required.

### Education and Certifications

- Bachelor's Degree in recreation and park management, public administration, business management, urban planning, or related field. Master's degree preferred.
- Certified Park and Recreation Professional (CPRP) or Certified Park and Recreation Executive (CPRE) Certification is preferred.

### Knowledge, Skills & Experience

- Minimum eight years of professional experience with progressive supervisory, management or director level positions.
- Local government or park and recreation experience is preferred.
- Knowledge of and experience with human resources, financial, and management practices.
- Proficient with computer programs that support the business operations of the district and an understanding of modern technology that can or will impact the district in its overall operation.
- Contract negotiation experience.
- Have experience in social, political, and environmental issues influencing program/project development and implementation.
- Knowledge of OSHA regulations and ability to identify existing and predictable hazards in the surroundings or working conditions which are unsanitary, hazardous, or dangerous to employees and the public.
- Communicate orally in the English language in a one-on-one or group setting.
- Produce written documents in the English language using proper sentence construction, punctuation, and grammar.
- Valid state driver's license with an insurable driving record.

### Working Conditions

- **General Conditions:** Periodic travel to meetings, events and training is required. This may require overnight stays of more than two consecutive nights. Some evenings and weekends are required. The district is an at-will employer.
- **Physical Ability:** Tasks require the ability to exert very moderate physical effort in light work, typically involving some combination of stooping, kneeling, crouching, and crawling, and which may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderate weight.
- **Sensory Requirements:** Some tasks require the ability to perceive and discriminate colors or shades of colors, sounds, and visual cues or signals. Most tasks require the ability to communicate orally.
- **Environmental Factors:** Performance of essential functions may require exposure to adverse environmental conditions, such as, dust, pollen, odors, wetness, humidity, rain, fumes, temperature and noise extremes, hazardous materials, machinery, vibrations, traffic hazards, bright/dim lights, toxic agents, or rude/irate customers.

**Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

## **Compensation**

This is a salaried position. Employee wages are paid twice a month.

## **Benefits**

As an employee of CPRD, benefits include a retirement plan with employer contribution up to 8%, \$10,000 life insurance, \$10,000 AD&D insurance, long-term disability, protected Family and Medical Leave, and an equivalent paid leave plan. This position includes paid vacation time, paid sick time, and 12 paid holidays. Additionally, CPRD offers health, dental, and vision insurance for the employee, the employee's spouse, and the employee's children.

## **Equal Employment Opportunity**

Chehalem Park and Recreation District is an Equal Opportunity Employer and does not discriminate based on race, religion, color, sex, age, nationality, disability, veteran status, or any other classification protected by law.



### **Steering Committee Commitment for the *Recreation Ready* Program**

I'm pleased to be a part of the Steering Committee for the Travel Oregon Recreation Ready program, an initiative focused on enhancing riverfront access and recreational systems along the Willamette River in Newberg. The project's goal is to improve the outdoor visitor experience, increase tourism, and better connect our community with the natural beauty of our riverfront.

My knowledge and direct involvement in the project, as well as your organization's role in supporting outdoor recreation and tourism in Newberg, makes me thrilled to join the committee. The partnership between Visit Newberg, the City of Newberg, Chehalem Park and Recreation Department, and Yamhill County Parks is critical to ensuring this project meets the needs of residents, visitors, and businesses, while supporting the growth of tourism and enhancing the region's recreational assets.

### **Commitment to the Project**

As a Steering Committee member, I have knowledge of, or direct impact on, the outdoor recreation experiences of visitors to Newberg. We are deeply committed to ensuring that this project reflects the diverse needs of all community members and visitors. This includes enhancing accessibility and ensuring that the riverfront and recreational systems are welcoming and inclusive to people from all backgrounds, including historically underrepresented or underserved communities. We believe that a truly successful recreational experience is one that serves the needs of all who visit our community, regardless of race, ethnicity, income, or ability.

By joining this committee, I'm willing to guide the development of an accessible, welcoming, and sustainable recreational environment that encourages participation from diverse communities and strengthens the Newberg area's tourism economy.

### **Responsibilities and Participation**

Below is list of various engagement that I may participate in and ensure as a Steering Committee member:

- **Providing Expertise and Insight:** Drawing from my knowledge and experience to guide the project's planning, development, and implementation phases, ensuring the initiative meets the needs of both local residents and visitors.
- **Collaborating for Inclusive Solutions:** Working alongside fellow committee members from Visit Newberg, the City of Newberg, Chehalem Park and Recreation, and Yamhill County Parks to create solutions that enhance riverfront access, ensure trail continuity, and improve visitor services for a diverse range of users.

- **Promoting Diversity, Equity, and Inclusion:** Ensuring that the project prioritizes inclusivity, accessibility, and representation throughout the process.
- **Supporting Project Implementation:** Assisting in the development and execution of the action steps that are assigned and decided on as a committee.

Sincerely,



Bryan Stewart, CPRD Basic Services Supervisor (Parks and Facilities Supervisor)

Date 11-15-24



Chehalem Park and Recreation District Administration Office  
125 S. Elliott Road  
Newberg, Oregon 97132

Dec. 5, 2024

Dear Travel Oregon Recreation Ready Review Committee,

I am writing to express Chehalem Park and Recreation District's enthusiastic support for the Recreation Ready program, which is focused on improving river access and trail continuity along the Willamette River in the City of Newberg. This initiative—which aims to bring together a collaborative group of partners including the City of Newberg, Yamhill County Parks, and CPRD—is an essential step forward in enhancing outdoor recreation opportunities for both residents and visitors alike.

The mission of CPRD is to connect and enrich our community through parks, recreation, open space, natural resources, and educational opportunities, and the development of Chehalem Heritage Trails is a Board priority. Therefore, CPRD advocates for tourism and recreation in our community. Improving river access and creating a seamless river trail network will significantly enrich the visitor experience in Newberg as well as Dundee. Not only will this project benefit visitors seeking to explore the beauty and natural resources of our region, but it will also enhance the quality of life for our local residents, encouraging a healthier lifestyle and fostering a stronger sense of community.

We understand that the proposed idea is designed to support local businesses by attracting more visitors to the area, creating economic opportunities for businesses in the hospitality, wine, retail, and outdoor recreation sectors.

This collaborative approach, which includes multiple local partners, will ensure that the project is well-executed, inclusive, and sustainable for future generations. The City of Newberg, Chehalem Parks and Recreation, and Yamhill County Parks have alignment in working together to improve public spaces and recreational amenities, and this project will undoubtedly build on that success.

Therefore, CPRD wholeheartedly supports the Recreation Ready program for Visit Newberg and the vision of creating better river access and a more connected river trail system, and is confident that this project will be an asset to our community and a valuable resource for visitors. We look forward to seeing the positive impact it will have on Newberg and the broader Yamhill County area.



Thank you for considering this important initiative.

Sincerely,

---

Matthew Smith, CPRD Board of Directors President

A handwritten signature in cursive script, appearing to read "Bryan Stewart".

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Bryan Stewart, CPRD Basic Services Supervisor (Parks and Facilities Supervisor)

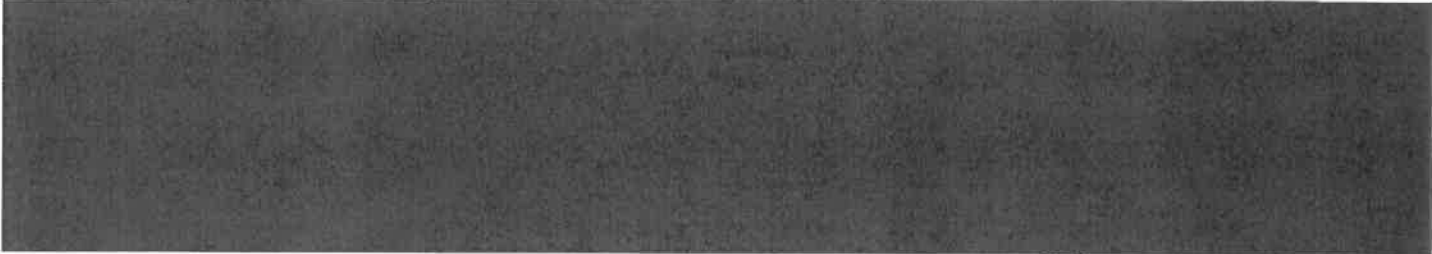
# Pickleball Citizens' Advisory Committee Application



### About the Committee

- The purpose of the committee is to provide recommendations to the CPRD Board of Directors regarding pickleball.
- Five to seven members, five of whom must reside within CPRD boundaries
- In addition to five District residents, one to two members may reside outside CPRD boundaries.
- Two-year terms
- Deadline to apply is 5 p.m. Friday, Oct. 18, 2024. The Board of Directors anticipates appointing committee members at the Oct. 24th Board meeting.

Name Bob Olson



Resident of District  Yes  No

The CPRD boundary map can be found on our website at [cprdnewberg.org](http://cprdnewberg.org); under About Us, click on Mission & History.

Reasons you wish to serve on the committee (Attach additional sheets if necessary.)

I play pickleball and would like to help expand the facilities and the community access. This fun sport will help increase the health and economics of people who live here.

Other community involvement (Attach additional sheets if necessary.)

I am a former member of CPRD Trails committee, and active member of Newberg Kiwanis, former chair of Wash. Co. Budget committee. Semi-retired/consultant with water conservation and fishing/habitat organizations.

Signature Bob Olson

Date Oct 17, 2024

CHEHALEM PARK AND RECREATION DISTRICT  
TRAILS COMMITTEE  
Administration Office  
125 S. Elliott Road  
November 19, 2024

MINUTES

- I. Matt Smith called the meeting to order 6:00 p.m.
- II. Introductions  
Lauren Pfeiffer, Danna Kemp, Bob Freshman, Sarah Downing, Dennis Wiley, Om Sukheenai  
  
Committee members introduced themselves and shared some of their ideas for goal-setting.
- III. Committee Expectations  
Matt Smith and Bryan Stewart provided an overview of how committees work.
- IV. Election of Committee Officers  
  
Om nominated Dennis as Chair  
**Motion to elect Dennis as Chair.**  
**Passed unanimously.**  
  
Lauren volunteered as Vice Chair.  
**Motion to elect Lauren as Vice Chair.**  
**Passed unanimously.**  
  
Om nominated as Secretary, but declined. Sarah volunteered as Secretary.  
**Motion to elect Sarah as Secretary.**  
**Passed unanimously.**
- V. Trail Overview, Current Work, and Board Priorities.  
Matt and Bryan summarized for the committee current work and board priorities, while providing background on the trails within CPRD.  
  
Newberg-Dundee Bypass Trail. Phase 1 is currently funded from a variety of sources and is actively being worked on.  
  
Ewing Young. Currently working on a solution for the proposed bridge that would connect the park to 10 additional acres.

Bob and Crystal Rilee Park: Implementation of Master Plan is underway with funds budgeted for signage this fiscal year. Bryan would like the Committee's input on signage.

Sander Estate: Goal is to break ground in the Spring.

Bryan and Matt provided an overview of other trails or possible future projects including:  
Gettman Loop

Land owned by CPRD off of the 219, but currently with access challenges

Reinstatement of a paddle launch.

Neighborhood trail near the new development at Crestview Crossing.

Future riverfront development

VI. Planning for Next Meeting

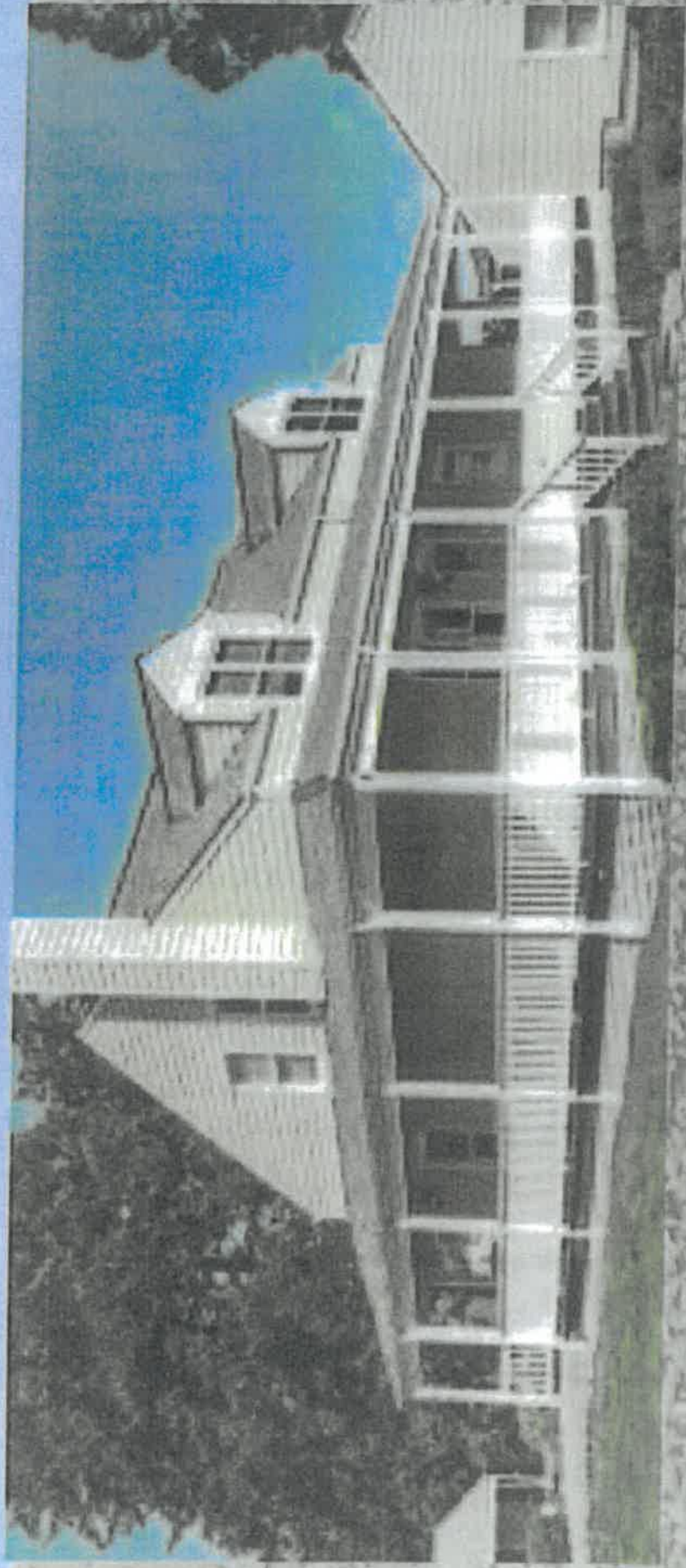
Next meeting set for Tuesday, December 10<sup>th</sup> at 6pm.

Agenda to include a presentation from Bob on wayfinding that he recently presented to the board and a summary from Alan Holstein on the prior Trail Committee.

Bryan will suggest times in the new year for a field trip for Trail Committee members.

Adjourned at 7:00 pm.

**BOB AND CRYSTAL RILEE PARK  
TRAIL SIGNAGE PROPOSAL**



## **BOB AND CRYSTAL RILEE PARK**

### **Easy to Use Trail Mapping System**

- **A needed addition to the park would be easy to use trail signage to make the various trails easier to negotiate for all users.**
- **Park visitors currently have difficulty identifying what trails they can access and there is currently no useable mapping system available**
- **Based on a trail mapping system I experienced first-hand last year hiking at Hidden Grove in the Sechelt area of British Columbia. This system would be easy to implement in this park at minimal cost.**



## BOB AND CRYSTAL RILEE PARK

### Hidden Groves Trail Mapping System

- This park was located outside of Sechelt, BC in the Sunshine Coast area. One of the hikes was in a park called Hidden Groves, [hiddengroves.ca/home](http://hiddengroves.ca/home)
- In my opinion they had the best and easiest to follow mapping system I have ever seen. I'll include some pictures of the various methods they use.

## **BOB AND CRYSTAL RILEE PARK**

- **Every trail is color coded and the appropriate color markers are along each trail, not just at the beginning of each trail.**
- **Their trails map showed walking time between the various trails but I would suggest using distance instead of time.**
- **The maps even indicated steep sections so people could decide which trails to choose. We could have a numbering system from 1-5 indicating trail difficulty.**
- **There was a large map board in the parking area and paper maps you could take along.**

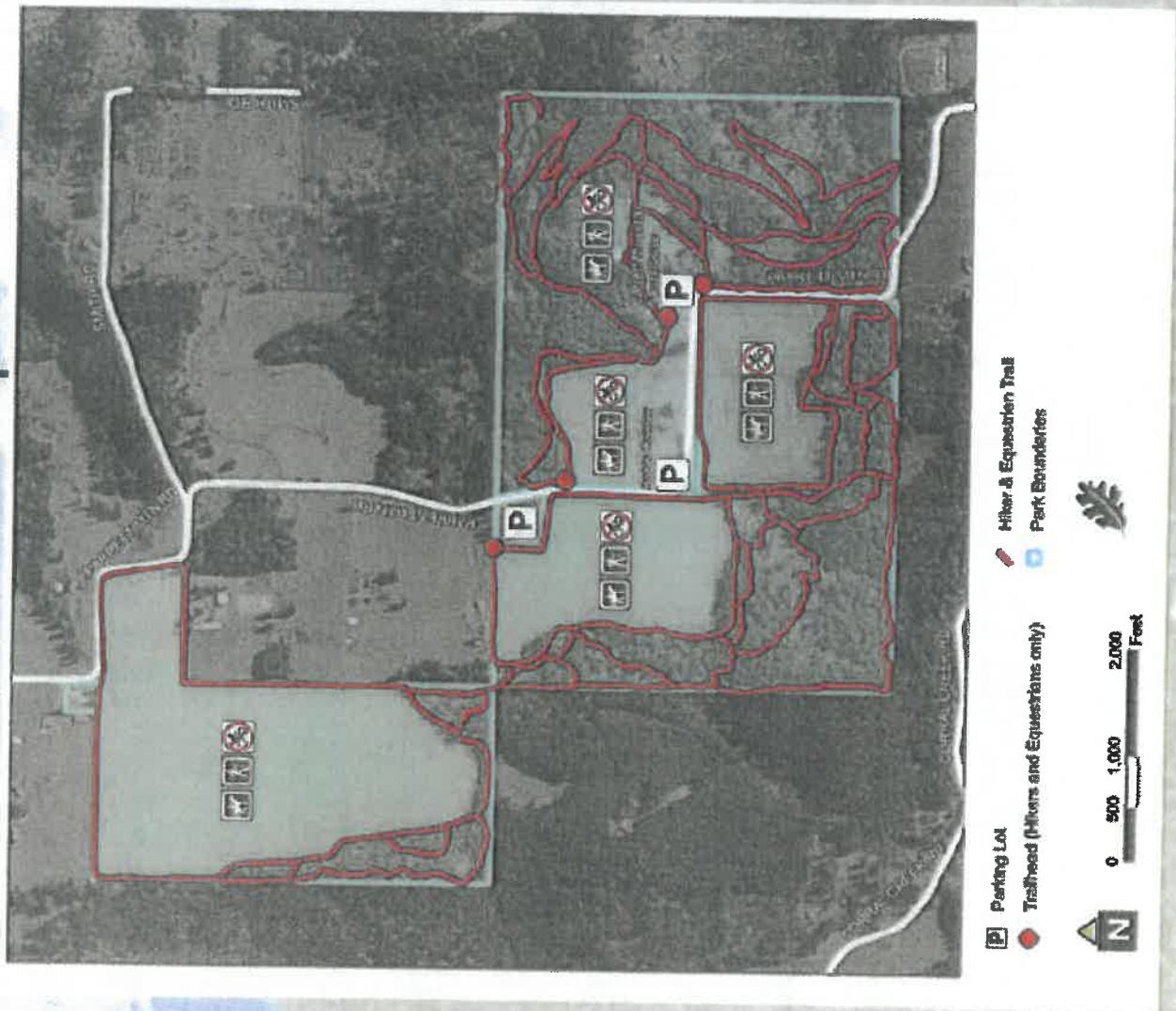


## **BOB AND CRYSTAL RILEE PARK**

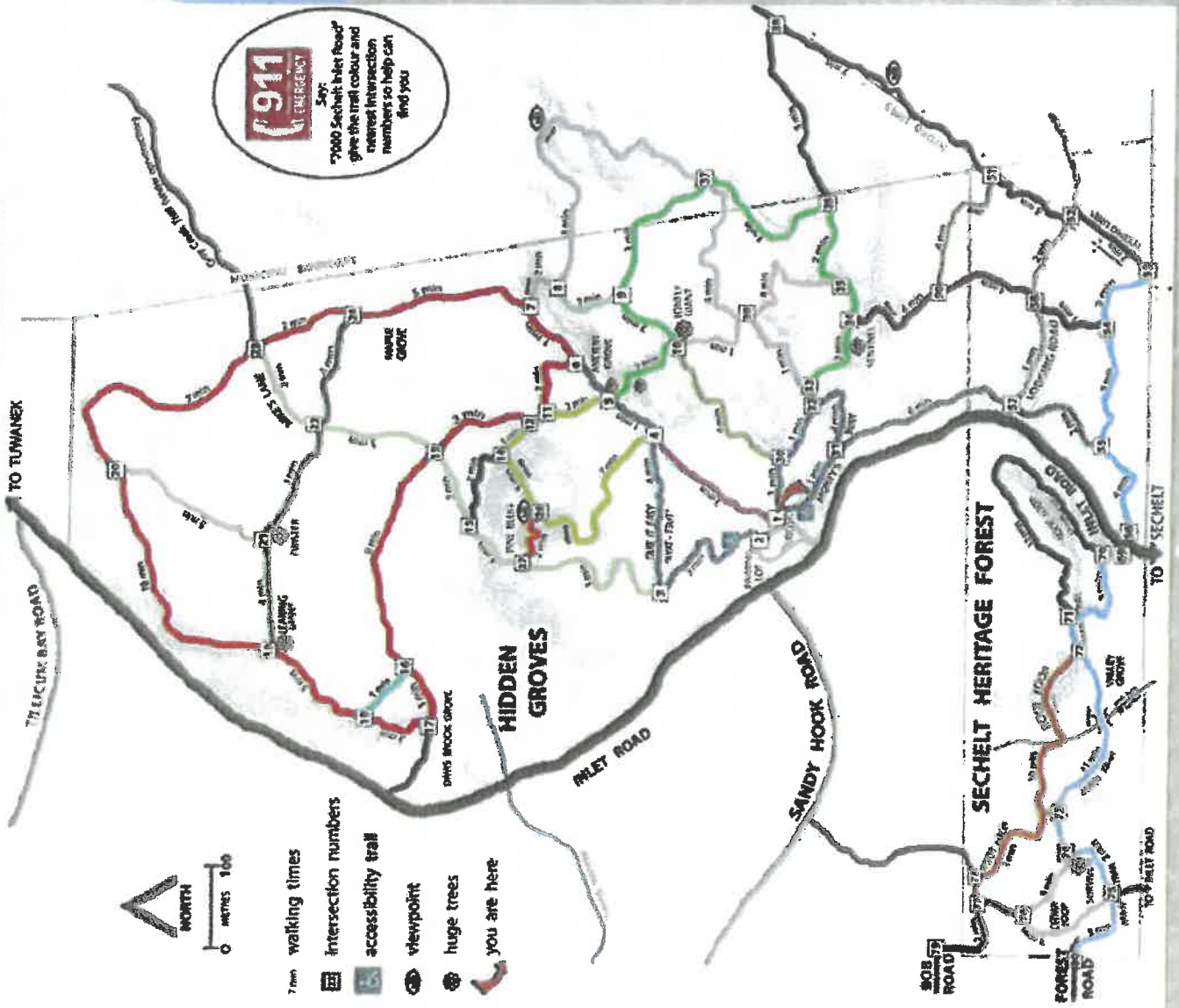
- **At each trail intersection in the park, there were smaller map boards and junction identification numbers.**
- **The purpose of the numbers was to provide an easy to find location in an emergency; the responders could look at the map board and see exactly where to find someone.**
- **It seems like the cost would be minimal, with one large map board at the parking areas and a few smaller map boards at trail intersection. As you can see from the pictures, the trail markers are very simple.**

# BOB AND CRYSTAL RILEE PARK

## Current Trail Map



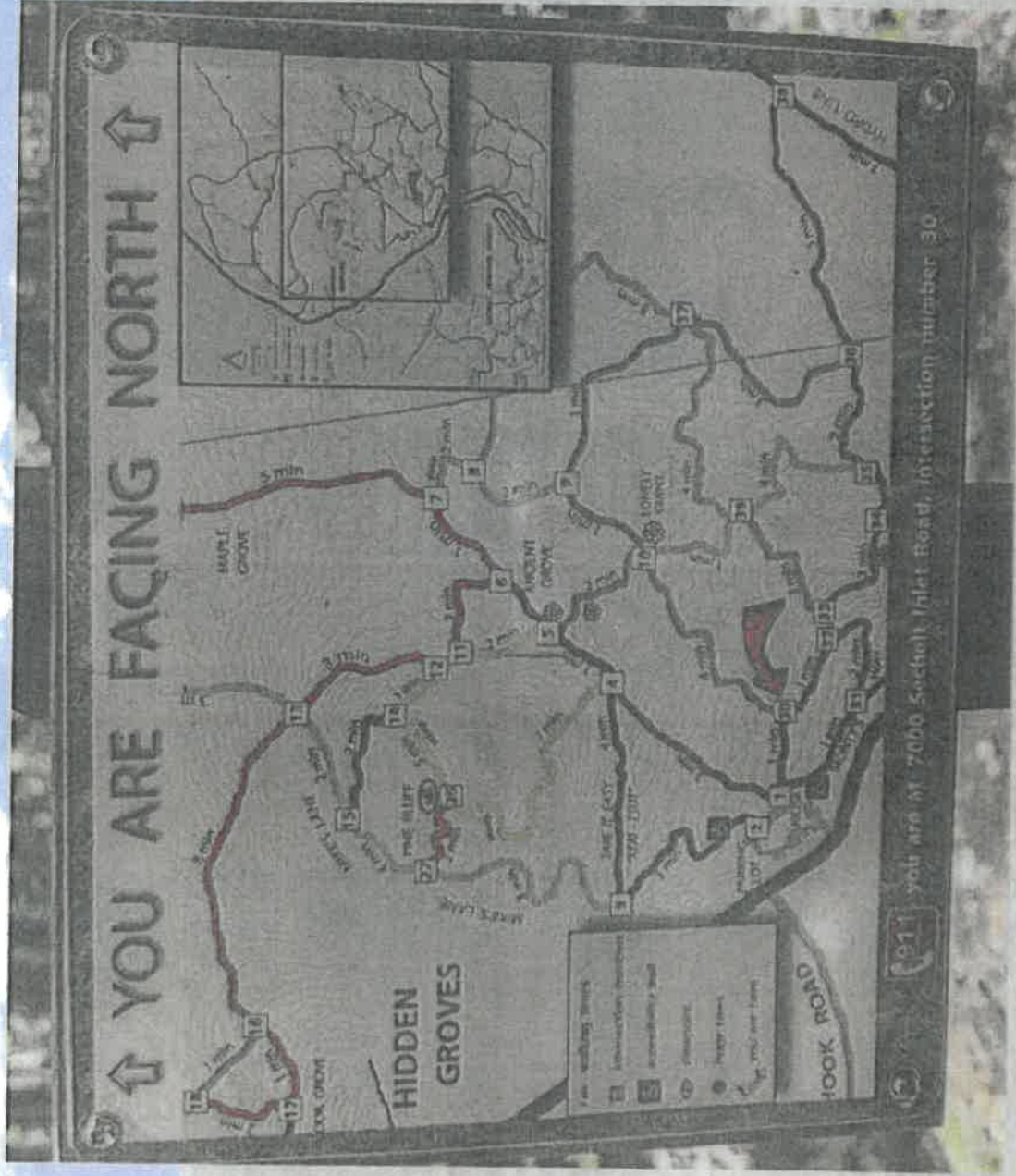
# Master map at park entrances



# BOB AND CRYSTAL RILEE PARK

## Intersection Maps

The intersection maps are individually numbered so that emergency responders can locate you



## BOB AND CRYSTAL RILEE PARK

- Color coded trails and markers
- The color coding for trails is easy to identify on the trail maps and simple to make changes if needed
- There were notes on the trail maps indicating steep sections to help plan your hike



## Meeting Minutes – 10/14/24

### CPRD CLUBHOUSE ADVISORY COMMITTEE

- I. Call to Order - 5:32PM
- II. Pledge of Allegiance
- III. Roll Call
  - a. Joe Fischer, Bob Travers, Dennis Lewis, Roger Kuhlman (Zoom), Tom Sheridan (Zoom), Jeff Dillon (Zoom), Kellan, Jim, and Julie from CPRD.
- IV. Approval of or Additions to the Agenda – no need.
- V. Approve Minutes from September 16, 2024, Meeting – approved unanimously without discussion.
- VI. Participation
  - a. Comments from Public – Introduced by Dennis Lewis.
    - i. Leigh Jensen from Taste Newberg tourism committee and Percy Brandon.
    - ii. Percy Brandon (The Allison Inn & Spa)–
      1. Dennis took him on a tour, met with group sales team – consensus others were looking for other things like wine to enjoy – eg; golf course. Comments have been there is not a great place to hangout before and after the game. Clubhouse would be great.
      2. Roger asks about a business plan. Percy recommends we do a RFP. We need a space for weddings and 200+ people.
      3. It has been a tough year for tourism. Many travelers went abroad vs in continental US. Midweek is slow – need to sell groups and include golf. Seasonal – small window in our area.
      4. Need event space with a place to drink and eat. Need entertaining space for groups. The more restaurants we have, the better.
  - b. Leigh Jensen - Executive Director for Taste Newberg.
    - i. Markets to the world 50 miles and over to bring people to Newberg.
    - ii. Golf is a huge economic driver for wages, income, taxes, etc, through golf. 16,000 + jobs in OR because of golf. Total spend for golf in OR - \$12.8B. Average spend for golfers who travel - \$843 per trip.
    - iii. Bob – is there a need for an additional meeting space? Yes, we need diversity of places and opportunities. We need spa, restaurants, movie theater, etc. – more spaces, etc. the more it benefits everyone.
- VII. Action Items/Committee Reports
  - a. Public Select Assistant Chairman Position
    - i. Tom Sheridan stepping down. Nomination by Bob of Roger Kuhlman; seconded by Tom Sheridan. Unanimously approved by committee.

**ii. Don Lubbing - Spoke after nomination of Roger Kuhlman**

1. golf course is partially here because of me.
2. Went to a conference for building private golf courses (with Don Clements),
  - a. Learned that clubhouse does not make money. If you do things correctly, you can break even.
  - b. Goal was to have restaurant run separately.
3. The shift from 18 to 27 holes doubles your rounds. Cannot have the course closed on weekends for tournaments. The 3<sup>rd</sup> nine will be the revenue generator.
4. Centennial in Medford would be a great example of what we could replicate here at Chehalem. Packed for lunch & dinner. OGA in Woodburn is about 2x the size what it should be- expensive.
5. Bob mentions that we cannot do 3<sup>rd</sup> nine without the clubhouse.
6. Not infeasible to reissue revenue bonds and have CPRD keeping making payments after the notes are paid off.

**b. Creation of Executive Committee - Bob proposed creation of this committee.**

- i. Presented to the board last month and we are moving forward with it.
  1. Meet to prepare for the agenda of the meeting for the next month.
  2. Agreed there is no decision making happening in sub committee.

**c. Report on Golfer Questionnaire Results VIII.**

- i. Want to make sure all have opportunities to complete survey.
  1. New deadline is now 12/31 to complete.
  2. Kat places survey linked online as a way to let people know.
  3. Julie – there is a weekly newsletter that is sent out from CPRD.
    - a. There is a 30,000 email database we can send across the district - send out the survey.
  4. Don - we do not want 10 different surveys. We need a set of common questions, but also broad for the different groups.
    - a. Weddings – we do not have not enough room to have people parking for weekend weddings.

**VIII. Old Business**

**a. Discussion on Committee Action Plan**

- i. Will be shelved until next meeting.

**b. Decide Which Groups to Contact**

- i. Assign Committee Members to Make Contacts
- ii. Discussion on Field Trip to Other Clubhouses

1. Roger – contacting the community to ask ideas; getting outside thoughts on clubhouse, etc. Current questionnaire might not be appropriate for everyone.
- IX. From the CPRD Board and Staff
- a. Comments from CPRD Board Liaisons
  - b. Comments from CPRD Staff
- X. New Business
- a. Tom Sheridan – discussion of \$5 surcharge from 7/23.
    - i. What he is hearing is that it is earmarked for maintenance and not a new clubhouse. What is it earmarked for?
    - ii. Kellan – always called golf course improvement fund since he was involved it setting it up.
    - iii. Julie – review monthly reports; \$155K set aside. Specifically set aside for golf course improvements. If you look at board packet, you can see where funds are allocated.
    - iv. Bob – we know that we will need funds for future projects.
  - b. Tom – what do we need to do to submit before board to have a presentation to get agreement on a clubhouse?
    - i. Don Lubbing – several steps before committee can submit to the board.
    - ii. Jim – does not think Board is not going to do a lot at this point based upon the looking for a new superintendent. Has always been in favor of a new 9 and clubhouse.
  - c. Julie – mentions Loft and Lies – indoor simulator in McMinnville.
    - i. Has a restaurant; walkway attaches to simulator; whiskey in back.
    - ii. Good for participation when weather is bad.
  - d. Select Dates for Future Meetings –
    - i. Board does not meet until December.
      1. Jim – not necessary to come to monthly meetings.
      2. Bob – trying to coordinate to visits clubhouses.
      3. Roger – why did board packet come out today? Jim – because Kat is on vacation for 2 weeks and needed to be submitted.
  - e. Staff contact person(s) for the committee - Kellan
- XI. Comments from Committee Members – Happened during meeting.
- XII. Adjournment – No time for next date due to December board meeting. Adjourned at 6:50PM.



## Parks/ Golf and Facilities Activities Report

November / December


Staff is very busy, knee deep in chasing leaves and maintaining all our Parks and Trails. Our doors are always open so the fun never stops in our Parks and Facilities. As the seasons change it is worth noting that Staff is much like "Gumby" we bend and flex daily working with the community under every possible condition.

Lots of Signing upgrades and additions are happening for the Parks and Trails. Thank you Director McMaster with your help with this.

Had a great first meeting with the latest Chehalem Trails Advisory Committee. Great group with an amazing wealth of knowledge and experience. We as a District are very lucky to have this level of volunteerism, it's personally very motivating.

Working with a subset of the trails committee and starting the process of implementing the "Trails Signing Package" at Rille Pk.

Working with Darren Harr (TerraCalc Surveyor) to update, clarify and clearly define the property boundaries at Friends Park, Rille Pk and Ewing Young Pk. It's important for the District and the Community to know where their Parks and Facilities boundaries lie.

Lastly, On a very cheerful note: Staff has secured, placed and decorated the City of Newberg Christmas tree  on the forecourt of our Chehalem Cultural Center. As tradition CPRD staff also supplies and installs all the festive lighting at our Cultural Center. The Downtown Coalition will flip the light switch December 5<sup>th</sup> 6:00 PM

	2010	2011	2012	2013	2014	2015	2016
<i>Dry Days</i>	18	14	13	24	13	19	4
<b>Starts by Category</b>							
Resident	455	322	339	522	294	474	412
Non Resident	1605	875	989	1145	647	1063	495
Group	295	368	216	93	270	50	394
League	81	81	44	37	51	41	43
Complimentary	229	170	114	199	127	149	89
Misc/Promotional	683	655	754	247	843	865	387
<b>Total Starts</b>	<b>3348</b>	<b>2471</b>	<b>2456</b>	<b>2243</b>	<b>2232</b>	<b>2642</b>	<b>1820</b>
<b>Revenue</b>							
Green Fees	\$ 65,118.00	\$ 40,677.00	\$ 42,670.00	\$ 39,973.00	\$ 43,429.00	\$ 43,029.73	\$ 32,463.00
Driving Range	\$ 5,992.00	\$ 3,835.00	\$ 3,431.00	\$ 4,458.00	\$ 2,540.00	\$ 4,505.75	\$ 2,366.00
Rentals	\$ 22,152.00	\$ 16,579.00	\$ 13,985.00	\$ 10,740.00	\$ 12,339.00	\$ 19,002.44	\$ 11,265.00
Golf Shop	\$ 6,899.00	\$ 6,834.00	\$ 5,893.00	\$ 4,237.00	\$ 4,380.00	\$ 3,764.47	\$ 2,146.00
Snack Bar	\$ 14,066.00	\$ 10,914.00	\$ 9,740.00	\$ 7,221.00	\$ 8,191.00	\$ 9,879.35	\$ 4,183.00
Instruction	\$ 718.00	\$ (66.00)	\$ -	\$ -	\$ 340.00	\$ 150.00	\$ -
GC Improvement Fund							
Miscellaneous	\$ 14,969.00	\$ (3,591.00)	\$ 16,950.00	\$ (1,046.00)	\$ 4,967.00	\$ (1,358.68)	\$ (17,364.00)
<b>Total Revenue</b>	<b>\$ 129,914.00</b>	<b>\$ 75,182.00</b>	<b>\$ 92,669.00</b>	<b>\$ 65,583.00</b>	<b>\$ 76,186.00</b>	<b>\$ 78,973.06</b>	<b>\$ 35,059.00</b>
<b>\$ per Start</b>							
Green Fees \$ per Start	\$ 19.45	\$ 16.46	\$ 17.37	\$ 17.82	\$ 19.46	\$ 16.29	\$ 17.84
Driving Range \$ per Start	\$ 1.79	\$ 1.55	\$ 1.40	\$ 1.99	\$ 1.14	\$ 1.71	\$ 1.30
Rentals \$ per Start	\$ 6.62	\$ 6.71	\$ 5.69	\$ 4.79	\$ 5.53	\$ 7.19	\$ 6.19
Golf Revenue \$ per Start	\$ 27.86	\$ 24.72	\$ 24.46	\$ 24.60	\$ 26.12	\$ 25.18	\$ 25.33
Golf Shop	\$ 2.06	\$ 2.77	\$ 2.40	\$ 1.89	\$ 1.96	\$ 1.42	\$ 1.18
Snack Bar	\$ 4.20	\$ 4.42	\$ 3.97	\$ 3.22	\$ 3.67	\$ 3.74	\$ 2.30
Concession Revenue	\$ 6.26	\$ 7.18	\$ 6.37	\$ 5.11	\$ 5.63	\$ 5.16	\$ 3.48

**October**

	2018		2019		2020		2021		2022		2023		2024		24 v 23	
	17	18	19	20	20	28	20	20	25	23	23	20	20			
	617	570	703	768	755	1192	1004	1114	1114	1004	1114	1114	1114	1114	1114	1114
	1044	598	491	1128	766	760	756	624	624	756	624	624	624	624	624	624
	0	244	41	0	230	172	460	289	289	460	289	289	289	289	289	289
	67	0	30	0	0	0	0	0	0	0	0	0	0	0	0	0
	121	135	120	791	531	531	546	652	652	546	652	652	652	652	652	652
	649	1227	974	1724	1034	1348	1274	1255	1255	1274	1255	1255	1255	1255	1255	1255
	<b>2498</b>	<b>2774</b>	<b>2415</b>	<b>4411</b>	<b>3316</b>	<b>4003</b>	<b>4040</b>	<b>3934</b>	<b>4003</b>	<b>4040</b>	<b>3934</b>	<b>3934</b>	<b>3934</b>	<b>3934</b>	<b>3934</b>	<b>3934</b>
	\$ 38,474.00	\$ 56,538.00	\$ 38,273.00	\$ 77,107.00	\$ 59,136.00	\$ 76,647.00	\$ 79,326.00	\$ 67,083.00	\$ 67,083.00	\$ 79,326.00	\$ 67,083.00	\$ 67,083.00	\$ 67,083.00	\$ 67,083.00	\$ 67,083.00	\$ 67,083.00
	\$ 3,375.00	\$ 5,142.00	\$ 3,484.00	\$ 9,459.00	\$ 7,134.00	\$ 8,182.00	\$ 9,183.00	\$ 8,974.00	\$ 8,974.00	\$ 9,183.00	\$ 8,974.00	\$ 8,974.00	\$ 8,974.00	\$ 8,974.00	\$ 8,974.00	\$ 8,974.00
	\$ 15,087.00	\$ 16,007.00	\$ 11,894.00	\$ 31,997.00	\$ 23,405.00	\$ 30,350.00	\$ 33,656.00	\$ 31,900.00	\$ 31,900.00	\$ 33,656.00	\$ 31,900.00	\$ 31,900.00	\$ 31,900.00	\$ 31,900.00	\$ 31,900.00	\$ 31,900.00
	\$ 4,549.00	\$ 6,898.00	\$ 5,159.00	\$ 8,971.00	\$ 4,829.00	\$ 7,373.00	\$ 6,757.00	\$ 9,267.00	\$ 9,267.00	\$ 6,757.00	\$ 9,267.00	\$ 9,267.00	\$ 9,267.00	\$ 9,267.00	\$ 9,267.00	\$ 9,267.00
	\$ 10,201.00	\$ 15,476.00	\$ 8,382.00	\$ 14,673.00	\$ 10,652.00	\$ 15,287.00	\$ 14,829.00	\$ 16,257.00	\$ 16,257.00	\$ 14,829.00	\$ 16,257.00	\$ 16,257.00	\$ 16,257.00	\$ 16,257.00	\$ 16,257.00	\$ 16,257.00
	\$ -	\$ 340.00	\$ 1,104.00	\$ 475.00	\$ 970.00	\$ 380.00	\$ 435.00	\$ 550.00	\$ 550.00	\$ 435.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00
	\$ 845.00	\$ 675.00	\$ 504.00	\$ 2,088.00	\$ 3,744.00	\$ 1,209.00	\$ 582.00	\$ 2,993.00	\$ 2,993.00	\$ 582.00	\$ 2,993.00	\$ 2,993.00	\$ 2,993.00	\$ 2,993.00	\$ 2,993.00	\$ 2,993.00
	\$ 72,531.00	\$ 101,076.00	\$ 68,800.00	\$ 144,770.00	\$ 109,870.00	\$ 139,428.00	\$ 154,323.00	\$ 146,386.00	\$ 146,386.00	\$ 154,323.00	\$ 146,386.00	\$ 146,386.00	\$ 146,386.00	\$ 146,386.00	\$ 146,386.00	\$ 146,386.00
	\$ 15.40	\$ 20.38	\$ 15.85	\$ 17.48	\$ 17.83	\$ 19.15	\$ 19.64	\$ 17.05	\$ 17.05	\$ 19.64	\$ 17.05	\$ 17.05	\$ 17.05	\$ 17.05	\$ 17.05	\$ 17.05
	\$ 1.35	\$ 1.85	\$ 1.44	\$ 2.14	\$ 2.15	\$ 2.04	\$ 2.27	\$ 2.28	\$ 2.28	\$ 2.27	\$ 2.28	\$ 2.28	\$ 2.28	\$ 2.28	\$ 2.28	\$ 2.28
	\$ 6.04	\$ 5.77	\$ 4.93	\$ 7.25	\$ 7.06	\$ 7.58	\$ 8.33	\$ 8.11	\$ 8.11	\$ 8.33	\$ 8.11	\$ 8.11	\$ 8.11	\$ 8.11	\$ 8.11	\$ 8.11
	\$ 22.79	\$ 28.01	\$ 22.22	\$ 26.88	\$ 27.04	\$ 28.77	\$ 30.24	\$ 27.44	\$ 27.44	\$ 30.24	\$ 27.44	\$ 27.44	\$ 27.44	\$ 27.44	\$ 27.44	\$ 27.44
	\$ 1.82	\$ 2.49	\$ 2.14	\$ 2.03	\$ 1.46	\$ 1.84	\$ 1.67	\$ 2.36	\$ 2.36	\$ 1.67	\$ 2.36	\$ 2.36	\$ 2.36	\$ 2.36	\$ 2.36	\$ 2.36
	\$ 4.08	\$ 5.58	\$ 3.47	\$ 3.33	\$ 3.21	\$ 3.82	\$ 3.67	\$ 4.13	\$ 4.13	\$ 3.67	\$ 4.13	\$ 4.13	\$ 4.13	\$ 4.13	\$ 4.13	\$ 4.13
	\$ 5.90	\$ 8.07	\$ 5.61	\$ 5.36	\$ 4.67	\$ 5.66	\$ 5.34	\$ 6.49	\$ 6.49	\$ 5.34	\$ 6.49	\$ 6.49	\$ 6.49	\$ 6.49	\$ 6.49	\$ 6.49

<b>% Diff</b>
11.0%
-17.5%
-37.2%
0.0%
19.4%
-1.5%
-2.6%
-15.4%
-2.3%
-5.2%
37.1%
9.6%
26.4%
-2.0%
414.3%
-5.1%
-13.2%
0.4%
-2.7%
-9.2%
40.8%
12.6%
21.4%

	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017
<b>Starts by Category</b>							
Resident	2738	1944	2145	2773	1958	2914	3954
Non Resident	11620	7704	9653	8519	6699	8005	6727
Group	2637	3027	2331	1656	1861	1580	1030
League	395	295	318	263	258	299	161
Complimentary	1100	1132	1056	1225	983	1090	741
Misc/Promotional	2055	5050	2395	1646	4690	4191	3507
<b>Total Starts</b>	<b>20545</b>	<b>19152</b>	<b>17898</b>	<b>16082</b>	<b>16449</b>	<b>18079</b>	<b>16120</b>
<b>Revenue</b>							
Green Fees	\$ 456,170.00	\$ 447,021.00	\$ 415,193.00	\$ 349,804.00	\$ 337,968.00	\$ 351,755.73	\$ 308,439.00
Driving Range	\$ 42,395.00	\$ 35,139.00	\$ 35,153.00	\$ 31,028.00	\$ 27,378.00	\$ 31,611.75	\$ 27,601.00
Rentals	\$ 162,124.00	\$ 134,199.00	\$ 130,286.00	\$ 107,665.00	\$ 105,768.00	\$ 128,779.44	\$ 121,281.00
Golf Shop	\$ 42,530.00	\$ 40,709.00	\$ 40,935.00	\$ 36,342.00	\$ 41,906.00	\$ 27,736.47	\$ 30,839.00
Snack Bar	\$ 113,724.00	\$ 120,915.00	\$ 89,770.00	\$ 71,140.00	\$ 70,358.00	\$ 95,277.35	\$ 84,210.00
Instruction	\$ 11,128.00	\$ 9,878.00	\$ 9,946.00	\$ 11,718.00	\$ 2,833.00	\$ 1,549.00	\$ 3,600.00
GC Improvement Fund							
Miscellaneous	\$ 19,842.00	\$ 22,845.00	\$ 28,006.00	\$ (15,322.00)	\$ (11,595.00)	\$ (24,505.68)	\$ 7,017.00
<b>Total Revenue</b>	<b>\$ 847,913.00</b>	<b>\$ 810,706.00</b>	<b>\$ 749,289.00</b>	<b>\$ 592,375.00</b>	<b>\$ 574,616.00</b>	<b>\$ 612,204.06</b>	<b>\$ 582,987.00</b>
<b>\$ per Start</b>							
Green Fees \$ per Start	\$ 22.20	\$ 23.34	\$ 23.20	\$ 21.75	\$ 20.55	\$ 19.46	\$ 19.13
Driving Range \$ per Start	\$ 2.06	\$ 1.83	\$ 1.96	\$ 1.93	\$ 1.66	\$ 1.75	\$ 1.71
Rentals \$ per Start	\$ 7.89	\$ 7.01	\$ 7.28	\$ 6.69	\$ 6.43	\$ 7.12	\$ 7.52
Golf Revenue \$ per Start	\$ 32.16	\$ 32.18	\$ 32.44	\$ 30.38	\$ 28.64	\$ 28.33	\$ 28.37
Golf Shop	\$ 2.07	\$ 2.13	\$ 2.29	\$ 2.26	\$ 2.55	\$ 1.53	\$ 1.91
Snack Bar	\$ 5.54	\$ 6.31	\$ 5.02	\$ 4.42	\$ 4.28	\$ 5.27	\$ 5.22
Concession Revenue	\$ 7.61	\$ 8.44	\$ 7.30	\$ 6.68	\$ 6.82	\$ 6.80	\$ 7.14

<b>Total Revenue \$ per Start</b>	<b>\$</b>	<b>41.27</b>	<b>\$</b>	<b>42.33</b>	<b>\$</b>	<b>41.86</b>	<b>\$</b>	<b>36.83</b>	<b>\$</b>	<b>34.93</b>	<b>\$</b>	<b>33.86</b>	<b>\$</b>	<b>36.17</b>

Rounds are holding steady and we are up almost 6% over 2023.

FYTD

FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY24 v FY23	% Diff
3451	4200	3747	4823	5216	5196	5607	411	7.9%
3501	3576	4232	4780	4327	3982	3527	-455	-11.4%
1374	1273	342	1453	1620	1209	1297	88	7.3%
41	43	0	0	0	0	0	0	0.0%
750	842	3129	2637	2383	2475	2989	514	20.8%
6822	5849	8499	5700	6873	6477	7548	1071	16.5%
<b>16935</b>	<b>16064</b>	<b>19949</b>	<b>19393</b>	<b>20419</b>	<b>19339</b>	<b>20968</b>	<b>1629</b>	<b>8.4%</b>
\$ 334,720.00	\$ 321,453.00	\$ 425,540.00	\$ 420,090.00	\$ 463,623.00	\$ 456,804.00	\$ 473,190.00	\$ 16,386.00	3.6%
\$ 34,072.00	\$ 30,113.00	\$ 47,385.00	\$ 45,789.00	\$ 50,588.00	\$ 52,980.00	\$ 58,859.00	\$ 5,879.00	11.1%
\$ 100,464.00	\$ 90,715.00	\$ 155,129.00	\$ 162,406.00	\$ 165,064.00	\$ 174,480.00	\$ 189,437.00	\$ 14,957.00	8.6%
\$ 37,517.00	\$ 34,587.00	\$ 46,319.00	\$ 42,380.00	\$ 47,943.00	\$ 52,342.00	\$ 56,480.00	\$ 4,138.00	7.9%
\$ 86,394.00	\$ 73,584.00	\$ 83,304.00	\$ 90,146.00	\$ 103,390.00	\$ 99,656.00	\$ 100,691.00	\$ 1,035.00	1.0%
\$ 6,013.00	\$ 3,549.00	\$ 8,450.00	\$ 12,728.00	\$ 6,040.00	\$ 6,313.00	\$ 5,250.00	\$ (1,063.00)	-16.8%
\$ 6,947.00	\$ 4,705.00	\$ 18,978.00	\$ 27,334.00	\$ 27,261.00	\$ 45,539.00	\$ 47,893.00	\$ 2,354.00	5.2%
<b>\$ 606,127.00</b>	<b>\$ 558,706.00</b>	<b>\$ 785,105.00</b>	<b>\$ 800,873.00</b>	<b>\$ 863,909.00</b>	<b>\$ 915,233.00</b>	<b>\$ 968,902.00</b>	<b>\$ 53,669.00</b>	<b>5.9%</b>
\$ 19.76	\$ 20.01	\$ 21.33	\$ 21.66	\$ 22.71	\$ 23.62	\$ 22.57	\$ (1.05)	-4.5%
\$ 2.01	\$ 1.87	\$ 2.38	\$ 2.36	\$ 2.48	\$ 2.74	\$ 2.81	\$ 0.07	2.5%
\$ 5.93	\$ 5.65	\$ 7.78	\$ 8.37	\$ 8.08	\$ 9.02	\$ 9.03	\$ 0.01	0.1%
\$ 27.71	\$ 27.53	\$ 31.48	\$ 32.40	\$ 33.27	\$ 35.38	\$ 34.41	\$ (0.97)	-2.8%
\$ 2.22	\$ 2.15	\$ 2.32	\$ 2.19	\$ 2.35	\$ 2.71	\$ 2.69	\$ (0.01)	-0.5%
\$ 5.10	\$ 4.58	\$ 4.18	\$ 4.65	\$ 5.06	\$ 5.15	\$ 4.80	\$ (0.35)	-6.8%
\$ 7.32	\$ 6.73	\$ 6.50	\$ 6.83	\$ 7.41	\$ 7.86	\$ 7.50	\$ (0.36)	-4.6%

\$	35.79	\$	34.78	\$	39.36	\$	41.30	\$	42.31	\$	47.33	\$	46.21	\$	(1.12)	-2.4%



Activity Financial Report - Oct 2024		Department - Aquatics 451					
EXPENDITURES		Oct '23	Oct '24	Yr to Date 23/24	Yr to Date 24/25	Year End 22/23	Year End 23/24
Aquatics - 451: Personnel Services							
Personnel Services							
Aquatic Supervisor	\$1,983.34	\$2,082.68	\$7,791.70	\$8,181.73	\$22,557.30	\$23,658.44	
Aquatic Coordinator	\$4,870.66	\$5,115.58	\$19,482.64	\$20,094.94	\$67,037.06	\$58,447.92	
Aquatics Specialist	\$4,007.46	\$4,207.24	\$16,029.84	\$16,529.29	\$49,157.73	\$48,089.52	
Guards	\$18,803.48	\$22,040.43	\$90,792.57	\$93,908.74	\$233,710.25	\$244,148.29	
Instructors	\$8,420.26	\$8,010.04	\$37,320.20	\$37,353.86	\$71,141.80	\$101,720.41	
Coaches							
Group Fitness Instructors	\$2,110.10	\$3,476.94	\$7,944.85	\$11,928.45	\$21,002.73	\$27,731.24	
Personal Trainer	\$142.46	\$358.41	\$764.85	\$1,511.70	\$2,923.76	\$3,498.50	
FC Monitor	\$1,826.56	\$3,139.40	\$8,694.14	\$11,171.75	\$42,867.41	\$26,315.23	
Lead Guard	\$1,653.27	\$1,240.68	\$5,531.43	\$6,147.62	\$11,133.54	\$15,111.04	
Child Minder		\$3,278.80		\$13,384.07		\$9,756.29	
<b>Total Personnel Services</b>	<b>\$43,817.59</b>	<b>\$52,950.20</b>	<b>\$194,352.22</b>	<b>\$220,212.15</b>	<b>\$521,531.58</b>	<b>\$558,476.88</b>	
Materials & Services:							
Office Supplies	\$165.63		\$2,056.02	\$533.80	\$4,582.86	\$3,810.20	
Postage Supplies	\$5.28	\$13.87	\$39.30	\$84.35	\$207.37	\$94.60	
Program Supplies	\$762.27	\$705.75	\$8,882.09	\$6,742.28	\$15,822.67	\$30,020.96	
Small Tools		\$150.91		\$150.91			
Chemical & Agricultural Supplies	\$5,057.53	\$6,215.93	\$20,162.16	\$18,905.55	\$47,620.19	\$50,266.41	
Store Supplies			\$2,874.93	\$2,578.22	\$4,250.99	\$3,074.73	
Gas & Oil Supplies							
Classifieds			\$218.48			\$416.15	
Brochure				\$370.00			
Flyers	\$42.38		\$169.52	\$204.53	\$999.00	\$508.56	
Professional Dues	\$137.44	\$1,110.56	\$2,330.53	\$2,854.29	\$3,742.01	\$9,034.65	
Conference/Workshops			\$445.00		\$328.00	\$979.00	
Staff Mileage							
Staff Expenses	\$9.37	\$8.44	\$19.99	\$122.46	\$212.22	\$528.15	
Utilities:							
Electricity	\$21,197.98	\$19,368.83	\$86,089.78	\$84,672.50	\$179,471.27	\$236,387.20	
Natural Gas	\$8,179.74	\$6,599.37	\$25,444.08	\$21,923.32	\$75,975.86	\$114,608.80	
Water/Sewer	\$6,429.20	\$9,898.96	\$24,467.40	\$32,569.56	\$10,869.24	\$89,631.13	
Telephone		\$88.32		\$264.80	\$7,240.98	\$966.93	
Fees (activnet/bank/cc)	\$12,868.67	\$7,276.70	\$36,850.74	\$34,330.29	\$65,931.60	\$108,040.73	
Internet & Communication					\$642.21	\$706.24	
Data Storage & Backup							
Video & Online Photography			\$229.01		\$190.80	\$229.01	
Online Advertising					\$32.92		
Equip. Maint. Repairs	\$724.00		\$724.00				
Ground Maint/Repairs							
Program Contracts 451.300.003	\$1,159.37	\$4,684.63	\$4,932.44	\$10,211.51	\$7,915.21	\$21,683.73	
Insurance Services			\$290.62	\$387.50	\$42,225.66	\$46,041.74	
Refunds		\$588.00	\$70.00	\$588.00	\$1,069.75	\$576.25	
<b>Total Materials &amp; Services</b>	<b>\$56,738.86</b>	<b>\$56,710.27</b>	<b>\$216,296.09</b>	<b>\$217,493.87</b>	<b>\$469,330.81</b>	<b>\$717,605.17</b>	

<b>TOTAL AQUATIC EXPENDITURES</b>	\$100,556.45	\$109,660.47	\$410,648.31	\$437,706.02	\$990,862.39	\$1,276,082.05
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	Oct '23	Oct '24	Yr to Date 23/24	Yr to Date 24/25	Department - Aquatics 451	Year End 22/23	Year End 23/24
<b>Activity Financial Report Oct 2024</b>							
<b>REVENUE</b>							
<b>Aquatics - 451:</b>							
451.002 Contract Training		\$250.00		\$950.00			
451.003 Youth Fitness							
451.004 Gray & Golden	\$108.00	\$72.00	\$440.00	\$424.00	\$1,372.00	\$1,576.00	\$1,833.48
451.006 Group Fitness (Studio)	\$280.50	\$236.00	\$874.50	\$1,157.50	\$2,160.00	\$2,832.00	\$1,433,915.53
451.007/291 Water Exercise	\$85.00	\$316.00	\$387.50	\$458.00	\$928.50	\$787.00	
451.008 Weight Training	\$520.00	\$442.00	\$2,314.50	\$3,994.00	\$8,899.00	\$10,649.50	
451.009 Child Minder		\$855.00		\$2,505.00		\$2,365.00	
451.010 Master's Swimming							
451.011 Private Swim Lessons	\$12,503.00		\$14,207.00	\$8,508.40	\$39,059.91	\$42,603.60	
451.012 Optum Fitness Advantage*	\$2,216.00	\$12,720.00	\$8,544.00	\$25,352.00	\$22,700.00	\$45,140.00	
451.013 Water Safety	\$290.00		\$4,274.00	\$2,408.00	\$8,668.00	\$8,988.00	
451.014 SilverSneakers - Tivity*	\$259.50	\$287.00	\$1,258.50	\$1,177.50	\$3,727.50	\$3,907.00	
451.015 Silver&Fit - ASH*	\$7,156.20	\$3,135.00	\$28,259.40	\$20,529.30	\$69,014.70	\$86,479.50	
451.016 Water Polo		\$5,687.50	\$11,845.00	\$17,481.25	\$27,375.00	\$31,735.00	
451.017 GFU					\$40,793.00	\$27,140.50	
451.018 Newberg High School							
451.019 School Districts							
451.020 Locker Income							
451.021 Locker Rental							
451.023 Pool Rental	\$3,740.50	\$5,187.00	\$14,863.50	\$13,369.50	\$52,186.75	\$55,587.50	
451.024 Classroom Rental	\$1,394.75	\$959.00	\$4,013.50	\$2,098.25	\$13,774.50	\$19,683.85	
451.025 Sauna/Spa	\$217.50	\$454.00	\$825.50	\$1,737.00	\$2,768.50	\$5,230.00	
451.026 Special Events							
451.027 Repasses							
451.061 Vending			\$692.83	\$1,124.98	\$2,102.03	\$1,718.06	
451.200 Aquatics Misc	\$16.00		\$578.95	\$51.00	\$217.63	\$632.95	
451.280 Sales	\$376.00	\$472.00	\$2,162.25	\$2,267.00	\$6,113.67	\$6,499.75	
451.281 CST/CVA		\$9,022.91	\$11,130.15	\$19,216.66	\$45,889.77	\$48,392.25	
451.282 Swim Lessons	\$24,210.60	\$8,624.50	\$84,588.76	\$60,477.30	\$151,126.33	\$209,367.06	
451.283 Lap Swim	\$660.00	\$677.00	\$3,793.50	\$4,342.00	\$8,340.50	\$9,639.00	
451.284 Public Swim	\$5,558.00	\$6,229.00	\$45,742.50	\$35,740.10	\$105,721.54	\$118,207.85	
451.285 Equipment Rental		\$250.00		\$250.00			
451.286 Membership Sales	\$80,594.12	\$75,953.18	\$254,378.12	\$250,251.04	\$614,822.34	\$729,000.54	
451.287 Weight Room	\$1,819.50	\$1,980.50	\$6,107.00	\$8,239.30	\$21,169.50	\$22,985.00	
451.289 Punch Cards - General	\$4,209.50	\$3,117.50	\$12,767.00	\$12,558.50	\$46,592.00	\$40,679.50	
451.290 Gift Certificates							
451.292 Preschool Swim Lessons							
451.294 SUP Yoga							
451.296 Patio Rental		\$93.75	\$712.50	\$243.75	\$926.25	\$825.00	
451.293/425 Basketball Court	\$1,275.00	\$1,555.00	\$4,573.50	\$5,882.00	\$25,192.00	\$20,225.50	
451.285/426 Pickleball Court	\$74.00	\$34.00	\$196.50	\$385.00	\$579.00	\$1,318.50	
451.021/427 Volleyball Court							
451.428 SkyTrack						\$6.50	

451,429 Fencing	\$795.00	\$636.00	\$4,253.00	\$1,278.50	\$10,645.00	\$9,166.20
451,666 CC Fees						
<b>TOTAL AQUATIC REVENUE</b>	\$148,368.67	\$139,275.84	\$503,783.46	\$504,456.83	\$1,332,864.92	\$1,563,368.11







\$11,984.00			
\$1,572,165.25			



## Activity Report – Department 451

October 2024

### Aquatic & Fitness Center

- Facility remained open 7 days a week.

### Fitness Center

- Regular Fall drop-in schedule continued for the sports courts and weight room.
- Pickle ball players are back indoors now that it's rainy and cold again.

### Aquatic Center

- October schedule kept us busy with new classes, public swims and swim lessons all month long.

### Facility Building maintenance

- Our HVAC System to our knowledge is still being worked on. No updates.
  - We still have two glycol leaks. One in the men's locker room and one in the lifeguard staff room.
  - A glycol leak popped up in our laundry room.
  - Condensation in the manager's office comes and goes still. No solution to this problem yet.
  - The pressure in the natatoriums is better, but doors still do not shut all the way every now and then.
- Still waiting on the replacement bar to fix our smith machine in the weight room.
- Struggled with natatorium air temps being switched between the two areas during the month of October. Comp pool was running too warm and Leisure pool was too cool.

### Scholarships and Donations

- Scholarships handed out since 1/1/2024; this includes activities for kids such as water polo lessons, swim lessons, babysitters class, Jr. lifeguard class and Jr. WSI class and memberships for those who need financial assistance, both adults and children. Total amount subsidized in October is \$134.00. Total amount subsidized since 1/1/2024 is \$2,456.00.
- Donations handed out since 1/1/2024; this is a gift certificate for memberships whether it is a 3-month or 1 month. Many of these are used in auctions for schools, fundraisers, rotary and more. Total amount subsidized for donations in October is \$705.00. Total amount subsidized since 1/1/2024 is \$4,293.50
- Total for both since 1/1/2024 is \$6,749.50.

### Program Development & Registration

- Fall session 2 swim lessons started up on October 14<sup>th</sup>. So far, we have good enrollment.
- We have developed a new Strength and Conditioning weight class that is starting to take off. A new addition for our weight room.
- Ballroom Dancing classes took place all month of October in our fitness studio.
- Fencing classes continued through October.

### Clubs/Teams

- Chehalem Swim Team practiced the entire month of October.
  - CST held their Harvest open on October 18 – 20.
- NHS polo home games took place on October 7, 14, 16, 21, 28.
  - NHS held a girls polo tournament on October 5 & 6.
- GFU football team started to come back to our pool in the evenings as a cool down after practices. This will continue throughout their season.
- GFU swim team held their first home meet on October 12<sup>th</sup>.

- Special Olympics continued to practicing at our facility on Sunday's.
- NWPC is practicing on Sunday evenings.

**Aquatic & Fitness Center Staff**

- With school back in session, lifeguard availability becomes limited for some who are involved with sports and school activities. Schedules become difficult to staff.
- We have started up weekly staff meetings again to keep our guards rescue ready.
- We have a new Night Manager position that helps up keep our staff up on in services and makes sure thing run smoothly while upper management is not in the facility.

**Rentals & Special Events**

- Private Leisure Pool Parties. We book out one month in advance and the first week of the month is very hectic with people calling to make reservations.
  - We had fifteen Friday/weekend pool rental parties held at our facility during the month of October.
  - Booking for November are completely full and it is a BUSY month for rentals!
- Due to the Osborn pool shutting down, we have acquired the High School Polo playoffs in November as well as a big Special Olympics meet. Working with both parties to get the details down, contracts and invoices out.

**Management Projects**

- Kept up with the ordering of Janitorial supplies and made sure we have everything in stock.
- Management keeps busy scheduling Pool party and classroom rentals for current month and one month out.
- Management is on deck a little more guarding due to a lack of staff during the daytime hours.
- Comp pool lane lines keep breaking and management has fixed and or repaired about 7 lane lines in the past 6 weeks or so.
- Management runs weekly staff meetings when the Night manager or Lead guard cannot.

**Financial Reports – Detailed October reports are included**

<b>EXPENDITURES Yr to Date '24/'25</b>	<b>REVENUE Yr to Date '24/'25</b>
\$437,706.02 Raw value	
\$48,487.05 Fringe benefits	
\$486,193.07 Total expenditures with fringe benefits	\$504,456.83 Projected Revenue '24-'25 = \$1,572,165.25
<b>Difference between Expenditures &amp; Revenue</b>	<b>\$18,263.76</b>

Respectfully Submitted by,  
Wendy Roberts, Aquatic Coordinator  
Chehalem Aquatic & Fitness Center



## Adult Sports

November 2024 Activity Report, Department 452

<b>Department 452 Participation Tracking</b>	<b>October 2024</b>	
<b>Activity</b>	<b>Participants</b>	<b>Participant Hours</b>
	0	
<b>Total</b>		
<b>Department 452 Financial Tracking</b>	<b>October 2024</b>	
<b>Supervisory Staff Expense</b>	0	
<b>Administrative Staff Expense</b>	563.22	
<b>Part Time Staff Expense</b>	0	
<b>Material Expense</b>	585.64	
<b>Total Expense</b>	1148.86	
<b>Program Revenue</b>	0	
<b>Net</b>	<b>(1148.86)</b>	

### Department 452 – Adult Sports

Our next adult activity is adult men’s basketball starting spring 2025.



## Youth Sports

### November 2024 Activity Report, Department 453

Department 453 Participation Tracking		October 2024
Activity	Participants	
Tackle Football	164	
Flag Football	166	
Volleyball	79	
Little Big Kicks	125	
Soccer	481	
Travel Basketball		
<b>Totals</b>	<b>1015</b>	

Department 453 Financial Tracking		October 2024
Supervisory Staff Expense	12,041.19	
Administrative Staff Expense	2300.00	
Part Time Staff Expense	0	
Program/Materials Expense	25,425.87	
<b>Total Expense</b>	<b>39,767.06</b>	
Program Revenue	18,409	
<b>Net</b>	<b>(21,358)</b>	

### Department 453 – Youth Sports

We currently have 5 fall programs running, Little Big Kicks (K-1), Fall Soccer (grades 2-8), Volleyball (grades 6-8), Flag Football (grades K-4) and Tackle Football (3-8).

We held travel basketball tryouts on October 13, with over 160 participants. Nine teams were created for our travel program, with 84 participants.

Jr Tiger and Little Tiger basketball registration is open for players in grades K-8.

October 2024 Board Report  
 454-Recreation  
 456-Senior Center  
 457-Community School

454 Recreation	Oct 2024	Year to Date
Supervisory Staff Expense	\$833.08	3,272.68
Recreation Coordinator	\$2,684.82	\$10,739.29
Part Time Staff Expense	\$2,984.31	\$10,336.83
Fringe	\$2,138.61	\$9,268.91
program Expense	\$486.27	\$15,625.06
Utilities/Insurance Expense	\$387.50	\$387.50
Total Expense	\$9,127.09	\$49,630.27
Program Revenue	\$11,776.40	\$30,314.98
Rental Revenue	\$0.00	\$0.00
Net	\$-2,649.31	\$19,315.29
456 Senior Center	Oct 2024	Year to Date
Supervisory Staff Expense	\$416.54	\$1,636.36
Recreation Coordinator	\$1,073.92	\$8,591.30
Senior Center Specialist	\$3,816.10	\$15,228.17
Part Time Staff Expense	\$110.92	\$347.76
Fringe	\$3,758.95	\$11,600.21
program Expense	\$572.61	\$4,238.37
Utilities/Insurance Expense	\$3,501.80	\$12,551.92
Total Expense	\$14,146.09	\$54,194.09
Program Revenue	\$3,598.00	\$14,751.00
Rental Revenue	\$1,684.00	\$8,525.00
Total Revenue	\$5,282.00	\$23,276.00
Net	\$8,864.09	\$30,918.09
457 Community School	Oct 2024	Year to Date
Special Services Supervisor	\$999.68	\$3,927.20
Recreation Coordinator	\$536.96	\$2,147.79
Part Time Staff Expense	\$0.00	\$0.00
Fringe	\$676.25	\$2,828.41
Program Expense	\$57.53	\$2,904.88
Utilities/Insurance Expense	\$0.00	\$0.00
Total Expense	\$2,270.42	\$11,808.26
Program Revenue	\$2,410.00	\$3,503.64
Net	\$-139.60	\$8,305.24

Respectfully submitted by:  
 Matthew Compton  
 Recreation Coordinator

**Youth Gymnastics**

Fall Gymnastics is off to a good start. 47 children registered in Sept Gymnastics. 78 children registered in Oct Gymnastics. We are anticipating a pretty busy gymnastics season. We are interviewing additional coaches to accommodate a fun year of activity.

**Armory Rental Space**

In addition to housing our weekday Gymnastics program, the Chehalem Armory is also used to host community events and parties on the weekends. The month of October was notably busy for that this building. Hazel's House (animal rescue) rented our space to hold a community soup competition/fundraiser. And just a few weeks later, the Newberg chapter of the Soroptimist Club held their Soup Competition fundraiser in the Armory as well. We also hosted a full day Quinceanera. And somehow we were able to coordinate and staff 5 private birthday parties. Every weekend in October has something significant going on, and November looks just as busy.

**Community School Classes**

Despite having difficulties procuring school district space to offer after school classes in, we have some pretty strong registration for the classes we could offer. Community School Choir has 26 students. Community School Guitar has 4 students. Community School Ukulele has 9 students. and World of Percussion has 15 students.

**Artistry in Motion.**

Artistry in Motion leads an assortment of youth and adult dance classes. Classical in nature, primarily Ballet and Ballroom. They have contracted with us to run some dance classes in our Armory and Community Center buildings. Aiming primarily for very young or homeschool children. In addition to those contracted classes, we have hired this instructor to run a dance clubs in our Community School Program. This opportunity did not really present itself until early October. So most of those actual activities did not start until November.

# Childcare October 2024 Activity Report

<b>455 School Aged Childcare</b>	<b>OCTOBER 2024</b>	<b>Fiscal Year To Date</b>
<b>Supervisory Staff</b>	833.06	3,272.68
<b>Childcare Coordinator</b>	4,207.24	16,242.22
<b>Recreation DPT.</b>	1,073.92	4,295.70
<b>Care Technician</b>	0.00	0.00
<b>Part Time Staff Expense</b>	24,882.94	137,367.74
<b>Fringe</b>	5,647.67	30,136.14
<b>Program Expense</b>	5,997.13	42,893.10
<b>Utilities Expense</b>	0.00	0.00
<b>Total Expense</b>	41,240.43	232,805.83
<b>Program Revenue</b>	89,207.22	287,276.52
<b>Rental Revenue</b>	0.00	0.00
<b>Net</b>	-47,966.79	-54,470.69

I would like to take this time to let the CPRD Board know what the CPRD enrichment school aged childcare program provides to the community.

The CPRD Childcare program is in all six elementary grade schools (Dundee, Edwards, Joan Austin, Crater, Mabel Rush). We cover childcare before-school (6:30 - 7:30 am) and after-school (2:00 pm – 6:00 pm) and on Late Start Wednesdays from 6:30 am - 8:30 am. We also run All-Day Care from 6:30 am to 6 pm on Teacher Prep days, Conference days and extended holidays. This year we agreed to cover NSD Furlough days (6:30 am – 6:00 pm). Staff that work hard to make this program come to life are not only dedicated to our program but to the kids they influence day to day. They know what it means to be a part of a team and have the ability to form positive relationships with the kids and the parents.

CPRD’s Childcare goal is to provide an enriched safe program, which includes helping kids navigate friendships and feelings, homework, outside play and creativity. We strive to be positive role models while supporting the families of Newberg/Dundee.

Erin Harrington,  
Childcare Coordinator

# New benches at Babe Nicklous; search for CPRD leader on

## 'Bug scavenger hunt' also added to Ewing Young Park

**H**ello, local parks and recreation friends.

Extra! Extra! Park bench news! Families can look forward to a few more park benches to be added around the playground at Babe Nicklous Pool Park. Most will feature whimsical sentiments. One special board-approved bench will recognize Newberg School Scramble Club and Donna Paul — aka the Scramble Lady — who ran this local club in part with CPRD

### FROM THE PARK BENCH



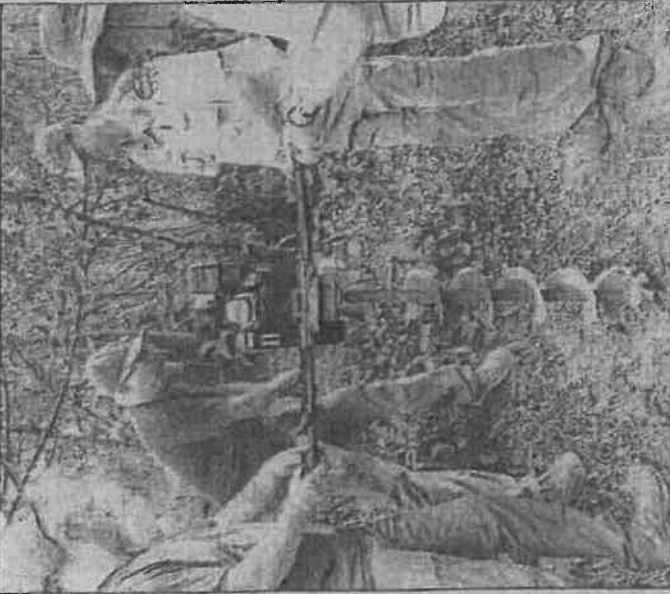
**Kat Richer**

sponsorship from 1994 to 2014, reaching students from grade school through college.

These park benches are made possible through Chehallem Parks Foundation. Donors to the foundation help make specialty items like memorial benches possible. Did you know that you can donate money to be dedi-

cated to a specific purpose such as a bench, gate, or even an entire park, through this CPRD 501c nonprofit entity?

Legacy donations to Chehallem Parks Foundation are at the heart of CPRD. The nature of each donation is specific, each is handled uniquely, and the possibilities are vast. Dona-



While you're at Ewing Young Park, check out the new "bug scavenger hunt" signs created by Eagle Scout Natalie Trumbo. These signs will edify walkers along this wooded creekside trail with artistic, informational introductions to the bugs and insects that live there. Trumbo says her goal with the project is to encourage people to get outside and enjoy being a kid again. She worked with sponsors Locks Northwest, Clark Lumber and Rose City Flagging. A high school senior, Trumbo is glad to enhance this park where she has created memories. Also of note, Trumbo became one of the first female Newberg Scout when Eagle Scouts opened to females in 2019.

*COURTESY PHOTO: NATALIE TRUMBO*

Also this winter, trail walkers will find new and improved map signs at trailheads at Ewing Young Park, Schaad Park, and the Gettman Loop Trail at Chehallem Glenn Golf Course.

While you're at Ewing Young Park, please keep this in mind as you consider options for year-end donations. Also this winter, trail walkers will find new and improved map signs at trailheads at Ewing Young Park, Schaad Park, and the Gettman Loop Trail at Chehallem Glenn Golf Course.

check out the new "bug scavenger hunt" signage created by Eagle Scout Natalie Trumbo. These signs will edify walkers along this wooded creekside trail with artistic, informational introductions to the bugs and insects that live there. Trumbo says her goal with the project is to encourage people to get outside and enjoy being a kid again. She worked with sponsors Locks Northwest, Clark Lumber and Rose City Flagging. A high school senior, Trumbo is glad to enhance this park where she has created memories. Also of note, Trumbo became one of the first female Newberg Scout when Eagle Scouts opened to females in 2019.

While the dear reader warms our park benches, there is an office chair sitting ready. The search for the next superintendent is underway. This is the highest-level administrative position in this agency, and the only employee who is appointed and supervised by our five-member, publicly elected board of directors. The superintendent serves as the chief executive officer, overseeing operations and management while ensuring implementation of CPRD's mission, core values and the board's policy and project decisions. The board hopes to have the new superintendent in place in February.

The heart of fall for park and recreation means familiar signs of children playing football and basketball, adults playing pickleball and neighbors of various ages playing golf, swimming and walking among the beautiful orange and red fall leaves. Here are some recreation notes for you: Registration is open for swim lessons; spaces are limited. School-aged child care is still accepting registrations. Children's dance classes are back — with jazz, ballet and ballroom dance classes, taught by Olivia Buchanan. Looking around the next corner, lacrosse registration will open in the middle of December.

Don't miss the holiday-themed Chehallem Valley Vaudeville holiday show on Dec. 6 and 7 in the Black Box Theater at Chehallem Cultural Center. Tickets are on sale now on the CCC website. This project is proudly sponsored in part by CPRD.

Here's a tip to make the most of this descending wintery season: tap your tailgating gear for double-duty at a local park bench. Take your weatherproof seat and double-walled thermos and enjoy a moment of respite.

*Kat Richer is the public information director for the Chehallem Park & Recreation District. She can be reached at kricher@prdnw.org.*

# CPRD readies for fall

Craft fair set; input sought on clubhouse

**H**ello, local parks and rec friends. There is a season for everything, and the profoundly shared human experience of moving through dynamic seasonal changes, both in weather and in life, gives us pause at Chehalem Park & Recreation District.

The retirement of Superintendent Don Clements marks the end of an era and a lifelong career in the field of parks and recreation. The district has expanded significantly during his 40-year tenure, adding numerous parks, facilities and trails. In 2017, Clements was awarded the prestigious Dave Clark Lifetime Achievement award from the Oregon Park and Recreation Association. We wish him all that happiness that retirement can bring.

The board of directors is expediting the search for the next superintendent, striving to balance expediency with utmost care in the crucial selection of the next individual to help fulfill its policy decisions and project visions.

Meanwhile, our annual fall bazaar and craft fair returns Saturday, Nov. 9, to the Chehalem Senior Center, with local artisans and craft vendors, food and coffee, a wine wall, silent auction and raffle baskets. This is such an enjoyable tradition to kick off the holiday gifting season.

Did you know that CPRD oversees and partners on four different basketball programs? This winter, about 675 children from kindergarten

through middle school will play in one of our leagues. That takes a village — approximately 80 coaches and assistant coaches, 25 officials and three gym supervisors. This is where familiar faces are made! One of the most gratifying things about operating long-term programs like this is seeing generational succession

## FROM THE PARK BENCH



Kat Ricker

of yesteryear's players returning to serve as today's coaches and officials. I wonder if perhaps you, dear reader, have been involved in our sports programs.

Sports brings different groups together; for instance, CPRD works with Newberg High School girls' basketball team during the Little Tiger Basketball season. The

players run a Saturday clinic and then referee the games. This is a fundraising opportunity; 65% of the proceeds go directly to the high school girls' basketball program, which they can then use at their discretion.

Calling all golfers! The Chehalem Glenn golf clubhouse committee wants to know what features and amenities that you would like to see in a future clubhouse. A survey is open now; complete it online at [cprdnewberg.org](http://cprdnewberg.org) or in person at the golf course.

In order to provide itself with focused policy recommendations from the public, the board of directors has appointed the following individuals to a new iteration of Chehalem Heritage Trails advisory committee: Sarah Downing, Bob Freshman, Jake



Walk and relish the colors of the changing leaves as Newberg and Chehalem Park and Recreation District enter autumn. A park bench is waiting for you.

COURTESY PHOTO: PAM FARRIS

Jendusa, Danna Kemp, Lauren Pfeiffer, Om Sukheenai and Dennis Wiley.

CPRD is thrilled that Chehalem Cultural Center has achieved its dream of opening the LaJoie Theater. We house this nonprofit organization which celebrates the arts, community, education, heritage and inclusion. On the main floor, the Black Box Theater is still alive and kicking. George Fox University students gave it a fresh coat of black paint on Serve Day. This month, talented local performers conjured "A Very Scary Vaudeville."

I am proud to give Vaudeville a plug: CPRD sponsors Chehalem Valley Vaudeville, and I co-produce these zany, family-friendly variety shows

together with Scott Parker, director of Chehalem Valley Chamber of Commerce. Don't miss the Vaudeville Holiday show on Dec. 6 and 7; tickets are on sale now on the Chehalem Cultural Center website.

I hope that you are savoring the beauty and contemplation that come with fall. If you are looking for a place with a view to walk and relish the colors of the changing leaves, I recommend the overlook atop Schaad Park Trail. A park bench is waiting for you there.

*Kat Ricker is the public information director for the Chehalem Park & Recreation District. She can be reached at [kricker@cprdnewberg.org](mailto:kricker@cprdnewberg.org).*





**NORTH COAST  
LAND CONSERVANCY**

October 15, 2024

Don Clements  
Chehalem Park & Recreation District  
125 S Elliott Road  
Newberg, OR 97132

Dear Don,

Thank you for your support of the eighth and final CoastWalk Oregon! We genuinely appreciate partnering with you to produce an event highlighting the beauty and ecological diversity of the North Coast.

North Coast Land Conservancy's 4500+ supporters care about both healthy ecosystems and a healthy economy. They're excited to support local businesses and because of that, we'd like to invite you to be a part of NCLC's Business Partner Program.

Each of the programs below offer different types of advertising, including social media marketing, eNews publicity and verbal appreciation at in person events. Program options include:

- |                         |                        |
|-------------------------|------------------------|
| Monthly Giving          | Kind Traveler (hotels) |
| Employee Gift Match     | 1% for the Planet      |
| In-Kind Event Donations | % of Sales             |

Please get in touch to talk about options for your business. Together we can continue to preserve this beautiful, important place for both residents and visitors. I look forward to working together!

With gratitude,

*Katie Voelke*

Katie Voelke  
Executive Director

P.S. If you would like to find out more right away, check out [nclctrust.org/support](http://nclctrust.org/support) for a full description of Business Partner Programs, or email [kassian@nclctrust.org](mailto:kassian@nclctrust.org).

Thank you for your in-kind gift of Kat Ricker's time as CoastWalk Safety & HAM Captain, and printing and laminating of event procedure guides. The valuation of this gift is the right and privilege of the donor. NCLC is an exempt 501(C)(3) organization, EIN #93-0957815.

*Don,  
The event was fabulous this year,  
much in thanks to Kat & her  
ham radio expertise, planning &  
communication - thank you for  
sponsoring the event with  
her time! It felt really good to  
partner with CPRD & be able to  
promote the District in this  
way!*

*Kassia*



**Subject:** Re: Bob & Crystal Rilee Park Trails close to horses for rainy season  
**Date:** Wednesday, October 30, 2024 at 11:45:45 AM Pacific Daylight Time  
**From:** Ethan M  
**To:** marketing

The decision to not allow mountain bikes at the park is very disappointing. I see both sides and understand the backstory of the Rilees. I enjoy both riding mountain bikes and horses. Time and time again, I saw equestrians breaking rules and never saw any issues with mountain bikers. Equestrians passing signs that said 'closed to equestrians', tearing up trails.

The equestrians who have issues with mountain bikers would greatly benefit in spending more time training their horses to be less skittish.

If my dog is scared of horses, that is my problem, not the horse or the horses owner.

Similarly, if a horse is scared of a mountain bike, that is the owners problem to deal with.

I had made an effort to have constructive conversations with equestrians who were controlled by their emotions on the matter. I helped build a long section of trail there. I called in a motorcycle rider who was abusing the trails and chased him off.

Closing access to a group who has limited access to trails (including the Sherwood high school riding club) and many other kids, without having a replacement, was a bad move.

I'd be happy to speak with anyone there at CPRD on this issue. We need places like this for kids to pick up good hobbies that will get them exercise and outdoors.

Thanks,  
Ethan

On Wed, Oct 30, 2024 at 10:32 AM CPRD News Letters <[newsletter@cprdnewberg.org](mailto:newsletter@cprdnewberg.org)> wrote:

## **Bob & Crystal Rilee Park Trails close to horses for rainy season**

In order to protect and sustain the integrity of our trails, Bob and Crystal Rilee Park trails will be closed to horses as of Nov. 1st, and the equestrian parking lot and Bob's Corner parking lot will be closed and locked for the winter also. This is a seasonal closure. Trail use is limited to hikers during the wet months of the year in order to protect the integrity of the trail surfaces. CPRD Parks staff will assess conditions in spring and announce when horses may return to the trails.

**Walkers and hikers are permitted on all trails year-round.** Note that no bicycles are permitted in the park, including mountain bikes, and motorized or electric bikes.

Thank you for your patience and understanding.