

AGENDA
CHEHALEM PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
CHEHALEM ADMINISTRATION OFFICE
125 S. ELLIOTT ROAD NEWBERG, OREGON
JUNE 27, 2024 6:00 P.M.

- I. Call To Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of or Additions to the Agenda**
- V. Approval of Consent Agenda**
 - A. Approve Minutes Regular Board Meeting May 23, 2024 & Special Meeting June 6, 2024
 - B. Approve Bills Payable
 - C. Approve Financials
- VI. Public Participation and Potential Board Action**
 - A. None at this time
 - B. Others not on Agenda
- VII. Action Items/Committee Reports/Board Comments**
 - A. Recognition & appointment of honorary member to the Board of Directors
 - B. Appointment to Chehalem Glenn Golf Course Clubhouse Citizen's Advisory Committee
 - C. Approval of Resolution 06-01-24 transfer in General Fund
 - D. Approval of 2024-25 Budget Resolutions 06-02-24, 06-03-24, 06-04-24, 06-05-24
 - E. Approval of Bids for Park and Golf Equipment
 - F. Approval of change to Committee Rules passed Jan 25, 2024.
 - G. Approval of Public Records Request Policy
 - H. Reports and Comments from Board Members
- VIII. Old Business**
 - A. Updates on Committee Reports and Questions
 - 1. Pickle ball Committee
 - 2. Trails Committee
- IX. From the Superintendent's Desk**
 - A. Superintendent's Report – 1. Old Fashion Festival Parade
 - B. Staff Reports
- X. Correspondence**
 - A. Citizens' Comments/Evaluations
 - B. Miscellaneous Info
- XI. Adjournment**

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NO BOARD MEETING IN JULY

Next regular Board meeting is August 22 2024.

To: Board of Directors
From: Superintendent
Date: June 21, 2024
Re: Background information for June 27, 2024 Board Meeting

Number corresponds to Agenda Item

III. ROLL CALL – We need 3 present for the meeting. Please call if you cannot attend. Please see page 4 for index for page numbers

IV. APPROVAL OR ADDITIONS TO AGENDA – If you wish additions please give me a call.

V. APPROVAL OF CONSENT AGENDA

A. Approval of Board Meeting Minutes – Please see pages (5-12) for Regular Meeting Minutes of May 23, 2024 & Special Meeting Minutes of June 6, 2024

RECOMMENDATION: Approval of Regular Board Meeting Minutes for May 23, 2024 & Special Meeting Minutes for June 6, 2024.

B. Approval of Bills Payable – See pages (13-14). General Fund \$593,914.89, SDC FUND \$578,514.41, LOAN SERVICE FUND \$0.00, POOL BOND \$1,098,362.10, FOUNDATION \$1,064.05

RECOMMENDATION: APPROVAL OF BILLS PAYABLE.

C. Approval of Financial – Please see page (15-48). The current debt is for the golf course, fitness center and pool bond. Last year we paid off the loan for the property purchased on 219. We are allowed about \$92,400,000.00 in debt. As of 6/30/2022, we have \$22,504,757 outstanding long-term debt obligations. We refinanced the loans for the golf course, property and combined them with the loan for the pool and fitness center to save money. Currently we have two loans and one bond. Please note the general fund in previous years had transferred the money to pay for debt to the Loan Service Fund. We are now paying debt out of the SDC fund.

GENERAL FUND SUMMARY

<u>DESCRIPTION</u>	<u>AS OF 5/31/22-23</u>	<u>AS OF 5/31/23-24</u>	<u>DIFFERENCE</u>
TOTAL EXPENDITURES	\$ 6,881,399.69	\$ 8,043,938.43	\$ 1,162,538.74
TOTAL OPERATION EX.	\$ 6,492,464.49	\$ 7,358,446.77	\$ 865,982.28
TOTAL CAP/AQ/DEV/TRS	\$ 388,935.20	\$ 685,491.66	\$ 296,556.46
TOTAL REVENUE	\$ 13,452,650.08	\$14,832,560.07	\$ 1,379,909.99
TOTAL TAXES	\$ 3,285,122.73	\$ 3,421,763.86	\$ 136,641.13
TOTAL FEES & CHARGES	\$ 4,076,974.29	\$ 4,785,606.60	\$ 708,632.31
TOTAL OTHER REVENUE	\$ 169,627.23	\$ 517,597.60	\$ 347,970.37
BEGINNING BALANCE	\$ 5,920,925.83	\$ 6,107,592.01	\$ 186,666.18
<u>BALANCE</u>	<u>\$ 6,571,250.39</u>	<u>\$ 6,788,621.64</u>	<u>\$ 217,371.25</u>

SDC FUND SUMMARY

<u>DESCRIPTION</u>	<u>AS OF 5/31/22-23</u>	<u>AS OF 5/31/23-24</u>	<u>DIFFERENCE</u>
BEGINNING BALANCE	\$ 3,890,319.32	\$ 4,694,857.37	\$ 804,538.05
INTEREST	\$ 99,568.08	\$ 177,784.87	\$ 78,216.79
CITY OF NEWBERG	\$ 1,236,987.40	\$ 540,537.20	\$ <696,450.20>
CITY OF DUNDEE	\$ 61,631.22	\$ 16,526.72	\$ <45,104.50>
COUNTY OF YAMHILL	\$ 70,826.90	\$ 33,164.93	\$ <37,661.97>
TRANSFERRED IN	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL REVENUE	\$ 5,359,332.92	\$ 5,462,871.09	\$ 103,538.17
TOTAL EXPENDITURE	\$ 540,779.03	\$ 898,036.80	\$ 357,257.77
<u>BALANCE</u>	<u>\$ 4,818,553.89</u>	<u>\$ 4,564,834.29</u>	<u>\$ <253,719.60></u>

RECOMMENDATION: Approve May 2024 Financials as submitted.

VI. PUBLIC PARTICIPATION

- A. None at this time
- B. Others not on Agenda

VII. ACTION ITEMS/COMMITTEE REPORTS/BOARD COMMENTS

- A. Recognition & Appointment – Please see page (49) for Resolution..
- B. Approval of Golf Course Citizen Advisory Committee - Please see Page (50-62)
- C. Approval of General Fund Transfers Resolution – Please see Pages (63).
- D. Approval of 2024-25 Budget Resolutions – Please see Pages (64-115).
- E. Approval of Bids for Park and Golf Equipment – Please see Pages (116-127).
- F. Approval of Change to Committee Rules – Please see Pages (128-135).
- G. Approval of Public Records Request Policy – Please see Pages (136-137).
- H. Reports and Comments from Board Members - Given at meeting

VII. OLD BUSINESS

- A. Update on Committee Reports - Will discuss at meeting. Please see Pages (138-168).

IX. FROM THE SUPERINTENDENTS DESK

- A. Superintendent Report – Kat will discuss the Parade participation.
- B. Staff Reports – Please see pages (169-182).

X. CORRESPONDENCE

- A. Citizens Comments/Evaluations – Please see Page (183-202)
- B. Miscellaneous Information – Please see page (203-231).

XI. ADJOURNMENT

Join via Zoom at this link: <https://us02web.zoom.us/j/86498367013>

Webinar ID 864 9836 7013

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NO BOARD MEETING IN JULY

Next regular Board meeting is August 22, 2024.

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CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office
125 S. Elliott Road
May 23, 2024
MINUTES

CPRD Staff:

Don Clements, Superintendent
Richard Cornwell, IT Specialist (meeting operator)
Casey Creighton, Assistant Superintendent
Julie Petersen, Special Services Supervisor/Recreation Supervisor
Kat Ricker, Public Information Director
Kellan Sasken, Special Services/Golf Director
Bryan Stewart, Basic Services Supervisor/Park and Facilities Supervisor

Public:

Donna Paul, School Scrabble Coach
Katie Teslow, Antonia Crater Elementary School PTO Treasurer
Tom Hammer
Ryann Reinhofer
Nick Konen, pickleball committee
Scott Knutson, youth sports fields
Tamra Busch-Johann, Bob & Crystal Rilee Park
Jon Globig, Bob & Crystal Rilee Park
Megan Cash, School Scrabble
Debbie Cash, School Scrabble
Sheryl Greiner, pickleball committee

- I. Matt Smith called the meeting to order 6:00 p.m.
- II. Pledge of Allegiance
- III. Roll Call
 - Board members:
 - Matt Smith, President
 - Jason Fields, Vice President - Arrived 6:15 p.m.
 - Gayle Bizeau, Secretary/Treasurer
 - Jim McMaster
 - Lisa Rogers
- IV. Changes to agenda – N/A
- V. OPEN PUBLIC HEARING ON 2024-25 BUDGET
 - Public Comments:
 - Scott Knutson - Youth football coach said he would like to hear how the

Board is prioritizing the program and addressing field conditions, lighting for football going into late October, portable lighting in auxiliary fields, Katie Teslow presented a request for donation of \$15,000 to update Antonia Crater Elementary School playground equipment in the PTO Playground Enhancements Project. Discussion: Julie Petersen gave background information and emphasized need for more fields. Board said the upcoming Renne Field renovation was its first step in improving/expanding sports fields.

VI. Approval of consent agenda

- a. Approval of minutes of regular Board meeting April 25, 2024
- b. Approval of bills payable
- c. Approval of financials

MOTION TO APPROVE CONSENT AGENDA

Moved Lisa Rogers

Second Jim McMaster

Passed unanimously

VII. Public participation

- a. Katie Teslow presented a request for donation of \$15,000 to update Antonia Crater Elementary School playground equipment in the PTO Playground Enhancement Program. Casey Creighton reminded the Board that when CPRD helps put in a playground, it becomes a public playground, and that is part of the reason why CPRD has helped put in most of the school playgrounds. Jim McMaster reminded the Board that CPRD does need to focus on its own playgrounds as well and urged Katie to include signage that the PTO and CPRD were responsible for playground installation. Discussion on other donations and fundraising efforts of the PTO.

MOTION TO DONATE \$5,000

Moved Matt Smith

Second Jason Fields

Passed unanimously

- b. Donna Paul presented a request for commemoration of the School Scrabble program with either a park bench or the naming of a trail segment. Discussion: McMaster acknowledged Donna's contributions to the community and to CPRD and Scrabble. Debbie Cash and her daughter Megan Cash talked about how much Scrabble had meant to their family. Bryan Stewart said Parks Department had budgeted for several benches in the next year and he would work with Donna and make sure that CPRD has a bench commemorating School Scrabble, before fall.

VIII. Action items/committee reports/Board comments

- a. Approval of application form for (proposed) Chehalem Glenn Golf Course Clubhouse Citizens' Advisory Committee. The Board agreed to move forward using the application form that Kat Ricker had created. (No motion)
- b. Discussion of Special Meeting (Work Session) set for 6 p.m. June 6th in order to discuss the proposed masterplan for Bob and Crystal Rilee Park. Confirmation that it will take place and consultant will be there.
- c. Reports and comments from Board members
 - Lisa Rogers - theater renovation is progressing well. Grand opening will be in September.
 - Jason Fields - He had received a letter from a Rilee Park committee member encouraging bicycle riding on restricted use trails, and he wanted to clarify that is not the role of the committees.
 - Don Loving was longtime Board member who did a lot and loved golf, and he wanted to recognize him for his service and offer Don free golf if that is allowed. Discussion: McMaster suggested making him an honorary Board member for life. Clements said we could do a resolution in June for the Board to pass; Board agreed to do that and Clements will bring in June. Clements said that yes, we can offer Don free golf for life.
 - Jim McMaster - said he wants to talk with Bryan Stewart about how much is being paid to Waste Management. He also wants the Board to tour the District.
 - Matt Smith directed Kat Ricker to send Board schedule poll for a tour date in good weather.
 - Gayle Bizeau - N/A

IX. Old business/project updates

- a. Updates from citizens' advisory committees
 - 1. Pickleball committee - Nick Konen gave an update and described the scheduled pickleball events and their attendance and thanked the Board for the paving and striping that staff has done, and for putting money in the 2024-25 budget for covered, lit courts and expected it would increase participation by 50 percent.
 - 2. Trails committee N/A

X. From the superintendent's desk

- a. Superintendent's report – Don Clements reviewed upcoming projects and their costs, as included in the proposed 2024-25 budget.
- b. Staff reports – Staff updates were given; see packet for activity reports.

XI. Correspondence

- A. Citizen comments/evaluations – N/A

XII. CLOSE BUDGET HEARING 7:19 p.m.

XIII. EXECUTIVE SESSIONS

A. ORS 192.660(2)(e) to conduct deliberations with designee on real property transaction negotiations ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection, and

Start: 7:27 p.m.

End: 8:20 p.m.

B. ORS 192.660(2)(h) to consult with legal counsel; ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection.

Start:

End: 9:05

XIV. Adjourned 9:06 p.m.

Next meetings:

Special Meeting (work session) 6 p.m. June 6, 2024

Regular meeting: 6 p.m. June 27, 2024

Respectfully Submitted,

Kat Ricker, Public Information Director

CHEHALEM PARK AND RECREATION DISTRICT
SPECIAL BOARD MEETING: WORK SESSION
CPRD Administration Office
125 S. Elliott Road
June 6, 2024
MINUTES

- I. Matt Smith called the meeting to order 6:00 p.m.
- II. Pledge of Allegiance
- III. Roll Call
 - Board members:
 - Matt Smith, President
 - Jason Fields, Vice President
 - Gayle Bizeau, Secretary/Treasurer
 - Jim McMaster
 - Lisa Rogers

 - CPRD Staff:
 - Don Clements, Superintendent
 - Richard Cornwell, IT Specialist (meeting operator)
 - Casey Creighton, Assistant Superintendent
 - Julie Petersen, Special Services Supervisor/Recreation Supervisor
 - Kat Ricker, Public Information Director
 - Russ Sheehan, Parks Staff
 - Bryan Stewart, Basic Services Supervisor/Park and Facilities Supervisor

 - Jon Champlin, NV5, consultant contracted for master plan

 - Public:
 - Ryann Reinhofer
 - Jon Globig
 - Kena Ramsey
 - Danna Kemp
 - Lauren Pfeiffer
 - Matt Dolphin
 - Brian Bowman
 - Joe Teshera
 - Cricket Dixon
 - Tamra Busch-Johnson
 - Blanche Cole
 - Lauren Pfeiffer
- IV. Public participation
 - a. Jon Globig, resident bordering the park, member of original advisory

committee: security and safety concerns; CPRD has no way of controlling the park users: users are trespassing onto his own property; CPRD needs ways to monitor how many people are using the park, how many are benefitting.

Nothing in the plan addresses how improvements would be funded.

b. Matt Dolphin, resident, VP of Fields Services for Equestrian Trails, member of Chehalem Heritage Trails Advisory Committee: What features have been added to make this park unsuitable for bicycles? Why hasn't the Board passed an amendment formalizing disallowing bicycles and allowing horses?

c. Ryann Reinhofer, resident, equestrian: Announced the formation of a 501(c)3 called Crystal Rilee Park Equestrians, has seed money, proposed working with CPRD for improvements and enhancements; can help enhance law enforcement presence; are applying for grant and would like to help with implementing the masterplan.

d. Blanche Cole, resident, equestrian and breeder: Loves the park and said it is an important asset to this community, nothing else nearby.

e. Tamra Busch-Johnson, resident, equestrian: Wants good signage, color-coding trails for wayfinding in emergency; wants better parking; wants some kind of security such as cameras to know who is there.

f. Lauren Pfeiffer, resident, equestrian: There are so many new riders, and hikers who are amazed by park and happy to see horses, and hikers and horses can share the trails. Equestrians are talking about it now so word has spread quickly.

g. Kena Ramsey, Wilsonville resident, equestrian: Uses park; nothing else nearby; east side is easier on joints of older horses; now people are coming back who used to use east side; wants signage where road crosses west/east sides; recommended guest sign in box.

h. Joe Teshera, resident, asked whether this was intended to be a public park or a commercial venture; Smith answered that it could be both.

- V. Discussion of proposed masterplan for Bob and Crystal Rilee Park: Jon Champlin, NV5, masterplan lead, presented plan and gave background on the process, public outreach, and feedback. Cost estimate is close to \$2 million, but vision is for 15 to 20 years, not all improvements immediately.

Priorities recommended, in order of importance:

1. Improving safety and security (Prioritize automated, timed gates to regulate people using the park during designated hours of operation)
2. Improving existing facilities, wayfinding signage
3. New improvements such as nature playground, off-leash dog area, vault toilets, picnic tables.

Matt Smith identified things that were missing from the plan, revenue generators; he disapproved of human obstacle course (for lack of popularity) and instead favored horse obstacle course, to be used on a (lucrative) fee

basis. That could fund fences, gates, make part of the trail user-friendly year-round. He wants to see revenue drivers such as a covered arena, horse therapy barn, clinics added to the plan.

Champlin said what they do is shape the site; he went through the items that Smith had mentioned for discussion, and said that focus groups had discussed focusing on the general public at large, more than an equestrian-focused park. He said NV5 could add that if CPRD wanted (identify zones for these features, not design of them).

Lisa Rogers said we have to be careful that we are serving all of the people of the District, who are paying taxes. Smith's wishlist would require feasibility studies for each.

Jason Fields asked Don Clements if people from outside the District use the swimming pool; Clements confirmed this and explained the Out-of-District fee to offset the use. If it's good for the community, then everyone else outside of it come in to use it, too, he said. He advocated separation of horse riders and bike riders and talked about the history of this park and the Board's decision to ban bicycles. Explained System Development Charges for capital development projects.

Fields clarified that any fees for equestrians to use this park would only be for special events and not general use. Jim McMaster cautioned that things change and this could not be known yet. Smith said he would not want to see fees for general trail use.

McMaster pointed out that a proportionately large amount of man hours are being spent on this park. Any agreement with a nonprofit would have to be reviewed through legal counsel, and this is a good start.

Discussion points included how to proceed, how amenities would be funded, prioritizing safety; also outdoor recreation activity and programming, present and potential for future at this park; CPRD budgeting structure and limitations; the need to bring in revenue on top of taxes.

McMaster explained that the nonprofit would work directly with staff, and staff would bring updates to the Board. Reinhofer said the fundraising that had been done so far had been so successful in a couple of weeks that she was optimistic about continued success with fundraising.

Clements cautioned that staffing levels must be considered, whether additional staff would be necessary.

Smith said he is frustrated that we have had this park for ten years and has maintained it but has not done more with what we have, such as hiking trails, viewpoints, outdoor schools, not just horses but that is a huge part of it. He wants good parking, gates, advertising, and it will bring money in to fund the park features, and we need to do more with this park.

Champlin referred to page 35 for ideas for revenue-drivers, and recommended leaving the plan fairly open and fluid, because things change, and park development is dynamic and changing. He said the road crossings are major safety concerns, and he recommended starting conversation with County immediately; Fields asked Clements if he can start on that; Clements directed it to Casey Creighton and Creighton said that he would.

Discussion continued on need for additional portable restrooms, specifically at horse trailer turn-around parking area; using railroad ties to identify parking areas; how to emphasize crossings for safety and visibility; being cognizant of the neighbors' dislike of increase in traffic from park events.

VI. Adjourned 7:27 p.m.

Next meeting: Regularly scheduled Board meeting is set for June 27th.

Respectfully Submitted,

Kat Ricker, Public Information Director

BREAKOUT FROM MAY 13, 2024

UP TO JUNE 14, 2024

ACCOUNTS PAYABLE FOR GERNERAL FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TYPE CHECKS</u>
129721-129879	\$ 237,169.75	ACCOUNTS PAYABLE
129606 VOIDED	\$ 90.00	VOIDED
129762-129765,129878-129879	\$ 3,643.38	PAYROLL
WIRE TRANSFER PAYROLL	\$ 319,863.63	PAYROLL
2538-2554	\$ 33,238.13	MANUAL/ACH TRANSFERS
GRAND TOTAL	<u>\$ 593,914.89</u>	

ACCOUNTS PAYABLE \$ 237,169.75

PAYROLL \$ 323,507.01

WIRE TRANSFER & ACH \$ 33,238.13

ACCOUNTS PAYABLE FOR SDC FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
1147	\$ 4,065.68	BUREAU OF LABOR & INDUSTRIES
1148	\$ 54,430.40	LANGO HANSEN
1149	\$ 26,210.05	GREEN WORKS
1150	\$ 3,691.91	WH PACIFIC
1151	\$ 1,317.50	MIG, APG
1152	\$ 700.00	US BANK
WIRE TRANSFER	\$ 488,098.87	ZION BANK
GRAND TOTAL	<u>\$ 578,514.41</u>	

ACCOUNTS PYABLE FOR LOAN SERVICE FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
NO CHECKS	\$ 0.00	
GRAND TOTAL	<u>\$ 0.00</u>	

.ACCOUNTS PAYABLE FOR CAPITAL POOL CONSTRUCTION & POOL BOND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
WIRE TRANSFER	\$1,098,362.10	
GRAND TOTAL	<u>\$ 1,098,362.10</u>	

BREAKOUT

POOL BOND CONSTRUCTION \$ 00.00

POOL BOND DEBT \$ 00.00

ACCOUNTS PAYABLE FOR FOUNDATION

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
246	\$ 155.00	ADAMS SCREENPRIN T
247	\$ 89.99	AMAZON
248	\$ 648.07	US BANK
249	\$ 170.99	AMAZON
GRAND TOTAL	<u>\$ 1,064.05</u>	

FINANCIAL OVERVIEW

GENERAL FUND SUMMARY

DESCRIPTION	AS OF 5/31/22-23	AS OF 5/31/23-24	DIFFERENCE
Total Operational Expense	\$ 6,492,464.49	\$ 7,358,446.77	\$ 865,982.28
Total Capital Outlay & Transfers	\$ 388,935.20	\$ 685,491.66	\$ 296,556.46
GRAND TOTAL EXPENSES	\$ 6,881,399.69	\$ 8,043,938.43	\$1,162,538.74
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Total Fees & Charges Revenue	\$ 4,076,974.29	\$ 4,785,606.60	\$ 708,632.31
Total Other Revenue	\$ 169,627.23	\$ 517,597.60	\$ 347,970.37
Beginning Balance	\$ 5,920,925.83	\$ 6,107,592.01	\$ 186,666.18
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TOTAL REVENUE	\$ 1,469,013.60	\$ 768,013.72	\$ <700,999.88>
BEGINNING BALANCE	\$ 3,890,319.32	\$4,694,857.37	\$ 804,538.05
GRAND TOTAL REVENUE	\$ 5,359,332.92	\$5,462,871.09	\$ 103,538.17

LOAN SERVICE FUND SUMMARY

DESCRIPTION	AS OF 5/31/22-23	AS OF 5/31/23-24	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
REVENUE TRANSFERS	\$ 0.00	\$ 0.00	\$ 0.00
INTREST	\$ 835.87	\$ 1,590.61	\$ 754.74
BEGINNING BALANCE	\$ 34,000.55	\$ 34,951.56	\$ 951.01
GRAND TOTAL REVENUE	\$ 34,836.42	\$ 36,542.17	\$ 1,705.75

EQUIPMENT AND MAJOR MAINTENANCE FUND SUMMARY

DESCRIPTION	AS OF 5/31/22-23	AS OF 5/31/23-24	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00
BEGINNING BALANCE	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00

CAPITAL PROJECT POOL FUND SUMMARY

DESCRIPTION	AS OF 5/31/22-23	AS OF 5/31/23-24	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00

BOND LOAN SERVICE SUMMARY

DESCRIPTION	AS OF 5/31/22-23	AS OF 5/31/23-24	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 292,610.92	\$ 273,362.17	\$ <19,248.75>
GRAND TOTAL REVENUE	\$ 1,922,226.50	\$2,255,806.74	\$ 333,580.24

General Ledger

Revenue Analysis



User: ahill@cpdnewberg.org
 Printed: 6/5/2024 2:05:57 PM
 Period 11 - 11
 Fiscal Year 2024

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
001	GENERAL FUND					
001-000-400000	BEGINNING FUND BALANCE	6,000,000.00	0.00	6,107,592.01	-107,592.01	101.79
001-000-410000	CURRENT TAXES	3,585,025.00	735.87	3,256,673.15	328,351.85	90.84
001-000-411000	PRIOR TAXES	100,000.00	17,916.43	165,090.71	-65,090.71	165.09
001-000-450000	PARKS	10,500.00	3,208.00	44,694.34	-34,194.34	425.66
001-000-450415	PADDLE LAUNCH	0.00	0.00	0.00	0.00	0.00
001-000-451000	AQUATIC RECEIPTS	1,285,156.00	164,600.76	1,450,692.62	-165,536.62	112.88
001-000-452000	ADULT SPORT RECEIPTS	42,400.00	9,221.63	37,749.63	4,650.37	89.03
001-000-453000	YOUTH SPORT RECEIPTS	292,000.00	43,626.61	376,065.15	-84,065.15	128.79
001-000-453001	LITTLE LEAGUE FEES	0.00	0.00	0.00	0.00	0.00
001-000-453002	TUALATIN VALLEY YOUTH FOOTBALL	0.00	0.00	0.00	0.00	0.00
001-000-454000	RECREATION CLASSES INCOME	144,500.00	18,481.81	140,067.92	4,432.08	96.93
001-000-454001	CLASSES/SPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00
001-000-455000	PLAYGRNDSCENTERS	647,000.00	89,855.86	744,520.95	-97,520.95	115.07
001-000-456000	COMM CTRSCOUT HOUSE INCOME	118,000.00	29,696.45	118,134.75	-134.75	100.11
001-000-457000	COMMUNITY SCHOOL	66,000.00	3,794.00	10,791.85	55,208.15	16.35
001-000-458000	GC MAINT REIMB	0.00	0.00	0.00	0.00	0.00
001-000-459000	GOLF COURSE CLUB HOUSE	1,722,000.00	373,453.57	1,816,843.08	-94,843.08	105.51
001-000-460000	EWING YG PK PROG INCOME	0.00	0.00	0.00	0.00	0.00
001-000-472000	CONCESSION INCOME	15,100.00	2,800.00	10,700.00	4,400.00	70.86
001-000-474000	PRESCHOOL INCOME	75,770.00	4,633.48	35,341.31	40,428.69	46.64
001-000-476000	CHEH VALL BABE RUTH ASSN	0.00	0.00	0.00	0.00	0.00
001-000-478000	LITTLE LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-479000	NDOT REVENUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
001-000-480010	INTEREST EARNINGS	30,000.00	27,893.12	277,174.96	-247,174.96	923.92
001-000-480020	SKATE PARK INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480022	GRANTS/LOANS/OTHER	0.00	0.00	0.00	0.00	0.00
001-000-480025	MISCELLANEOUS INCOME	50,000.00	160.50	30,717.32	-209,710.32	0.00
001-000-480028	PARK RESERVATION INCOME	0.00	0.00	0.00	19,282.68	61.43
001-000-480030	INSURANCE REFUNDS	0.00	0.00	0.00	0.00	0.00
001-000-480040	DONATIONS	0.00	0.00	0.00	0.00	0.00
001-000-480099	ALLOW FOR RETURNED CHECKS	0.00	0.00	0.00	0.00	0.00
001-000-488000	CHEHALEM TIGER VBALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-490002	TRANSFER	0.00	0.00	0.00	0.00	0.00
001-000-501000	CPT INCOME	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
001-000-502000	NDOT INCOME	0.00	0.00	0.00	0.00	0.00
001-000-503000	BAMBINO LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-504000	BABE RUTH INCOME	8,000.00	0.00	0.00	8,000.00	0.00
001-000-505000	CHEHALEM TIGER VBALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-506000	QUILT CLUB INCOME	1,500.00	0.00	0.00	1,500.00	0.00
001-000-507000	NEWBERG THEATRE GRUOP INCOME	10,000.00	0.00	0.00	10,000.00	0.00
001-000-508000	Historic Friends of Nbg	0.00	0.00	0.00	0.00	0.00
001-000-509000	TUALATIN VALLEY FOOTBALL REV.	22,000.00	0.00	0.00	22,000.00	0.00
001-000-510000	LACROSSE	10,000.00	0.00	0.00	10,000.00	0.00
001-000-511000	Basketball	0.00	0.00	0.00	0.00	0.00
	REVENUE	14,234,951.00	790,078.09	14,832,560.07	-597,609.07	104.20
001	GENERAL FUND	14,234,951.00	790,078.09	14,832,560.07	-597,609.07	104.20
005	EWING YOUNG FUND					
005-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
005-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
005-000-467000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT					
025-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
025-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
025-000-490001	TRANSFERS FRM GENL FUND	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00
026	LOAN SERVICE FUND					
026-000-131001	FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
026-000-160000	TAXES ON BOND	0.00	0.00	0.00	0.00	0.00
026-000-400000	BEGINNING FUND BALANCE	34,601.00	0.00	34,951.56	-350.56	101.01
026-000-410000	GRANT INCOME	0.00	0.00	0.00	0.00	0.00
026-000-410001	LOANS	0.00	0.00	0.00	0.00	0.00
026-000-461000	INTEREST EARNINGS	0.00	158.88	1,590.61	-1,590.61	0.00
026-000-461002	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
026-000-467000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
026-000-470000	EWING YOUNG PARK INCOME	0.00	0.00	0.00	0.00	0.00
	REVENUE	34,601.00	158.88	36,542.17	-1,941.17	105.61

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
026	LOAN SERVICE FUND	34,601.00	158.88	36,542.17	-1,941.17	105.61
035	SDC FUNDS					
035-000-400000	BEGINNING BALANCE	3,890,319.00	0.00	4,694,857.37	-804,538.37	120.68
035-000-400001	BEGINNING BALANCE DUNDEE	0.00	0.00	0.00	0.00	0.00
035-000-400002	BEGINNING BALANCE NEWBERG	0.00	0.00	0.00	0.00	0.00
035-000-400003	BEGINNING BALANCE YAMHILL CO	0.00	0.00	0.00	0.00	0.00
035-000-460000	SCD INCOME	0.00	0.00	0.00	0.00	0.00
035-000-460001	SDC FUNDS-DUNDEE	75,000.00	8,263.36	16,526.72	58,473.28	22.04
035-000-460002	SDC FUNDS-NEWBERG	650,000.00	128,817.08	540,537.20	109,462.80	83.16
035-000-460003	SDC FUNDS-YAMHILL COUNTY	75,000.00	8,512.69	33,164.93	41,835.07	44.22
035-000-461000	INTEREST EARNED	25,000.00	0.00	0.00	25,000.00	0.00
035-000-461001	INTEREST EARNED-DUNDEE	0.00	535.04	8,982.16	-8,982.16	0.00
035-000-461002	INTEREST EARNED-NEWBERG	0.00	15,897.25	155,366.98	-155,366.98	0.00
035-000-461003	INTEREST EARNED-YAMHILL COUNTY	0.00	1,366.52	13,435.73	-13,435.73	0.00
035-000-620001	ACQUISITION	0.00	0.00	0.00	0.00	0.00
035-000-620002	DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
	REVENUE	4,715,319.00	163,391.94	5,462,871.09	-747,552.09	115.85
035-000-490000	Transfer in	0.00	0.00	0.00	0.00	0.00
	Transfer IN	0.00	0.00	0.00	0.00	0.00
035	SDC FUNDS	4,715,319.00	163,391.94	5,462,871.09	-747,552.09	115.85
036	CP Pool Fund					
036-000-108000	DNU BOND REV	0.00	0.00	0.00	0.00	0.00
036-000-119000	Proceed from Bond	0.00	0.00	0.00	0.00	0.00
036-000-400000	B FB LGIP	0.00	0.00	0.00	0.00	0.00
036-000-400001	BEG BAL US BANK	0.00	0.00	0.00	0.00	0.00
036-000-410000	DNU TAXESBOND CURRENT	0.00	0.00	0.00	0.00	0.00
036-000-461000	INT EARN 5208	0.00	0.00	0.00	0.00	0.00
036-000-461003	USBANK CP INT	0.00	0.00	0.00	0.00	0.00
036-000-480022	OTHER INCOME SOURCES	0.00	0.00	0.00	0.00	0.00
036-000-490001	TRANSFERS FRM GENL FUND	0.00	0.00	0.00	0.00	0.00
036-000-846001	DNU INT REV B5208	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
036	CP Pool Fund	0.00	0.00	0.00	0.00	0.00
037	BOND LOAN SERVICE					
037-000-400000	Pool LS Fund Balance	0.00	0.00	597,331.64	-597,331.64	0.00
037-000-410000	BOND CURRENT	0.00	339.97	1,504,544.91	-1,504,544.91	0.00

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
037-000-411000	PRIOR BOND	0.00	8,277.18	75,111.68	-75,111.68	0.00
037-000-480025	Misc Rev	0.00	0.00	0.00	0.00	0.00
037-000-490000	TRX LS POOL BOND	1,371,725.00	0.00	0.00	1,371,725.00	0.00
037-000-846001	INT REV BOND LS	0.00	10,122.43	76,818.51	-76,818.51	0.00
	REVENUE	1,371,725.00	18,739.58	2,253,806.74	-882,081.74	164.30
037	BOND LOAN SERVICE	1,371,725.00	18,739.58	2,253,806.74	-882,081.74	164.30
Revenue Total		20,356,596.00	972,368.49	22,585,780.07	-2,229,184.07	110.9507

General Ledger

Expense vs Budget

User: ahill@cprdnwberg.org
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 Period 11 - 11
 Fiscal Year 2024



Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001	GENERAL FUND							
000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-000-490000	Transfer for Errors	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-000-490006	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000		0.00	0.00	0.00	0.00	0.00	0.00	0.00
413	ADMINISTRATION DEPARTMENT							
001-413-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110001	SUPERINTENDENT	117,777.00	9,814.68	107,961.48	9,815.52	0.00	9,815.52	8.33
001-413-110002	ADMINISTRATION SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110003	ASSISTANT SUPERINTENDENT	115,717.00	9,643.04	105,384.67	10,332.33	0.00	10,332.33	8.93
001-413-110032	ADMIN. COORDINATOR	67,758.00	231.26	36,704.27	31,053.73	0.00	31,053.73	45.83
001-413-110034	ADMINISTRATIVE SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110035	Public Information Coordinator	74,592.00	6,216.00	67,932.00	6,660.00	0.00	6,660.00	8.93
001-413-110036	EVENTMARKETING	48,083.00	4,006.88	43,789.48	4,293.52	0.00	4,293.52	8.93
	COORDINATOR							
001-413-110037	RECEPTION SPECIALIST	87,329.00	10,748.40	96,506.84	-9,177.84	0.00	-9,177.84	-10.51
001-413-120000	PARTTIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-120001	CLERK/TYPIST/CASHIER	8,970.00	0.00	1,163.75	7,806.25	0.00	7,806.25	87.03
001-413-120002	Registration Clerks	150,249.00	7,240.44	95,120.64	55,128.36	0.00	55,128.36	36.69
001-413-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-140001	FICA	51,292.00	3,652.15	42,291.58	9,000.42	0.00	9,000.42	17.55
001-413-140002	UNEMPLOYMENT	40,229.00	4,352.36	25,146.28	15,082.72	0.00	15,082.72	37.49
001-413-140003	RETIREMENT	41,412.00	2,781.99	31,886.68	9,525.32	0.00	9,525.32	23.00
001-413-140004	HEALTH INSURANCE	124,196.00	8,520.88	99,530.96	24,665.04	0.00	24,665.04	19.86
001-413-140005	SAIF	1,268.00	75.85	998.35	269.65	0.00	269.65	21.27
	PERSONNEL EXPENSE	928,872.00	67,283.93	754,416.98	174,455.02	0.00	174,455.02	18.78
001-413-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-210001	OFFICE SUPPLIES	11,600.00	2,172.35	12,435.82	-835.82	0.00	-835.82	-7.21
001-413-210002	POSTAGE SUPPLIES	1,500.00	-109.22	-274.74	1,774.74	0.00	1,774.74	118.32
001-413-210003	PROGRAM SUPPLIES	9,300.00	35.00	846.55	8,453.45	0.00	8,453.45	90.90

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-413-210020	PROMOTIONAL SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-310000	PRNTGADVERPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-310001	CLASSIFIED ADS	1,000.00	0.00	66.99	933.01	0.00	933.01	93.30
001-413-310002	BROCHURE	2,000.00	0.00	2,000.00	0.00	0.00	0.00	0.00
001-413-310003	FLYERS,SCHEDULES, MISC.	1,000.00	0.00	11,930.36	-10,930.36	0.00	-10,930.36	-1,093.04
001-413-310010	PUBLICITY	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-320000	DUESMTGSTRAINTRYLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-320001	DIRECTORS FEES	360.00	69.95	261.95	98.05	0.00	98.05	27.24
001-413-320002	PROF DUESFEESMAGSBOOKS	9,000.00	2.99	9,611.71	-611.71	0.00	-611.71	-6.80
001-413-320003	CONFERENCES & WORKSHOPS	5,500.00	15.00	7,468.39	-1,968.39	0.00	-1,968.39	-35.79
001-413-320004	STAFF MILLEAGE	1,000.00	0.00	124.38	875.62	0.00	875.62	87.56
001-413-320005	STAFF EXPENSES	7,750.00	577.93	9,691.91	-1,941.91	0.00	-1,941.91	-25.06
001-413-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-331004	TELEPHONE	4,500.00	379.60	3,067.70	1,432.30	0.00	1,432.30	31.83
001-413-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-331007	Fees (achvevecobank)	7,000.00	532.52	5,552.50	1,447.50	0.00	1,447.50	20.68
001-413-340000	INTERNET & COMMUNICATON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TECH							
001-413-340001	INTERNET AND COMMUNICATION	732.00	120.00	2,363.73	-1,631.73	0.00	-1,631.73	-222.91
001-413-340002	DATA STORAGE AND BACKUP	365.00	0.00	67.73	297.27	0.00	297.27	81.44
001-413-340003	VIDEO AND PHOTOGRAPHY	732.00	0.00	1,597.70	-865.70	0.00	-865.70	-118.27
001-413-340004	ONLINE ADVERTISING	365.00	0.00	0.00	365.00	0.00	365.00	100.00
001-413-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-355001	BUILDING MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-355002	STRUCTURE MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-355003	EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-380001	LEGAL SERVICES	50,000.00	12,370.27	48,729.27	1,270.73	0.00	1,270.73	2.54
001-413-380002	AUDIT SERVICES	27,500.00	0.00	18,000.00	9,500.00	0.00	9,500.00	34.55
001-413-380003	PROGRAM CONTRACTS	15,000.00	2,628.79	7,914.95	7,085.05	0.00	7,085.05	47.23
001-413-380004	INSURANCE SERVICES	13,500.00	0.00	13,924.29	-424.29	0.00	-424.29	-3.14
001-413-380005	INTEREST	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-413-380006	EQUIP. MAINT. CONTRACTS	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-413-380007	CONSULTANT SERVICES	32,000.00	0.00	3,317.00	28,683.00	0.00	28,683.00	89.63
001-413-380008	PROPERTY TAXES	18,500.00	0.00	18,718.72	-218.72	0.00	-218.72	-1.18
001-413-391000	ELECTIONS	28,000.00	0.00	0.00	28,000.00	0.00	28,000.00	100.00
001-413-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-456002	EQUIPMENT RENTAL	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-413-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	254,954.00	18,795.18	177,416.91	77,537.09	0.00	77,537.09	30.41
413	ADMINISTRATION DEPARTMENT	1,183,826.00	86,079.11	931,833.89	251,992.11	0.00	251,992.11	21.29
450	EXPENDITURES							
001-450-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-110021	PARKS (Project) SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110022	PARKS LEAD/Grounds Coordinator	64,436.00	5,369.62	58,682.24	5,753.76	0.00	5,753.76	8.93
001-450-110023	MAINT SUPER Park Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110024	PK TECH Building Coordinator	64,436.00	5,369.62	58,682.24	5,753.76	0.00	5,753.76	8.93
001-450-110025	PARKS TECH 2	43,613.00	3,825.04	42,240.53	1,372.47	0.00	1,372.47	3.15
001-450-110026	PARKS TECH 3 (GROUNDS)	41,536.00	3,514.74	37,512.46	4,023.54	0.00	4,023.54	9.69
001-450-110027	SYSTEM IT TECH 4	45,793.00	3,816.08	41,704.36	4,088.64	0.00	4,088.64	8.93
001-450-110028	PARKS TECH 5 (BLDG)	35,880.00	3,799.55	37,065.40	-1,185.40	0.00	-1,185.40	-3.30
001-450-110029	PARKTRAIL SPECIALIST 1	64,436.00	5,369.62	58,682.24	5,753.76	0.00	5,753.76	8.93
001-450-110030	PARKTRAIL SPECIALIST 2	43,613.00	3,700.06	27,805.31	15,807.69	0.00	15,807.69	36.25
001-450-110032	ADM COOR BS Super	85,681.00	7,140.03	78,030.30	7,650.70	0.00	7,650.70	8.93
001-450-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110036	MECHANIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-120000	PARTTIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-120001	PARK LABORER 1	288,237.00	15,351.12	230,206.42	58,030.58	0.00	58,030.58	20.13
001-450-120002	PARK LABORER 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140001	FICA	52,607.00	4,381.47	51,300.02	1,306.98	0.00	1,306.98	2.48
001-450-140002	UNEMPLOYMENT	41,260.00	5,933.75	36,748.64	4,511.36	0.00	4,511.36	10.93
001-450-140003	RETIREMENT	39,644.00	2,057.76	19,345.62	20,298.38	0.00	20,298.38	51.20
001-450-140004	HEALTH INSURANCE	231,315.00	13,299.37	140,687.94	90,627.06	0.00	90,627.06	39.18
001-450-140005	SAIF	22,556.00	1,361.78	19,297.62	3,258.38	0.00	3,258.38	14.45
	PERSONNEL EXPENSE	1,165,043.00	84,289.61	937,991.34	227,051.66	0.00	227,051.66	19.49
001-450-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-210001	OFFICE SUPPLIES	3,251.00	31.77	10,620.66	-7,369.66	0.00	-7,369.66	-226.69
001-450-210002	POSTAGE SUPPLIES	1,079.00	31.28	705.31	373.69	0.00	373.69	34.63
001-450-210003	PROGRAM SUPPLIES	14,855.00	199.26	20,058.51	-5,203.51	0.00	-5,203.51	-35.03
001-450-210004	SMALL TOOLS	11,534.00	0.00	3,660.86	7,873.14	0.00	7,873.14	68.26
001-450-210005	JANITORIAL SUPPLIES	26,642.00	910.27	35,769.13	-9,127.13	0.00	-9,127.13	-34.26
001-450-210006	CHEMICAL & AGRIL SUPPLIES	48,699.00	0.00	5,604.37	43,094.63	0.00	43,094.63	88.49
001-450-210008	GAS & OIL SUPPLIES	28,374.00	0.00	37,491.56	-9,117.56	0.00	-9,117.56	-32.13
001-450-310000	PRNTGADVERTPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310001	CLASSIFIED ADS	0.00	0.00	63.00	-63.00	0.00	-63.00	0.00
001-450-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310003	FLYERS, SCHEDULES, MISC.	2,359.00	43.54	2,058.51	300.49	0.00	300.49	12.74
001-450-320000	DUES/MTGSTRANTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-320002	PROF. DUES/FEES/MAGS/BKS	4,890.00	60.99	4,006.12	883.88	0.00	883.88	18.08
001-450-320003	CONFERENCES & WORKSHOPS	8,050.00	640.80	3,389.61	4,660.39	0.00	4,660.39	57.89
001-450-320004	STAFF MILEAGE	264.00	0.00	0.00	264.00	0.00	264.00	100.00
001-450-320005	STAFF EXPENSE	800.00	298.64	6,586.58	-5,786.58	0.00	-5,786.58	-723.32
001-450-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-331001	ELECTRICITY	79,957.00	7,067.72	82,457.68	-2,500.68	0.00	-2,500.68	-3.13
001-450-331002	NATURAL GAS	49,484.00	2,801.61	32,294.87	17,189.13	0.00	17,189.13	34.74
001-450-331003	WATER & SEWER	282,868.00	9,695.89	187,701.01	95,166.99	0.00	95,166.99	33.64
001-450-331004	TELEPHONE	4,980.00	967.82	4,923.62	56.38	0.00	56.38	1.13

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-331006	GARBAGE EXPENSE	23,062.00	1,282.13	12,483.71	10,578.29	0.00	10,578.29	45.87
001-450-331007	FEES(activetechbank)	600.00	286.81	770.33	-170.33	0.00	-170.33	-28.39
001-450-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-340001	INTERNET AND COMMUNICATION	8,829.00	346.25	18,667.09	-9,838.09	0.00	-9,838.09	-111.43
001-450-340002	DATA AND STORAGE BACK UP	4,327.00	59.77	3,394.74	932.26	0.00	932.26	21.55
001-450-340003	VIDEO AND PHOTOGRAPHY	185.00	0.00	31.90	153.10	0.00	153.10	82.76
001-450-340004	ONLINE ADVERTISING	50.00	0.00	0.00	50.00	0.00	50.00	100.00
001-450-355001	BUILDING MAINT. & REPAIR	54,669.00	968.70	54,226.20	442.80	0.00	442.80	0.81
001-450-355002	STRUCTURE MAINT. & REPAIR	23,536.00	253.85	18,154.46	5,381.54	0.00	5,381.54	22.87
001-450-355003	EQUIPMENT MAINT. & REPAIR	53,313.00	2,469.15	38,703.89	14,609.11	0.00	14,609.11	27.40
001-450-355004	GROUN MAINT. & REPAIR	78,799.00	1,745.52	69,907.23	8,891.77	0.00	8,891.77	11.28
001-450-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380003	PROGRAM CONTRACTS	355,744.00	29,914.88	299,397.21	56,346.79	0.00	56,346.79	15.84
001-450-380004	INSURANCE SERVICES	48,468.00	0.00	51,002.32	-2,534.32	0.00	-2,534.32	-5.23
001-450-380006	EQUIP MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380009	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456001	PARKS LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456002	EQUIPMENT RENTAL	5,253.00	295.82	960.99	4,292.01	0.00	4,292.01	81.71
001-450-456003	BUILDINGS & STRUCTURES	5,279.00	0.00	0.00	5,279.00	0.00	5,279.00	100.00
	MATL, SERV., SUPPLIES	<u>1,230,200.00</u>	<u>60,372.47</u>	<u>1,005,091.47</u>	<u>225,108.53</u>	<u>0.00</u>	<u>225,108.53</u>	<u>18.30</u>
450	EXPENDITURES	2,395,243.00	144,662.08	1,943,082.81	452,160.19	0.00	452,160.19	18.88
451	AQUATICS							
001-451-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110031	AQUATIC ss SUPERVISOR	23,800.00	1,983.34	21,675.10	2,124.90	0.00	2,124.90	8.93
001-451-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110035	AQUATIC COORDINATOR	61,267.00	4,870.66	53,577.26	7,689.74	0.00	7,689.74	12.55
001-451-110036	Aquatic Technician	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110037	AQUATIC SPECIALIST	48,083.00	4,007.46	44,082.06	4,000.94	0.00	4,000.94	8.32
001-451-120000	PARETIME & TEAM SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120001	GUARDS	291,509.00	16,846.19	219,382.43	72,126.57	0.00	72,126.57	24.74
001-451-120002	CASHIERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120003	INSTRUCTORS	101,647.00	7,885.58	94,373.38	7,273.62	0.00	7,273.62	7.16
001-451-120004	COACHES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120005	FITNESS INSTRUCTOR	23,741.00	3,373.78	24,344.66	-603.66	0.00	-603.66	-2.54
001-451-120006	PERSONAL TRAINER	6,579.00	392.67	3,176.98	3,402.02	0.00	3,402.02	51.71
001-451-120007	FC MONITOR	55,862.00	2,302.05	24,001.92	31,860.08	0.00	31,860.08	57.03
001-451-120008	Lead Guard	21,879.00	1,096.69	13,087.07	8,791.93	0.00	8,791.93	40.18
001-451-120009	CHILD MINDER	21,474.00	3,280.07	6,681.81	14,792.19	0.00	14,792.19	68.88
001-451-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-140001	FICA	50,172.00	3,521.86	38,550.34	11,621.66	0.00	11,621.66	23.16

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-451-140002	UNEMPLOYMENT	39,351.00	4,965.94	29,608.17	9,742.83	0.00	9,742.83	24.76
001-451-140003	RETIREMENT	10,786.00	548.32	6,706.64	4,079.36	0.00	4,079.36	37.82
001-451-140004	HEALTH INSURANCE	68,471.00	4,913.94	53,631.78	14,839.22	0.00	14,839.22	21.67
001-451-140005	SAIF	21,512.00	1,241.64	15,346.71	6,165.29	0.00	6,165.29	28.66
	PERSONNEL EXPENSE	846,133.00	61,230.19	648,226.31	197,906.69	0.00	197,906.69	23.39
001-451-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210001	OFFICE SUPPLIES	5,510.00	334.58	3,659.82	1,850.18	0.00	1,850.18	33.58
001-451-210002	POSTAGE SUPPLIES	350.00	6.12	90.52	259.48	0.00	259.48	74.14
001-451-210003	PROGRAM SUPPLIES	21,995.00	391.52	24,597.88	-2,602.88	0.00	-2,602.88	-11.83
001-451-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210006	CHEMICAL & AGRIC. SUPPLIES	50,000.00	3,964.70	42,785.15	7,214.85	0.00	7,214.85	14.43
001-451-210007	STORE SUPPLIES	5,500.00	0.00	3,074.73	2,425.27	0.00	2,425.27	44.10
001-451-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310000	PRINTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310001	CLASSIFIED ADS	500.00	0.00	416.15	83.85	0.00	83.85	16.77
001-451-310002	BROCHURE	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-451-310003	FLYERS, SCHEDULES, MISC.	2,000.00	42.38	423.80	1,576.20	0.00	1,576.20	78.81
001-451-320000	DUESMTGSTRANTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320002	PROF. DUESFEESMAGS.BKS	7,276.00	294.56	6,861.12	414.88	0.00	414.88	5.70
001-451-320003	CONFERENCE & WORKSHOPS	2,000.00	184.00	979.00	1,021.00	0.00	1,021.00	51.05
001-451-320004	STAFF MEETINGS	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-451-320005	STAFF EXPENSE	500.00	0.00	211.65	288.35	0.00	288.35	57.67
001-451-320006	WATER POLO EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331001	ELECTRICITY	244,812.00	18,461.60	215,712.16	29,099.84	0.00	29,099.84	11.89
001-451-331002	NATURAL GAS	81,294.00	9,333.51	96,404.95	-15,110.95	0.00	-15,110.95	-18.59
001-451-331003	WATER & SEWER	63,716.00	9,351.64	72,262.85	-8,546.85	0.00	-8,546.85	-13.41
001-451-331004	TELEPHONE	6,000.00	176.40	790.49	5,209.51	0.00	5,209.51	86.83
001-451-331005	DOE REPAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331007	FEES(activetecbank)	67,635.00	12,950.50	98,878.17	-31,243.17	0.00	-31,243.17	-46.19
001-451-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-340001	INTERNET AND COMMUNICATION	1,300.00	0.00	706.24	593.76	0.00	593.76	45.67
001-451-340002	DATA STORAGE AND BACKUP	45.00	0.00	0.00	45.00	0.00	45.00	100.00
001-451-340003	VIDEO AND ONLINE PHOTOGRAPHY	225.00	0.00	229.01	-4.01	0.00	-4.01	-1.78
001-451-340004	ONLINE ADVERTISING	262.00	0.00	0.00	262.00	0.00	262.00	100.00
001-451-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355004	GROUN MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380003	PROGRAM CONTRACTS	23,100.00	3,857.45	17,439.15	5,660.85	0.00	5,660.85	24.51

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-451-380004	INSURANCE SERVICES	50,000.00	0.00	46,041.74	3,958.26	0.00	3,958.26	7.92
001-451-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380007	FITNESS CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380009	REFUNDS	450.00	212.00	576.25	-126.25	0.00	-126.25	-28.06
001-451-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>635,570.00</u>	<u>59,560.96</u>	<u>632,140.83</u>	<u>3,429.17</u>	<u>0.00</u>	<u>3,429.17</u>	<u>0.54</u>
451	AQUATICS	1,481,703.00	120,791.15	1,280,367.14	201,335.86	0.00	201,335.86	13.59
452	ADULT SPORTS DEPARTMENT							
001-452-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110032	Admin COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110043	ADULT SPORTS Coord	9,665.00	0.00	749.93	8,915.07	0.00	8,915.07	92.24
001-452-110044	ADULT SPORTS (ss)SUPERVISOR	4,760.00	396.67	4,334.98	425.02	0.00	425.02	8.93
001-452-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-120001	SPORTS ASSISTANT	1,725.00	0.00	1,086.76	638.24	0.00	638.24	37.00
001-452-120002	SPORTS LEADERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135002	PARTTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140001	FICA	1,236.00	30.36	472.26	763.74	0.00	763.74	61.79
001-452-140002	UNEMPLOYMENT	969.00	29.53	226.20	742.80	0.00	742.80	76.66
001-452-140003	RETIREMENT	1,169.00	31.74	406.86	762.14	0.00	762.14	65.20
001-452-140004	HEALTH INSURANCE	4,558.00	77.46	1,303.81	3,254.19	0.00	3,254.19	71.40
001-452-140005	SAIF	530.00	10.39	177.91	352.09	0.00	352.09	66.43
	PERSONNEL EXPENSE	<u>24,612.00</u>	<u>576.15</u>	<u>8,758.71</u>	<u>15,853.29</u>	<u>0.00</u>	<u>15,853.29</u>	<u>64.41</u>
001-452-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210001	OFFICE SUPPLIES	2,000.00	21.68	1,503.42	496.58	0.00	496.58	24.83
001-452-210002	POSTAGE SUPPLIES	175.00	2.04	7.44	167.56	0.00	167.56	95.75
001-452-210003	PROGRAM SUPPLIES	13,500.00	6,035.76	11,721.99	1,778.01	0.00	1,778.01	13.17
001-452-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-452-310002	BROCHURE	500.00	0.00	0.00	500.00	0.00	500.00	100.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-452-310003	FLYERS, SCHEDULES, MISC.	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-452-320000	DUES/MTG/STRAINT/RLVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320002	PROF. DUES/FEES/MAGS.BKS	1,700.00	60.99	231.99	1,468.01	0.00	1,468.01	86.35
001-452-320003	CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320004	STAFF MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320005	STAFF EXPENSE	250.00	0.00	41.10	208.90	0.00	208.90	83.56
001-452-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331001	ELECTRICITY	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-452-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331004	TELEPHONE	1,300.00	0.00	1,097.10	202.90	0.00	202.90	15.61
001-452-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331007	FEES(activenetcbank)	750.00	457.52	1,109.32	-359.32	0.00	-359.32	-47.91
001-452-340000	INTERNET AND COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-340001	INTERNET AND COMMUNICATION	487.50	0.00	316.25	171.25	0.00	171.25	35.13
001-452-340002	COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-340003	DATA STORAGE AND BACK UP	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-340004	VIDEO AND PHOTOGRAPHY	87.50	0.00	458.00	-370.50	0.00	-370.50	-423.43
001-452-340004	ONLINE ADVERTISING	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355003	EQUIPMENT MAINT. & REPAIR	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380003	PROGRAM CONTRACTS	18,000.00	0.00	8,105.28	9,894.72	0.00	9,894.72	54.97
001-452-380004	INSURANCE	4,300.00	0.00	4,268.98	31.02	0.00	31.02	0.72
001-452-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380006	EQUIP.MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380009	REFUNDS	500.00	35.90	75.90	424.10	0.00	424.10	84.82
001-452-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456002	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	48,525.00	6,790.29	28,936.77	19,588.23	0.00	19,588.23	40.37
452	ADULT SPORTS DEPARTMENT	73,137.00	7,366.44	37,695.48	35,441.52	0.00	35,441.52	48.46
453	YOUTH SPORTS DEPARTMENT							
001-453-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110042	YOUTH SPORTS ss SUPERVISOR	19,040.00	1,586.67	17,340.08	1,699.92	0.00	1,699.92	8.93
001-453-110043	SPORTS TECHNICIAN	39,558.00	3,296.80	31,305.56	8,252.44	0.00	8,252.44	20.86
001-453-110045	YOUTH SPORTS COORDINATOR	54,771.00	4,418.26	47,119.66	7,651.34	0.00	7,651.34	13.97

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-453-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-120001	SPORTS LEADERS	60,375.00	319.13	17,901.58	42,473.42	0.00	42,473.42	70.35
001-453-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-135002	PARTTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140001	FICA	13,292.00	735.99	8,695.47	4,596.53	0.00	4,596.53	34.58
001-453-140002	UNEMPLOYMENT	10,425.00	929.06	6,302.26	4,122.74	0.00	4,122.74	39.55
001-453-140003	RETIREMENT	9,183.00	480.40	5,827.16	3,355.84	0.00	3,355.84	36.54
001-453-140004	HEALTH INSURANCE	56,774.00	3,583.20	42,261.57	14,512.43	0.00	14,512.43	25.56
001-453-140005	SAIF	5,699.00	251.53	3,136.10	2,562.90	0.00	2,562.90	44.97
	PERSONNEL EXPENSE	269,117.00	15,601.04	179,889.44	89,227.56	0.00	89,227.56	33.16
001-453-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210001	OFFICE SUPPLIES	3,500.00	64.74	6,386.00	-2,886.00	0.00	-2,886.00	-82.46
001-453-210002	POSTAGE SUPPLIES	175.00	35.36	236.56	-61.56	0.00	-61.56	-35.18
001-453-210003	PROGRAM SUPPLIES	80,000.00	5,732.10	99,246.72	-19,246.72	0.00	-19,246.72	-24.06
001-453-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210006	CHEMICAL & AGR. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210008	GAS & OIL SUPPLIES	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-453-310000	PRNTGADVERPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-453-310002	BROCHURE	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-453-310003	FLYERS, SCHEDULES, MISC.	1,000.00	0.00	289.81	710.19	0.00	710.19	71.02
001-453-320000	DUESMTGSTRANTRYLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320002	PROF. DUESFEESMAGS BKS	1,500.00	60.99	865.24	634.76	0.00	634.76	42.32
001-453-320003	CONFERENCES & WORKSHOPS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-453-320004	STAFF MILEAGE	700.00	0.00	457.44	242.56	0.00	242.56	34.65
001-453-320005	STAFF EXPENSE	1,200.00	0.00	1,088.36	111.64	0.00	111.64	9.30
001-453-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331001	ELECTRICITY	2,000.00	0.00	4,613.02	-2,613.02	0.00	-2,613.02	-130.65
001-453-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331004	TELEPHONE	2,000.00	184.12	1,201.07	798.93	0.00	798.93	39.95
001-453-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331007	FEES(activetecbank)	8,000.00	127.10	4,205.58	3,794.42	0.00	3,794.42	47.43
001-453-340000	INTERNET & COMMUNICATON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-340001	INTERNET AND	1,323.40	0.00	316.25	1,007.15	0.00	1,007.15	76.10
001-453-340002	COMMUNICATON							
001-453-340003	DATA STORAGE & BACK UP	237.54	0.00	0.00	237.54	0.00	237.54	100.00
001-453-340004	VIDEO & PHOTOGRAPHY	237.53	0.00	458.00	-220.47	0.00	-220.47	-92.82
001-453-355000	ONLINE ADVERTISING	237.53	0.00	0.00	237.53	0.00	237.53	100.00
001-453-355001	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355002	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355003	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355004	EQUIPMENT MAINT. & REPAIR	2,000.00	0.00	5.00	1,995.00	0.00	1,995.00	99.75

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-453-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380002	ARCHLANDSCAPE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380003	PROGRAM CONTRACTS	95,000.00	0.00	81,840.23	13,159.77	0.00	13,159.77	13.85
001-453-380004	INSURANCE SERVICES	5,000.00	0.00	4,990.94	9.06	0.00	9.06	0.18
001-453-380009	REFUNDS	1,000.00	0.00	897.00	103.00	0.00	103.00	10.30
001-453-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456003	BUILDINGS & STRUCTURES	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
	MAIL, SERV., SUPPLIES	216,711.00	0.00	207,097.22	9,613.78	0.00	9,613.78	4.44
453	YOUTH SPORTS DEPARTMENT	485,828.00	35,489.37	386,986.66	98,841.34	0.00	98,841.34	20.34
454	CLASSES/SPECIAL ACTIVITY							
001-454-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110051	RECREATION SUPERVISOR	9,520.00	793.34	8,670.07	849.93	0.00	849.93	8.93
001-454-110053	RECREATION COORDINATOR	32,218.00	2,684.82	29,341.24	2,876.76	0.00	2,876.76	8.93
001-454-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-120001	PART TIME REC STAFF	38,577.00	2,835.53	28,653.03	9,923.97	0.00	9,923.97	25.73
001-454-120005	SPECIAL EVENTS LEADER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140001	FICA	6,152.00	482.96	5,099.60	1,052.40	0.00	1,052.40	17.11
001-454-140002	UNEMPLOYMENT	4,825.00	558.72	3,228.72	1,596.28	0.00	1,596.28	33.08
001-454-140003	RETIREMENT	3,381.00	278.24	3,040.78	340.22	0.00	340.22	10.06
001-454-140004	HEALTH INSURANCE	18,003.00	1,369.10	15,052.42	2,950.58	0.00	2,950.58	16.39
001-454-140005	SAIF	2,638.00	122.55	1,392.31	1,245.69	0.00	1,245.69	47.22
	PERSONNEL EXPENSE	115,314.00	9,125.26	94,478.17	20,835.83	0.00	20,835.83	18.07
001-454-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210001	OFFICE SUPPLIES	2,000.00	62.78	1,059.16	940.84	0.00	940.84	47.04
001-454-210002	POSTAGE SUPPLIES	400.00	0.68	28.18	371.82	0.00	371.82	92.96
001-454-210003	PROGRAM SUPPLIES	8,300.00	0.00	8,249.96	50.04	0.00	50.04	0.60
001-454-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210008	GAS & OIL SUPPLIES	100.00	0.00	95.31	4.69	0.00	4.69	4.69
001-454-210024	QUILT CLUB SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310000	PRNTGADVERPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310001	CLASSFIE ADS	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-454-310002	BROCHURE	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-310003	FLYERS, SCHEDULES, MISC.	250.00	0.00	0.00	250.00	0.00	250.00	100.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-454-320000	DUES/MTG/STRAINT/RY/LEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-320002	PROF. DUES/FEES/MAGS/BKS	950.00	60.99	549.75	400.25	0.00	400.25	42.13
001-454-320003	CONFERENCES & WORKSHOPS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-454-320004	STAFF MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-320005	STAFF EXPENSE	800.00	0.00	52.01	747.99	0.00	747.99	93.50
001-454-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331004	TELEPHONE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331007	FEES(activetecbank)	4,000.00	261.28	1,471.07	2,528.93	0.00	2,528.93	63.22
001-454-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-340001	INTERNET AND COMMUNICATION	400.00	0.00	316.25	83.75	0.00	83.75	20.94
001-454-340002	DATA STORAGE & BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	458.00	-108.00	0.00	-108.00	-30.86
001-454-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380003	PROGRAM CONTRACTS	28,500.00	114.39	28,921.84	-421.84	0.00	-421.84	-1.48
001-454-380004	INSURANCE SERVICES	5,000.00	0.00	4,370.98	629.02	0.00	629.02	12.58
001-454-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380006	EQUIPMENT MAINT. CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380007	SENIOR TRIPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380009	REFUNDS	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-454-380013	CONTRACTS-ADMISSIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	53,350.00	500.12	45,572.51	7,777.49	0.00	7,777.49	14.58
454	CLASSES/SPECIAL ACTIVITY	168,664.00	9,625.38	140,050.68	28,613.32	0.00	28,613.32	16.96
455	PLAYGROUNDS & CENTERS							
001-455-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110052	RECREATION SUPERVISOR	9,521.00	793.34	8,670.07	850.93	0.00	850.93	8.94

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-110055	RECREATION COORDINATOR	12,887.00	1,073.92	11,736.43	1,150.57	0.00	1,150.57	8.93
001-455-110056	CARE TECHNICIAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120001	AFTER SCHOOL STAFF	350,175.00	31,933.36	377,119.85	-26,944.85	0.00	-26,944.85	-7.69
001-455-120002	PLAYGROUND/EVENTS STAFF	0.00	0.00	3,040.66	-3,040.66	0.00	-3,040.66	0.00
001-455-120003	CENTERS STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120004	CARE DIRECTOR	45,793.00	3,816.08	41,704.30	4,088.70	0.00	4,088.70	8.93
001-455-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135002	PARTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140001	FICA	32,006.00	2,877.70	33,810.86	-1,804.86	0.00	-1,804.86	-5.64
001-455-140002	UNEMPLOYMENT	25,103.00	4,077.12	26,131.88	-1,028.88	0.00	-1,028.88	-4.10
001-455-140003	RETIREMENT	5,525.00	624.74	5,288.80	236.20	0.00	236.20	4.28
001-455-140004	HEALTH INSURANCE	40,195.00	2,410.92	30,060.74	10,134.26	0.00	10,134.26	25.21
001-455-140005	SALE	4,854.00	327.47	4,448.67	405.33	0.00	405.33	8.35
	PERSONNEL EXPENSE	526,059.00	47,934.65	542,012.26	-15,953.26	0.00	-15,953.26	-3.03
001-455-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210001	OFFICE SUPPLIES	3,500.00	0.00	1,042.22	2,457.78	0.00	2,457.78	70.22
001-455-210002	POSTAGE SUPPLIES	500.00	3.40	112.84	387.16	0.00	387.16	77.43
001-455-210003	PROGRAM SUPPLIES	25,000.00	42.85	3,493.94	21,506.06	0.00	21,506.06	86.02
001-455-210004	CARE DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210006	CHEMICAL & AGR. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210008	GAS & OIL SUPPLIES	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-210013	SUMMER PLAYGR SUPPLIES	4,000.00	0.00	232.67	3,767.33	0.00	3,767.33	94.18
001-455-210014	CARE SNACKS	14,000.00	947.46	10,630.04	3,369.96	0.00	3,369.96	24.07
001-455-310000	CLASSIFIED ADS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-310001	BROCHURE	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-310003	FLYERS, SCHEDULERS, MISC.	1,000.00	85.53	855.30	144.70	0.00	144.70	14.47
001-455-320000	DUES/MTG/STRAINTRV/LEXP	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-455-320002	PROF. DUES/FEES/MAGS.BKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-320003	CONFERENCES & WORKSHOPS	815.00	60.99	546.21	268.79	0.00	268.79	32.98
001-455-320004	STAFF MILEAGE	700.00	0.00	19.95	680.05	0.00	680.05	97.15
001-455-320005	STAFF EXPENSE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-455-331000	UTILITIES	2,000.00	76.00	479.99	1,520.01	0.00	1,520.01	76.00
001-455-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331004	TELEPHONE	5,500.00	798.38	4,294.08	1,205.92	0.00	1,205.92	21.93
001-455-331007	FEES(activenetcbank)	42,000.00	5,556.98	49,569.04	-7,569.04	0.00	-7,569.04	-18.02
001-455-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-340001	INTERNET AND COMMUNICATION	1,100.00	0.00	316.25	783.75	0.00	783.75	71.25
001-455-340002	DATA STORAGE AND BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-340003	VIDEO AND PHOTOGRAPHY	500.00	0.00	458.00	42.00	0.00	42.00	8.40
001-455-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-455-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380003	PROGRAM CONTRACTS	8,000.00	762.63	10,626.90	-2,626.90	0.00	-2,626.90	-32.84
001-455-380004	INSURANCE SERVICES	6,000.00	0.00	4,268.98	1,731.02	0.00	1,731.02	28.85
001-455-380009	REFUNDS	3,000.00	1,470.00	1,530.00	1,470.00	0.00	1,470.00	49.00
001-455-380013	CONTRACTS-ADMISSIONS	10,000.00	0.00	1,090.80	8,909.20	0.00	8,909.20	89.09
001-455-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-456002	EQUIPMENT RENTAL	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-455-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	134,215.00	9,804.22	89,567.21	44,647.79	0.00	44,647.79	33.27
001-455-610001	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	660,274.00	57,738.87	631,579.47	28,694.53	0.00	28,694.53	4.35
456	COMM CNTRS SCOUT HOUSE							
001-456-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110001	RECREATION SUPERVISOR	4,760.00	396.67	4,334.98	425.02	0.00	425.02	8.93
001-456-110002	RECREATION COORDINATOR	12,887.00	1,073.92	11,736.43	1,150.57	0.00	1,150.57	8.93
001-456-110003	ADULTYOUTH COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110004	SR. CENTER SPECIALIST	43,613.00	3,634.36	39,235.19	4,377.81	0.00	4,377.81	10.04
001-456-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-120001	BUILDING LEADER	7,244.00	425.21	1,764.52	5,479.48	0.00	5,479.48	75.64
001-456-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-140001	FICA	5,241.00	423.08	4,366.25	874.75	0.00	874.75	16.69
001-456-140002	UNEMPLOYMENT	4,111.00	516.72	3,143.34	967.66	0.00	967.66	23.54
001-456-140003	RETIREMENT	4,963.00	408.40	4,424.57	538.43	0.00	538.43	10.85
001-456-140004	HEALTH INSURANCE	38,299.00	2,991.46	32,348.20	5,950.80	0.00	5,950.80	15.54
001-456-140005	SAIF	1,174.00	50.42	676.25	497.75	0.00	497.75	42.40
	PERSONNEL EXPENSE	122,292.00	9,920.24	102,029.73	20,262.27	0.00	20,262.27	16.57
001-456-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210001	OFFICE SUPPLIES	1,000.00	0.00	1,447.51	-447.51	0.00	-447.51	-44.75
001-456-210002	POSTAGE SUPPLIES	400.00	2.72	74.76	325.24	0.00	325.24	81.31
001-456-210003	PROGRAM SUPPLIES	4,000.00	101.88	1,256.78	2,743.22	0.00	2,743.22	68.58
001-456-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210008	GAS & OIL SUPPLIES	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-456-210013	VENDING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-456-310001	CLASSIFIED ADS	450.00	107.50	478.43	-28.43	0.00	-28.43	-6.32
001-456-310002	BROCHURE	1,000.00	62.78	627.80	372.20	0.00	372.20	37.22
001-456-310003	FLYERS, SCHEDULES, MISC.	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-456-320002	PROF DUESFEESMAGSBOOKS	450.00	60.99	329.70	120.30	0.00	120.30	26.73
001-456-320003	CONF & WORKSHOPS	600.00	0.00	0.00	600.00	0.00	600.00	100.00
001-456-320004	STAFF MILEAGE	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
001-456-320005	STAFF EXPENSES	300.00	0.00	60.05	239.95	0.00	239.95	79.98
001-456-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331001	ELECTRICITY	8,000.00	654.53	7,536.11	463.89	0.00	463.89	5.80
001-456-331002	NATURAL GAS	1,400.00	170.68	1,526.67	-126.67	0.00	-126.67	-9.05
001-456-331003	WATER & SEWER	30,000.00	2,435.27	23,662.41	6,337.59	0.00	6,337.59	21.13
001-456-331004	TELEPHONE	1,900.00	160.15	1,231.45	668.55	0.00	668.55	35.19
001-456-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331007	FEES(activenetcbank)	5,500.00	1,324.41	3,469.91	2,030.09	0.00	2,030.09	36.91
001-456-340000	INTERNET AND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-340001	COMMUNICATION	400.00	0.00	316.25	83.75	0.00	83.75	20.94
001-456-340002	INTERNET AND	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-456-340003	COMMUNICATION	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-456-340004	DATA STORAGE & BACK UP	350.00	0.00	457.99	-107.99	0.00	-107.99	-30.85
001-456-340005	VIDEO & PHOTOGRAPHY	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-355003	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-380000	EQUIPMENT MAINT. & REPAIR	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-380001	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-380003	PROGRAM CONTRACTS	6,000.00	38.13	4,289.26	1,710.74	0.00	1,710.74	28.51
001-456-380004	INSURANCE SERVICES	51,000.00	0.00	50,020.16	979.84	0.00	979.84	1.92
001-456-380006	EQUIP MAINT CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-380007	SENIOR TRIPS	4,000.00	0.00	1,591.59	2,408.41	0.00	2,408.41	60.21
001-456-380009	REFUNDS	3,000.00	900.00	1,380.00	1,620.00	0.00	1,620.00	54.00
001-456-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL. SERV., SUPPLIES	121,700.00	6,019.04	99,756.83	21,943.17	0.00	21,943.17	18.03
456	COMM CNTRS SCOUT HOUSE	243,992.00	15,939.28	201,786.56	42,205.44	0.00	42,205.44	17.30
457	COMM SCHOOLS							
001-457-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-110052	SUPERVISOR	11,424.00	952.00	10,403.99	1,020.01	0.00	1,020.01	8.93
001-457-110057	COMM SCHOOL COORDINATOR	6,444.00	536.96	5,868.14	575.86	0.00	575.86	8.94
001-457-120000	PART-TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-120001	PART TIME STAFF	26,420.00	51.31	2,383.63	24,036.37	0.00	24,036.37	90.98
001-457-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-140001	FICA	3,389.00	117.82	1,427.12	1,961.88	0.00	1,961.88	57.89
001-457-140002	UNEMPLOYMENT	2,658.00	117.01	696.23	1,961.77	0.00	1,961.77	73.81
001-457-140003	RETIREMENT	1,448.00	119.10	1,301.64	146.36	0.00	146.36	10.11

Account Number	Description	Budget	Period	Amount	YTD	YTD	YTD	YTD	Encumbered	Available	% Available
					Amount	Variance	Variance	Variance			
001-457-140004	HEALTH INSURANCE	6,028.00		428.72	4,998.36	1,029.64	0.00	1,029.64	0.00	0.00	17.08
001-457-140005	WORKERS COMP PERSONNEL EXPENSE	1,453.00 59,264.00		31.27 2,354.19	424.42 27,503.53	1,028.58 31,760.47	0.00 0.00	1,028.58 31,760.47	0.00 0.00	1,028.58 1,028.58	70.79 53.59
001-457-210000	SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210001	OFFICE SUPPLIES	0.00		56.98	1,045.44	-1,045.44	0.00	-1,045.44	0.00	0.00	0.00
001-457-210002	POSTAGE SUPPLIES	2,000.00		1.36	9.10	1,990.90	0.00	1,990.90	0.00	1,990.90	99.55
001-457-210003	PROGRAM SUPPLIES	400.00		40.64	1,128.91	-728.91	0.00	-728.91	0.00	0.00	-182.23
001-457-210004	SMALL TOOLS	5,000.00		0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	100.00
001-457-210005	JANITORIAL SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210006	CHEMICAL & AGRIL SUPP	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210007	STORE SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210008	GAS & OIL SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210014	SNACKS & FOOD	500.00		0.00	0.00	500.00	0.00	500.00	0.00	500.00	100.00
001-457-210015	UNIFORMS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310000	PRNTADPUBLCITY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310001	CLASSIFIED ADS	100.00		0.00	0.00	100.00	0.00	100.00	0.00	100.00	100.00
001-457-310002	BROCHURE	50.00		0.00	0.00	50.00	0.00	50.00	0.00	50.00	100.00
001-457-310003	FLYERSSCHEDMISC	250.00		0.00	0.00	250.00	0.00	250.00	0.00	250.00	100.00
001-457-320000	DUESMEETRNTRVEXP	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-320001	DIRECTOR FEES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-320002	PROF DUESFEESMAGBOOK	400.00		60.99	231.99	168.01	0.00	168.01	0.00	42.00	42.00
001-457-320003	CONF & WORKSHOPS	400.00		0.00	0.00	400.00	0.00	400.00	0.00	400.00	100.00
001-457-320004	STAFF MILEAGE	100.00		0.00	0.00	100.00	0.00	100.00	0.00	100.00	100.00
001-457-320005	STAFF EXPENSE	400.00		0.00	0.00	400.00	0.00	400.00	0.00	400.00	100.00
001-457-331000	UTILITIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331001	ELECTRIC	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331002	NATURAL GAS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331003	WATER & SEWER	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331004	TELEPHONE	500.00		0.00	0.00	500.00	0.00	500.00	0.00	500.00	100.00
001-457-331005	COMPUTER & CABLE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331007	FEES(activnetcbank)	1,000.00		8.96	80.62	919.38	0.00	919.38	0.00	91.94	91.94
001-457-340000	INTERNET & COMMUNICATON	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-340001	INTERNET AND	400.00		0.00	316.25	83.75	0.00	83.75	0.00	83.75	20.94
001-457-340002	COMMUNICATION	100.00		0.00	0.00	100.00	0.00	100.00	0.00	100.00	100.00
001-457-340003	DATA STORAGE AND BACK UP	350.00		0.00	458.00	-108.00	0.00	-108.00	0.00	-30.86	-30.86
001-457-340004	ONLINE ADVERTISING	200.00		0.00	0.00	200.00	0.00	200.00	0.00	200.00	100.00
001-457-355000	MAINT & REPAIRS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355001	BUILDINGS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355002	STRUCTURES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355003	EQUIPMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355004	GROUNDS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355005	VEHICLES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380000	PROF & CONTRACT SERVICES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380001	LEGAL SERVICES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380002	AUDIT SERVICES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380003	PROGRAM CONTRACTS	17,000.00		0.00	4,825.52	12,174.48	0.00	12,174.48	0.00	71.61	71.61

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-457-380004	INSURANCE SERVICES	2,000.00	0.00	1,989.18	10.82	0.00	10.82	0.54
001-457-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380006	EQUIP MAINT CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380007	CONSULTANT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380009	REFUNDS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456000	RENTALS/LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456002	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL. SERV., SUPPLIES	<u>31,250.00</u>	<u>168.93</u>	<u>10,085.01</u>	<u>21,164.99</u>	<u>0.00</u>	<u>21,164.99</u>	<u>67.73</u>
457	COMM SCHOOLS	90,514.00	2,523.12	37,588.54	52,925.46	0.00	52,925.46	58.47
458	GOLF COURSE MAINT.							
001-458-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110058	GOLF COURSE SUPERVISOR	9,520.00	793.33	8,670.02	849.98	0.00	849.98	8.93
001-458-110059	GC MAINT COORDINATOR	58,445.00	7,848.05	56,088.21	2,356.79	0.00	2,356.79	4.03
001-458-110060	GOLF MECHANIC	48,083.00	6,428.57	16,489.29	31,593.71	0.00	31,593.71	65.71
001-458-110061	GolfLandscaper	58,445.00	6,391.35	70,656.51	-12,211.51	0.00	-12,211.51	-20.89
001-458-110062	ASSIST GROUNDS GC	39,558.00	5,225.05	29,889.70	9,668.30	0.00	9,668.30	24.44
001-458-120000	PARTTIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-120001	PART TIME HELP	160,080.00	9,611.82	147,375.96	12,704.04	0.00	12,704.04	7.94
001-458-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-140001	FICA	28,622.00	2,774.07	25,123.73	3,498.27	0.00	3,498.27	12.22
001-458-140002	UNEMPLOYMENT	22,448.00	3,043.53	17,579.83	4,868.17	0.00	4,868.17	21.69
001-458-140003	RETIREMENT	17,339.00	1,202.60	7,758.73	9,580.27	0.00	9,580.27	55.25
001-458-140004	HEALTH INS	96,761.00	4,129.72	29,067.95	67,693.05	0.00	67,693.05	69.96
001-458-140005	WORKERS COMP	12,272.00	393.13	4,404.39	7,867.61	0.00	7,867.61	64.11
	PERSONNEL EXPENSE	<u>551,573.00</u>	<u>47,841.22</u>	<u>413,104.32</u>	<u>138,468.68</u>	<u>0.00</u>	<u>138,468.68</u>	<u>25.10</u>
001-458-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-210001	OFFICE SUPPLIES	1,852.00	47.38	3,502.53	-1,650.53	0.00	-1,650.53	-89.12
001-458-210002	POSTAGE SUPPLIES	466.00	0.00	2.59	463.41	0.00	463.41	99.44
001-458-210003	PROGRAM SUPPLIES	16,403.00	483.06	2,503.04	13,899.96	0.00	13,899.96	84.74
001-458-210004	SMALL TOOLS	6,425.00	562.41	7,125.02	-700.02	0.00	-700.02	-10.90
001-458-210005	JANTORIAL SUPPLIES	2,088.00	60.25	9,649.27	-7,561.27	0.00	-7,561.27	-362.13
001-458-210006	CHEMICAL & AGRIC SUPPLIES	107,711.00	11,741.51	67,050.30	40,660.70	0.00	40,660.70	37.75
001-458-210007	STORAGE SUPPLIES	0.00	0.00	110.46	-110.46	0.00	-110.46	0.00
001-458-210008	GAS & OIL SUPPLIES	40,857.00	9,480.39	53,726.89	-12,869.89	0.00	-12,869.89	-31.50
001-458-210014	SNACKS & FOOD	687.00	0.00	223.65	463.35	0.00	463.35	67.45
001-458-210015	UNIFORMS	960.00	0.00	717.88	242.12	0.00	242.12	25.22

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-458-310000	PRINTADPUBLICTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-310001	CLASSIFIED ADS	530.00	50.00	50.00	480.00	0.00	480.00	90.57
001-458-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-310003	FLYERSSCHEDMISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320000	DUESMEETTRNRVAVEXP	0.00	0.00	115.00	-115.00	0.00	-115.00	0.00
001-458-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320002	PROF DUESFEESMAGBOOKS	2,650.00	0.00	4,007.42	-1,357.42	0.00	-1,357.42	-51.22
001-458-320003	CONF & WORKSHOPS	3,615.00	0.00	3,139.35	475.65	0.00	475.65	13.16
001-458-320004	STAFF MILEAGE	131.00	0.00	0.00	131.00	0.00	131.00	100.00
001-458-320005	STAFF EXPENSE	260.00	152.00	557.39	-297.39	0.00	-297.39	-114.38
001-458-331000	UTILITIES	0.00	0.00	499.71	-499.71	0.00	-499.71	0.00
001-458-331001	ELECTRUC	20,845.00	799.98	7,276.52	13,568.48	0.00	13,568.48	65.09
001-458-331002	NATURAL GAS	8,112.00	680.40	5,502.77	2,609.23	0.00	2,609.23	32.17
001-458-331003	WATER & SEWER	123,310.00	119.64	122,625.61	684.39	0.00	684.39	0.56
001-458-331004	TELEPHONE	3,500.00	430.94	2,114.27	1,385.73	0.00	1,385.73	39.59
001-458-331005	COMPUTER & CABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-331006	GARBAGE EXPENSE	791.00	495.50	495.50	295.50	0.00	295.50	37.36
001-458-331007	FEES(activetechbank)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340001	INTERNET AND COMMUNICATION	150.00	0.00	316.25	-166.25	0.00	-166.25	-110.83
001-458-340002	DATA STORAGE AND BACKUP	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-458-340003	VIDEO AND PHOTOGRAPHY	75.00	0.00	0.00	75.00	0.00	75.00	100.00
001-458-340004	ONLINE ADVERTISING	66.00	0.00	0.00	66.00	0.00	66.00	100.00
001-458-355000	MAINT & REPAIRS	0.00	0.00	94.03	-94.03	0.00	-94.03	0.00
001-458-355001	BUILDINGS	7,308.00	249.24	3,104.98	4,203.02	0.00	4,203.02	57.51
001-458-355002	STRUCTURES	0.00	0.00	894.39	-894.39	0.00	-894.39	0.00
001-458-355003	EQUIPMENT	46,488.00	7,179.84	65,656.23	-19,168.23	0.00	-19,168.23	-41.23
001-458-355004	GROUNDS	110,403.00	12,306.34	80,015.88	30,387.12	0.00	30,387.12	27.52
001-458-355005	VEHICLES	1,600.00	22.48	554.44	1,045.56	0.00	1,045.56	65.35
001-458-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380003	PROGRAM CONTRACTS	72,160.00	31,371.26	60,133.10	12,026.90	0.00	12,026.90	16.67
001-458-380004	INSURANCE	13,000.00	0.00	11,935.08	1,064.92	0.00	1,064.92	8.19
001-458-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380006	EQUIP MAINT CONTRACTS	7,530.00	0.00	0.00	7,530.00	0.00	7,530.00	100.00
001-458-380007	CONSULTANT SERVICES	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-458-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456000	RENTALSLLEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456002	EQUIPMENT	1,000.00	0.00	70.93	929.07	0.00	929.07	92.91
001-458-456003	BUILD & STRUCTURES MATL, SERV., SUPPLIES	603,623.00	76,232.62	513,770.48	89,852.52	0.00	89,852.52	14.89
458	GOLF COURSE MAINT.	1,155,196.00	124,073.84	926,874.80	228,321.20	0.00	228,321.20	19.76

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
459	GOLF CLUB HOUSE							
001-459-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-110001	Special Services Supervisor	12,376.00	1,031.33	11,271.05	1,104.95	0.00	1,104.95	8.93
001-459-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-110059	CLUB HOUSE COORDINATOR	82,238.00	6,853.14	74,895.03	7,342.97	0.00	7,342.97	8.93
001-459-110060	CLUB HOUSE ASST	48,083.00	4,006.88	43,789.48	4,293.52	0.00	4,293.52	8.93
001-459-110061	CLUB HOUSE ASSISTANT 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120001	GOLF CLERKS	138,000.00	8,171.18	72,980.80	65,019.20	0.00	65,019.20	47.12
001-459-120002	MARSHALL STARTER STAFF	5,175.00	586.50	4,502.25	672.75	0.00	672.75	13.00
001-459-120003	OUTSIDE SERVICE STAFF	53,475.00	4,703.24	51,363.95	2,111.05	0.00	2,111.05	3.95
001-459-120004	GOLF	8,625.00	0.00	0.00	8,625.00	0.00	8,625.00	100.00
001-459-120005	GOLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120006	SNACK BAR CLERK	25,875.00	0.00	0.00	25,875.00	0.00	25,875.00	100.00
001-459-120007	BEVERAGE CART CLERK	17,250.00	0.00	0.00	17,250.00	0.00	17,250.00	100.00
001-459-120008	CATERING STAFF	1,725.00	0.00	6,790.32	-5,065.32	0.00	-5,065.32	-293.64
001-459-120010	GOLF AMBASSADOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120011	LESSON	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-459-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-140001	FICA	30,816.00	1,939.46	20,318.00	10,498.00	0.00	10,498.00	34.07
001-459-140002	UNEMPLOYMENT	24,170.00	2,245.67	13,851.66	10,318.34	0.00	10,318.34	42.69
001-459-140003	RETIREMENT	11,559.00	951.30	10,396.35	1,162.65	0.00	1,162.65	10.06
001-459-140004	HEALTH INS	44,853.00	3,474.80	37,804.52	7,048.48	0.00	7,048.48	15.71
001-459-140005	WORKERS COMP	5,795.00	285.56	3,575.59	2,219.41	0.00	2,219.41	38.30
	PERSONNEL EXPENSE	520,015.00	34,249.06	351,539.00	168,476.00	0.00	168,476.00	32.40
001-459-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-210001	OFFICE SUPPLIES	1,000.00	54.36	1,119.79	-119.79	0.00	-119.79	-11.98
001-459-210002	POSTAGE SUPPLIES	1,000.00	18.36	766.97	233.03	0.00	233.03	23.30
001-459-210003	PROGRAM SUPPLIES	46,750.00	2,789.00	36,821.34	9,928.66	0.00	9,928.66	21.24
001-459-210004	SMALL TOOLS	200.00	0.00	92.66	107.34	0.00	107.34	53.67
001-459-210005	JANITORIAL SUPPLIES	6,000.00	2,941.07	9,709.61	-3,709.61	0.00	-3,709.61	-61.83
001-459-210006	CHEM & AGRICULT. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-210007	STORE SUPPLIES	170,500.00	29,596.91	207,832.59	-37,332.59	0.00	-37,332.59	-21.90
001-459-210008	GAS & OIL SUPPLIES	500.00	0.00	107.30	142.70	0.00	142.70	57.08
001-459-210014	SNACKS & FOOD	200.00	0.00	510.42	-10.42	0.00	-10.42	-2.08
001-459-210015	UNIFORMS	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
001-459-310000	PRINTADPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-310001	CLASSIFIED ADS	200.00	0.00	131.78	68.22	0.00	68.22	34.11
001-459-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-310003	FLYERSCHEDMISC	26,900.00	1,274.50	5,887.29	21,012.71	0.00	21,012.71	78.11
001-459-320000	DUESMEETRAINEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-320002	PROF DUESFEESMAGBOOKS	3,750.00	0.00	1,737.21	2,012.79	0.00	2,012.79	53.67

Account Number	Description	Budget	Period	Amount	YTD	YTD	YTD	Encumbered	Available	% Available
					Amount	Variance				
001-459-320003	CONF & WORKSHOPS	4,000.00		0.00	855.20	3,144.80	0.00	0.00	3,144.80	78.62
001-459-320004	STAFF MILEAGE	750.00		0.00	0.00	750.00	0.00	0.00	750.00	100.00
001-459-320005	STAFF EXPENSE	750.00		0.00	1,666.38	-916.38	0.00	0.00	-916.38	-122.18
001-459-331001	ELECTRIC	41,825.00		3,188.68	34,722.04	7,102.96	0.00	7,102.96	7,102.96	16.98
001-459-331002	NATURAL GAS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-331003	WATER & SEWER	18,500.00		2,497.70	17,966.98	533.02	0.00	533.02	533.02	2.88
001-459-331004	TELEPHONE	3,000.00		0.00	0.00	3,000.00	0.00	0.00	3,000.00	100.00
001-459-331005	COMPUTER & CABLE	0.00		223.63	2,399.57	-2,399.57	0.00	-2,399.57	0.00	0.00
001-459-331006	GARBAGE	5,500.00		0.00	2,973.00	2,527.00	0.00	2,527.00	2,527.00	45.95
001-459-331007	FEES(activetecbank)	46,000.00		10,198.46	48,448.12	-2,448.12	0.00	-2,448.12	0.00	-5.32
001-459-340000	INTERNET & COMMUNICATION	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-340001	INTERNET AND COMMUNICATION	1,110.00		0.00	316.25	793.75	0.00	793.75	71.51	71.51
001-459-340002	DATA STORAGE AND BACK UP	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-340003	VIDEO AND PHOTOGRAPHY	132.00		0.00	458.00	-326.00	0.00	-326.00	0.00	-246.97
001-459-340004	ONLINE ADVERTISING	185.00		0.00	0.00	185.00	0.00	185.00	185.00	100.00
001-459-355000	MAINT & REPAIRS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-355001	BUILDINGS	5,000.00		0.00	1,654.09	3,345.91	0.00	3,345.91	66.92	66.92
001-459-355002	STRUCTURES	5,000.00		31.48	2,094.86	2,905.14	0.00	2,905.14	58.10	58.10
001-459-355003	EQUIPMENT	10,000.00		0.00	10,385.10	-385.10	0.00	-385.10	0.00	-3.85
001-459-355004	GROUPS	3,000.00		0.00	0.00	3,000.00	0.00	3,000.00	3,000.00	100.00
001-459-355005	VEHICLES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380000	PROF & CONTRACT SERVICES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380001	LEGAL SERVICES	0.00		0.00	361.00	-361.00	0.00	-361.00	0.00	0.00
001-459-380002	AUDIT SERVICES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380003	PROGRAM CONTRACTS	15,000.00		1,298.96	12,647.05	2,352.95	0.00	2,352.95	15.69	15.69
001-459-380004	INSURANCE	9,000.00		4,554.17	12,801.51	-3,801.51	0.00	-3,801.51	0.00	-42.24
001-459-380005	INTEREST	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380006	EQUIPM MAIN CONTRACTS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380007	CONSULTANT SERVICES	4,000.00		0.00	0.00	4,000.00	0.00	4,000.00	4,000.00	100.00
001-459-380008	PROPERTY TAXES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380009	REFUNDS	2,000.00		0.00	0.00	2,000.00	0.00	2,000.00	2,000.00	100.00
001-459-456000	RENTALS/LEASES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-456002	EQUIPMENT	3,000.00		0.00	0.00	3,000.00	0.00	3,000.00	3,000.00	100.00
001-459-456003	BUILD & STRUCTURES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATI, SERV., SUPPLIES	438,302.00		58,667.28	414,466.11	23,835.89	0.00	23,835.89	5.44	5.44
459	GOLF CLUB HOUSE	958,317.00		92,916.34	766,005.11	192,311.89	0.00	192,311.89	20.07	20.07
460	EWING YOUNG PARK PROGRAM									
001-460-120000	PARTTIME & TEMP. SALARIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-120002	PART TIME SALARIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140000	PAYROLL TAXES & FRINGES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140001	FICA	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140002	UNEMPLOYMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140005	SAIF	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
460	PERSONNEL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-210003	MATERIALS, SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-380003	PROGRAM CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460	EWING YOUNG PARK PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
470	ACQUISITION & IMPROVEMENT	573,474.00	0.00	364,366.65	209,107.35	0.00	209,107.35	36.46
001-470-620006	PARKS REPLACEMENT/REPAIR	25,600.00	0.00	50,000.00	-24,400.00	0.00	-24,400.00	-95.31
001-470-620008	RECREATION REPLACERPAIR	232,380.00	0.00	269,299.98	-36,919.98	0.00	-36,919.98	-15.89
001-470-620009	GOLF-EQUIPBUILDINGS	2,917,902.00	0.00	1,825.03	2,916,076.97	0.00	2,916,076.97	99.94
001-470-620010	NEW DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-470-620012	LAND ACQUISITION	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
001-470-620014	ADM REPLACERPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-470-620016	AQUATIC REPLACERPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	3,799,356.00	50,000.00	685,491.66	3,113,864.34	0.00	3,113,864.34	81.96
470	ACQUISITION & IMPROVEMENT	3,799,356.00	50,000.00	685,491.66	3,113,864.34	0.00	3,113,864.34	81.96
472	JAQUITH CONCESSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-110070	RGC SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120001	CONCESSION MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120002	CONCESSION ATTENDANT	27,854.00	0.00	0.00	27,854.00	0.00	27,854.00	100.00
001-472-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140001	CONCESSION FICA	2,131.00	0.00	0.00	2,131.00	0.00	2,131.00	100.00
001-472-140002	UNEMPLOYMENT	1,672.00	0.00	0.00	1,672.00	0.00	1,672.00	100.00
001-472-140003	CONCESS RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140004	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140005	CONCESSION SAIF	914.00	0.00	0.00	914.00	0.00	914.00	100.00
	PERSONNEL EXPENSE	32,571.00	0.00	0.00	32,571.00	0.00	32,571.00	100.00
001-472-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-210001	CONCESSION OFFICE SUPPLS	60.00	0.00	0.00	60.00	0.00	60.00	100.00
001-472-210002	CONCESSION POSTAGE SUPPLIES	30.00	0.00	0.00	30.00	0.00	30.00	100.00
001-472-210003	CONCESSION SUPPLIES	16,100.00	0.00	0.00	16,100.00	0.00	16,100.00	100.00
001-472-210004	CONCESSION SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310000	PRNTGADVERPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310001	CLASSIFIED ADS	75.00	0.00	0.00	75.00	0.00	75.00	100.00
001-472-310003	FLYERS, SCHEDULES, MISC.	125.00	0.00	0.00	125.00	0.00	125.00	100.00
001-472-320002	PROF DUESFEESMAGS	1,050.00	0.00	0.00	1,050.00	0.00	1,050.00	100.00

Account Number	Description	Budget	Period	Amount	YTD	YTD	YTD	Encumbered	Available	% Available
					Amount	Variance	Variance			
001-472-320003	CONF & WORKSHOPS	700.00		0.00	0.00	700.00	0.00	0.00	700.00	100.00
001-472-320004	CONCESSION MILEAGE	200.00		0.00	0.00	200.00	0.00	0.00	200.00	100.00
001-472-331001	CONCESSION ELECTRICITY	1,600.00		0.00	0.00	1,600.00	0.00	0.00	1,600.00	100.00
001-472-331004	CONCESSION TELEPHONE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-331007	FEES(activetecbank)	1,400.00		0.00	0.00	1,400.00	0.00	0.00	1,400.00	100.00
001-472-355001	CONCESS BLDG MAINTREPAIR	500.00		0.00	0.00	500.00	0.00	0.00	500.00	100.00
001-472-355003	CONCESS EQUIP MAINTREP	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380003	CONCESSIONS CONTRACTS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380004	CONCESSION INSURANCE	2,100.00		0.00	1,989.18	110.82	0.00	0.00	110.82	5.28
	MATL, SERV., SUPPLIES	23,940.00		0.00	1,989.18	21,950.82	0.00	0.00	21,950.82	91.69
472	JAIQUITH CONCESSION	56,511.00		0.00	1,989.18	54,521.82	0.00	0.00	54,521.82	96.48
474	PRESCHOOL.									
001-474-110032	ADMIN COORDINATOR	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-110080	RECREATION SUPERVISOR	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-120001	PRESCHOOL HEAD INSTRUCTOR	13,695.00		0.00	27.65	13,667.35	0.00	0.00	13,667.35	99.80
001-474-120002	PRESCHOOL INSTRUCTORS	45,793.00		0.00	3,816.08	41,704.30	4,088.70	0.00	4,088.70	8.93
001-474-140001	PRESCH FICA	4,551.00		291.94	3,190.49	1,360.51	0.00	0.00	1,360.51	29.89
001-474-140002	UNEMPLOYMENT	3,570.00		391.14	2,546.04	1,023.96	0.00	0.00	1,023.96	28.68
001-474-140003	RETIREMENT	3,710.00		305.28	3,336.27	373.73	0.00	0.00	373.73	10.07
001-474-140004	PRESCH HEALTH INS	11,079.00		846.84	9,110.88	1,968.12	0.00	0.00	1,968.12	17.76
001-474-140005	PRESCH SAIF	619.00		30.33	359.67	259.33	0.00	0.00	259.33	41.89
	PERSONNEL EXPENSE	83,017.00		5,681.61	60,275.30	22,741.70	0.00	0.00	22,741.70	27.39
001-474-210001	OFFICE SUPPLIES	900.00		0.00	431.35	468.65	0.00	0.00	468.65	52.07
001-474-210002	PRESCHOOL POSTAGE	300.00		0.68	141.93	158.07	0.00	0.00	158.07	52.69
001-474-210003	PRESCHOOL SUPPLIES	2,905.00		0.00	535.35	2,369.65	0.00	0.00	2,369.65	81.57
001-474-310001	CLASSIFIED ADS	250.00		0.00	131.78	118.22	0.00	0.00	118.22	47.29
001-474-310002	PRESCH BROCHURE EXP	600.00		23.78	237.80	362.20	0.00	0.00	362.20	60.37
001-474-310003	FLYERS, SCHEDULES, MISC.	200.00		0.00	0.00	200.00	0.00	0.00	200.00	100.00
001-474-320002	PRESCCH DUESFEES	450.00		60.99	257.70	192.30	0.00	0.00	192.30	42.73
001-474-320003	PRESCCH CONFERENCES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-320004	PRESCHOOL MILEAGE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-320005	STAFF EXPENSES	100.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-331001	PRESCHELECTRICITY	600.00		60.76	569.73	30.27	0.00	0.00	30.27	5.05
001-474-331002	PRESCHNATGAS	1,200.00		121.47	1,062.04	137.96	0.00	0.00	137.96	11.50
001-474-331003	PRESCH WATERSEWER	1,700.00		137.19	1,440.12	259.88	0.00	0.00	259.88	15.29
001-474-331004	PRESCH TELEPHONE	1,200.00		88.20	600.25	599.75	0.00	0.00	599.75	49.98
001-474-331007	FEES(activetecbank)	2,500.00		353.17	2,579.12	-79.12	0.00	0.00	-79.12	-3.16
001-474-340000	INTERNET & COMMUNICATION	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-340001	INTERNET AND	400.00		0.00	316.25	83.75	0.00	0.00	83.75	20.94
001-474-340002	COMMUNICATION									
001-474-340003	DATA STORAGE AND BACK UP	100.00		0.00	0.00	100.00	0.00	0.00	100.00	100.00
001-474-340004	VIDEO & PHOTOGRAPHY	350.00		0.00	458.00	-108.00	0.00	0.00	-108.00	-30.86
001-474-340004	ONLINE ADVERTISING	200.00		0.00	0.00	200.00	0.00	0.00	200.00	100.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-474-380003	PROGRAM REFUNDS	0.00	38.14	1,289.32	-1,289.32	0.00	-1,289.32	0.00
001-474-380004	PRESCH INSURANCE	2,700.00	0.00	2,279.80	420.20	0.00	420.20	15.56
001-474-380009	REFUNDS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	MATL, SERV., SUPPLIES	<u>17,655.00</u>	<u>884.38</u>	<u>12,332.15</u>	<u>5,322.85</u>	<u>0.00</u>	<u>5,322.85</u>	<u>30.15</u>
474	PRESCHOOL	100,672.00	6,565.99	72,607.45	28,064.55	0.00	28,064.55	27.88
476	Dept							
001-476-210006	BABE RUTH INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-476-380003	BABE RUTH CONTRACT SERVS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
476	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
477	Dept							
001-477-120001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-210001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-210004		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-320001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-320004		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
477	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
478	Dept							
001-478-210006	L. LEAGUE INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-478-380003	LITTLE LEAGUE CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
478	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
479	Dept							
001-479-120001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
479	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
480	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-480-800000	RES.FOR CONTINGENCY & LOANS	1,330,218.00	0.00	0.00	1,330,218.00	0.00	1,330,218.00	100.00
	CONTINGENCY	<u>1,330,218.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,330,218.00</u>	<u>0.00</u>	<u>1,330,218.00</u>	<u>100.00</u>
480	CONTINGENCY	1,330,218.00	0.00	0.00	1,330,218.00	0.00	1,330,218.00	100.00
501	COMMUNITY PROGRESS TEAM							
001-501-120001	DCC DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210000	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210001	DCC OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210002	DCC POSTAGE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210003	DCC PROGRAM SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210004	DCC PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210005	DCCPRPD CO SPONSORED EVENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-310003	DCC PRINTING AND PUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320001	DCC MEMBERSHIP DUES & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320003	DCC CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320004	DCC STAFF MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331001	ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331004	DCC TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-380004	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-620001	DCC CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
501	COMMUNITY PROGRESS TEAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
502	NDOT EXPENSES							
001-502-120001	NDOT PAYROLL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
502	NDOT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
503	NEWBERG BAMBINO LEAGUE							
001-503-210003	LITTLE LEAGUE REPAYMENT	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
	MATL, SERV., SUPPLIES	<u>8,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>100.00</u>
503	NEWBERG BAMBINO LEAGUE	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00

Account Number	Description	Budget	Period	Amount	YTD	Amount	YTD	Variance	Encumbered	Available	% Available
504	BABE RUTH LEAGUE										
001-504-210003	BABE RUTH REPAYMENT MATL, SERV., SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
504	BABE RUTH LEAGUE										
505	CHEHALEM TIGER VOLLEYBALL CLUB										
001-505-210003	CTVC EXPENSES MATL, SERV., SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
505	CHEHALEM TIGER VOLLEYBALL CLUB										
506	QUILT CLUB										
001-506-210003	QUILT CLUB EXPENSES MATL, SERV., SUPPLIES	1,500.00		0.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
		<u>1,500.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>100.00</u>
506	QUILT CLUB										
507	NEWBERG THEATRE GROUP										
001-507-210003	EXPENSES MATL, SERV., SUPPLIES	10,000.00		0.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
		<u>10,000.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>100.00</u>
507	QUILT CLUB										
508	HISTORIC FRIENDS										
001-508-210003	MATL, SERV., SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
508	DEPT										
509	DEPT										
001-509-210003	Tualatin Valley Youth Football MATL, SERV., SUPPLIES	22,000.00		0.00	0.00	0.00	0.00	22,000.00	0.00	22,000.00	100.00
		<u>22,000.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>22,000.00</u>	<u>0.00</u>	<u>22,000.00</u>	<u>100.00</u>

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
509	Dept	22,000.00	0.00	0.00	22,000.00	0.00	22,000.00	100.00
510	Dept	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-510-210003	LACROSSE REPMT MATL, SERV., SUPPLIES	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>100.00</u>
510	Dept	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
511	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-511-210003	BASKETBALL MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
511	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001	GENERAL FUND	14,234,951.00	753,770.97	8,043,939.43	6,191,011.57	0.00	6,191,011.57	43.49
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005-450-610000	CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
005-450-800000	RESV FOR CONTINGENCY CONTINGENCY	<u>0.00</u> <u>0.00</u>	<u>0.00</u> <u>0.00</u>	<u>0.00</u> <u>0.00</u>	<u>0.00</u> <u>0.00</u>	<u>0.00</u> <u>0.00</u>	<u>0.00</u> <u>0.00</u>	<u>0.00</u> <u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025-450-610001	MAINTENANCE AND EQUIPMENT CAPITAL OUTLAY	<u>0.00</u> <u>0.00</u>	<u>0.00</u> <u>0.00</u>	<u>0.00</u> <u>0.00</u>	<u>0.00</u> <u>0.00</u>	<u>0.00</u> <u>0.00</u>	<u>0.00</u> <u>0.00</u>	<u>0.00</u> <u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026	LOAN SERVICE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period	Amount	YTD	Amount	YTD	Variance	Encumbered	Available	% Available
026-450-610003	SENIOR CENTER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610004	GRANDSTAND	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610005	DEVELOPMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610006	AQ OF PROP & BLD	34,601.00		0.00	0.00	0.00	34,601.00	0.00	0.00	34,601.00	100.00
026-450-610007	INTEREST EXPENSE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	34,601.00		0.00	0.00	0.00	34,601.00	0.00	0.00	34,601.00	100.00
026-450-610000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610001	LOAN PRINCIPAL	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610002	LOAN INTEREST PAYABLE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-800000	RESV. FOR CONTINGENCY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	34,601.00		0.00	0.00	0.00	34,601.00	0.00	0.00	34,601.00	100.00
026	LOAN SERVICE FUND	34,601.00		0.00	0.00	0.00	34,601.00	0.00	0.00	34,601.00	100.00
035	SDC FUNDS										
470	ACQUISITION & IMPROVEMENT										
035-470-461001	BANK FEE DUNDEE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461002	BANK FEE NEWBERG	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461003	BANK FEE YAMHILL	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620007	ADMIN FEE DUNDEE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620008	ADMIN FEE NEWBERG	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620009	ADMIN FEE YAMHILL	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DNU	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-641001	MATL, SERV., SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-610001	PRINCIPAL LOAN	565,000.00		0.00	0.00	0.00	185,000.00	380,000.00	0.00	380,000.00	67.26
035-470-610002	INTEREST AND ADMIN FOR LOAN	225,979.00		0.00	0.00	0.00	117,247.30	108,731.70	0.00	108,731.70	48.12
035-470-620001	ACQUISITION-DUNDEE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620002	ACQUISITION-NEWBERG	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620003	ACQUISITION-YAMHILL COUNTY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620004	DEVELOPMENT-DUNDEE	1,125,000.00		0.00	0.00	0.00	117,408.40	1,007,591.60	0.00	1,007,591.60	89.56
035-470-620005	DEVELOPMENT-NEWBERG	1,516,749.00		0.00	0.00	0.00	399,154.11	1,117,594.89	0.00	1,117,594.89	73.68
035-470-620006	DEVELOPMENT-YAMHILL COUNTY	1,282,591.00		0.00	0.00	0.00	79,226.99	1,203,364.01	0.00	1,203,364.01	93.82
	CAPITAL OUTLAY	4,715,319.00		194,982.91	898,036.80	3,817,282.20			0.00	3,817,282.20	80.95
035-470-490000	TRANSFER ACCOUNT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490001	TRANSFERS DUNDEE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490002	TRANSFERS NEWBERG	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490003	TRANSFERS YAM CO	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
470	ACQUISITION & IMPROVEMENT	4,715,319.00	194,982.91	898,036.80	3,817,282.20	0.00	3,817,282.20	80.95
035	SDC FUNDS	4,715,319.00	194,982.91	898,036.80	3,817,282.20	0.00	3,817,282.20	80.95
036	CP Pool Fund							
000								
036-000-461001	Bank fees US POOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-000-461002	FEES 5208	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-000-846002	DNU FEES B5208	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000		0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-451000	CP EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610001	Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610002	DNU CP int and admin fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036	CP Pool Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037	BOND LOAN SERVICE							
000								
037-000-253000	UNRESERVED FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037-000-354000	UNCOLLECTIBLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037-000-846002	FEES BOND IS	0.00	0.00	0.10	-0.10	0.00	-0.10	0.00
	OTHER EXPENSES	0.00	0.00	0.10	-0.10	0.00	-0.10	0.00
000		0.00	0.00	0.10	-0.10	0.00	-0.10	0.00
450	EXPENDITURES	825,000.00	0.00	0.00	825,000.00	0.00	825,000.00	100.00
037-450-610001	PRINCIPAL LOAN SERVICE	825,000.00	0.00	0.00	825,000.00	0.00	825,000.00	100.00

Account Number	Description	Budget	Period	Amount	YTD	Amount	YTD	Variance	Encumbered	Available	% Available
037-450-610002	INT AND ADMIN BOND LS CAPITAL OUTLAY	546,725.00		0.00	273,362.07	273,362.07	1,098,362.93	0.00	0.00	273,362.93	50.00
		<u>1,371,725.00</u>		<u>0.00</u>	<u>273,362.07</u>	<u>273,362.07</u>	<u>1,098,362.93</u>		<u>0.00</u>	<u>1,098,362.93</u>	<u>80.07</u>
450	EXPENDITURES	1,371,725.00		0.00	273,362.07	273,362.07	1,098,362.93	0.00	0.00	1,098,362.93	80.07
037	BOND LOAN SERVICE	1,371,725.00		0.00	273,362.17	273,362.17	1,098,362.83	0.00	0.00	1,098,362.83	80.07
900	Fixed Assets										
413	ADMINISTRATION DEPARTMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-413-630000	Training Asset	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-413-730000	Training Asset	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
413	ADMINISTRATION DEPARTMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-450-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-450-730000	Fixed Asset Disposals	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451	AQUATICS										
900-451-630000	Depreciation expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-451-730000	Fixed Asset Disposal	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
451	AQUATICS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
452	ADULT SPORTS DEPARTMENT										
900-452-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
452	ADULT SPORTS DEPARTMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
453	YOUTH SPORTS DEPARTMENT										
900-453-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Account Number	Description	Budget	Period	Amount	YTD	Amount	YTD	Variance	Encumbered	Available	% Available
453	YOUTH SPORTS DEPARTMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
454	CLASSES/SPECIAL ACTIVITY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-454-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
454	CLASSES/SPECIAL ACTIVITY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-455-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456	COMM CNTRS SCOUT HOUSE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-456-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-456-730000	Disposal	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456	COMM CNTRS SCOUT HOUSE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457	COMM SCHOOLS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-457-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-457-730000	Disposal	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457	COMM SCHOOLS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
458	GOLF COURSE MAINT.	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-458-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-458-730000	Disposal	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
458	GOLF COURSE MAINT.	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459	GOLF CLUB HOUSE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period	Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
900-459-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00
900-459-730000	Disposal	0.00		0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00
459	GOLF CLUB HOUSE	0.00		0.00	0.00	0.00	0.00	0.00	0.00
472	JAQUITH CONCESSION	0.00		0.00	0.00	0.00	0.00	0.00	0.00
900-472-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00
472	JAQUITH CONCESSION	0.00		0.00	0.00	0.00	0.00	0.00	0.00
474	PREESCHOOL	0.00		0.00	0.00	0.00	0.00	0.00	0.00
900-474-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00
474	PREESCHOOL	0.00		0.00	0.00	0.00	0.00	0.00	0.00
900	Fixed Assets	0.00		0.00	0.00	0.00	0.00	0.00	0.00
Grand Total		20,356,596.00		948,753.88	9,215,338.40	11,141,257.60	0.00	11,141,257.60	0.5473

RESOLUTION

07-01-24

WHEREAS, the Chehalem Park and Recreation District Board of Directors, staff and patrons have had the good fortune for the past 32 years of having Don Loving serve as a Board Member, and

WHEREAS, Don has been an integral part of the community and played a part in formation of Chehalem Glenn Golf Course, and

WHEREAS, Don has made the Newberg area and Oregon his home, is a graduate of the University of Oregon, and

WHEREAS, Don served on the Special District Association of Oregon Board of Directors, lobbied for the District at the Oregon Legislative Assembly, and

WHEREAS, Don’s family has been involved with the District over the years, participated on various sports teams, and

WHEREAS, We all know that Don has been an integral part of the community as a father, leader, elected official and volunteer; therefore, be it

RESOLVED, by order of the Chehalem Park and Recreation District Board of Directors that on this special day, Don Loving is recognized as a friend and teammate to the Chehalem Park and Recreation District, that Don be made an honorary member of the Board of Directors for the remainder of his life, and all plaques commemorating developments during Don’s lifetime shall list Don as an honorary member of the Chehalem Park and Recreation District Board of Directors.

Signed this June 27, 2024

Matt Smith, President

Jason Fields, Vice President

Gayle Bizeau, Secretary/Treasurer

Lisa Rogers, Director

Jim McMaster, Director



**Chehalem Glenn Golf Course Clubhouse
Citizen's Advisory Committee
(Steering Committee)**

Deadline to apply is 5 p.m. Friday, June 21, 2024.

About the Committee

- The purpose of the committee is to provide recommendations to the Board of Directors regarding the new construction of a clubhouse at the golf course.
- Five members, must reside within CPRD boundaries.
- Terms are for two years.
- The committee will determine its meeting schedule.
- Members will be appointed by the CPRD Board of Directors.
- Appointed members must sign the written CPRD Policies: Committee Rules (approved Jan. 25, 2024.).

Please complete the application form fields below and sign the policies document.

JEFF DILLON

NAME

142 SW HAWTHORNE CT.

DUNDEE, OR 97115

ADDRESS

541 - 751 - 5755

TELEPHONE

jdillon9@hotmail.com

EMAIL

RESIDENT OF DISTRICT. YES NO

The CPRD boundary map can be found on the CPRD website at cprdnewberg.org; under About Us; Mission and History.

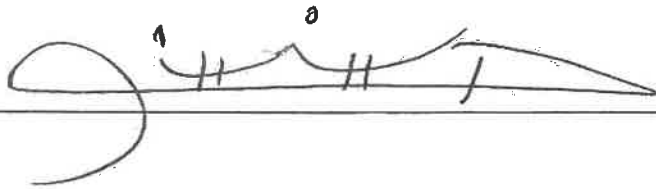
REASONS THAT YOU WISH TO SERVE ON THE COMMITTEE:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

As a dad of 2 young avid golfers at Chehelem
(and one myself), I am deeply committed to the
success and health of our wonderful golf course.
It would be my pleasure & honor to help in
this discussion for a new clubhouse. Thank you!

OTHER COMMUNITY INVOLVEMENT:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

We moved back to the area in August of
2024. Prior to that, I served on committees
at Bandon Dunes Golf Resort. I was
previously the Accounting Manager there.

SIGNATURE



DATE 6/13/24



**Chehalem Glenn Golf Course Clubhouse
Citizen's Advisory Committee
(Steering Committee)**

Deadline to apply is 5 p.m. Friday, June 21, 2024.

About the Committee

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- Five members, must reside within CPRD boundaries.
- Terms are for two years.
- The committee will determine its meeting schedule.
- Members will be appointed by the CPRD Board of Directors.
- Appointed members must sign the written CPRD Policies: Committee Rules (approved Jan. 25, 2024.).

Please complete the application form fields below and sign the policies document.

Joe Fischer

NAME

504 E 9th St #13, Newberg, OR, 97132

ADDRESS

503-688-8126

TELEPHONE

joefschr@gmail.com

EMAIL

RESIDENT OF DISTRICT. YES NO

The CPRD boundary map can be found on the CPRD website at cprdnewberg.org; under About Us; Mission and History.

REASONS THAT YOU WISH TO SERVE ON THE COMMITTEE:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

The future of the Chehalem Glenn Golf Course is extremely exciting. With Chehalem Glenn being the first golf course as you enter the wine country of Yamhill County, it has the opportunity to show case how special it is from a wine perspective, but also from an overall food and beverage perspective. I grew up in Sherwood and upon moving to Newberg, it was evident that this town has a great appreciation for food, wine and beverage, and it would be great to be apart of shaping the future of the Chehalem Glenn Clubhouse.

OTHER COMMUNITY INVOLVEMENT:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

I'm involved in coaching youth sports in the Newberg area, having coached Flag Football and youth basketball for my son's teams over the last three years since moving to Newberg. I also work with Kellan Sasken on behalf of 1080 The FAN Sports Radio to promote the Chehalem Glenn Golf Course through a radio promotion and campaign.

SIGNATURE Joe Fischer AAA DATE 06/03/2024



**Chehalem Glenn Golf Course Clubhouse
Citizen's Advisory Committee
(Steering Committee)**

Deadline to apply is 5 p.m. Friday, June 21, 2024.

About the Committee

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- Members will be appointed by the CPRD Board of Directors.
- Appointed members must sign the written CPRD Policies: Committee Rules (approved Jan. 25, 2024.).

Please complete the application form fields below and sign the policies document.

Roger Kuhlman

NAME

404 N Ironwood Dr, Newberg, OR. 97132

ADDRESS

(503) 931-1327

TELEPHONE

rkuhlman4@comcast.net

EMAIL

RESIDENT OF DISTRICT. YES NO

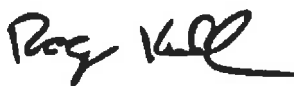
The CPRD boundary map can be found on the CPRD website at cprdnewberg.org; under About Us; Mission and History.

**REASONS THAT YOU WISH TO SERVE ON THE COMMITTEE:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)**

Although I do not golf, I live in the Greens Neighborhood on the golf course. I am interested in seeing continual
enhancement to our community while keeping costs at a reasonable level. I am a retired engineer and enjoy
applying my experience and training to explore opportunities to enhance our community. I like working with groups.
It is important that CPRD does not incur unnecessary debt that could cause financial problems for itself or the
members of our community

**OTHER COMMUNITY INVOLVEMENT:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)**

I am a member of the Newberg Early Bird Rotary Club, City of Newberg Traffic Safety Commission,
National Society of Professional Engineers, and the Father Nibler Golf Tournament Committee which holds a golf
tournament at Chehalem Golf Course annually

SIGNATURE  DATE 6/10/2024



Committee Volunteer Policy Agreement

DATE RECEIVED 6-10-24

NAME Roger Kuhlman

ADDRESS 404 N Ironwood Dr, Newberg, OR. 97132

TELEPHONE (503) 931-1327

EMAIL rkuhlman4@comcast.net

Resident of District Yes No

Agreement and Acknowledgement

Committee volunteer agrees to abide by CPRD Committee Rules and Guidelines Policy.

In consideration for being permitted to perform the below-described activity(ies), the undersigned committee volunteer agrees to indemnify and hold harmless Chehalis Park and Recreation District, its officers, agents, and employees, from and against all liability, claims, and demands, on account of injury, loss, or damage to volunteer, including without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, employment claims, or any other loss of any kind whatsoever, which the volunteer may personally sustain during the course of performing his/her activities with the District.

Committee volunteer acknowledges that they are not a District employee and have no employment rights. Their acceptance and activities as a volunteer shall be at the discretion of the District and such services may be discontinued at any time without cause.

Signature 

Date 6/10/2024



**Chehalem Glenn Golf Course Clubhouse
Citizen's Advisory Committee
(Steering Committee)**

Deadline to apply is 5 p.m. Friday, June 21, 2024.

About the Committee

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- The committee will determine its meeting schedule.
- Members will be appointed by the CPRD Board of Directors.
- Appointed members must sign the written CPRD Policies: Committee Rules (approved Jan. 25, 2024.).

Please complete the application form fields below and sign the policies document.

Tom Sheridan

NAME

401 The Greens Avenue Newberg, OR 97132

ADDRESS

(503) 956-2406

TELEPHONE

tsheridan@andersen-const.com

EMAIL

RESIDENT OF DISTRICT. YES NO

The CPRD boundary map can be found on the CPRD website at cprdnewberg.org; under About Us; Mission and History.

REASONS THAT YOU WISH TO SERVE ON THE COMMITTEE:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

As an 20 year resident of Newberg and avid golfer the time has come to further
enhance the golf coarse and developpe it into an assett that more than just golfers can
enjoy. I believe my 35 years of construction and business experience can be an
asset to the committee.

OTHER COMMUNITY INVOLVEMENT:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

Coaching youth sports
Former golf course committee member

SIGNATURE Tom Sheridan DATE 6/05/24

Digitally signed by Tom Sheridan
DN: cn=US, E=tsheridan@anderson-coret.com, C=US, o=Tom Sheridan
Organization= 8217 North Cutter Circle Portland, OR 97217
Reason: I am approving this document
Contact info: tsheridan@anderson-coret.com
Date: 2024.06.05 10:23:55-0700



Committee Volunteer Policy Agreement

DATE RECEIVED 6/5/24

NAME Tom Sheridan

ADDRESS 401 The Greens Avenue Newberg, OR 97132

TELEPHONE (503) 956-2406

EMAIL tsheridan@andersen-const.com

Resident of District Yes No

Agreement and Acknowledgement

Committee volunteer agrees to abide by CPRD Committee Rules and Guidelines Policy.

In consideration for being permitted to perform the below-described activity(ies), the undersigned committee volunteer agrees to indemnify and hold harmless Chehalem Park and Recreation District, its officers, agents, and employees, from and against all liability, claims, and demands, on account of injury, loss, or damage to volunteer, including without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, employment claims, or any other loss of any kind whatsoever, which the volunteer may personally sustain during the course of performing his/her activities with the District.

Committee volunteer acknowledges that they are not a District employee and have no employment rights. Their acceptance and activities as a volunteer shall be at the discretion of the District and such services may be discontinued at any time without cause.

Signature Tom Sheridan Date 6/5/24

E-Signature signed by Tom Sheridan
DN: cn=US, email=tsheridan@andersen-const.com, cn=Tom Sheridan
Location 8217 North Dubay Circle Portland OR 97217
Reason I am approving this document
Contact Info: tsheridan@andersen-const.com
Date: 2024.06.05 10:23:25-0700



**Chehalem Glenn Golf Course Clubhouse
Citizen's Advisory Committee
(Steering Committee)**

Deadline to apply is 5 p.m. Friday, June 21, 2024.

About the Committee

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- The committee will determine its meeting schedule.
- Members will be appointed by the CPRD Board of Directors.
- Appointed members must sign the written CPRD Policies: Committee Rules (approved Jan. 25, 2024.).

Please complete the application form fields below and sign the policies document.

Robert Travers

NAME

408 Ironwood Dr, Newberg, OR 97132

ADDRESS

503.550.4325

TELEPHONE

bob@mossbarn.com

EMAIL

RESIDENT OF DISTRICT. YES NO

The CPRD boundary map can be found on the CPRD website at cprdnewberg.org; under About Us; Mission and History.

REASONS THAT YOU WISH TO SERVE ON THE COMMITTEE:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

It has been a passion of mine to see the new clubhouse built. It was promised to the
citizens over 15 years ago and it's time to see it constructed.

I have been part of the past Golf Course Advisory Committee and vehemently feel this
golf course and the citizens of this district, deserve to have what they were promised.

I am a businesssman of over 50 years and know that you never break your word.

OTHER COMMUNITY INVOLVEMENT:
(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

Rotary since 1996; ad hoc committees to many startup projects for Rotary;

Numerous fundraisers to enhance scholarships for our High School Students, build
community parks to provide safe environments for our children. Oktoberfest/Summerfest
to provide entertainment and community building. Rotary Golf Tournament at Chehalem
Glenn Golf Course, encourages community use of our "Course" and commaderie among

community members. Volunteered to serve on "Nora Madelyn Rememberance" for child loss.

SIGNATURE

Robert J Travers

DATE 6/8/2024



Committee Volunteer Policy Agreement

DATE RECEIVED 6/8/2024

NAME Robert Travers

ADDRESS 408 Ironwood Dr.

Newberg, OR 97132

TELEPHONE 503.550.4325

EMAIL bob@mossbarn.com

Resident of District Yes No

Agreement and Acknowledgement

Committee volunteer agrees to abide by CPRD Committee Rules and Guidelines Policy.

In consideration for being permitted to perform the below-described activity(ies), the undersigned committee volunteer agrees to indemnify and hold harmless Chehalem Park and Recreation District, its officers, agents, and employees, from and against all liability, claims, and demands, on account of injury, loss, or damage to volunteer, including without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, employment claims, or any other loss of any kind whatsoever, which the volunteer may personally sustain during the course of performing his/her activities with the District.

Committee volunteer acknowledges that they are not a District employee and have no employment rights. Their acceptance and activities as a volunteer shall be at the discretion of the District and such services may be discontinued at any time without cause.

Signature Robert J Travers Date 6/8/2024

RESOLUTION TRANSFERRING FUNDS

06-01-24

WHEREAS, the Board of Directors adopted the 2023-24 budget, and

WHEREAS, the Board of Directors wishes to adopt a resolution transferring funds with in the General Fund that does not change the Budgeted Amount for the General Fund:

NOW THEREFORE BE IT RESOLVED that funds with in the General Fund are transferred as follows:

	ORIGINAL BUDGET	ADOPTED BUDGET	DIFFERENCE
Aquatic Department			
Natural Gas	\$ 81,294.00	\$110,000.00	\$ 28,706.00
Water & Sewer	\$ 63,716.00	\$ 83,716.00	\$ 20,000.00
Fees (activenet)	\$ 67,735.00	\$115,000.00	\$ 47,365.00
Playgrounds & Centers Department			
After School Leaders	\$350,175.00	\$415,120.00	\$ 64,945.00
FICA	\$ 32,006.00	\$ 37,006.00	\$ 5,000.00
Unemployment	\$ 25,103.00	\$ 31,253.00	\$ 6,150.00
Contingency Department			
Contingency	\$1,330,218.00	\$1,158,052.00	<\$172,166.00>

Dated June 27, 2024

President of Board

Secretary of Board

CHEHALEM PARK AND RECREATION DISTRICT
RESOLUTION ADOPTING THE BUDGET
FOR 2024 – 2025
RESOLUTION 06-02-24

BE IT RESOLVED, that the Board of Directors for the Chehalem Park and Recreation District hereby adopts the budget for the fiscal year 2024-25 the sum of \$21,018,100.00 at the regular meeting on June 27, 2024 and the following resolution affirms their action.

BE IT FINALLY RESOLVED, that the President of the Board of Directors files this Resolution with the Yamhill County Clerk and County Assessor on or before July 15, 2024.

ADOPTED, by the Board of Directors for the Chehalem Park and Recreation District the 27th day of June, 2024.

President Board of Directors

Attest: Secretary/Treasurer Board of Directors

CHEHALEM PARK AND RECREATION DISTRICT
 RESOLUTION ADOPTING APPROPRIATIONS
 FOR 2024 – 2025
 RESOLUTION 06-03-24

BE IT RESOLVED, that the amounts for the fiscal year beginning July 1, 2024 and for the purposes shown below are hereby appropriated as follows:

	GENERAL FUND
Personnel Services	\$ 5,614,140.00
Material and Services	\$ 4,288,909.00
Operating Contingencies	\$ 1,471,955.00
Transfer to Loan Fund	\$ 0.00
Capital, Develop, Improv & Acquisition	\$ 3,482,002.00
FUND TOTAL	\$14,857,006.00
	EQUIPMENT & MAJOR MAINT
Capital, Develop, Improv & Acquisition	\$ 0.00
FUND TOTAL	\$ 0.00
	SYSTEM DEVELOPMENT
Capital, Develop, Improv & Acquisition	\$ 3,940,776.00
To pay principal, interest for Loans	789,543.00
FUND TOTAL	\$ 4,730,319.00
	LOAN SERVICE
To pay principal, interest for Loans	\$ 0.00
Capital, Develop, Improv & Acquisition	\$ 35,300.00
FUND TOTAL	\$ 35,300.00
	DEBT
To pay bond principal	\$ 890,000.00
To pay bond interest	\$ 505,475.00
Ending balance & Adjustment	\$ 0.00
FUND TOTAL	\$ 1,395,475.00
	CAPITAL PROJECT
Capital outlay pool	\$ 0.00
FUND TOTAL	\$ 0.00
GRAND TOTAL ALL FUNDS	<u>\$21,018,100.00</u>

BE IT FINALLY RESOLVED tht the President of the Board of Directors files this Resolution with the Yamhill County Clerk and the County Assessor on or before July 15, 2024.

APPROVED, by the Board of Directors of the Chehalem Park and Recreation District the 27th day of June, 2024.

President Board of Directors

Attest: Secretary/treasurer Board of Directors

CHEHALEM PARK AND RECREATION DISTRICT
 RESOLUTION ADOPTING LEVYING TAXES
 FOR 2024 – 2025
 RESOLUTION 06-04-24

BE IT FURTHER RESOLVED, that the Board of Directors for the Chehalem Park and Recreation District hereby adopts the taxes provided for in the adopted budget at the rate of \$.9076 per \$ 1,000 of assessed value for operations; and that these taxes are hereby recommended and categorized for the tax year 2024-2025 upon the assessed value of all taxable property within the District.

	GENERAL GOVERNMENT	EXCLUDED FROM LIMITATION
General Fund	\$.9076/1000	
Debt Service		\$1,395,475.00

BE IT FINALLY RESOLVED, that the President of the Board of Directors files this Resolution with the Yamhill County Clerk and the County Assessor on or before July 15, 2024

APPROVED, by the Board of Directors of the Chehalem Park and Recreation District the 27th day of June, 2024

President of Budget Committee

Attest: Secretary

CHEHALEM PARK AND RECREATION DISTRICT
RESOLUTION CATEGORIZING TAXES
FOR 2024 - 2025
RESOLUTION 06-05-24

BE IT RESOLVED, that the Board of Directors for the Chehalem Park and Recreation District hereby categorizes the taxes provide for in the 2024-25 adopted budget as follows,

	SUBJECT TO THE GENERAL GOVERNMENT	EXCLUDED FROM THE LIMITATION
General Fund	\$.9076/1000	
Debt Service		\$1,395,475.00

BE IT FINALLY RESOLVED, that the President of the Board of Directors files this Resolution with the Yamhill County Clerk and the County Assessor on or before July 15, 2024.

ADOPTED, by the Board of Directors of Chehalem Park and Recreation District the 27nd day of June 2024.

President Board of Directors

Attest: Secretary/Treasurer Board of Directors

FUND SUMMARY

FUND: GENERAL

ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ESTIMATED 2022-23	BUDGET 2023-24	REVENUES	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
\$ 704,640	\$1,020,898	\$1,178,474	\$1,906,967	\$2,019,476	\$3,439,008	\$4,671,396	\$5,933,830	\$6,000,000	BEGINNING BALANCE	\$5,699,396	\$5,699,396	\$5,699,396
\$2,618,333	\$2,794,065	\$2,886,199	\$3,031,380	\$3,157,457	\$3,299,304	\$3,422,087	\$3,336,071	\$3,685,020	TAXES	\$3,832,525	\$3,832,525	\$3,832,525
\$3,111,438	\$2,945,695	\$2,997,844	\$3,289,058	\$2,874,563	\$3,081,023	\$3,948,921	\$4,689,336	\$4,469,931	FEES & CHARGES	\$5,245,085	\$5,245,085	\$5,245,085
\$5,983	\$13,644	\$35,404	\$59,270	\$486,592	\$192,519	(\$4,210)	\$184,187	\$30,000	GRANTS & INTEREST	\$30,000	\$30,000	\$30,000
\$64,476	\$42,426	\$360,825	\$78,684	\$200,248	\$46,138	\$157,573	\$6,151	\$50,000	LOANS, MISC. & DONATIONS	\$50,000	\$50,000	\$50,000
\$ 6,504,870	\$6,816,728	\$7,458,746	\$8,476,918	\$8,738,336	\$10,057,992	\$12,195,767	\$14,149,575	\$14,234,951	TRANSFER/ADJUSTMENT	\$ -	\$ -	\$ -
									TOTAL - REVENUES	\$14,857,006	\$14,857,006	\$14,857,006
\$415,482	\$445,820	\$423,491	\$484,774	\$478,774	\$611,363	\$670,624	\$948,878	\$1,183,826	EXPENDITURE	\$1,193,813	\$1,193,813	\$1,205,223
\$1,961,574	\$1,964,959	\$1,912,886	\$2,128,685	\$1,895,569	\$2,157,771	\$2,399,396	\$2,797,620	\$3,460,439	ADMINISTRATION	\$3,836,240	\$3,836,240	\$3,844,070
\$2,141,178	\$2,084,250	\$2,241,694	\$2,670,772	\$2,516,418	\$2,427,152	\$2,692,031	\$3,592,739	\$4,371,132	PARKS	\$4,842,951	\$4,842,951	\$4,853,756
\$352,390	\$431,513	\$367,189	\$102,066	\$214,027	\$189,660	\$557,598	\$634,704	\$3,799,336	RECREATION	\$3,482,002	\$3,482,002	\$3,482,002
\$613,347	\$711,712	\$606,519	\$1,071,145	\$194,540	\$660	\$0	\$0	\$1,420,218	DEVELOP., IMPROVE. & ACQUISITION	\$1,500,000	\$1,500,000	\$1,471,955
\$5,983,971	\$5,638,254	\$5,551,779	\$6,457,442	\$5,299,328	\$5,386,596	\$6,319,649	\$7,973,941	\$14,234,951	CONTINGENCY & LOANS/ADJUSTMENT	\$14,857,006	\$14,857,006	\$14,857,006
									TRANSFERS DEBT & MAJOR MAINT.			
									TOTAL - EXPENDITURES	\$0	\$0	\$0
\$1,020,899	\$1,178,474	\$1,906,967	\$2,019,476	\$3,439,008	\$4,671,396	\$5,876,118	\$6,175,634	\$0	ENDING BALANCE	\$0	\$0	\$0

FUND: RESERVE FOR EQUIPMENT & MAJOR MAINTENANCE

ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ESTIMATED 2022-23	BUDGET 2023-24	REVENUES	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	BEGINNING BALANCE	\$0	\$0	\$0
									TRANSFER FROM			
									INTEREST			
									TOTAL - REVENUE	\$0	\$0	\$0
									EXPENDITURES			
									MAINTENANCE & EQUIPMENT			
									OTHERS			
									TOTAL - EXPENDITURES	\$0	\$0	\$0
									ENDING BALANCE	\$0	\$0	\$0

FUND SUMMARY

FUND: SYSTEM DEVELOPMENT

ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	BUDGET	PROPOSED	APPROVED	ADOPTED
2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2024-25	2022-23	2023-24	2024-25	2024-25	2024-25
\$342,551	\$274,632	\$347,665	\$1,346,771	\$2,336,308	\$2,311,332	\$1,941,451	\$3,890,319	\$3,890,319	\$3,890,319	\$3,890,319	\$3,890,319	\$3,890,319	\$3,890,319	\$3,890,319	\$3,890,319
\$222,488	\$234,844	\$1,394,983	\$1,044,633	\$714,872	\$702,947	\$3,007,034	\$1,612,687	\$650,000	\$650,000	\$650,000	\$650,000	\$650,000	\$675,000	\$675,000	\$675,000
\$22,066	\$7,906	\$30,868	\$89,449	\$48,963	\$24,241	\$83,678	\$69,895	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
\$45,525	\$37,238	\$140,343	\$77,123	\$44,497	\$159,034	\$113,976	\$70,827	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
\$2	\$4	\$40	\$4,771	\$542,260	\$12,050	(\$17,820)	\$112,684	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$15,000	\$15,000	\$15,000
\$632,632	\$554,624	\$1,913,899	\$2,562,747	\$3,686,900	\$3,209,604	\$5,128,318	\$5,756,412	\$4,715,319	\$4,715,319	\$4,715,319	\$4,715,319	\$4,715,319	\$4,730,319	\$4,730,319	\$4,730,319
\$358,000	\$206,959	\$567,128	\$226,439	\$765,746	\$322,517	\$330,754	\$265,178	\$3,924,340	\$3,924,340	\$3,924,340	\$3,924,340	\$3,924,340	\$3,940,776	\$3,940,776	\$3,940,776
\$358,000	\$206,959	\$567,128	\$226,439	\$609,822	\$945,636	\$841,523	\$796,377	\$790,979	\$790,979	\$790,979	\$790,979	\$790,979	\$789,543	\$789,543	\$789,543
\$274,632	\$347,665	\$1,346,771	\$2,336,308	\$2,311,332	\$1,941,451	\$3,856,042	\$4,694,857	\$0	\$0	\$0	\$0	\$0	\$4,730,319	\$4,730,319	\$4,730,319

REVENUES
 BEGINNING BALANCE
 CITY OF NEWBERG
 CITY OF DUNDEE
 COUNTY OF YAMHILL
 INTEREST & TRANSFERRED IN
 TOTAL - REVENUE

EXPENDITURES
 ACQUISITION/DEVELOPMENT/PLANNING
 LOAN SERVICE PAYMENT/TRANSFERS
 TOTAL - EXPENDITURES

\$0 ENDING BALANCE

70

FUND: LOAN SERVICE

ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	BUDGET	PROPOSED	APPROVED	ADOPTED
2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2024-25	2022-23	2023-24	2024-25	2024-25	2024-25
\$30,643	\$30,867	\$31,269	\$31,992	\$32,882	\$33,567	\$33,703	\$34,001	\$34,301	\$35,000	\$35,000	\$34,001	\$34,301	\$35,000	\$35,000	\$35,000
\$610,847	\$611,713	\$606,519	\$937,470	\$194,540	\$194,540	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$300	\$300
\$224	\$402	\$723	\$890	\$685	\$796	298	\$951	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300
\$641,714	\$642,982	\$638,511	\$970,352	\$228,107	\$34,363	\$34,001	\$34,952	\$34,601	\$35,300	\$35,300	\$34,601	\$34,601	\$35,300	\$35,300	\$35,300
\$610,847	\$611,713	\$606,519	\$937,470	\$194,540	\$660	\$0	\$0	\$34,601	\$35,300	\$35,300	\$0	\$34,601	\$35,300	\$35,300	\$35,300
\$610,847	\$611,713	\$606,519	\$937,470	\$194,540	\$660	\$0	\$0	\$34,601	\$35,300	\$35,300	\$0	\$34,601	\$35,300	\$35,300	\$35,300
\$30,867	\$31,269	\$31,992	\$32,882	\$33,567	\$33,703	\$34,001	\$34,952	\$0	\$0	\$0	\$34,952	\$0	\$0	\$0	\$0

REVENUES
 TAXES COLLECTED ON BOND
 BEGINNING BALANCE
 TRANSFER FM GEN & SDC FUND
 LOAN FOR ACQUISITION & DEVELOP.
 GRANT, INTEREST & OTHER TRANSF.
 TOTAL - REVENUE

EXPENDITURE
 LOAN PRINCIPALS AND INTEREST
 AQ OF PROP & BLD
 DEVELOPMENT OF CENTRAL
 DEVELOPMENT OF GOLF COURSE
 TOTAL - EXPENDITURE

\$0 ENDING BALANCE

FUND SUMMARY

FUND: DEBT SERVICE

ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	BUDGET	PROPOSED	APPROVED	ADOPTED
2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	BUDGET	BUDGET	BUDGET
2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25
\$7,252	(\$27,674)	\$14,229	\$56,809	(\$212,285)	(\$56,990)	\$38,503	\$367,170	\$57,613		\$1,395,475	\$1,395,475	\$1,395,475
\$1,168,064	\$5,815	\$158	\$45,304	\$16,359	\$34,967	\$119,193	\$44,698			\$1,429,338	\$1,429,338	\$1,429,338
\$1,175,316	\$1,274,067	\$1,300,560	\$1,323,918	\$1,379,210	\$1,374,501	\$1,538,336	\$1,540,686	\$1,371,725		\$1,395,475	\$1,395,475	\$1,395,475
\$420,000				\$620,000								
\$782,990	\$1,237,979	\$1,258,138	\$1,276,757	\$678,662	\$1,313,975	\$1,335,974	\$1,355,223	\$1,371,725		\$1,395,475	\$1,395,475	\$1,395,475
\$1,202,990	\$1,237,979	\$1,258,138	\$1,638,316	\$1,298,662	\$1,313,975	\$1,335,974	\$1,355,225	\$1,371,725		\$1,395,475	\$1,395,475	\$1,395,475
(\$27,674)	\$14,229	\$56,809	(\$212,285)	(\$56,990)	\$38,503	\$367,170	\$57,613			\$0	\$0	\$0

FUND: CAPITAL PROJECT

ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	BUDGET	PROPOSED	APPROVED	ADOPTED	
2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	BUDGET	BUDGET	BUDGET	
2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	
\$20,043,521	\$19,349,220	\$11,916,721	\$6,023,323	\$620,085	\$0	\$0	\$0			\$0	\$0	\$0
\$155,741	\$184,078	\$64,239	\$32,657	\$3,601								
\$2,500	\$137,330	\$7,994,712	\$193,675	\$100,000								
\$20,201,762	\$19,670,628	\$19,975,672	\$6,763,221	\$723,686	\$0	\$0	\$0			\$0	\$0	\$0
\$852,542	\$7,753,907	\$13,952,349	\$6,143,136	\$238,804								
				\$484,882								
\$852,542	\$7,753,907	\$13,952,349	\$6,143,136	\$723,686	\$0	\$0	\$0			\$0	\$0	\$0
\$19,349,220	\$11,916,721	\$6,023,323	\$620,085	\$0	\$0	\$0	\$0			\$0	\$0	\$0

REVENUES
 BEGINNING BALANCE
 INTEREST/MISC
 TRANSFERS FROM OTHER FUNDS
 PREVIOUSLY LEVIED TAXES
 TAXES TO BE LEVIED DEBT SERV
 COMPRESSION LOSS
 COUNTY COLLECTION RATE
 TAXES TO BE RECEIVED

TOTAL REVENUE
 EXPENDITURES
 BOND PRINCIPAL POOL
 BOND INTEREST POOL
 LOAN REPAYMENT
 ENDING BAL
 Adjustment / uncollectable
 TOTAL EXPENDITURES
 ENDING BALANCE

REVENUES
 CASH ON HAND
 INTEREST
 TRANSFERRED IN
 Other Income Sources/Adjustments
 TOTAL REVENUE

EXPENDITURES
 CAPITAL OUTLAY POOL
 TRANSFERRED OUT

TOTAL EXPENDITURES
 ENDING BALANCE

FUND: GENERAL		DEPARTMENT: ADMINISTRATIVE				PERSONNEL SERVICES		PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
ACTUAL 2020-21	ACTUAL 2021-22	ESTIMATED 2022-23	BUDGETED 2023-24	ACTUAL 2/28/23-24	ESTIMATED 2023-24					
\$ 114,904	\$ 116,220	\$117,776	\$117,777	\$ 78,517	\$ 117,776	Regular Salaries	\$ 117,777	\$ 117,777	\$121,503	
\$ 55,843	\$ 61,027	\$70,676	\$74,592	\$ 49,284	\$ 74,200	Superintendent	\$ 78,322	\$ 78,322	\$ 78,322	
\$ 52,736	\$ 53,101	\$63,993	\$67,758	\$ 36,161	\$ 38,150	Public Information Director	\$ -	\$ -	\$ -	
\$ 35,341	\$ 38,590	\$45,479	\$48,083	\$ 31,769	\$ 47,800	Administrative Coordinator	\$ 50,487	\$ 50,487	\$ 50,487	
\$ 39,335	\$ 36,311	\$43,277	\$87,329	\$ 64,262	\$ 107,256	Event/Marketing Specialist	\$ 99,280	\$ 99,280	\$ 99,280	
		\$105,614	\$115,717	\$ 76,456	\$ 105,614	Administrative Specialist (2)	\$ 115,717	\$ 115,717	\$121,503	
						Assistant Superintendent	\$ 41,536	\$ 41,536	\$ 41,536	
\$ 62,065	\$ 80,962	\$110,850	\$ 159,219	\$ 73,464	\$ 121,310	Lead Receptionist	\$ 159,219	\$ 159,219	\$ 159,219	
						Part-time & Temp Salaries				
						Clerk/Typist/Cashier				
						Overtime				
						Full Time				
						Part Time & Temp				
						Payroll Taxes & Fringes				
\$ 26,792	\$ 29,899	\$42,515	\$51,292	\$ 31,261	\$ 47,340	Social Security	\$ 50,669	\$ 50,669	\$51,397	
\$ 154	\$ 1,378	\$15,696	\$40,229	\$ 15,478	\$ 26,525	Unemployment	\$ 26,494	\$ 26,494	\$26,874	
\$ 20,095	\$ 19,933	\$33,424	\$41,412	\$ 23,553	\$ 39,755	Retirement	\$ 40,753	\$ 40,753	\$41,524	
\$ 82,026	\$ 84,475	\$111,276	\$124,196	\$ 73,968	\$ 110,000	Health Insurance	\$ 112,724	\$ 112,724	\$112,724	
\$ 813	\$ 1,681	\$1,154	\$1,268	\$ 763	\$ 1,200	Workers Compensation	\$ 1,025	\$ 1,025	\$1,044	
\$ 490,104	\$ 523,577	\$ 761,730	\$ 928,872	\$ 554,935	\$ 836,927	TOTAL - PERSONNEL SERVICES	\$ 894,003	\$ 894,003	\$ 905,413	
7.34	10.69	9.59	11.43			FTE TOTALS	11.43	11.43	11.43	

FUND: GENERAL		DEPARTMENT: ADMINISTRATIVE											
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED	MATERIAL & SERVICES					PROPOSED	APPROVED	ADOPTED
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24						BUDGET	BUDGET	BUDGET
											2024-25	2024-25	2024-25
\$ 4,757	\$ 6,348	\$4,517	\$ 11,600	\$ 9,328	\$ 14,000	Supplies					\$ 8,000	\$ 8,000	\$ 8,000
\$ 448	\$ 374	\$817	\$ 1,500	(345)	\$ 1,300	Office					\$ 1,500	\$ 1,500	\$ 1,500
\$ 1,084	\$ 7,820	\$1,725	\$ 9,300	767	\$ 5,000	Postage					\$ 7,500	\$ 7,500	\$ 7,500
\$ 220	-	\$33	\$ 1,000	-	750	Program					\$ 750	\$ 750	\$ 750
\$ 1,190	\$ 136	\$268	\$ 1,000	67	750	Promotional					\$ 1,000	\$ 1,000	\$ 1,000
\$ -	-	\$2,195	\$ 2,000	2,000	2,000	Printing/Advertising/Publicity					\$ 1,000	\$ 1,000	\$ 1,000
\$ -	-	\$972	\$ 1,000	11,930	15,000	Classified Ads					\$ 50,000	\$ 50,000	\$ 50,000
\$ -	47	\$51	\$ 1,000	-	500	Brochure					\$ 1,000	\$ 1,000	\$ 1,000
\$ -	-	\$160	\$ 360	192	360	Flyers,Schedules,Misc					\$ 360	\$ 360	\$ 360
\$ 7,564	\$ 9,922	\$8,454	\$ 9,000	8,929	9,000	Publicity					\$ 9,500	\$ 9,500	\$ 9,500
\$ 585	\$ 4,324	\$2,451	\$ 5,500	6,090	7,500	Dues/Meetings/Training/Travel/Exp					\$ 5,500	\$ 5,500	\$ 5,500
\$ -	\$ 433	\$888	\$ 1,000	124	300	Director Fees					\$ 1,000	\$ 1,000	\$ 1,000
\$ 4,549	\$ 4,798	\$4,338	\$ 7,750	5,476	7,750	Prof Dues/Fees/Magazines/Books					\$ 7,750	\$ 7,750	\$ 7,750
\$ 4,939	\$ 4,888	\$3,863	\$ 4,500	2,326	4,500	Conferences & Workshops					\$ 4,500	\$ 4,500	\$ 4,500
\$ 5,777	\$ 5,831	\$6,060	\$ 7,000	4,136	7,000	Staff Mileage					\$ 7,000	\$ 7,000	\$ 7,000
\$ 4,923	\$ 3,380	\$3,976	\$ 2,194	2,818	3,000	Utilities					\$ 4,200	\$ 4,200	\$ 4,200
						Telephone					\$ 4,500	\$ 4,500	\$ 4,500
						Fees					\$ 7,000	\$ 7,000	\$ 7,000
						Internet & Communication Tech					\$ 4,200	\$ 4,200	\$ 4,200

FUND: GENERAL		DEPARTMENT: ADMINISTRATIVE									
ACTUAL	ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED	MATERIAL & SERVICES				ADOPTED
2020-21	2021-22	2022-23	2023-24	2023-24	2/28/23-24	2023-24	Maintenance & Repairs	PROPOSED	APPROVED	BUDGET	ADOPTED
								BUDGET	BUDGET	BUDGET	BUDGET
								2024-25	2024-25	2024-25	2024-25
\$ -	\$ -	\$0	\$0	\$0	\$ -	\$ 300	Buildings	\$ 500	\$ 500	\$ 500	\$ 500
\$ -	\$ -	\$0	\$0	\$0	\$ -	\$ 300	Equipment	\$ 500	\$ 500	\$ 500	\$ 500
\$ 9,911	\$ 13,600	\$72,512	\$ 50,000	\$ 30,915	\$ 70,000	\$ 70,000	Professional & Contract Services	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
\$ 42,183	\$ 30,000	\$8,200	\$ 27,500	\$ 18,000	\$ 27,500	\$ 27,500	Legal	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500
\$ 25,309	\$ 25,147	\$9,184	\$ 15,000	\$ 4,852	\$ 10,000	\$ 10,000	Audit	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
\$ 11,814	\$ 12,018	\$13,061	\$ 13,500	\$ 13,924	\$ 13,925	\$ 13,925	Program Contracts	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500
\$ -	\$ -	\$0	\$ 1,500	\$ -	\$ -	\$ -	Insurance	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
\$ -	\$ -	\$0	\$ 1,500	\$ -	\$ -	\$ -	Interest	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
\$ -	\$ -	\$0	\$ 1,500	\$ -	\$ -	\$ -	Equipment Maintenance Contracts	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
\$ -	\$ -	\$13,250	\$ 32,000	\$ -	\$ 10,500	\$ 10,500	Consultant	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000
\$ 16,062	\$ 17,981	\$18,348	\$ 18,500	\$ 18,719	\$ 18,719	\$ 18,719	Property Taxes	\$ 18,500	\$ 18,500	\$ 18,500	\$ 18,500
\$ 19,271	\$ -	\$11,826	\$ 28,000	\$ -	\$ -	\$ -	Elections	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000
\$ -	\$ -	\$0	\$ 750	\$ -	\$ 500	\$ 500	Rentals/Leases	\$ 750	\$ 750	\$ 750	\$ 750
\$ -	\$ -	\$0	\$ -	\$ -	\$ -	\$ -	Equipment	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$0	\$ -	\$ -	\$ -	\$ -	Capital Outlay	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$0	\$ -	\$ -	\$ -	\$ -	Equipment	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$0	\$ -	\$ -	\$ -	\$ -	Building & Structures	\$ -	\$ -	\$ -	\$ -
\$ 160,586	\$ 147,047	\$ 187,148	\$ 254,954	\$ 140,248	\$ 230,454	\$ 230,454	TOTAL - MATERIAL & SUPPLIES	\$ 299,810	\$ 299,810	\$ 299,810	\$ 299,810
\$ 650,690	\$ 670,624	\$ 948,878	\$ 1,183,826	\$ 695,183	\$ 1,067,381	\$ 1,067,381	GRAND TOTAL ADMINISTRATIVE	\$ 1,193,813	\$ 1,193,813	\$ 1,193,813	\$ 1,205,223

FUND: GENERAL		DEPARTMENT: PARKS					MATERIAL & SERVICES		PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
ACTUAL	ACTUAL	ACTUAL	BUDGETED	ACTUAL	ESTIMATED			2024-25	2024-25	2024-25	
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24						
\$ 6,009	\$ 5,476	\$ 4,320	\$ 3,251	\$ 10,142	\$ 12,500	Supplies	\$	\$ 3,583	\$ 3,583	\$ 3,583	
\$ 315	\$ 330	\$ 476	\$ 1,079	\$ 577	\$ 800	Office	\$	\$ 1,191	\$ 1,191	\$ 1,191	
\$ 7,128	\$ 18,879	\$ 20,766	\$ 14,855	\$ 8,776	\$ 14,000	Postage	\$	\$ 16,401	\$ 16,401	\$ 16,401	
\$ 8,415	\$ 13,139	\$ 15,685	\$ 11,534	\$ 3,211	\$ 9,000	Program	\$	\$ 30,096	\$ 30,096	\$ 30,096	
\$ 15,783	\$ 28,709	\$ 32,251	\$ 26,642	\$ 29,689	\$ 44,500	Small Tools	\$	\$ 52,612	\$ 52,612	\$ 52,612	
\$ 19,482	\$ 20,452	\$ 24,278	\$ 48,699	\$ 3,626	\$ 30,000	Janitorial	\$	\$ 55,381	\$ 55,381	\$ 55,381	
\$ 14,594	\$ 23,966	\$ 27,610	\$ 28,374	\$ 36,902	\$ 55,355	Chemical & Agricultural	\$	\$ 43,381	\$ 43,381	\$ 43,381	
						Gas & Oil					
						Snacks & Food					
						Uniforms					
						Printing/Advertising/Publicity					
		48.25	-	63	63	Classified Ads	\$	-	-	-	
			-	-	-	Brochure	\$	-	-	-	
\$ 188	\$ 115	\$ 4,812	\$ 2,359	\$ 2,015	\$ 2,359	Flyers, Schedules, Misc	\$	\$ 21,233	\$ 21,233	\$ 21,233	
						Dues/Meetings/Training/Travel/Exp					
\$ 2,572	\$ 2,886	\$ 3,070	\$ 4,890	\$ 3,469	\$ 3,800	Prof Dues/Fees/Mgs/Bks	\$	\$ 6,617	\$ 6,617	\$ 6,617	
\$ 986	\$ 323	\$ 5,414	\$ 8,050	\$ 2,295	\$ 3,000	Conferences & Workshops	\$	\$ 15,420	\$ 15,420	\$ 15,420	
\$ 130	\$ 365	\$ 617	\$ 264	-	\$ 100	Staff Mileage	\$	\$ 335	\$ 335	\$ 335	
\$ 2,389	\$ 2,161	\$ 2,978	\$ 800	\$ 4,896	\$ 5,000	Staff Expense	\$	\$ 800	\$ 800	\$ 800	
						Utilities					
\$ 65,625	\$ 72,111	\$ 82,823	\$ 79,957	\$ 49,370	\$ 80,000	Electric	\$	\$ 116,275	\$ 116,275	\$ 116,275	
\$ 21,893	\$ 30,198	\$ 39,527	\$ 49,484	\$ 21,559	\$ 45,000	Natural Gas	\$	\$ 38,700	\$ 38,700	\$ 38,700	
\$ 184,037	\$ 224,452	\$ 276,733	\$ 282,868	\$ 165,794	\$ 250,000	Water & Sewer	\$	\$ 239,737	\$ 239,737	\$ 239,737	
\$ 4,915	\$ 5,470	\$ 4,675	\$ 4,980	\$ 2,896	\$ 4,980	Telephone	\$	\$ 5,760	\$ 5,760	\$ 5,760	
\$ 921	\$ -	\$ 15,320	\$ 13,991	\$ 20,423	\$ 21,000	Computer & Cable/INTERNET & CO	\$	\$ 14,709	\$ 14,709	\$ 14,709	
\$ 17,253	\$ 7,797					INTERNET & Communications	\$	\$ 600	\$ 600	\$ 600	
\$ 15,492	\$ 16,103	\$ 15,849	\$ 23,062	\$ 9,090	\$ 22,389	Garbage	\$	\$ 30,223	\$ 30,223	\$ 30,223	

FUND: GENERAL		ACTUAL		ESTIMATED		BUDGETED		ACTUAL		ESTIMATED		PROPOSED		APPROVED		ADOPTED	
DEPARTMENT: PARKS		2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24	2/28/23-24	2023-24	2023-24	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25
		\$ 21,057	\$ 34,858	\$58,534	\$ 54,669	\$ 49,801	\$ 54,669	\$ 49,801	\$ 54,669			\$ 79,698	\$ 79,698	\$ 79,698	\$ 79,698	\$ 79,698	\$ 79,698
		\$ 1,695	\$ 8,290	\$24,379	\$ 23,536	\$ 16,466	\$ 23,000	\$ 16,466	\$ 23,000			\$ 37,956	\$ 37,956	\$ 37,956	\$ 37,956	\$ 37,956	\$ 37,956
		\$ 36,558	\$ 30,080	\$57,014	\$ 53,313	\$ 17,506	\$ 51,760	\$ 17,506	\$ 51,760			\$ 65,979	\$ 65,979	\$ 65,979	\$ 65,979	\$ 65,979	\$ 65,979
		\$ 36,757	\$ 65,575	\$56,222	\$ 78,799	\$ 61,062	\$ 78,000	\$ 61,062	\$ 78,000			\$ 92,522	\$ 92,522	\$ 92,522	\$ 92,522	\$ 92,522	\$ 92,522
		\$ 256,295	\$ 308,446	\$341,555	\$ 355,744	\$ 226,452	\$ 355,000	\$ 226,452	\$ 355,000			\$ 277,467	\$ 277,467	\$ 277,467	\$ 277,467	\$ 277,467	\$ 277,467
		\$ 40,951	\$ 43,771	\$45,897	\$ 48,468	\$ 51,002	\$ 52,000	\$ 51,002	\$ 52,000			\$ 49,946	\$ 49,946	\$ 49,946	\$ 49,946	\$ 49,946	\$ 49,946
		\$ 2,620	\$ -			\$ -		\$ -									
		\$ 2,426	\$ 1,816	\$2,786	\$ 5,253	\$ 590	\$ 1,000	\$ 590	\$ 1,000			\$ 5,568	\$ 5,568	\$ 5,568	\$ 5,568	\$ 5,568	\$ 5,568
			\$ 920	\$2,323	\$ 5,279	\$ -	\$ 1,000	\$ -	\$ 1,000			\$ 6,279	\$ 6,279	\$ 6,279	\$ 6,279	\$ 6,279	\$ 6,279
		\$ 786,486	\$ 966,688	\$ 1,165,960	\$ 1,230,200	\$ 797,671	\$ 1,220,275	\$ 797,671	\$ 1,220,275			\$ 1,308,469	\$ 1,308,469	\$ 1,308,469	\$ 1,308,469	\$ 1,308,469	\$ 1,308,469
		\$ 1,404,873	\$ 1,647,255	\$ 2,077,788	\$ 2,395,243	\$ 1,507,952	\$ 2,303,886	\$ 1,507,952	\$ 2,303,886			\$ 2,489,940	\$ 2,489,940	\$ 2,489,940	\$ 2,489,940	\$ 2,489,940	\$ 2,489,940

MATERIAL & SERVICES

Maintenance & Repairs

Buildings
Structures
Equipment
Grounds
Vehicles

Professional & Contract Services

Program Contracts
Insurance
Equipment Maintenance Contracts
Consultant
Refunds

Rentals/Leases

Equipment
Buildings & Structures
Capital Outlay
Equipment
Building & Structures

TOTAL - MATERIAL & SUPPLIES

GRAND TOTAL PARKS

FUND: GENERAL		DEPARTMENT: AQUATICS							PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED	PERSONNEL SERVICES					
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24						
\$ 18,087	\$ 19,629	\$22,557	\$23,800	\$ 15,725	\$ 23,658	<u>Regular Salaries</u>	\$ 23,800	\$ 23,800	\$24,990		
\$ 47,888	\$ 47,554	\$67,037	\$61,267	\$ 38,965	\$ 58,448	Special Service Supervisor	\$ 61,367	\$ 61,367	\$ 61,367		
\$ 34,696	\$ 39,111	\$49,158	\$48,083	\$ 32,060	\$ 48,090	Aquatic Coordinator	\$ 50,487	\$ 50,487	\$ 50,487		
\$ -	\$ -			\$ -	\$ -	Aquatic Specialist	\$ -	\$ -	\$ -		
\$ -	\$ -			\$ -	\$ -	Secretary II	\$ -	\$ -	\$ -		
				\$ -	\$ -	Secretary I	\$ -	\$ -	\$ -		
\$ 4,835	\$ 6,792	\$42,867	\$ 21,879	\$ 9,645	\$ 14,500	<u>Part-time & Temp Salaries</u>	\$ 21,036	\$ 21,036	\$ 21,036		
\$ 118,992	\$ 216,053	\$304,852	\$ 393,156	\$ 235,758	\$ 355,000	Head Guard	\$ 442,033	\$ 442,033	\$ 442,033		
				\$ -	\$ -	Guards, Instructors	\$ 5,443	\$ 5,443	\$ 5,443		
\$ 39,333	\$ 32,014	\$35,060	\$ 107,656	\$ 35,372	\$ 55,500	Coaches	\$ 119,729	\$ 119,729	\$ 119,729		
						Fitness Staff/Child Minder					
						<u>Overtime</u>					
						Full Time					
						Part Time & Temp					
						<u>Payroll Taxes & Fringes</u>					
\$ 20,398	\$ 28,116	\$39,853	\$50,172	\$ 28,086	\$ 42,200	Social Security	\$ 55,378	\$ 55,378	\$55,470		
\$ 158	\$ 1,650	\$17,236	\$39,351	\$ 19,681	\$ 30,100	Unemployment	\$ 28,956	\$ 28,956	\$29,004		
\$ 10,236	\$ 12,147	\$10,261	\$10,786	\$ 5,007	\$ 7,610	Retirement	\$ 10,980	\$ 10,980	\$11,077		
\$ 58,512	\$ 65,400	\$48,400	\$ 68,471	\$ 38,890	\$ 58,500	Health Insurance	\$ 65,015	\$ 65,015	\$ 65,015		
\$ 8,807	\$ 11,458	\$16,678	\$21,512	\$ 11,645	\$ 17,500	Workers Compensation	\$ 19,835	\$ 19,835	\$19,868		
\$ 361,942	\$ 479,924	\$ 653,960	\$ 846,133	\$ 470,835	\$ 711,106	TOTAL - PERSONNEL SERVICES	\$ 904,059	\$ 904,059	\$ 905,519		
8.25	15.68	13.52	18.74			FTE TOTALS	17.37	17.37	17.37		

FUND: GENERAL										
DEPARTMENT: AQUATICS										
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED	PROPOSED	APPROVED	ADOPTED		
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24	BUDGET	BUDGET	BUDGET		
						2024-25	2024-25	2024-25		
									MATERIAL & SERVICES	
									Maintenance & Repairs	
									Buildings	
									Structures	
									Equipment	
									Grounds	
									Professional & Contract Services	
\$	403	\$ 7,915	\$ 23,100	\$ 10,986	\$ 17,500	\$ 22,000	\$ 22,000	\$ 22,000	\$	22,000
\$	36,553	\$ 39,868	\$ 50,000	\$ 46,042	\$ 46,100	\$ 52,500	\$ 52,500	\$ 52,500	\$	52,500
									Program Contracts	
									Insurance	
									Equipment Maintenance Contracts	
									FEES	
\$	1,089	\$ 1,070	\$ 450	\$ 70	\$ 300	\$ 450	\$ 450	\$ 450	\$	450
									Refunds	
									Rentals/Leases	
									Equipment	
									Buildings & Structures	
									Capital Outlay	
									Equipment	
									Building & Structures	
\$	458,533	\$ 518,649	\$ 635,570	\$ 464,764	\$ 743,714	\$ 757,997	\$ 757,997	\$ 757,997	\$	757,997
\$	820,475	\$ 998,573	\$ 1,481,703	\$ 935,599	\$ 1,454,820	\$ 1,662,056	\$ 1,662,056	\$ 1,662,056	\$	1,663,516
									TOTAL - MATERIAL & SUPPLIES	
									GRAND TOTAL AQUATICS	

FUND: GENERAL		DEPARTMENT: ADULT SPORTS		ESTIMATED		BUDGETED		ACTUAL		ESTIMATED		PROPOSED		APPROVED		ADOPTED	
ACTUAL	ACTUAL	ESTIMATED	ESTIMATED	BUDGETED	ACTUAL	ACTUAL	BUDGETED	ACTUAL	ESTIMATED	ESTIMATED	ESTIMATED	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
2020-21	2021-22	2022-23	2023-24	2023-24	2/28/23-24	2/28/23-24	2023-24	2023-24	2023-24	PERSONNEL SERVICES	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25
\$ 3,694	\$ 1,010	\$4,518	\$4,760	\$ 3,145	\$ 4,750					<u>Regular Salaries</u>	\$ 4,760	\$ 4,760	\$ 4,760	\$ 4,998			
\$ 2,577	\$ 4,089	\$7,137	\$9,665	\$ 467	\$ 2,000					Special Services Supervisor	\$ 8,350	\$ 8,350	\$ 8,350	\$ 8,350			
										Adult Sports Coordinator							
										Secretary							
										<u>Part-time & Temp Salaries</u>	\$ 1,725	\$ 1,725	\$ 1,725	\$ 1,725			
										Facility Leaders							
										Secretary							
										Overtime							
										Full Time							
										Part Time & Temp							
										<u>Pavroll Taxes & Fringes</u>	\$ 1,135	\$ 1,135	\$ 1,135	\$ 1,154			
										Social Security	\$ 594	\$ 594	\$ 594	\$ 603			
										Unemployment	\$ 1,062	\$ 1,062	\$ 1,062	\$ 1,082			
										Retirement	\$ 5,845	\$ 5,845	\$ 5,845	\$ 5,845			
										Health Insurance	\$ 407	\$ 407	\$ 407	\$ 414			
										Workers Compensation							
\$ 9,608	\$ 6,624	\$ 18,191	\$ 24,612	\$ 6,180	\$ 10,850	\$ 6,180	\$ 24,612	\$ 6,180	\$ 10,850	TOTAL - PERSONNEL SERVICES	\$ 23,878	\$ 23,878	\$ 23,878	\$ 24,171			
0.10	0.10	0.21	0.24	0.24						FTE TOTALS	0.24	0.24	0.24	0.24			

FUND: GENERAL																		
DEPARTMENT: ADULT SPORTS																		
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED	MATERIAL & SERVICES			PROPOSED	APPROVED	ADOPTED							
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24				BUDGET	BUDGET	BUDGET							
									2024-25	2024-25	2024-25							
\$	1,483	\$	1,335	\$	1,229	\$	2,000	\$	1,235	\$	1,855		\$	2,100	\$	2,100	\$	2,100
\$	25	\$	8	\$	\$10	\$	175	\$	2	\$	50		\$	200	\$	200	\$	200
\$	8,251	\$	9,141	\$	\$17,715	\$	13,500	\$	2,356	\$	7,500		\$	14,175	\$	14,175	\$	14,175
\$	-	\$	47	\$	\$48	\$	100	\$	-	\$	-		\$	100	\$	100	\$	100
\$	-	\$	-	\$	\$0	\$	500	\$	-	\$	200		\$	500	\$	500	\$	500
\$	-	\$	-	\$	\$0	\$	300	\$	-	\$	200		\$	300	\$	300	\$	300
\$	201	\$	253	\$	\$228	\$	1,700	\$	133	\$	1,200		\$	1,700	\$	1,700	\$	1,700
\$	1,023	\$	19	\$	\$0	\$	250	\$	1	\$	240		\$	250	\$	250	\$	250
\$	662	\$	1,278	\$	\$1,336	\$	4,000	\$	-	\$	1,000		\$	4,000	\$	4,000	\$	4,000
\$	238	\$	736	\$	\$611	\$	750	\$	832	\$	1,300		\$	1,300	\$	1,300	\$	1,300
\$	470	\$	487	\$	\$454	\$	750	\$	229	\$	750		\$	750	\$	750	\$	750

Supplies

Printing/Advertising/Publicity

Dues/Meetings/Training/Travel/Exp

Utilities

FUND: GENERAL											
DEPARTMENT: YOUTH SPORTS											
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED	MATERIAL & SERVICES					
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24						
\$ 3,177	\$ 2,736	\$2,344	\$ 3,500	\$ 6,077	\$ 8,000	Supplies					
\$ 144	\$ 153	\$185	\$ 175	\$ 198	\$ 250	Office					
\$ 31,999	\$ 81,887	\$93,491	\$ 80,000	\$ 88,317	\$ 95,000	Postage					
						Program					
						Small Tools					
						Janitorial					
		\$0	\$ 400	-	\$ 100	Gas & Oil					
	\$ 47	\$48	\$ 100	-	\$ 50	<u>Printing/Advertising/Publicity</u>					
		\$0	\$ 800	-	\$ 500	Classified Ads					
		\$0	\$ 1,000	240	\$ 500	Brochure					
						Flyers,Schedules,Misc					
	\$ 2,245	\$768	\$ 1,500	555	\$ 1,500	<u>Dues/Meetings/Training/Travel/Exp</u>					
\$ 376	\$ -	\$0	\$ 300	-	\$ 200	Prof Dues/Fees/Magazines/Books					
\$ 200	\$ 29	\$0	\$ 700	457	\$ 700	Conferences & Workshops					
	\$ 151	\$2,606	\$ 1,200	883	\$ 1,200	Staff Mileage					
						Staff Expense					
	\$ 4,145	\$3,732	\$ 2,000	1,784	\$ 2,000	<u>Utilities</u>					
\$ 4,383	\$ 550	\$1,081	\$ 2,000	916	\$ 1,400	Electric					
\$ 1,140	\$ 3,735	\$3,098	\$ 8,000	3,225	\$ 8,000	Telephone					
\$ 2,763				-		Computer & Cable					
				-		Water					
\$ 470	\$ 487	\$454	\$ 2,036	229	\$ 1,000	Internet and Communications					
						PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25			
						\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
						\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
						\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
						\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
						\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
						\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
						\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
						\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
						\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
						\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
						\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
						\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
						\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
						\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
						\$ 2,836	\$ 2,836	\$ 2,836	\$ 2,836	\$ 2,836	\$ 2,836

FUND: GENERAL		DEPARTMENT: YOUTH SPORTS						PROPOSED	APPROVED	ADOPTED
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED	MATERIAL & SERVICES	BUDGET	BUDGET	BUDGET	
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24	Maintenance & Repairs	2024-25	2024-25	2024-25	
\$ 224	\$ 314	\$0	\$ 2,000	\$ -	\$ 500	<u>Equipment</u>	\$ 2,000	\$ 2,000	\$ 2,000	
\$ 63,469	\$ 83,161	\$89,237	\$ 95,000	\$ 68,084	\$ 93,500	<u>Professional & Contract Services</u>	\$ 110,000	\$ 110,000	\$ 110,000	
\$ 3,526	\$ 3,814	\$4,804	\$ 5,000	\$ 4,991	\$ 5,000	<u>Program Contracts</u>	\$ 6,000	\$ 6,000	\$ 6,000	
\$ 4,728	\$ 299	\$329	\$ 1,000	\$ 897	\$ 1,000	<u>Insurance</u>	\$ 1,500	\$ 1,500	\$ 1,500	
						<u>Refunds</u>				
						<u>Legal Services</u>				
						<u>Rentals/Leases</u>				
		\$0	\$ 10,000	\$ -	\$ 1,000	<u>Equipment</u>	\$ 10,000	\$ 10,000	\$ 10,000	
						<u>Buildings & Structures</u>				
						<u>Capital Outlay</u>				
						<u>Equipment</u>				
						<u>Building & Structures</u>				
\$ 117,961	\$ 183,753	\$ 202,177	\$ 216,711	\$ 176,855	\$ 221,400	TOTAL - MATERIAL & SUPPLIES	\$ 254,936	\$ 254,936	\$ 254,936	
\$ 215,023	\$ 292,789	\$ 389,882	\$ 485,828	\$ 311,600	\$ 428,140	GRAND TOTAL YOUTH SPORTS	\$ 498,744	\$ 498,744	\$ 499,910	

DEPARTMENT: CLASSES/SPECIAL ACTIV.

ACTUAL 2020-21	ACTUAL 2021-22	ESTIMATED 2022-23	BUDGETED 2023-24	ACTUAL 2/28/23-24	ESTIMATED 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
\$ 1,234	\$ 1,317	\$ 1,046	\$ 2,000	\$ 807	\$ 1,500	\$ 2,000	\$ 2,000	\$ 2,000
\$ 162	\$ 76	\$ 34	\$ 400	\$ 23	\$ 500	\$ 400	\$ 400	\$ 400
\$ 2,196	\$ 5,108	\$ 9,325	\$ 8,300	\$ 7,703	\$ 8,300	\$ 8,600	\$ 8,600	\$ 8,600
		\$ 0	\$ 100	-	-	\$ 100	\$ 100	\$ 100
\$ 28	\$ 47	\$ 48	\$ 150	-	\$ 50	\$ 150	\$ 150	\$ 150
		\$ 0	\$ 100	-	\$ 100	\$ 100	\$ 100	\$ 100
		\$ 0	\$ 250	-	\$ 175	\$ 250	\$ 250	\$ 250
\$ 376	\$ 224	\$ 599	\$ 950	\$ 375	\$ 950	\$ 950	\$ 950	\$ 950
\$ 100	-	\$ 0	\$ 1,000	-	\$ 100	\$ 800	\$ 800	\$ 800
\$ -	-	\$ 0	\$ 200	-	\$ 200	\$ 200	\$ 200	\$ 200
\$ 919	\$ 63	\$ 200	\$ 800	\$ 52	\$ 500	\$ 400	\$ 400	\$ 400
\$ 649	\$ 784	\$ 1,474	\$ 4,000	\$ 828	\$ 2,000	\$ 4,000	\$ 4,000	\$ 4,000
\$ 679	\$ 487	\$ 454	\$ 1,050	\$ 229	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050

MATERIAL & SERVICES

Supplies

Office
Postage
Program
Gas & Oil

Printing/Advertising/Publicity

Classified Ads
Brochure
Flyers, Schedules, Misc

Dues/Meetings/Training/Travel/Exp

Prof Dues/Fees/Magazines/Books
Conferences & Workshops
Staff Mileage
Staff Expense

Utilities

Telephone
Computer & Cable
Internet & Communications
Maintenance & Repairs
Equipment

FUND: GENERAL									
DEPARTMENT: PLAYGROUND/CNTRS									
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED	PERSONNEL SERVICES	PROPOSED	APPROVED	ADOPTED
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24		BUDGET	BUDGET	BUDGET
							2024-25	2024-25	2024-25
						Regular Salaries			
\$ 7,533	\$ 8,224	\$9,037	\$9,521	\$ 6,290	\$ 9,465	Special Services Supervisor	\$ 9,521	\$ 9,521	\$9,997
\$ 24,074	\$ 12,461	\$12,296	\$12,887	\$ 8,515	\$ 12,815	Recreation Coordinator	\$ 12,887	\$ 12,887	\$ 12,887
\$ 26,253	\$ 35,096	\$43,350	\$45,793	\$ 30,256	\$ 45,525	Care/Recreation Specialist	\$ 50,487	\$ 50,487	\$ 50,487
						Special Service Technician			
						Secretary			
						Part-time & Temp Salaries			
\$ 277,994	\$ 225,766	\$321,289	\$350,175	\$ 282,779	\$ 410,750	Care Staff	\$ 479,577	\$ 479,577	\$ 479,577
						Secretary			
\$ 19	\$ -					Overtime			
						Full Time			
						Part Time & Temp			
						Payroll Taxes & Fringes			
\$ 25,571	\$ 21,810	\$29,521	\$32,006	\$ 25,080	\$ 36,610	Social Security	\$ 42,265	\$ 42,265	\$42,301
\$ 223	\$ 1,315	\$13,566	\$25,103	\$ 17,911	\$ 26,911	Unemployment	\$ 22,099	\$ 22,099	\$22,118
\$ 3,737	\$ 6,294	\$5,174	\$5,525	\$ 3,605	\$ 5,430	Retirement	\$ 5,905	\$ 5,905	\$5,944
\$ 46,755	\$ 53,657	\$36,067	\$40,195	\$ 22,928	\$ 32,500	Health Insurance	\$ 31,899	\$ 31,899	\$ 31,899
\$ 4,136	\$ 3,579	\$4,274	\$4,854	\$ 3,458	\$ 5,200	Workers Compensation	\$ 5,014	\$ 5,014	\$5,027
\$ 416,295	\$ 368,202	\$ 474,574	\$ 526,059	\$ 400,722	\$ 585,206	TOTAL - PERSONNEL SERVICES	\$ 659,654	\$ 659,654	\$ 660,237
11.83	13.42	10.89	11.56			FTE TOTALS	15.23	15.23	15.23

FUND: GENERAL													
DEPARTMENT: PLAYGROUND/CNTRS													
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED	PROPOSED	APPROVED	ADOPTED	ACTUAL	ESTIMATED	BUDGETED	BUDGET	
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24	2024-25	2024-25	2024-25	2020-21	2021-22	2022-23	2024-25	
\$	998	\$	1,100	\$	3,500	\$	3,500	\$	3,500	\$	3,500	\$	3,500
\$	448	\$	52	\$	500	\$	500	\$	500	\$	500	\$	500
\$	5,557	\$	4,429	\$	25,000	\$	25,000	\$	20,000	\$	20,000	\$	20,000
\$	667	\$	0	\$	300	\$	300	\$	300	\$	300	\$	300
\$	667	\$	9,885	\$	14,000	\$	14,000	\$	14,000	\$	14,000	\$	14,000
\$	1,302	\$	362	\$	4,000	\$	4,000	\$	4,000	\$	4,000	\$	4,000
\$	894	\$	48	\$	300	\$	300	\$	300	\$	300	\$	300
\$	894	\$	932	\$	1,000	\$	1,000	\$	1,250	\$	1,250	\$	1,250
\$	1,191	\$	0	\$	500	\$	500	\$	500	\$	500	\$	500
\$	287	\$	429	\$	815	\$	815	\$	815	\$	815	\$	815
\$	1,191	\$	0	\$	700	\$	700	\$	700	\$	700	\$	700
\$	1,191	\$	0	\$	200	\$	200	\$	200	\$	200	\$	200
\$	1,191	\$	1,403	\$	2,000	\$	2,000	\$	2,000	\$	2,000	\$	2,000
\$	4,646	\$	6,512	\$	5,500	\$	5,500	\$	5,500	\$	5,500	\$	5,500
\$	17,346	\$	40,256	\$	42,000	\$	42,000	\$	50,000	\$	50,000	\$	50,000
\$	680	\$	454	\$	1,900	\$	1,900	\$	1,850	\$	1,850	\$	1,850

MATERIAL & SERVICES

- Supplies
- Office
- Postage
- Program
- Gas & Oil
- Snacks & Food
- Summer Playground Supplies
- Printing/Advertising/Publicity
- Classified Ads
- Brochure
- Flyers,Schedules,Misc
- Dues/Meetings/Training/Travel/Exp
- Prof Dues/Fees/Magazines/Books
- Conferences & Workshops
- Staff Mileage
- Staff Expense
- Utilities
- Telephone
- Computer & Cable
- Internet & Communications

FUND: GENERAL											
DEPARTMENT: COM CNTRS/ISCT BLD											
ACTUAL	ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED	MATERIAL & SERVICES				
2020-21	2021-22	2022-23	2023-24	2023-24	2/28/23-24	2023-24	Supplies	PROPOSED	APPROVED	ADOPTED	
								BUDGET	BUDGET	BUDGET	
								2024-25	2024-25	2024-25	
\$ 410	\$ 303	\$170	\$ 1,000	\$ 1,370	\$ 1,800	Office	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
\$ 25	\$ 41	\$12	\$ 400	7	\$ 200	Postage	\$ 400	\$ 400	\$ 400	\$ 400	
\$ 355	\$ 2,025	\$2,655	\$ 4,000	\$ 830	\$ 3,000	Program	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	
						Snacks & Food					
						Uniforms					
		\$0	\$ 100	-	\$ 100	Gas and Oil	\$ 100	\$ 100	\$ 100	\$ 100	
						Printing/Advertising/Publicity					
\$ 132	\$ 47	\$395	\$ 450	\$ 371	\$ 450	Classified Ads	\$ 450	\$ 450	\$ 450	\$ 450	
\$ 980	\$ 1,008	\$818	\$ 1,000	\$ 439	\$ 1,000	Brochure	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
		\$0	\$ 250	-	\$ 200	Flyers, Schedules, Misc	\$ 250	\$ 250	\$ 250	\$ 250	
						Dues/Meetings/Training/Travel/Exp					
\$ 201	\$ 269	\$228	\$ 450	\$ 231	\$ 450	Prof Dues/Fees/Magazines/Books	\$ 450	\$ 450	\$ 450	\$ 450	
		\$0	\$ 600	-	\$ 200	Conferences & Workshops	\$ 600	\$ 600	\$ 600	\$ 600	
\$ 813	\$ 436	\$74	\$ 1,100	-	\$ 1,000	Staff Mileage	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	
\$ 998	\$ 92	\$196	\$ 300	\$ 47	\$ 300	Staff Expense	\$ 300	\$ 300	\$ 300	\$ 300	
						Utilities					
\$ 5,143	\$ 5,099	\$7,476	\$ 8,000	\$ 5,594	8500	Electricity	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	
\$ 1,354	\$ 1,588	\$1,762	\$ 1,400	\$ 888	2,500	Natural Gas	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
\$ 22,476	\$ 25,271	\$29,428	\$ 30,000	\$ 16,342	30,000	Water/Sewer	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000	
\$ 1,573	\$ 1,905	\$1,501	\$ 1,900	\$ 883	1,900	Telephone	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	
\$ 207	\$ 1,933	\$2,267	\$ 5,500	\$ 1,832	4,000	Computer/Cable	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
\$ 679	\$ 487	\$454	\$ 1,050	\$ 229	1,000	Internet & Communications	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050	

FUND: GENERAL		DEPARTMENT: COMMUNITY SCHOOL						PROPOSED	APPROVED	ADOPTED
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED		BUDGET	BUDGET	BUDGET	
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24		2024-25	2024-25	2024-25	
						MATERIAL & SERVICES				
						<u>Maintenance & Repairs</u>				
						Buildings				
						Equipment				
						Grounds				
						<u>Professional & Contract Services</u>				
\$ 919	\$ 9,093	\$17,017	\$ 17,000	\$ 3,476	\$ 7,000	Program Contracts	\$ 17,000	\$ 17,000	\$ 17,000	
\$ 1,573	\$ 1,717	\$1,866	\$ 2,000	\$ 1,989	\$ 2,000	Insurance	\$ 2,200	\$ 2,200	\$ 2,200	
		\$0	\$ 100		\$ 100	Refunds	\$ 100	\$ 100	\$ 100	
						<u>Rentals/Leases</u>				
						Equipment				
						Buildings & Structures				
						<u>Capital Outlay</u>				
						Equipment				
						Building & Structures				
\$ 5,870	\$ 13,233	\$ 22,183	\$ 31,250	\$ 7,612	\$ 16,900	TOTAL - MATERIAL & SUPPLIES	\$ 30,950	\$ 30,950	\$ 30,950	
\$ 18,830	\$ 25,559	\$ 49,122	\$ 90,514	\$ 28,213	\$ 52,775	GRAND TTL COMM SCHOOLS	\$ 88,735	\$ 88,735	\$ 89,434	

FUND: GENERAL						
DEPARTMENT: CONCESSIONS						
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED	
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24	
						PERSONNEL SERVICES
						<u>Regular Salaries</u>
						Concession Coordinator
						<u>Part-time & Temp Salaries</u>
						Cashiers & Etc.
\$ -	\$ -	\$ 0	\$ 27,854	\$ -	\$ -	\$ 27,854
						<u>Overtime</u>
						<u>Full Time</u>
						Part Time & Temp
						<u>Payroll Taxes & Fringes</u>
						Social Security
\$ -	\$ -	\$ 0	\$ 2,131	\$ -	\$ -	\$ 2,131
						Unemployment
\$ -	\$ -	\$ 0	\$ 1,672	\$ -	\$ -	\$ 1,115
						Retirement
						Health Insurance
						Workers Compensation
\$ -	\$ -	\$ 0	\$ 914	\$ -	\$ -	\$ 764
						TOTAL - PERSONNEL SERVICES
\$ -	\$ -	\$ -	\$ 32,571	\$ -	\$ -	\$ 31,864
						FTE TOTALS
0	0	-	0.77	-	-	0.77
						ADOPTED BUDGET 2024-25
						APPROVED BUDGET 2024-25
						PROPOSED BUDGET 2024-25

FUND: GENERAL												
Quilt Club												
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED				PROPOSED	APPROVED	ADOPTED	
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24				BUDGET	BUDGET	BUDGET	
\$ -	\$ 60	\$ 0	\$ 1,500	\$ -	\$ 500				2024-25	2024-25	2024-25	
\$ -	\$ 60	\$ -	\$ 1,500	\$ -	\$ 500				\$ 1,500	\$ 1,500	\$ 1,500	
FUND: GENERAL												
TUALITIAN VALLEY FOOTBALL												
ACTUAL	ACTUAL	BUDGETED	BUDGETED	ACTUAL	ESTIMATED				PROPOSED	APPROVED	ADOPTED	
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24				BUDGET	BUDGET	BUDGET	
\$ -	\$ -	\$ 0	\$ 22,000	\$ -	\$ -				2024-25	2024-25	2024-25	
\$ -	\$ -	\$ 0	\$ 22,000	\$ -	\$ -				\$ 22,000	\$ 22,000	\$ 22,000	
FUND: GENERAL												
LACROSSE GROUP												
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED				PROPOSED	APPROVED	ADOPTED	
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24				BUDGET	BUDGET	BUDGET	
\$ -	\$ -	\$ 0	\$ 10,000	\$ -	\$ -				2024-25	2024-25	2024-25	
\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -				\$ 10,000	\$ 10,000	\$ 10,000	
FUND: GENERAL												
THEATHER GROUP												
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED				PROPOSED	APPROVED	ADOPTED	
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24				BUDGET	BUDGET	BUDGET	
\$ -	\$ -	\$ 0	\$ 10,000	\$ -	\$ -				2024-25	2024-25	2024-25	
\$ -	\$ -	\$ 0	\$ 10,000	\$ -	\$ -				\$ 10,000	\$ 10,000	\$ 10,000	
FUND: GENERAL												
BABE RUTH												
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED				PROPOSED	APPROVED	ADOPTED	
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24				BUDGET	BUDGET	BUDGET	
\$ -	\$ -	\$ 0	\$ 8,000	\$ -	\$ -				2024-25	2024-25	2024-25	
\$ -	\$ -	\$ 0	\$ 8,000	\$ -	\$ -				\$ 8,000	\$ 8,000	\$ 8,000	
FUND: GENERAL												
TIGER VOLLEY BALL												
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED				PROPOSED	APPROVED	ADOPTED	
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24				BUDGET	BUDGET	BUDGET	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				2024-25	2024-25	2024-25	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	
FUND: GENERAL												
GRAND TOTAL VOLLEY BALL												
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	

FUND: GENERAL									
DEPARTMENT: ALL GENERAL FUNDS									
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED	GENERAL FUND		PROPOSED	APPROVED
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24	PERSONNEL SERVICE		BUDGET	BUDGET
								2024-25	2024-25
\$ 2,749,485	\$ 2,912,830	\$ 3,858,766	\$ 5,243,882	\$ 3,033,228	\$ 4,648,087	TOTAL - ALL GENERAL FUNDS		\$ 5,586,095	\$ 5,586,095
52.21	81.26	83.98	84.36			<u>FTE TOTALS</u>		90.89	90.89
\$ 2,446,791	\$ 2,849,221	\$ 3,483,823	\$ 3,861,495	\$ 2,452,016	\$ 3,772,224	MATERIAL & SERVICES		\$ 4,288,909	\$ 4,288,909
\$ 189,660	\$ 557,598	\$ 634,704	\$ 3,799,356	\$ 586,350	\$ 1,994,557	CAPITAL OUTLAY		\$ 3,482,002	\$ 3,482,002
\$ 660	\$ -	\$ -	\$ -	\$ -	\$ -	TRANSFERS		\$ -	\$ -
\$ -	\$ -	\$ -	\$ 1,330,218	\$ -	\$ -	CONTINGENCY		\$ 1,500,000	\$ 1,471,955
\$ 5,386,596	\$ 6,319,649	\$ 7,977,293	\$ 14,234,951	\$ 6,071,594	\$ 10,414,868	<u>GRAND TOTAL GENERAL FUND</u>		\$ 14,857,006	\$ 14,857,006

FUND: GENERAL											
DEPARTMENT: GENERAL FUNDS BASIC SERVICE BREAKOUT											
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED			PROPOSED	APPROVED	ADOPTED	
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24	2023-24		BUDGET	BUDGET	BUDGET	
								2024-25	2024-25	2024-25	
\$ 1,420,250	\$ 1,457,959	\$ 1,862,806	\$ 2,645,488	\$ 1,555,803	\$ 2,397,820	BASIC SERVICE		\$ 2,718,734	\$ 2,718,734	\$ 2,735,974	
21.6100	35.7800	29.0300	34.5100			PERSONNEL SERVICE		36.81	36.8100	36.8100	
						TOTAL - ALL GENERAL FUNDS					
\$ 1,388,209	\$ 1,612,061	\$ 1,887,044	\$ 2,088,777	\$ 1,318,357	\$ 2,049,945	MATERIAL & SERVICES		\$ 2,313,319	\$ 2,313,319	\$ 2,313,319	
						BASIC SERVICE					
\$ 115,445	\$ 165,122	\$ 398,666	\$ 3,541,376	\$ 351,917	\$ 1,597,900	CAPITAL OUTLAY		\$ 3,154,762	#VALUE!	#VALUE!	
						TOTAL - ALL GENERAL FUNDS					
\$ 660	\$ -	\$ -	\$ -	\$ -	\$ -	BASIC SERVICE		\$ -	\$ -	\$ -	
						TRANSFERS					
\$ -	\$ -	\$ -	\$ 1,330,218	\$ -	\$ -	BASIC SERVICE		\$ 1,500,000	\$ 1,500,000	\$ -	
						CONTINGENCY					
\$ 2,924,564	\$ 3,235,142	\$ 4,148,516	\$ 9,605,859	\$ 3,226,076	\$ 6,045,665	TOTAL - ALL GENERAL FUNDS		\$ 9,686,815	#VALUE!	#VALUE!	
						BASIC SERVICE					
						GRAND TOTAL GENERAL FUND					
FUND: GENERAL											
DEPARTMENT: GENERAL FUNDS SPECIAL SERVICE BREAKOUT											
ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ACTUAL	ESTIMATED			PROPOSED	APPROVED	ADOPTED	
2020-21	2021-22	2022-23	2023-24	2/28/23-24	2023-24	2023-24		BUDGET	BUDGET	BUDGET	
								2024-25	2024-25	2024-25	
\$ 1,329,235	\$ 1,454,871	\$ 1,995,960	\$ 2,598,394	\$ 1,477,425	\$ 2,250,267	SPECIAL SERVICE		\$ 2,867,361	\$ 2,867,361	\$ 2,878,166	
30.6000	45.4800	38.0700	49.8500			PERSONNEL SERVICE		54.08	54.0800	54.0800	
						TOTAL - ALL GENERAL FUNDS					
\$ 1,058,582	\$ 1,237,160	\$ 1,596,779	\$ 1,772,718	\$ 1,133,660	\$ 1,722,279	SPECIAL SERVICE		\$ 1,975,590	\$ 1,975,590	\$ 1,975,590	
						MATERIAL & SERVICES					
\$ 74,215	\$ 392,476	\$ 236,039	\$ 257,980	\$ 234,434	\$ 396,657	SPECIAL SERVICE		\$ 327,240	#VALUE!	#VALUE!	
						CAPITAL OUTLAY					
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	SPECIAL SERVICE		\$ -	\$ -	\$ -	
						TRANSFERS					
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	TOTAL - ALL GENERAL FUNDS		\$ -	\$ -	\$ -	
						SPECIAL SERVICE					
\$ 2,462,032	\$ 3,084,507	\$ 3,828,777	\$ 4,629,092	\$ 2,845,518	\$ 4,369,203	TOTAL - ALL GENERAL FUNDS		\$ 5,170,191	#VALUE!	#VALUE!	
						SPECIAL SERVICE					
						GRAND TOTAL GENERAL FUND					

To: Board of Directors
From: Don Clements, Superintendent
Date: June 20, 2024
Subject: Equipment for Parks and Golf

The following equipment will be purchased through Source Well:

Ventrac 45002 Efl Duel Wheel Mower

Ventrac 45002 Single Wheel Mower

Stander 48" Mower

MK 950 – 95 in Mow Deck for Ventrac

Fairway Mower

Triplex Greens Tee Mower

Toro Sand Pro 5040

Tractor

The amount budgeted was \$311,900.00.

The amount to approve is \$311,463.00

Chehallem Park and Recreation District

Capital Improvement and Replacement Request for Budget Fiscal Year 2024 - 2025

Program: 470 - 620006
 Program : 470 - 620009

Program Name: Parks – Golf Equipment / Buildings

Category A Equipment B Capital Imp. MR Maint. Rep.	Project Description	Total Cost	District Funded	Non-Dist. Funded (Grants?)	Priority Department	Admin.	Direct	Proposed Method of Financing
(A)	PARKS Ventrac 45002 EFI Duel wheel	\$37,000	Y	42,746.00				
(A)	Ventrac 45002 single wheel mower	\$35,000	Y	36,661.00				
(A)	Stander 48" Mower	\$11,000	Y	10,548.00				
(A)	MK 960 – 95" Mow Deck for Ventrac	\$7,500	Y	7,222.00				
(A)	7x14 Landscape Trailer for mowers	\$4,000	Y	5,250.00				
	GOLF							
(A)	Fairway mower <i>50000</i>	\$89,400	Y	89,359.00				
(A)	Triplex Greens-Tee Mower	\$43,700	Y	48,398.00				
(A)	Toro Sand Pro 5040	\$29,300	Y	29,289.00				
(A)	Greens Roller	\$17,500	Y					
(A)	Tractor	\$55,000	Y	41,990.00				

311,920

311,463

PARKS



Quotation for Chehalem Park & Rec Dist

Date: May 3, 2024

Quote No: Q002046

Prepared For:	Bryan Stewart	Quote No:	Q002046
	Chehalem Park & Rec Dist 125 S Elliott Rd Newberg OR 97132 United States of America	Sales Person:	Peter Goodling Peter.Goodling@turfstar.com

Priced using the Sourcewell contract price agreement # 0311212-TTC
PO# PARKS-470

Summary

Configuration Name	Qty	Unit Price	Sub Total	Sales Tax	Total
39.51227: KN4520N KUBOTAWG972 EFI CAL	1	\$36,661.40	\$36,661.40	NaN	\$36,661.40
39.51227: KN4520N KUBOTAWG972 EFI CAL	1	\$42,746.20	\$42,746.20	NaN	\$42,746.20

(P.O. - PARKS)

Bryan Stewart

5/6/24

Totals

79,407.60

0.00

79,407.60

Parks

Stark Street Lawn and Garden 1

14270 SW Galbreath Dr
 Sherwood, OR 97140
 Phone: (503) 625-2967 Fax: (503) 925-1240

Invoice Estimate

1139056

We appreciate the opportunity to serve you. Quote is valid for 30 days. Items not currently stocked may require pre-payment. No returns on special order items.

Bill To				Ship To			
Chehalem Park And Rec District 125 S Elliott Rd. Newberg, OR 97132							
Customer	Contact	Customer Tax Number	Phone	Cell Phone	Transaction	PO Number	
28245	Bryan Stuart	930562211		(971) 832-2344	Estimate	Bryan	
Counter Person	Sales Person	Date Printed	Reference	Email Address		Department	
Leo M	Leo M	01/02/24	1139056	ap@cprdnewberg.org;ccreighton@cprdnewberg.org		Default	

Section 1

Part Number	Line	Description	Ordered	B/O'd	Shipped	List	Net Each	Amount
139-6650	TORP	RECYCLER KIT G3/GRAND	1		1	\$372.99	\$372.99	\$372.99
140-4863	TORP	BLADE 16.50 RECYCLER	3		3	\$31.99	\$31.99	\$95.97
Model	Line	Description	Ordered	B/O'd	Shipped	List	Net	Amount
72518	TOQW	GRANDSTAND 48", 23hp EFI	1		1	\$11,599.99	\$10,079.99	\$10,079.99

Note

Bryan, this quote is good for 60 days. Price subject to change for 2024.

Section 1 SubTotal \$10,548.95

Section 2

Part Number	Line	Description	Ordered	B/O'd	Shipped	List	Net Each	Amount
95430009	WRIP	Mulch Baffle, 48" Aero Core	1		1	\$364.99	\$364.99	\$364.99
71490001	WRIP	BLADE, MULCHING, 16 1	3		3	\$28.99	\$28.99	\$86.97
Model	Line	Description	Ordered	B/O'd	Shipped	List	Net	Amount
WSTX48SFX730E2BW	WRQW	STANDER X 48 KAWI	1		1	\$12,023.00	\$9,618.00	\$9,618.00

Section 2 SubTotal \$10,069.96

Section 3

Part Number	Line	Description	Ordered	B/O'd	Shipped	List	Net Each	Amount
5600582	FERP	KIT, MULCH,	1		1	\$285.00	\$285.00	\$285.00
5103303S	FERP	BLADE SET, MULCH, 48 DECK	1		1	\$68.49	\$68.49	\$68.49
Model	Line	Description	Ordered	B/O'd	Shipped	List	Net	Amount
5901942W	FEQW	SRSZ1-48", 48" Stand Vang	1		1	\$10,919.99	\$9,959.00	\$9,959.00

Section 3 SubTotal \$10,312.49



Parks

Date: December 28, 2023

Quotation for Chehalem Parks

Quote No:8083257-00

Configuration Product Details 030-MK960

Model	Product Description	Qty	Unit Price	Extended	Sales Tax	Total
39.55155	MK MK960 Wide Area Mower	1	\$7,222.00	\$7,222.00	\$0.00	\$7,222.00
Totals:						\$7,222.00



Price

~~\$4,495.00~~

\$4,250.00

Show All 9 Photos



Price

\$5,250.00

[CL](#) oregon coast

for sale by dealer trailers

post | account

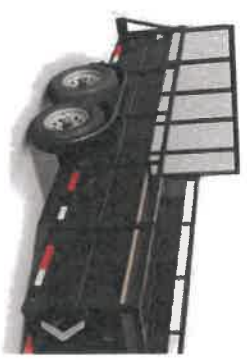
favorite hide flag

Posted about 3 hours ago on: 2024-06-17 12:46

Contact Information:

Summit 7x14 Utility Landscape Trailer - 7K Tandem Axle - Cascade - \$5,999 (Trailer Station USA)

image 1 of 3



make / manufacturer: Summit
model name / number: CU714TA2
year manufactured:

QR Code Link to This Post

Summit 7x14 Utility Landscape Trailer - 7K Tandem Axle - Cascade

Summit Trailers are proudly built in the Pacific Northwest. Many of the manufacturing techniques are borrowed from the aerospace industry and the quality shows.



Golf

Date: September 1, 2023

Quotation for Chehalem Glenn Golf Course

Quote No:8081056-00

Configuration Product Details 030-REELMASTER 5410-D T4F/STAGE V

Model	Product Description	Qty	Unit Price	Extended	Sales Tax	Total
03952	REELMASTER 5410-D T4F/STAGE V	1	\$61,276.80	\$61,276.80	\$0.00	\$61,276.80
03621	22in 5in 8Bld RR DPA CU	5	\$3,456.18	\$17,280.90	\$0.00	\$17,280.90
107-2993-03	WIEHLE SCRAPER ASM (22IN)	5	\$35.20	\$176.00	\$0.00	\$176.00
107-3280	REAR ROLLER SCRAPER KIT (22IN)	5	\$71.07	\$355.35	\$0.00	\$355.35
03412	Weight 5in Hyd CU w/o Attachments	1	\$281.58	\$281.58	\$0.00	\$281.58
03655	Cross Trax All-Wheel Drive Kit	1	\$5,053.62	\$5,053.62	\$0.00	\$5,053.62
03667	Air-Ride Seat Suspension	1	\$692.64	\$692.64	\$0.00	\$692.64
30671	Universal Sunshade Red	1	\$805.74	\$805.74	\$0.00	\$805.74
FSD1	Setup	1	\$1,718.00	\$1,718.00	\$0.00	\$1,718.00
FSD2	Delivery	1	\$1,718.00	\$1,718.00	\$0.00	\$1,718.00
Totals:						\$89,358.63



GOLF

Date: September 1, 2023

Quotation for Chehalem Glenn Golf Course

Quote No:8081056-00

**Configuration Product Details
020-Greensmaster 3150-Q Gas 18HP**

Model	Product Description	Qty	Unit Price	Extended	Sales Tax	Total
FSD1	Setup	1	\$930.00	\$930.00	\$0.00	\$930.00
FSD2	Delivery	1	\$930.00	\$930.00	\$0.00	\$930.00
04358	Greensmaster 3150-Q Gas 18HP	1	\$31,839.60	\$31,839.60	\$0.00	\$31,839.60
04255	Front Narrow Wiehle Roller .200 Spacing	3	\$349.44	\$1,048.32	\$0.00	\$1,048.32
04554	LED Light Kit Riding Greensmower	1	\$668.46	\$668.46	\$0.00	\$668.46
131-2048	KIT-REAR LIGHT	1	\$142.79	\$142.79	\$0.00	\$142.79
04656	DPA 14bld Cutting Unit	3	\$3,100.50	\$9,301.50	\$0.00	\$9,301.50
04476	Kit-3WD, GR3150	1	\$3,537.30	\$3,537.30	\$0.00	\$3,537.30
Totals:						\$48,397.97



Date: September 1, 2023

Quotation for Chehalem Glenn Golf Course

Quote No:8081056-00

Golf

Configuration Product Details

010-Sand Pro 5040

Model	Product Description	Qty	Unit Price	Extended	Sales Tax	Total
08745	Sand Pro 5040	1	\$22,794.72	\$22,794.72	\$0.00	\$22,794.72
08713	Flex Blade	1	\$1,164.54	\$1,164.54	\$0.00	\$1,164.54
08712	Front Lift Frame ASM	1	\$2,047.50	\$2,047.50	\$0.00	\$2,047.50
08751	Tooth Rake	1	\$1,685.58	\$1,685.58	\$0.00	\$1,685.58
08740	LED Light Kit Sand Pro	1	\$470.34	\$470.34	\$0.00	\$470.34
FSD1	Setup	1	\$563.00	\$563.00	\$0.00	\$563.00
FSD2	Delivery	1	\$563.00	\$563.00	\$0.00	\$563.00
Totals:						\$29,288.68

6016

Chehalem Park & Recreation District

Phone: 503 554-0283
Website: www.cprdnewberg.org
Email: ccreighton@cprdnewberg.org
hsmith@cprdnewberg.org
125 S. Elliott Rd.
Newberg, OR 97132

Date: 9/21/2021

Purchase Order # 2021-26

Vendor

Peter Goodling | Territory Manager
Turf Star Western Equipment
503-628-9677 | 800-585-8001
Email: Peter.Goodling@turfstar.com

Chehalem Park & Recreation District
Casey Creighton
125 South Elliott Road
Newberg, OR 97132

503 519-6154

QTY	Model #	Description	Price	Total
		Quote No: 8067578-00		
		iQuote No: 85938		
1	L1250	Lely Spreader 3-pt Hitch 19.4 cu ft Capacity		\$4,528.65
1	COV125000	Cover for L1250		\$290.70
1	Kubota L5060 GST	Front loader LA1055, CA bucket 1225A-72 , Remote Hydro Control L8398, 2 ND Valve Lever Kit L8393, Float Detent Valve L8309, Double Acting Valve L8308		37,170.88
		Quote Total		\$41990.23

X *Casey Creighton* 9/21/21
Casey Creighton
Park & Facilities Supervisor

Additional Notes: Equipment Replacement
WA State Contract, Toro National Pricing

Advisory Committee Recommendation

From: Chehalem Heritage Trails Advisory Committee (CHTAC)

To: CPRD Board of Directors

Recommendation Approved at: June 12, 2024 CHTAC Meeting (8-0-0)

Discussion/Vote Requested at: June 27, 2024 CPRD Board of Directors Meeting

Recommendation:

The CHTAC recommends the CPRD Board of Directors amend their Committee Rules, adopted on January 25, 2024, as proposed.

Proposed Changes to Committee Rules

The following modifications of the CPRD Committee Rules, adopted by the CPRD Board of Directors on January 25, 2024, are requested by the Chehalem Heritage Trails Advisory Committee to provide clear approval of staff to direct or engage with committee members wishing to volunteer on CPRD projects, without CPRD Board of Directors approval.

--

Section 7, Part B: Without prior approval of the Board OR STAFF, no member may interfere or engage in District operations. This includes District programs, maintenance, administration, enforcement of facility and park rules, planning, training or other day-to-day operations and responsibilities of the Superintendent. Should the Board OR STAFF ask a committee member to become involved in District operations, the Board OR STAFF must clearly state in writing that committee member's operational duties/functions. Said duties/functions must be agreed to by the President and/OR Superintendent prior to the committee member beginning the assignment.

Subject: Agenda
Date: Friday, June 14, 2024 at 10:59:21 AM Pacific Daylight Time
From: Kat Ricker
To: Don Clements
CC: Jim McMaster, Matthew Smith
Attachments: CHTAC - (06) June 2024 Meeting Packet.pdf

Hello Don,

Jim (copied here) phoned me this morning on behalf of the trails committee, with a request to add an item to the June 27th BOD meeting agenda. This is for the Board to consider amending the committee policy that was approved on Jan. 25, 2024. You can see the changes that the committee is requesting on the attached meeting packet on page 10, Appendix D, and could reference them that way in the meeting packet.

Proposed Changes to Committee Rules

The following modifications of the CPRD Committee Rules, adopted by the CPRD Board of Directors on January 25, 2024, are requested by the Chehalem Heritage Trails Advisory Committee to provide clear approval of staff to direct or engage with committee members wishing to volunteer on CPRD projects, without CPRD Board of Directors approval.

--

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I have included Matt Smith in this email since Matt is typically involved in drafting agendas as well.

Thanks, all.

--

Kat Ricker
Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 [cprdnewberg](https://www.cprdnewberg.com) | [Instagram](#) | [Facebook](#)

CHEHALEM PARK AND RECREATION DISTRICT COMMITTEE POLICIES
Committee Rules



Approved by CPRD Board of Directors Jan. 25, 2024
Amended June 12, 2024

Article VII

Committee Membership

- A. Ad-hoc committee membership shall last a period of no more than 2 years from Board appointment.
 - a. This term does not apply to the term of the Budget Committee.
- B. All applications should include fully adopted Committee Rules, and signed agreement to the rules shall be part of the committee member application.

Committee Member Conduct

A. If a Committee member is representing the District and appears before another governmental agency or organization to give a statement on an issue relevant to the District, that member must state:

(1) Whether the statement reflects personal opinion or is the official position of the District; and whether the statement is supported by the Board.

If the Committee member is representing the District, he or she must support and advocate for the official District position on the issue.

B. Without prior approval of the Board or Staff, no member may interfere or engage in District operations. This includes District programs, maintenance, administration, enforcement of facility and park rules, planning, training or other day-to-day operations and responsibilities of the Superintendent.

Should the Board or Staff ask a committee member to become involved in District operations, the Board or Staff must clearly state in writing that Committee member's operational duties/functions. Said duties/functions must be agreed to by the President and Superintendent prior to the Committee member beginning the assignment.

Censure or Removal

A. The Board may make and enforce its own rules relative to the conduct of both its meetings and that of Committee members.

B. If a Committee member violates a substantive provision of the District's Compiled Policies or state law, the Board may take action against the Committee member in order to protect Board and District integrity by issuance of a public censure to the committee member and/or remove them from the committee per Article III.

Committee Member Discussions and Decorum

A. Committee members will conduct themselves in ways that do not bring discredit to the District, that promote nondiscriminatory delivery of District provided services to the public, in addition to keeping informed about matters coming before the Board and abiding by Board decisions, regardless of the member's vote on the particular matter.

B. Committee members will assist the Committee Chairman in preserving order and decorum during Committee meetings and should not delay or interrupt the proceedings or fail to comply with a ruling of the Committee Chairman or a Board rule. When addressing staff or members of the public, members should confine themselves to questions on issues under discussion and not engage in personal attacks or impugn the motives of any speaker, or of a decision of the District or the Board of Directors.

C. The following "Ground Rules" will be observed in order to maintain order and decorum during committee discussions:

1. Committee members will gather necessary information and ask questions of District staff before meetings.
2. Committee members will be given an opportunity to speak at least once on any pending motion or agenda item, and will speak for themselves, not for other Committee or Board members.
3. Committee members will not speak on behalf of the Board or District unless authorized by a vote of the Board to do so.
4. During public meetings, Committee members should generally not attempt to edit or revise prepared documents. Amendments to proposed resolutions or other documents may be appropriate.

5. Committee members will be open, direct and candid in the Committee forum. Members should be succinct in stating their views and focus on a single issue or topic at any one time.
6. Committee members should focus on District issues and avoid becoming involved with non-District issues not relevant to the topic of discussion.
7. The Committee Chair will recognize members wishing to speak in the order of their request(s). The Committee Chair will provide the first member with an opportunity to speak before recognizing another member. Board members will not interrupt another member who has the floor.
8. Committee members should keep discussions moving and call for a “process check” if the Committee becomes bogged down in discussions.
9. The Committee Chair may establish time limits on discussions and members will adhere to established time limits.
10. Committee members will refrain from criticizing or berating each other, staff or other persons.
11. If a Committee member wishes to discuss a major policy issue, it should be scheduled for a future agenda rather than being discussed or considered at the current meeting.

Robert’s Rules of Order Revised

A. Robert’s Rules of Order Revised will be used as the guideline for conduct of Board meetings except where these rules provide otherwise. Rules may be adopted or amended at any meeting. The order of business may be suspended at any meeting by Committee vote.

Motions

A. All Committee members have the right to make motions, discuss questions and vote on any issue before the Committee. Committee members’ motions will be clearly and concisely stated. The Committee Chair will state the names of the members making the motion and the second. The motion maker, Chair or Clerk should repeat the motion prior to a Board vote. Most motions die without a second. Motions for nomination, withdrawal of a motion, agenda order, roll call vote or point of order do not require a second. A motion on which a second is not made but where discussion begins is deemed seconded by the members beginning the discussion.

Discussion of a motion is open to all Committee members wishing to address it. A

member must be recognized by the Committee Chair prior to speaking on the motion.

The Committee Chair may ask for a voice vote on all final decisions although the preferred approach is a roll call vote on all final decisions. All members are expected to vote on each motion unless legally disqualified. A member unable to vote must state the basis for any conflict of interest or other disqualification. The Clerk will maintain a record of the vote. At the conclusion of any vote, the Committee Chair will announce the results. Board member wishing to explain their votes should do so succinctly.

B. A motion may be withdrawn by the motion maker at any time without the consent of the Committee.

C. A motion receiving a tie vote fails.

D. A motion to table is not debatable and precludes any amendment or further debate. If the motion prevails, the item may be taken from the table only by adding it to a future agenda for continued discussion.

E. A motion to postpone to a date certain is debatable and amendable. A motion to postpone indefinitely is a motion to reject without a direct vote and is debatable and not amendable.

F. A motion calling for the question ends debate on the item and is not debatable. A second is required for this motion. Before a Committee member calls for the question, each member wishing to speak on the item should have one opportunity to speak. When the question is call, the Committee Chair will inquire whether any member objects; if objection is raised, the matter will be put to a vote and if it does not receive a majority vote, it fails. Debate may continue if the motion fails.

G. A motion to amend may be made to a prior motion that has been seconded but not voted on. Amendments will be voted on first before the main motion is amended (or not amended). Motions to adjourn, agenda order, table, point of order, take from table, and reconsider may not be amended.

H. When a motion has been decided, any Committee member who voted with the majority may move for reconsideration. A motion for reconsideration may only be made at the meeting at which the motion on the ordinance, resolution, order or other decision was approved.

Adjournment

A. Upon motion and majority vote of the Committee members present, any meeting of the Committee may be continued or adjourned from day to day or for

more than one day. No adjournment may be for a period longer than until the next regular meeting.

B. Upon the request of a Committee member, a short recess may be taken during a Committee meeting.

C. A motion to adjourn will be in order at any time except as follow: When made as an interruption of a member while speaking; or while a vote is being taken.

B. Before adjourning a Committee meeting, the Committee Chair will address the Committee members to inquire as to whether there is further business to come before the Committee. After the responses, if any, the Committee Chair will ask for amotion to adjourn

Communication with Staff

A. The Committee will respect the separation between policymaking (Board function) and administration (Superintendents function) by: 1. Working with the staff as a team in the spirit of mutual respect and support, 2. Except in a Board meeting, not attempting to influence a District employee or the Superintendent concerning personnel matters, purchasing issues, the award of contracts or the selection of consultants, the process of permit applications or granting of licenses or permits.

However, the sharing of ideas on these matters is appropriate, 3. Limiting individual contact with District staff to the Superintendent so as not to influence staff decisions or recommendations, interfere with their work performance, undermine Superintendents authority or prevent the full Board from having the benefit of any information received. The Superintendent has the responsibility to determine the most effective way of responding to these requests, 4. Respecting roles and responsibilities of staff when if expressing criticism in a public meeting or through public electronic (e-mail) messages.

B. All written informational material requested by Committee members will be submitted by staff to the entire Committee with a notation stating who requested the information.

Organizations and Media

A. If a Committee member represents the District before another governmental agency, community organization or the media, the Committee member should first state the Board position.

B. Committee members should obtain permission before representing another members view or position with the media.

CHEHALEM PARK AND RECREATION DISTRICT

DRAFT Public Records Request Policy

Compliance

Chehalem Park and Recreation District fully complies with the Oregon Public Records Law, ORS 192.001-192.513.

Instructions to Patrons

- **Specificity of Request:** In order to facilitate the public's access to records in the district's possession, and to avoid unnecessary expenditure of staff time, persons requesting access to public records for inspection or copying, or who submit written requests for copies of public records, shall specify the records requested with particularity, furnishing the dates, subject matter, and such other detail as may be necessary to enable district staff to readily locate the records sought.
- **Access:** Chehalem Park and Recreation District shall permit inspection and examination of its non-exempt public records during regular business hours in the district's offices, or such other locations as the director may reasonably designate from time to time. Copies of nonexempt public records maintained in machine-readable or electronic form shall be furnished, if available, in the form requested. If not available in the form requested, such records shall be made available in the form in which they are maintained. ORS 192.324(2).

Fees for Public Records

Chehalem Park and Recreation District makes every effort to provide records without cost to the requester. However, some requests may require copying or significant amounts of staff time and/or legal counsel time. In order to recover its costs for such requests, the district may charge fees associated with searching for and copying records. The Superintendent may waive these fees at his/her discretion. Good faith, calculated estimate fees shall be provided with written notification of the estimated amount of the fee. The requester must confirm that s/he wishes to proceed and Chehalem Park and Recreation District must receive payment in full in advance of proceeding with the request. While the district will make every effort to calculate as accurate a cost estimate as possible, the actual charge may vary, and it is possible that further costs may be incurred while the request is fulfilled, or that a partial refund may be issued if costs are not as high as estimated. For example, if no document is found and there is no need for legal review for potential attorney-client privilege, then the portion of the estimate for legal counsel time would not be needed.

Fees are as follows:

- Paper copies or printouts: \$0.25 per single-sided page
- Copies of nonstandard materials (for example, maps, videos, sounds recordings): Fees shall be the actual costs incurred by the district plus staff time.
- Research fees: If a request requires district staff to spend more than 30 minutes searching or reviewing records prior to their review or release for copying, the fee shall be from \$30 to \$50 per hour, according to the level of staff involved in labor, at a minimum of one hour. Attorney time will be billed at \$370 per hour if applicable. The

district shall estimate the total amount of time required to respond to the records request and must be paid in advance before the search will proceed. If the actual time and costs are less than estimated, the excess money shall be refunded to the requester. If the actual time and costs are in excess of the estimated time, the difference shall be paid by the requester when the records are produced.

- Additional charges: If a request is of such magnitude and nature that compliance would disrupt the district's normal operation, the district may impose such additional charges as are necessary to reimburse for its actual costs of producing the records.

Personally Identifying Information to be Separated or Redacted

In accordance with ORS 192.338, 192.345, 192.355, and 192.377, Chehalem Park and Recreation District shall separate the exempt and nonexempt records and make the nonexempt records available to the requester. Where necessary, exempt material, including personally identifying information, shall be redacted from any public records requests.

Authorization Required for Removal of Original Records

At no time shall an original record of the district be removed from the district's files or the place at which the record is regularly maintained, except upon authorization of the Board of Directors or the district director.

On-Site Review of Original Records

If a request to review original records is made, Chehalem Park and Recreation District shall permit such a review provided that search fees are paid in advance in accordance with the Fees for Public Records section, above. A representative shall be present at any time original records are reviewed, and the charges for standing by while the records are reviewed shall be the same as the charges for searching or reviewing records.

Unauthorized Alteration, Removal, or Destruction of Records

If any person attempts to alter, remove or destroy any record of the district, the district representative shall immediately terminate such person's review, and notify the district's general counsel attorney.

CPRD Trails Advisory Committee

AGENDA

June 12, 2024 | 6:30 - 7:30 p.m.

Attend either in person on-site at CPRD Admin Office
or remotely via Zoom: <https://us02web.zoom.us/j/89157263898>
Meeting ID: 891 5726 3898

Committee Members:

*Michelle Colvin
Quentin Comus (Chair)
Matt Dolphin
Allen Holstein
Kimberly Lanier*

Committee Members (Continued):

*Bob Oleson
Martin Peters
Cindy Riggs
Erin Robinson (Secretary)*

Board Liaisons:

*Jason Fields
Jim McMaster*

CPRD Staff:

*Casey Creighton
Kat Ricker
Bryan Stewart*

- I. Call to Order
- II. Attendance Roll Call
- III. Approval of February Meeting Minutes (Quentin)
 - See Appendix A
- IV. Public Comment Period

Public participation in Chehalem Heritage Trails Advisory Committee meetings is encouraged. Those interested may submit written comments to kricker@cprdnewberg.org or provide oral comments at a public committee meeting. Those wishing to provide oral comments will be provided a set amount of time determined by the Chair at the beginning of the meeting during the designated public comment period. This public comment period may last up to a maximum of 10 minutes.

- V. Election of Committee Vice President (Quentin)
- VI. Board of Directors Meetings Report (Matt)
- VII. Committee Member Comments/Updates (Quentin)
- VIII. Discussion on Cycling Trails Criteria and Future Development Plans (Quentin)
 - See Appendix B
 - Potential Motion: Recommend the CPRD Board of Directors direct staff to identify, acquire, plan, and/or develop a cycling trail system according to the provided criteria.

IX. Discussion on Temporary Cycling Use of Bob and Crystal Rilee Park Trails (Matt)

- See Appendix C
- Potential Motion: Recommend the CPRD Board of Directors direct staff to implement the temporary trail managed use parameters at Bob and Crystal Rilee Park, as proposed.

X. Discussion on Proposed Changes to Committee Rules (Matt)

- See Appendices D and E
- Potential Motion: Recommend the CPRD Board of Directors amend their Committee Rules, adopted on January 25, 2024, as proposed.

XI. Initial Discussion on Bob and Crystal Rilee Park Master Plan (Quentin)

XII. Adjourn

Important Reminders/Notes:

- Thursday, June 27, 2024: CPRD Board of Directors Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.
- Wednesday, July 10, 2024: CHTAC Regular Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.

CPRD Trails Advisory Committee

MINUTES

June 12, 2024 | 6:30 - 7:30 p.m.

Attend either in person on-site at CPRD Admin Office
or remotely via Zoom: <https://us02web.zoom.us/j/89157263898>
Meeting ID: 891 5726 3898

Blue – in person, green virtually, black did not attend

Committee Members:

*Michelle Colvin
Quentin Comus (Chair)
Matt Dolphin
Allen Holstein
Kimberly Lanier*

Committee Members (Continued):

*Bob Oleson
Martin Peters
Cindy Riggs
Erin Robinson (Secretary)*

Board Liaisons:

*Jason Fields
Jim McMaster*

CPRD Staff:

*Casey Creighton
Kat Ricker
Bryan Stewart*

*Brian Bowman
Jim Booker*

- I. Call to Order
- II. Attendance Roll Call
- III. Approval of February Meeting Minutes (Quentin)
 - o See Appendix A
 - o **Moved seconded and approved unanimously**
- IV. Public Comment Period

Public participation in Chehalem Heritage Trails Advisory Committee meetings is encouraged. Those interested may submit written comments to kricker@cprdnewberg.org or provide oral comments at a public committee meeting. Those wishing to provide oral comments will be provided a set amount of time determined by the Chair at the beginning of the meeting during the designated public comment period. This public comment period may last up to a maximum of 10 minutes.

Jim Booker – Sherwood resident – best outdoor neighbor park is Bob and Crystal Reilly –

- Walking related to the master plan – lots of attention should be made for walkers
 - o Keep some single tracks – those are wonderful for walking/running
 - o South Boundary on the west side is fenced – make an opening to allow crossing – near the winery – a small opening not for horse traffic
 - o On the north side there is a foot trail that goes up the creek on the boundary – ends in the gully – master plan shows it continuing through to connect the loop – would be great
- Overall – think of the wants and needs of walkers

- V. Election of Committee Vice President (Quentin)
 - Needed due to the new committee rules
 - Interest in volunteering?

- Marty and Matt are nominated – Matt is vice-chair unanimously
- VI. Board of Directors Meetings Report (Matt)
- Committee presented the trail survey and report
 - Director McMaster gave us a
 - Golf committee members resigned in mass
 - Motion to increase SDC's failed
 - Former landfill
 - Renne Field passed
 - Cultural Center theater will open soon
 - Bob Freshman – trail signage ideas
- VII. Committee Member Comments/Updates (Quentin)
- Quentin appreciates everyone being here
 - Newberg Dundee Bypass
 - Trails in Dundee
 - Chehalem Mountain
 - Cycling – bringing audiences together with competing interests that may also be shared
 - Erin – dogs off leash are a real problem at the moment
 - Matt – received a Certificate of Completion from the Board Leadership Academy
 - Special District Board Member Handbook – summary of good things in the class – Jim McMaster also recommends
 - Allen – we will need to reapply – the Board will then decide if we can continue?
 - Jim McMaster mentions that volunteers are important and creates a sense of community – trails are a large part of statewide funding grants
- VIII. Discussion on Cycling Trails Criteria and Future Development Plans (Quentin)
- See Appendix B
 1. What do cyclists want and is there a reality that can be provided
 2. Outlines high level criteria for the trails wanted/needed
 3. Ewing Young – not enough mileage and terrain difficult
 - a) What kind of mileage? Cyclists who enjoy a natural setting
 4. Wooded or shaded – mixed with meadow
 5. Parking is an issue
 6. Landfill – DEQ meeting – very long process
 7. Properties are often donated to the park district – if you know of someone who would like to donate that would be useful
 - Potential Motion: Recommend the CPRD Board of Directors direct staff to identify, acquire, plan, and/or develop a cycling trail system according to the provided criteria with these listed adjustments. – moved, seconded and unanimously approved

1. Send with some adjustments
2. Mixed vegetation – wooded/shaded and mixed with meadows
3. Proximity to population
4. List of Parks
 - a) Powell Butte
 - b) Chehalem Ridge
 - c) Stubb Stewart
 - d) Cooper Mountain
 - e) Silver Falls
 - f) Bob & Crystal Rilee
5. Parking and infrastructures (toilets/signs)

IX. Discussion on Temporary Cycling Use of Bob and Crystal Rilee Park Trails (Matt)

- o See Appendix C
- o Potential Motion: Recommend the CPRD Board of Directors direct staff to implement the temporary trail managed use parameters at Bob and Crystal Rilee Park, as proposed.
 1. Splitting the Park – to allow the group of users to Rilee Park – temporarily until another solution arises for the cyclists – until approximately 10/2025 allowing the development of a park
 - a) Trails W of Parrett Mountain – equestrian/pedestrian 2/3
 - b) Trails E – pedestrian/cyclist only 1/3
 2. 5 yes – 3 no – motion passes 5/3 motion passes

X. Discussion on Proposed Changes to Committee Rules (Matt)

- o See Appendices D and E
- o Potential Motion: Recommend the CPRD Board of Directors amend their Committee Rules, adopted on January 25, 2024, as proposed. – motioned, seconded, approved unanimously
 1. No member may interfere or engage in... - the board would need to approve and provide in writing - want to add “or staff” would allow volunteer efforts – Matt Smith has reassured in and out of meetings that volunteering should be able to continue – could take up to 2 months for the board to approve
 2. Jim – can put it on the Agenda – and Quentin could present? Agreed

XI. Initial Discussion on Bob and Crystal Rilee Park Master Plan (Quentin) – has been changing – Board had a meeting regarding – should be added to next agenda. – motion to table to July 10th meeting – unanimously approved

XII. Adjourn – 7:33pm

Important Reminders/Notes:

- Thursday, June 27, 2024: CPRD Board of Directors Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.
- Wednesday, July 10, 2024: CHTAC Regular Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.

Advisory Committee Recommendation

From: Chehalem Heritage Trails Advisory Committee (CHTAC)

To: CPRD Board of Directors

Recommendation Approved at: June 12, 2024 CHTAC Meeting (8-0-0)

Discussion/Vote Requested at: June 27, 2024 CPRD Board of Directors Meeting

Recommendation:

The CHTAC recommends the CPRD Board of Directors direct staff to identify, acquire, plan, and/or develop a cycling trail system according to the provided criteria (see attached) with these listed adjustments:

1. Trails to include mixed vegetation – wooded/shaded and mixed with meadows
2. Trails shall be in close proximity to population
3. Trails shall have parking and infrastructures (toilets/signs)
4. List of similar parks for comparison
 - Powell Butte Park
 - Chehalem Ridge Park
 - Stubb Stewart State Park
 - Cooper Mountain Park
 - Silver Falls State Park
 - Bob & Crystal Rilee Park

Cycling Trails Criteria

Introduction

In response to the removal of cyclists from Bob and Crystal Rilee Park and the exploration of new cycling trail opportunities, the Chehalem Heritage Trails Advisory Committee has compiled a list of criteria for developing a new cycling trail network. This document is intended to serve as a roadmap for the Board and park staff.

Trail Design and Configuration:

- **Trail Length and Configuration:** Aim for at least four (4) miles of trail in a system of stacked loops (B. Bowman, personal communication, May 10, 2024). Stacked loops provide a variety of trail difficulties and route options while maximizing space usage.
- **Elevation and Terrain:** Ensure the trails have at least 400 feet of cumulative climbing to maintain the essence of mountain biking (B. Bowman, personal communication, May 10, 2024). Utilize the natural grade and terrain to maximize downhill trail sections.

Trail Difficulty and Surface:

- **IMBA Trail Difficulty Rating System:** Design trails with varying levels of difficulty (e.g., Green Circle for easy trails and Blue Square for more difficult trails) to cater to a broad range of cyclists (Northwest Trail Alliance, n.d.).
- **Natural/Native Trail Tread Surface:** Construct and maintain trails using natural materials suitable for year-round use to ensure sustainability and environmental compatibility (Northwest Trail Alliance, n.d.).

Environmental and Ecological Considerations:

- **Erosion Control:** Implement best management practices for erosion control to prevent soil and water degradation. This includes proper drainage design, vegetative erosion control, and minimizing soil disturbance (American Trails, n.d.).
- **Avoid Sensitive Areas:** Plan trails to avoid wetlands and other environmentally sensitive areas whenever possible. Design proper crossings at the narrowest points if avoidance is not feasible (American Trails, n.d.).

Accessibility and Amenities:

- **Adequate Parking:** Ensure there is sufficient parking to accommodate trail users comfortably.
- **Toilets:** Install a vault toilet or full-service bathroom for cyclists.
- **Signage:** Provide basic signage at trailheads and key points for navigation and safety.

Advisory Committee Recommendation

From: Chehalem Heritage Trails Advisory Committee (CHTAC)

To: CPRD Board of Directors

Recommendation Approved at: June 12, 2024 CHTAC Meeting (5-3-0)

Discussion/Vote Requested at: June 27, 2024 CPRD Board of Directors Meeting

Recommendation:

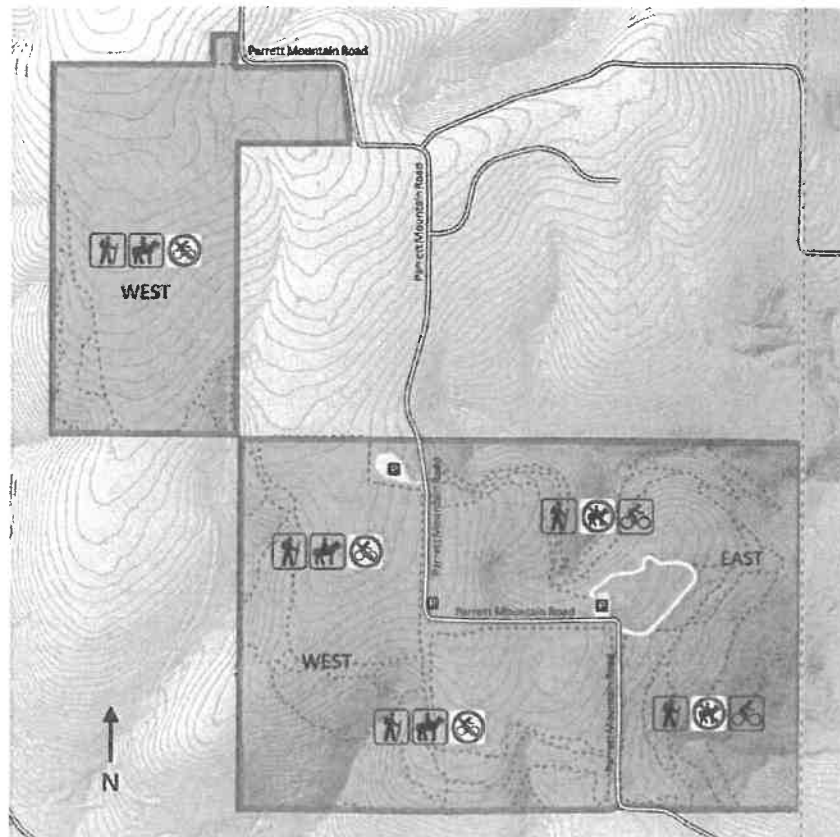
The CHTAC recommends the CPRD Board of Directors direct staff to implement the temporary trail managed use parameters at Bob and Crystal Rilee Park, as proposed.

BCRP Temporary Trail Managed Use Recommendation

In September 2023, the CPRD Board of Directors banned cycling at Bob and Crystal Rilee Park, effective on November 1, 2023. As such, cyclists no longer have access to local mountain biking trails within CPRD. The CHTAC, seeing no near-term remedy to this recreation deficiency, recommends the following temporary trail managed use parameters for Bob and Crystal Rilee Park to be implemented immediately and remain in place until October 31, 2025, or when new cycling trails can be constructed/established within CPRD, whichever occurs first.

The proposed trail managed use parameters, as previously implemented at Bob and Crystal Rilee Park in Summer 2023, are as follows:

1. All trails west of Parrett Mountain Road be managed as pedestrian and horse trails. No bikes allowed.
2. All trails east of Parrett Mountain Road be managed as pedestrian and bike trails. No horses allowed.
3. Some trails can be managed as single-user (Pedestrian-only, Horse-only, or Bike-only) trails as conditions and use allow. These trails will be clearly marked.



Community and Recreational Integration:

- **Proximity to Other Trails and Facilities:** Consider the integration of new trails with existing trail networks and nearby recreational facilities to enhance user experience and accessibility (Northwest Trail Alliance, n.d.).
- **Proximity to Populated Areas:** Locate trails in close proximity to population centers to provide equitable and accessible cycling opportunities.

Sustainability and Maintenance:

- **Regular Maintenance and Stewardship:** Engage local communities and volunteers in trail maintenance and stewardship programs to ensure long-term sustainability. This can be facilitated through partnerships with organizations like the Northwest Trail Alliance and Trail Keepers of Oregon (National Park Service, n.d.) (American Trails, n.d.).

Surrounding Vegetation:

- **Mixed Vegetation:** Incorporate a mix of both wooded and shaded areas mixed with meadows to create a varied and engaging environment for cyclists. Ensure visibility and safety at trail intersections and points of interest.

Comparable Examples

For comparison, here are examples of existing parks that have implemented these or similar criteria:

1. Powell Butte Park
2. Chehalem Ridge Park
3. Stubb Stewart State Park
4. Cooper Mountain Park
5. Silver Falls State Park
6. Bob & Crystal Rilee Park

Additionally, below is an image of a trail matching the desired criteria.



Image Courtesy of Brian Bowman

CPRD Trails Advisory Committee

AGENDA

June 12, 2024 | 6:30 - 7:30 p.m.

Attend either in person on-site at CPRD Admin Office
or remotely via Zoom: <https://us02web.zoom.us/j/89157263898>
Meeting ID: 891 5726 3898

Committee Members:

Michelle Colvin
Quentin Comus (Chair)
Matt Dolphin
Allen Holstein
Kimberly Lanier

Committee Members (Continued):

Bob Oleson
Martin Peters
Cindy Riggs
Erin Robinson (Secretary)

Board Liaisons:

Jason Fields
Jim McMaster

CPRD Staff:
Casey Creighton
Kat Ricker
Bryan Stewart

- I. Call to Order
- II. Attendance Roll Call
- III. Approval of February Meeting Minutes (Quentin)
 - o See Appendix A
- IV. Public Comment Period

Public participation in Chehalem Heritage Trails Advisory Committee meetings is encouraged. Those interested may submit written comments to kricker@cprdnewberg.org or provide oral comments at a public committee meeting. Those wishing to provide oral comments will be provided a set amount of time determined by the Chair at the beginning of the meeting during the designated public comment period. This public comment period may last up to a maximum of 10 minutes.

- V. Election of Committee Vice President (Quentin)
- VI. Board of Directors Meetings Report (Matt)
- VII. Committee Member Comments/Updates (Quentin)
- VIII. Discussion on Cycling Trails Criteria and Future Development Plans (Quentin)
 - o See Appendix B
 - o Potential Motion: Recommend the CPRD Board of Directors direct staff to identify, acquire, plan, and/or develop a cycling trail system according to the provided criteria.
- IX. Discussion on Temporary Cycling Use of Bob and Crystal Rilee Park Trails (Matt)
 - o See Appendix C
 - o Potential Motion: Recommend the CPRD Board of Directors direct staff to implement the temporary trail managed use parameters at Bob and Crystal Rilee Park, as proposed.

- X. Discussion on Proposed Changes to Committee Rules (Matt)
 - o See Appendices D and E
 - o Potential Motion: Recommend the CPRD Board of Directors amend their Committee Rules, adopted on January 25, 2024, as proposed.
- XI. Initial Discussion on Bob and Crystal Rilee Park Master Plan (Quentin)
- XII. Adjourn

Important Reminders/Notes:

- Thursday, June 27, 2024: CPRD Board of Directors Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.
- Wednesday, July 10, 2024: CHTAC Regular Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.

CPRD Trails Advisory Committee

MINUTES

February 14, 2024 | 6 - 7:30 p.m.

Attend either in person on-site at CPRD Admin Office
or remotely via Zoom: <https://us02web.zoom.us/j/89157263898>
Meeting ID: 891 5726 3898

Green attended in person – Blue attended via Zoom – Black not in attendance

Committee Members:

Michelle Colvin
Quentin Comus (Chair)
Matt Dolphin
Allen Holstein
Kimberly Lanier

Committee Members (Continued):

Bob Oleson
Martin Peters
Cindy Riggs
Erin Robinson (Secretary)

Board Liaisons:

Jason Fields
Jim McMaster

CPRD Staff:

Casey Creighton
Kat Ricker
Bryan Stewart

Others:

Brian Bowman
Jon Globig
David Heddy
Jim Booker

- I. Call to Order 6pm
- II. Attendance Roll Call
- III. Approval of January Meeting Minutes (Quentin)
 - o See Appendix A – motioned, seconded and unanimously approved
- IV. Public Comment Period

Public participation in Chehalem Heritage Trails Advisory Committee meetings is encouraged. Those interested may submit written comments to kricker@cprdnewberg.org or provide oral comments at a public committee meeting. Those wishing to provide oral comments will be provided a set amount of time determined by the Chair at the beginning of the meeting during the designated public comment period. This public comment period may last up to a maximum of 10 minutes.

David Heddy – comments: participated in the Rilee Park discussion and master plan – was encouraged by the discourse during the master plan and just learned that there was disagreement and is disappointed about the cycling ban – is interested in alternate plan for bikes and what is happening there – Trails report was interesting in the diversity of users – not interested in politics or arguing and interested in trails for multi-use

Jim Booker – Sherwood resident and frequent user of Rilee Park on foot – wanted to thank CPRD staff for the current conditions of the park in regards to the tread for walking – the connector road between the fields has a little minor tire damage – everything else looks great

- V. Board of Directors Meeting Report (Quentin)
 - o New Committee Rules
 - o No answers about the alternative bike park
 - 1. Jim says – maybe property by the river – no additional information
- VI. Committee Member Comments/Updates (Quentin)
 - o Matt – Recreational Immunity – bill circulating in the legislature
 - 1. Casey – lots of people contacting legislators – and CPRD board approved sending signatures
 - o Quentin – trails coordinator position open in Bend – opportunity to look at other systems and how they manage
- VII. Community Trails Survey Report Second Reading and Discussion (Quentin)
 - o 12.8% response rate – 79% said they use the trails or have in the last year – 87% said trails were important to the community 81% want more trails - over 50% would pay \$50 or more per year
 - o Matt – thanks everyone for their efforts in pulling the presentation
 - o Who will be at the CPRD meeting to introduce? At the meeting in person – Marty volunteers – 20 minutes is what the board has asked that it be kept to
 - o Jim – randomly selected – what does that mean?
 - 1. Quentin – Oregon Secretary of States Active Voter Roll of the District – automatically registered in Oregon if above 18 – 5000 person random sample sent to group that removed addresses or PO boxes brought it down to 4800
 - o Quentin – wanted to thank Matt Dolphin and the committees work over the last 2 plus years, Allegra and Oregon Data – Professors @ OSU regarding recreation surveys – Tom Hammer who helped improve the survey questions – the board and CPRD staff – citizens of CPRD who participated
 - 1. Bend Park and Rec just did a survey and barely exceeded our numbers with many more resources and much more funding.
 - o Potential Motion: Approve the CHTAC Community Trails Survey Report for presentation to the CPRD Board of Directors and distribution to the general public. – motioned and seconded – passes unanimously
 - o See Appendices B and C
- VIII. Cycling Trails Discussion (Matt)
 - o Matt – lack of cycling trails in the district – no bike access since November at Crystal Rilee Park – thank you David for the discussion of options – might be helpful to provide ideas of other locations?
 - o Quentin – survey results – one of the areas of identification were looking for cycling trails and the lack of cycling trails – looking at the average cycling v. other use trails in other communities might be helpful because we are down to no cycling options in the area

- Marty – unless the park is shared again – to find something new is in the order of years? There is no turn-key ready park
 1. Quentin – not without transitioning a current park that is for hiking/walking only and allowing cycling – work with those in the cycling community to see what exactly they would be looking for in cycling
- Kim – has CPRD looked at certain days of use for different users at Rilee
 1. Matt – I think we do need to also start to look at alternatives
 2. Matt – days is an idea – to split by location was already used
- Ewing Young – corners and terrain make it difficult
- David Heddy – the experience of a one mile trail wouldn't be what would be wanted for a mountain bike experience –
 1. What was great about the Rilee experience? - distance was as low as you would want it to go but the elevation change was great
 2. Brian Bowman – bikers are diverse – enough to justify going out there – due to the looping nature you could do different things. Primitive native thread – some technical aspects to create challenge
 3. Quentin & Brian Bowman suggest – Stub Stewart – Silver Creek Falls – Sandy Ridge (Welches) on BLM land – NW Trail Lines administers some – Chehalem Ridge (some) – Powell Butte (similar to Rilee) – outside of Hood River has some of the best trails similar to our terrain
 - a) Copper Mountain wide and not very interesting
 4. Chehalem Ridge – why is it successful?
 - a) Good Shared use plan
 - b) Great signs
 - c) Seems to work well – mutual respect
 5. Land Fill – Jason Fields was maybe meeting with County about that land on the river – no more recent updates?
 - a) Would be tough on that land to get more than a mile - confined and wet in areas – dump site that cannot be built into – fence around it and part of it is forest – under the property is potentially a challenge regarding safety issues for the public – 7 monitoring wells on the property and DEQ issues – could not dig into it – can only build on top of it
 6. Jim – K Falls – saw a bike area with many trails around – an area to look at
 7. Matt – important to know about different types of biking and the spectrum of use bikers are interested in
 8. Marty – are there CPRD lands somewhere in the hills? On Chehalem Drive – 17 acres – need parking and that is a problem – small
 9. Any other options regarding properties for biking?

a) Would be helpful to have a list of priorities and minimum requirements to fulfill those priorities – acreage, parking, etc. – Motion to have a small task group to investigate possible solutions to finding biking trails in the district – seconded passes unanimously.

b) 90 acres along the river – some flooding – trees & brush – plans to develop a campground, trails and small boat ramp – master plan is done on that – is in County land use right now – is EFE – trying to switch to parkland

(1) Jim – that property is difficult for entry for vehicles – expensive endeavor to make it practicable for the public to enter

10. Quentin – OPRD grants – can they be used for acquisition – may match but not for outright acquisition

11. Matt – options for bike access are a minimum of 3-5 years away

12. Property on the back side of the golf course – would only be temporary – which is a futile effort

13. Priorities with 5 top projects to look at – resulted from a work session in October, 2023.

IX. New Committee Rules and CHTAC Bylaws Discussion (Matt)

- o See Appendices D, E, and F
- o Matt – we need approval by the Board to move forward with volunteer – page 83 article B – “no member of a committee may engage in district operations...” – purpose in our bylaws is to organize volunteers to help with maintenance which could be – term is limited to 2 years – clarity regarding
- o Emails – district emails for committee members – otherwise they are subject to public records requests – group folder may also be subject to a public records request
- o Bob Oleson – about neighborhood trails – would be good to set aside some time at the next meeting to talk about some ideas associated with neighborhood trails

X. Adjourn – motioned seconded and adjourned 7:21pm

Important Reminders/Notes:

- Thursday, February 22, 2024: CPRD Board of Directors Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.
- Wednesday, March 13, 2024: CHTAC Regular Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.

Cycling Trails Criteria

Introduction

In response to the removal of cyclists from Bob and Crystal Rilee Park and the exploration of new cycling trail opportunities, the Chehalem Heritage Trails Advisory Committee has compiled a list of criteria for developing a new cycling trail network. This document is intended to serve as a roadmap for the Board and park staff.

Trail Design and Configuration:

- **Trail Length and Configuration:** Aim for at least four (4) miles of trail in a system of stacked loops (B. Bowman, personal communication, May 10, 2024). Stacked loops provide a variety of trail difficulties and route options while maximizing space usage.
- **Elevation and Terrain:** Ensure the trails have at least 400 feet of cumulative climbing to maintain the essence of mountain biking (B. Bowman, personal communication, May 10, 2024). Utilize the natural grade and terrain to maximize downhill trail sections.

Trail Difficulty and Surface:

- **IMBA Trail Difficulty Rating System:** Design trails with varying levels of difficulty (e.g., Green Circle for easy trails and Blue Square for more difficult trails) to cater to a broad range of cyclists (Northwest Trail Alliance, n.d.).
- **Natural/Native Trail Tread Surface:** Construct and maintain trails using natural materials suitable for year-round use to ensure sustainability and environmental compatibility (Northwest Trail Alliance, n.d.).

Environmental and Ecological Considerations:

- **Erosion Control:** Implement best management practices for erosion control to prevent soil and water degradation. This includes proper drainage design, vegetative erosion control, and minimizing soil disturbance (American Trails, n.d.).
- **Avoid Sensitive Areas:** Plan trails to avoid wetlands and other environmentally sensitive areas whenever possible. Design proper crossings at the narrowest points if avoidance is not feasible (American Trails, n.d.).

Accessibility and Amenities:

- **Adequate Parking:** Ensure there is sufficient parking to accommodate trail users comfortably.
- **Signage:** Provide basic signage at trailheads and key points for navigation and safety.

Community and Recreational Integration:

- **Proximity to Other Trails and Facilities:** Consider the integration of new trails with existing trail networks and nearby recreational facilities to enhance user experience and accessibility (Northwest Trail Alliance, n.d.).

Sustainability and Maintenance:

- **Regular Maintenance and Stewardship:** Engage local communities and volunteers in trail maintenance and stewardship programs to ensure long-term sustainability. This can be facilitated through partnerships with organizations like the Northwest Trail Alliance and Trail Keepers of Oregon (National Park Service, n.d.) (American Trails, n.d.).

Surrounding Vegetation:

- **Mixed Vegetation:** Incorporate a mix of wooded areas and open fields to create a varied and engaging environment for cyclists. Ensure visibility and safety at trail intersections and points of interest.

Conclusion

By following these criteria, CPRD can develop a cycling trail network that meets the expectations of local cyclists while ensuring environmental sustainability and practical trail management. This approach will help create a robust and enjoyable cycling experience for all users. The Chehalis Heritage Trails Advisory Committee would appreciate the opportunity to advance cycling trails within CPRD through collaboration with stakeholders and park staff—utilizing public input and best practices.

References:

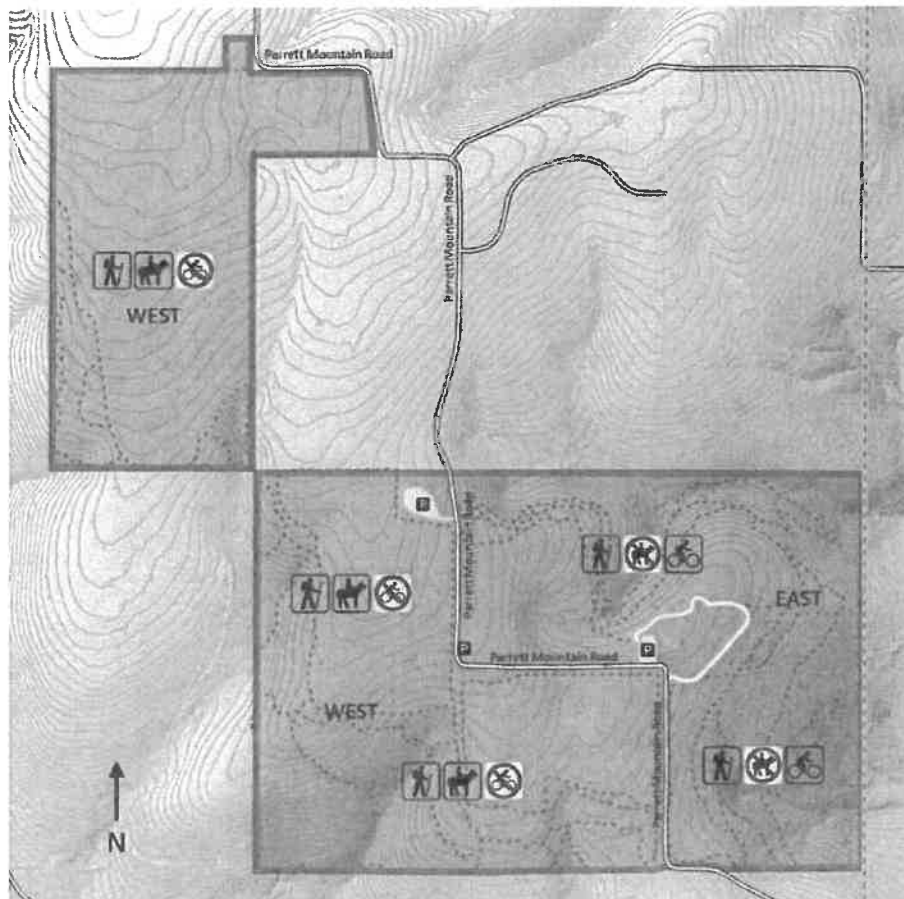
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BCRP Temporary Trail Managed Use Recommendation

In September 2023, the CPRD Board of Directors banned cycling at Bob and Crystal Rilee Park, effective on November 1, 2023. As such, cyclists no longer have access to local mountain biking trails within CPRD. The CHTAC, seeing no near-term remedy to this recreation deficiency, recommends the following temporary trail managed use parameters for Bob and Crystal Rilee Park to be implemented immediately and remain in place until October 31, 2025, or when new cycling trails can be constructed/established within CPRD, whichever occurs first.

The proposed trail managed use parameters, as previously implemented at Bob and Crystal Rilee Park in Summer 2023, are as follows:

1. All trails west of Parrett Mountain Road be managed as pedestrian and horse trails. No bikes allowed.
2. All trails east of Parrett Mountain Road be managed as pedestrian and bike trails. No horses allowed.
3. Some trails can be managed as single-user (Pedestrian-only, Horse-only, or Bike-only) trails as conditions and use allow. These trails will be clearly marked.



Appendix D

Proposed Changes to Committee Rules

The following modifications of the CPRD Committee Rules, adopted by the CPRD Board of Directors on January 25, 2024, are requested by the Chehalem Heritage Trails Advisory Committee to provide clear approval of staff to direct or engage with committee members wishing to volunteer on CPRD projects, without CPRD Board of Directors approval.

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Section 7, Part B: Without prior approval of the Board OR STAFF, no member may interfere or engage in District operations. This includes District programs, maintenance, administration, enforcement of facility and park rules, planning, training or other day-to-day operations and responsibilities of the Superintendent. Should the Board OR STAFF ask a committee member to become involved in District operations, the Board OR STAFF must clearly state in writing that committee member's operational duties/functions. Said duties/functions must be agreed to by the President and OR Superintendent prior to the committee member beginning the assignment.

CHEHALEM PARK AND RECREATION DISTRICT

Committees Roles and Rules

A. The Board will appoint members to District committees during a regular or called Board Meeting. All District committee members are requested to reside in the District. The Board may appoint members to committees who reside outside the District on citizen advisory, ad hoc and task force committees. The Board may, in the exercise of its discretion, remove a member of the public from a District committee prior to the expiration of the term of office by resolution. Committees will be a citizen advisory committee, ad hoc committee, task force or budget committee. Committees must select a Chair, Vice Chair and Secretary; determine their meeting schedule, and rules for operation. Minutes of all meetings must be taken and retained by each committee Secretary and be distributed to each committee member, the Board and Superintendent. All committee meetings are "public meetings" under state law and subject to the requirements thereof. Committees and their members have no authority to represent the District's official position on any matter absent express and explicit Board approval.

B. The Board may create ad hoc advisory committees to assess the needs of the District and recommend long-range goals, practices or priorities, the evaluation of existing program areas or facilities as well as other areas deemed necessary by the Board for such time as needed to accomplish an assigned purpose.

C. The Budget Committee will consist of the Board and five members of the public appointed by the Board, each of whom will serve a three-year term. The Budget Committee will meet at least once a year to consider and approve the District's annual budget. The Budget Committee will provide public oversight of budget preparation, recommend changes to the proposed budget and provide information to the public about District business and operations.

Chehalem Park and Recreation District Committee Rules

ARTICLE 1 – Name and Authorization

1. Name

The name of the District Committees, shall be known as the Chehalem Park and Recreation District Committee, herein after referred to as the “Chehalem Park and Recreation Budget Committee, Chehalem Park and Recreation Golf Course Committee, Chehalem Park and Recreation Trails Committee, Chehalem Park and Recreation Pickle Ball Committee”.

2. Authorization

The Board exists by the authority of the State of Oregon and may be modified or abolished by the enabling Oregon Revised Statute (ORS) 198 and the enabling Oregon Statue 266. The District Committees are appointed by the Board of Directors and may be modified or abolished by the Board of Directors as prescribed by the State Statues.

ARTICLE II – Purpose and Function

1. Purpose

The Committees shall serve as specified in Oregon Revised Statute Chapter 255 and Oregon Revised Statute 266 and the Chehalem Park and Recreation District Board of Directors directions.

2. Function

The function of the Committees shall be as defined by the Board of Directors or state statues. It is the policy of the Board to exercise those powers granted to it, and to carry out those duties assigned to it by law, in such a way as to best meet the needs of the District. The committees are to do the same.

ARTICLE III – Membership

1. Members

The Committees shall be composed of members approved by the Board of Directors and serve at the discretion of the Board. Statutes define the Chehalem Park and Recreation Budget Committee.

2. Eligibility

Members of the Board must live and reside in the boundaries of the Chehalem Park and Recreation District. The Board may appoint members outside of the District except on the Chehalem Park and Recreation Budget Committee.

3. Vacancies

A Member's position shall become vacant when:

1. A member resigns
2. Board removes a member.

ARTICLE IV – Organization

1. Officers

The Committee shall elect from its member a Chairman, Vice Chairman, and a Secretary.

Officer shall be elected for a term of one (1) year at the formation date meeting and take office immediately or the following meeting being elected.

The officers shall perform the duties as prescribed by the Board of Directors or state statutes.

2. Quorum

A majority of the Committee constitutes a quorum of the Committee to hold a meeting or take any action.

3. Voting Rights

Each member will be entitled to one (1) vote. Members shall abstain from a vote when there is a valid conflict of interest addressed to the Committee as outlined in the Oregon Revised Statutes.

ARTICLE V – Officer and Duties

1. Chairman.

The Chairman shall appoint all sub committees, standing and special. The Chairman may appoint the chair of these committees. The Chehalem Park and Recreation District Board of Directors must approve all Sub Committees.

It is the Chairman’s responsibility to ensure compliance with the rules.

The Chairman shall immediately, upon receipt of a resignation or when advised of a vacancy, notify the Board.

2. Vice Chairman

The Vice – Chairman shall perform the duties in the absence of the Chairman.

3. Secretary

The Secretary shall take all minutes and agenda and submit the minutes and agenda to the District’s Public Information Director, which will be in Board regular meeting material.

ARTICLE VI – Committee Operations

1. The Committee shall have no authority other than as stipulated by the Board of Directors or state statues.

2 The Committee will meet routinely based upon an adopted meeting schedule at the Administrative office of the Chehalem Park and Recreation District. The meeting will be on remote access.

3. The Committee may hold meetings at various sites but must be announced at routinely scheduled meeting and listed in the meeting minutes.

CHEHALEM PARK AND RECREATION DISTRICT COMMITTEE POLICIES

DRAFT Committee Rules

Article VII

Committee Membership

- A. Ad-hoc committee membership shall last a period of no more than 2 years from Board appointment.
 - a. This term does not apply to the term of the Budget Committee.
- B. All applications should include fully adopted Committee Rules, and signed agreement to the rules shall be part of the committee member application.

Committee Member Conduct

A. If a Committee member is representing the District and appears before another governmental agency or organization to give a statement on an issue relevant to the District, that member must state:

(1) Whether the statement reflects personal opinion or is the official position of the District; and whether the statement is supported by the Board.

If the Committee member is representing the District, he or she must support and advocate for the official District position on the issue.

B. Without prior approval of the Board, no member may interfere or engage in District operations. This includes District programs, maintenance, administration, enforcement of facility and park rules, planning, training or other day-to-day operations and responsibilities of the Superintendent.

Should the Board ask a committee member to become involved in District operations, the Board must clearly state in writing that Committee member's operational duties/functions. Said duties/functions must be agreed to by the President and Superintendent prior to the Committee member beginning the assignment.

Censure or Removal

A. The Board may make and enforce its own rules relative to the conduct of both its meetings and that of Committee members.

B. If a Committee member violates a substantive provision of the District's Compiled Policies or state law, the Board may take action against the Committee member in order to protect Board and District integrity by issuance of a public censure to the committee member and/or remove them from the committee per Article III.

Committee Member Discussions and Decorum

A. Committee members will conduct themselves in ways that do not bring discredit to the District, that promote nondiscriminatory delivery of District provided services to the public, in addition to keeping informed about matters coming before the Board and abiding by Board decisions, regardless of the member's vote on the particular matter.

B. Committee members will assist the Committee Chairman in preserving order and decorum during Committee meetings and should not delay or interrupt the proceedings or fail to comply with a ruling of the Committee Chairman or a Board rule. When addressing staff or members of the public, members should confine themselves to questions on issues under discussion and not engage in personal attacks or impugn the motives of any speaker, or of a decision of the District or the Board of Directors.

C. The following "Ground Rules" will be observed in order to maintain order and decorum during committee discussions:

1. Committee members will gather necessary information and ask questions of District staff before meetings.
2. Committee members will be given an opportunity to speak at least once on any pending motion or agenda item, and will speak for themselves, not for other Committee or Board members.
3. Committee members will not speak on behalf of the Board or District unless authorized by a vote of the Board to do so.
4. During public meetings, Committee members should generally not attempt to edit or revise prepared documents. Amendments to proposed resolutions or other documents may be appropriate.
5. Committee members will be open, direct and candid in the Committee forum. Members should be succinct in stating their views and focus on a single issue or topic at any one time.
6. Committee members should focus on District issues and avoid becoming involved with non-District issues not relevant to the topic of discussion.

7. The Committee Chair will recognize members wishing to speak in the order of their request(s). The Committee Chair will provide the first member with an opportunity to speak before recognizing another member. Board members will not interrupt another member who has the floor.
8. Committee members should keep discussions moving and call for a “process check” if the Committee becomes bogged down in discussions.
9. The Committee Chair may establish time limits on discussions and members will adhere to established time limits.
10. Committee members will refrain from criticizing or berating each other, staff or other persons.
11. If a Committee member wishes to discuss a major policy issue, it should be scheduled for a future agenda rather than being discussed or considered at the current meeting.

Robert’s Rules of Order Revised

A. Robert’s Rules of Order Revised will be used as the guideline for conduct of Board meetings except where these rules provide otherwise. Rules may be adopted or amended at any meeting. The order of business may be suspended at any meeting by Committee vote.

Motions

A. All Committee members have the right to make motions, discuss questions and vote on any issue before the Committee. Committee members’ motions will be clearly and concisely stated. The Committee Chair will state the names of the members making the motion and the second. The motion maker, Chair or Clerk should repeat the motion prior to a Board vote. Most motions die without a second. Motions for nomination, withdrawal of a motion, agenda order, roll call vote or point of order do not require a second. A motion on which a second is not made but where discussion begins is deemed seconded by the members beginning the discussion.

Discussion of a motion is open to all Committee members wishing to address it. A member must be recognized by the Committee Chair prior to speaking on the motion.

The Committee Chair may ask for a voice vote on all final decisions although the preferred approach is a roll call vote on all final decisions. All members are expected to vote on each motion unless legally disqualified. A member unable to vote must state the basis for any conflict of interest or other disqualification. The

Clerk will maintain a record of the vote. At the conclusion of any vote, the Committee Chair will announce the results. Board member wishing to explain their votes should do so succinctly.

B. A motion may be withdrawn by the motion maker at any time without the consent of the Committee.

C. A motion receiving a tie vote fails.

D. A motion to table is not debatable and precludes any amendment or further debate. If the motion prevails, the item may be taken from the table only by adding it to a future agenda for continued discussion.

E. A motion to postpone to a date certain is debatable and amendable. A motion to postpone indefinitely is a motion to reject without a direct vote and is debatable and not amendable.

F. A motion calling for the question ends debate on the item and is not debatable. A second is required for this motion. Before a Committee member calls for the question, each member wishing to speak on the item should have one opportunity to speak. When the question is call, the Committee Chair will inquire whether any member objects; if objection is raised, the matter will be put to a vote and if it does not receive a majority vote, it fails. Debate may continue if the motion fails.

G. A motion to amend may be made to a prior motion that has been seconded but not voted on. Amendments will be voted on first before the main motion is amended (or not amended). Motions to adjourn, agenda order, table, point of order, take from table, and reconsider may not be amended.

H. When a motion has been decided, any Committee member who voted with the majority may move for reconsideration. A motion for reconsideration may only be made at the meeting at which the motion on the ordinance, resolution, order or other decision was approved.

Adjournment

A. Upon motion and majority vote of the Committee members present, any meeting of the Committee may be continued or adjourned from day to day or for more than one day. No adjournment may be for a period longer than until the next regular meeting.

B. Upon the request of a Committee member, a short recess may be taken during a Committee meeting.

C. A motion to adjourn will be in order at any time except as follow: When made as an interruption of a member while speaking; or while a vote is being taken.

B. Before adjourning a Committee meeting, the Committee Chair will address the Committee members to inquire as to whether there is further business to come before the Committee. After the responses, if any, the Committee Chair will ask for a motion to adjourn

Communication with Staff

A. The Committee will respect the separation between policymaking (Board function) and administration (Superintendents function) by: 1. Working with the staff as a team in the spirit of mutual respect and support, 2. Except in a Board meeting, not attempting to influence a District employee or the Superintendent concerning personnel matters, purchasing issues, the award of contracts or the selection of consultants, the process of permit applications or granting of licenses or permits.

However, the sharing of ideas on these matters is appropriate, 3. Limiting individual contact with District staff to the Superintendent so as not to influence staff decisions or recommendations, interfere with their work performance, undermine Superintendents authority or prevent the full Board from having the benefit of any information received. The Superintendent has the responsibility to determine the most effective way of responding to these requests, 4. Respecting roles and responsibilities of staff when expressing criticism in a public meeting or through public electronic (e-mail) messages.

B. All written informational material requested by Committee members will be submitted by staff to the entire Committee with a notation stating who requested the information.

Organizations and Media

A. If a Committee member represents the District before another governmental agency, community organization or the media, the Committee member should first state the Board position.

B. Committee members should obtain permission before representing another members view or position with the media.

Park Development May/ June 2024

Sander Estate Park

CPRD & Lango Hansen held a public meeting at the Dundee Fire hall Thursday April 11th to ask for public comment for the water feature. Dundee Community attended, offered their input and discussion. Two options were presented and all agreed on Option 1 for development. We met with City Council on Tuesday April 16 to update City Council and ask that they work with us on the improvements to 5th St. Currently CPRD, City of Dundee, and Lango Hanson are revising *the* Masterplan showing the conditions remedied for TYPE I Checklist Review approval. CPRD will be on the City Council Agenda for July 2nd. MOU with the City on the 5th St Improvements and the City waterline replacement. We will be signing a Deferral Form for 50' ROW for Graystone Place as alternative to developing the road.

Our plan this summer is to grade the Park, Identify Restroom, water feature and playground elements and work on 5th Street Development.

Currently we are revising the park plan, working with the engineers and communicating with PGE to accommodate the conditions of approval.

Renne Field Conversion

With the IGA between NSD & CPRD completed and the Resolution passed by the Board to apply for a Local Government Grant to assist funding for the Renne Park Project we have applied through OPRD for the Renne Park Project (LGGP). We have received some preliminary designs of the Renne field conversion from AKS Engineering. Survey has been completed for engineering and development of the NSD property for the Sports field. We had a pre-application meeting with the City of Newberg Planning and Engineering Depts. to discuss the development and the requirements for the project and for AKS to work on finalizing the documents for permit submittal. There is a possibility of using some Urban Renewal Funding for the Blaine St improvements that will be required.

Cultural Center

Additional structural support, framing has been completed. Fire suppression, electrical, plumbing and HVAC, drywall, restoration to 1st floor and finishing are in progress. Contractor working with the Chehalem Cultural Center Staff with scheduling and construction process.

The City is requiring Right of way improvements for the replacement of all ADA curb ramps on the site frontage as well as sidewalk replacement on three frontages. ROW improvements Design and engineering for ADA compliance complete. RFP for construction of ROW project will be released in May. Estimate for construction of ROW Improvements \$189,800.

NDBT Development

CPRD has recently received an updated project cost for the Project from our CGMC contractor at 90% design. Original cost being \$2,600,200 it is now estimated at \$4,000,000. The cost of concrete, steel and added project costs have increased the cost of the project. CPRD, Architects and Engineers have reached out to wooden bridge manufacturers to determine if a wooden structure would be more economical. Surprisingly the wooden Structures, (4 Sections of Bridge would be needed), was equal to the concrete Girder bridge design because of its length. One of the determining factors for the bridge, beside cost, was the long term maintenance associated with wooden structures.

We are currently working on the CMGC portion of the contract to amend the GMP 90% Plan Set Land Use Review will be submitted to the City of Newberg.

Aquatic and Fitness Center

Fire in the Men's Sauna at the Aquatic Center June 8 set off alarms and was responded to by Newberg Police and TVF&R. All systems worked as they should and damage was limited to the Men's sauna. TVF&R deemed the fire as an undetermined cause. We are working on the restoration of the Sauna.

Heritage Trails Land Use

We continue to work with Green Works on the development of the 219 property. We have Matt Hastie (MIG) to work along with John Bridges and the District to have the masterplan adopted by Yamhill County to have zoning changed for the Heritage Trails Campground site. We held a preliminary meeting with County Planning and based our submission in December to the County on their requirements. We have requested a continuance until a later date regarding application Docket PA-01-22/Z-02-22/SDR-41-22/FP-03-23, to enable the District to conduct further coordination and communications with interested parties and to provide supplemental information regarding our application.

Crabtree park

We have been working with Page Knudsen, Yamhill County with a culvert repair on Knudsen lane at the entrance to the Park. We had submitted an ODFW fish passage exemption request with our consultant AKS Engineering. AKS has proposed to ODF&W that we replace the culvert and change the grade of the stream bed section of the culvert to as close to their recommendations as possible to improve fish habitat. ODF&W has been in contact with Page and let her know that even an emergency replacement of the culvert only delays the requirement for the full passage culvert by 12 months. She will be submitting documents for ODF&W for approval in the hopes that her driveway survives the season and an easement can be secured for access into Crabtree Park.

Pickleball

At Jaquith Park we are planning on renovating the 4 tennis courts and expanding the facility with 6 additional, covered, lighted pickleball courts and additional Parking.

Trails

The Heritage Trails Committee has been working with CPRD on the development of trails within the District to assess and offer assistance to the Chehalem Heritage Trails Masterplan, which seems to be an evolving plan based on opportunities. They have completed an in District Survey regarding trail development and maintenance within the District. Proposal was shared with the Board at the February meeting. Have not held recent meetings due to lack of a Quorum.

Chehalem Glenn GC

Golf Maintenance Coordinator Resigned as of 5/1/2024 his last day was May 10, 2024. Job posted to Oregon Golf Course Superintendents website. I have reached out to industry members to spread the word and have received 2 applications for the position.

Irrigation upgrades still in progress at CGGC.

Parks and Facilities Activities Report

May - June

Parks / Trails

Parks, Playgrounds, Sports Fields and Trails are in full swing with a heavy volume of users.

Mowing, Inspecting, Grooming, Cleaning and Trimming, are happening daily.

Golf

Very busy landscaping and horticulture season at Chehalem Glen Golf course. Our gardens throughout the property are coming into maturity with waves of colors to behold. Hanging baskets rise above the perennial flower beds at each hole.

Facilities

On Saturday, June 8th TVFR responded to an alarm at CAFC. The alarm was centered in the Men's sauna. The suppression system quickly extinguished any fire. The cause of the fire was labeled as undetermined by the Fire Inspector. We are working with our insurance company and we will start the process of repairing and re-placing what's needed to reopen the sauna ASAP

Parks Summary

May - June

Park Name	Hours worked
Armory	70.00
Billick/Dundee	140.00
CAFC	400.00
Cultural Center	64.00
Chehalem Valley M.S	42.00
College	30.00
Community Center	24.00
Crabtree	12.00
Crater Ballfields	100.00
Dundee River Park	0.00
Elliott Road	32.00
Ewing Young	84.00
Falcon Crest Park	12.00
Fortune Park	14.00
Friends Park	32.00
Tom Gail Park	40.00
Gladys Park	32.00
Chehalem Glenn G.C.	375.00
Herbert Hoover Park	26.00
Jaquith Park	64.00
Jaquith Ball Fields	100.00
Memorial/Scout House	16.00
Mountainview	0.00
Oak Knoll Park	12.00
Oaks Park	12.00
Brillas Park	6.00
Pre-School	16.00
Pride Gas	6.00
Renne Fields	0.00
Rilee Park	188.00
Rotary Park	14.00
Sander Park	8.00
Schaad Park	16.00
Scott Leavitt Park	16.00
Senior Center	44.00
Spring Meadow	72.00
Waste Mngt	84.00
vacation/holiday/sick/comp	176.00
Wilsonville Property	180.00
Youth Building	2.00
Other Properties (PCC)	66.00
<u>Total</u>	2627.00

Activity Report – Department 451

May 2024

Aquatic & Fitness Center

- Facility remained open 7 days a week.
- Child watch program is still growing as word gets out in our community. We set up a summer special price and have seen many new families showing an interest in using the child watch program.

Fitness Center

- Regular Spring drop-in schedule continued for the sports courts and weight room.

Aquatic Center

- May schedule kept us busy with new classes, extra public swims and swim lessons all month long.

Facility Building maintenance

- Our HVAC System to our knowledge is still being worked on. No updates.
 - We still have two glycol leaks. One in the men's locker room and one in the lifeguard staff room.
 - The pressure in the natatoriums is better, but doors still do not shut all the way every now and then.
- Management had to restring 2 lane lines that broke in the comp pool.

Scholarships and Donations

- Scholarships handed out since 1/1/2024; this includes activities for kids such as water polo lessons, swim lessons, babysitters class, Jr. lifeguard class and Jr. WSI class and memberships for those who need financial assistance, both adults and children. Total amount subsidized in May is \$167.00. Total amount subsidized since 1/1/2024 is \$1,510.50.
- Donations handed out since 1/1/2024; this is a gift certificate for memberships whether it is a 3-month or 1 month. Many of these are used in auctions for schools, fundraisers, rotary and more. Total amount subsidized for donations in May is \$705.00. Total amount subsidized since 1/1/2024 is \$2,413.50
- Total for both since 1/1/2024 is \$3,924.00.

Program Development & Registration

- Spring 2 swim lessons ran the whole month of May. We had full classes and enrollment.
- Gaston 2nd grade swim lessons ran through May 21st.
- Spring Fencing continued for youth and adults.
- Tilikum lifeguards trained at our facility in May.
- We held an American Red Cross CPR/AED/First aid class here on May 11th.
- Our back patio opened up for patrons to use and parties to rent. It will be open until October.

Clubs/Teams

- Chehalem Swim Team's practices ran all month of May.
- NWPC practices are running on normal schedule.
 - Polo held a small one day polo tournament on May 4th and one on May 31 – June 2

Aquatic & Fitness Center Staff

- Staff availability has started opening up with the school year drawing to a close.
- We had a water rescue in the deep tank on May 10th. Everyone is fine and the staff did what they needed to do.

Rentals & Special Events

- Private Leisure Pool Parties. We book out one month in advance and the first week of the month is very hectic with people calling to make reservations.
 - We had ten Friday/weekend pool rental parties held at our facility during the month of May.
- We brought back a once a month Home school public swim during the day for our home schooled kids. May 15th we hosted our sixth and final one and the numbers are up to around 45-50. The hard part is finding the staff for these daytime swims.

Management Projects

- Kept up with the ordering of Janitorial supplies and made sure we have everything in stock.
- Management keeps busy scheduling Pool party and classroom rentals for current month and one month out.
- Management is picking up more opening and mid-day guard shifts due to staff not being available. Management is on deck guarding again.
- Management worked on preparing for our Grunt week, our major summer lifeguard training that takes place over one full week and a Saturday.
- Management hired the three lifeguards that went through the class that started in May. Interviewed and put them through orientation before they started to shadow other guards on deck.

Financial Reports – Detailed May reports are included

EXPENDITURES Yr to Date '23/'24	REVENUE Yr to Date '23/'24
\$1,136,523.50 Raw value	
\$143,843.64 Fringe benefits	
\$1,280,367.14 Total expenditures with fringe benefits	\$1,450,692.62 Projected Revenue 23-24 = \$1,285,156.25
Difference between Expenditures & Revenue	\$170,325.48

Department 451 is over its projected revenue amount for 23/24 budget year by \$165,536.37 with one month remaining in the fiscal year.

Respectfully Submitted by,
Wendy Roberts, Aquatic Coordinator
Chehalem Aquatic & Fitness Center

Activity Financial Report May 2024		May '23		May '24		Yr to Date 22/23		Yr to Date 23/24		Department - Aquatics 451		Includes fringe			
REVENUE		May '23		May '24		Yr to Date 22/23		Yr to Date 23/24		Year End 21/22		Proposed 23/24		Est June 22/23	
Aquatics - 451:															
451.003 Youth Fitness															
451.004 Gray & Golden	\$116.00	\$304.00	\$1,244.00	\$1,432.00	\$1,651.00	\$1,372.00	\$1,738.00	\$1,738.00	\$1,738.00	\$1,738.00	\$1,738.00	\$1,738.00	\$1,738.00	\$1,738.00	\$1,738.00
451.006 Group Fitness (Studio)	\$149.50	\$270.00	\$1,973.00	\$2,628.00	\$1,800.00	\$2,160.00	\$2,115.00	\$2,115.00	\$2,115.00	\$2,115.00	\$2,115.00	\$2,115.00	\$2,115.00	\$2,115.00	\$2,115.00
451.007/291 Water Exercise	\$76.00	\$25.50	\$894.50	\$744.50	\$2,252.00	\$928.50	\$1,327.00	\$928.50	\$1,327.00	\$928.50	\$1,327.00	\$928.50	\$1,327.00	\$928.50	\$1,327.00
451.008 Weight Training	\$684.00	\$1,187.00	\$8,222.50	\$10,014.50	\$8,199.00	\$8,899.00	\$9,093.00	\$8,899.00	\$9,093.00	\$8,899.00	\$9,093.00	\$8,899.00	\$9,093.00	\$8,899.00	\$9,093.00
451.009 Child Minder	\$420.00	\$420.00	\$37,797.91	\$39,378.60	\$41,710.50	\$39,059.91	\$51,188.00	\$39,059.91	\$51,188.00	\$39,059.91	\$51,188.00	\$39,059.91	\$51,188.00	\$39,059.91	\$51,188.00
451.011 Private Swim Lessons	\$2,333.00	\$1,024.00	\$20,736.00	\$39,528.00	\$15,004.00	\$22,700.00	\$22,680.00	\$22,700.00	\$22,680.00	\$22,700.00	\$22,680.00	\$22,700.00	\$22,680.00	\$22,700.00	\$22,680.00
451.012 Optum Fitness Advantage*	\$2,504.00	\$6,116.00	\$5,686.00	\$7,595.00	\$4,150.00	\$8,668.00	\$4,770.00	\$8,668.00	\$4,770.00	\$8,668.00	\$4,770.00	\$8,668.00	\$4,770.00	\$8,668.00	\$4,770.00
451.013 Water Safety	\$1,105.00	\$1,355.00	\$3,364.00	\$3,553.50	\$3,186.00	\$3,727.50	\$5,500.00	\$3,727.50	\$5,500.00	\$3,727.50	\$5,500.00	\$3,727.50	\$5,500.00	\$3,727.50	\$5,500.00
451.014 SilverSneakers - Tivity*	\$318.00	\$363.00	\$62,042.10	\$80,080.80	\$45,989.70	\$69,014.70	\$67,015.00	\$69,014.70	\$67,015.00	\$69,014.70	\$67,015.00	\$69,014.70	\$67,015.00	\$69,014.70	\$67,015.00
451.015 Silver&Fit - ASH*	\$8,365.20	\$7,230.30	\$27,375.00	\$31,735.00	\$8,807.50	\$27,375.00	\$29,356.25	\$27,375.00	\$29,356.25	\$27,375.00	\$29,356.25	\$27,375.00	\$29,356.25	\$27,375.00	\$29,356.25
451.016 Water Polo		\$125.00	\$40,793.00	\$26,240.50	\$54,872.50	\$40,793.00	\$42,008.00	\$40,793.00	\$42,008.00	\$40,793.00	\$42,008.00	\$40,793.00	\$42,008.00	\$40,793.00	\$42,008.00
451.017 GFU															
451.018 Newberg High School															
451.019 School Districts															
451.020 Locker Income															
451.021 Locker Rental															
451.023 Pool Rental	\$2,675.00	\$5,452.75	\$46,945.50	\$52,803.75	\$34,827.25	\$52,186.75	\$46,400.00	\$52,186.75	\$46,400.00	\$52,186.75	\$46,400.00	\$52,186.75	\$46,400.00	\$52,186.75	\$46,400.00
451.024 Classroom Rental	\$312.50	\$3,202.00	\$13,344.50	\$19,203.60	\$11,576.25	\$13,774.50	\$15,265.00	\$13,774.50	\$15,265.00	\$13,774.50	\$15,265.00	\$13,774.50	\$15,265.00	\$13,774.50	\$15,265.00
451.025 Sauna/Spa	\$195.00	\$759.00	\$2,351.00	\$4,701.00	\$1,562.50	\$2,768.50	\$2,324.00	\$2,768.50	\$2,324.00	\$2,768.50	\$2,324.00	\$2,768.50	\$2,324.00	\$2,768.50	\$2,324.00
451.026 Special Events															
451.027 Repasses															
451.061 Vending	\$654.60	\$21.00	\$2,102.03	\$1,718.06	\$637.85	\$2,102.03	\$2,150.00	\$2,102.03	\$2,150.00	\$2,102.03	\$2,150.00	\$2,102.03	\$2,150.00	\$2,102.03	\$2,150.00
451.200 Aquatics Misc	\$21.00	\$208.63	\$632.95	\$632.95	\$11.22	\$300.00	\$300.00	\$632.95	\$300.00	\$632.95	\$300.00	\$632.95	\$300.00	\$632.95	\$300.00
451.280 Sales	\$470.00	\$321.00	\$5,708.67	\$5,885.75	\$6,478.19	\$6,113.67	\$6,500.00	\$6,113.67	\$6,500.00	\$6,113.67	\$6,500.00	\$6,113.67	\$6,500.00	\$6,113.67	\$6,500.00
451.281 CST/CVA	\$15,456.30	\$34,934.32	\$45,889.77	\$48,392.25	\$36,573.02	\$45,889.77	\$37,100.00	\$45,889.77	\$37,100.00	\$45,889.77	\$37,100.00	\$45,889.77	\$37,100.00	\$45,889.77	\$37,100.00
451.282 Swim Lessons	\$12,817.10	\$1,096.50	\$18,775.65	\$193,465.72	\$170,250.25	\$151,126.33	\$157,660.00	\$151,126.33	\$157,660.00	\$151,126.33	\$157,660.00	\$151,126.33	\$157,660.00	\$151,126.33	\$157,660.00
451.283 Lap Swim	\$1,096.50	\$522.50	\$7,658.50	\$9,081.00	\$11,174.50	\$8,340.50	\$8,516.00	\$8,340.50	\$8,516.00	\$8,340.50	\$8,516.00	\$8,340.50	\$8,516.00	\$8,340.50	\$8,516.00
451.284 Public Swim	\$9,159.04	\$10,042.00	\$94,192.04	\$106,969.00	\$97,852.00	\$105,721.54	\$106,353.00	\$105,721.54	\$106,353.00	\$105,721.54	\$106,353.00	\$105,721.54	\$106,353.00	\$105,721.54	\$106,353.00
451.285 Equipment Rental															
451.286 Membership Sales	\$51,892.48	\$82,186.69	\$542,291.74	\$674,365.94	\$410,376.14	\$614,822.34	\$561,767.00	\$614,822.34	\$561,767.00	\$614,822.34	\$561,767.00	\$614,822.34	\$561,767.00	\$614,822.34	\$561,767.00
451.287 Weight Room	\$1,259.50	\$1,695.50	\$19,654.50	\$20,999.00	\$20,974.00	\$22,895.00	\$20,152.00	\$22,895.00	\$20,152.00	\$22,895.00	\$20,152.00	\$22,895.00	\$20,152.00	\$22,895.00	\$20,152.00
451.289 Punch Cards - General	\$4,037.50	\$4,277.50	\$42,224.50	\$38,022.00	\$41,367.55	\$46,592.00	\$45,785.00	\$46,592.00	\$45,785.00	\$46,592.00	\$45,785.00	\$46,592.00	\$45,785.00	\$46,592.00	\$45,785.00
451.290 Gift Certificates															
451.292 Preschool Swim Lessons															
451.294 SUP Yoga															
451.296 Patio Rental	\$300.00	\$112.50	\$757.50	\$825.00	\$625.00	\$926.25	\$960.00	\$825.00	\$926.25	\$825.00	\$926.25	\$825.00	\$926.25	\$825.00	\$926.25
451.297 Facility Rental															
451.293/425 Basketball Court	\$1,497.50	\$1,083.00	\$23,955.00	\$19,046.00	\$15,001.50	\$25,192.00	\$22,778.00	\$25,192.00	\$22,778.00	\$25,192.00	\$22,778.00	\$25,192.00	\$22,778.00	\$25,192.00	\$22,778.00
451.285/426 Pickleball Court	\$6.50	\$95.50	\$572.50	\$1,276.50	\$198.00	\$579.00	\$500.00	\$579.00	\$500.00	\$579.00	\$500.00	\$579.00	\$500.00	\$579.00	\$500.00
451.021/427 Volleyball Court															
451.428 SkyTrack	\$1,113.00	\$6.50	\$9,018.00	\$6.50	\$6.50	\$10,645.00	\$50.00	\$6.50	\$50.00	\$6.50	\$50.00	\$6.50	\$50.00	\$6.50	\$50.00
451.429 Fencing		\$1,490.20	\$9,018.00	\$9,028.20	\$4,227.76	\$10,645.00	\$10,563.00	\$9,028.20	\$10,563.00	\$9,028.20	\$10,563.00	\$9,028.20	\$10,563.00	\$9,028.20	\$10,563.00
451.666 CC Fees															
TOTAL AQUATIC REVENUE	\$117,989.22	\$164,600.76	\$1,185,778.04	\$1,450,692.62	\$1,054,191.18	\$1,332,864.92	\$1,285,156.25	\$1,332,864.92	\$1,285,156.25	\$1,332,864.92	\$1,285,156.25	\$1,332,864.92	\$1,285,156.25	\$1,332,864.92	\$1,285,156.25

Activity Financial Report - May 2024		Department - Aquatics 451							
EXPENDITURES		May '23	May '24	Yr to Date 22/23	Yr to Date 23/24	Year End 21/22	Year End 22/23	Proposed 23/24	Est June 22/23
Aquatics - 451: Personnel Services									
Personnel Services									
Aquatic Supervisor	\$1,888.91	1983.34	\$20,668.40	\$21,675.10	\$19,629.26	\$22,557.30	\$22,667.00	\$22,667.00	\$22,667.00
Aquatic Coordinator	\$4,870.66	4870.66	\$62,166.40	\$53,577.26	\$47,554.32	\$67,037.06	\$67,037.06	\$67,037.06	\$67,367.00
Aquatics Specialist	\$4,007.46	4007.46	\$45,150.27	\$44,082.06	\$39,111.40	\$49,157.73	\$48,083.00	\$48,083.00	\$48,083.00
Guards	\$17,467.65	16846.19	\$213,911.60	\$219,382.43	\$161,174.16	\$233,710.25	\$291,509.00	\$291,509.00	\$251,160.00
Instructors	\$6,650.53	7885.58	\$66,239.24	\$94,373.38	\$54,878.44	\$71,141.80	\$101,647.00	\$101,647.00	\$101,674.00
Group Fitness Instructors	\$1,990.41	3373.78	\$18,952.78	\$24,344.66	\$11,472.88	\$21,002.73	\$23,741.00	\$23,741.00	\$18,756.00
Personal Trainer	\$198.14	392.67	\$2,719.87	\$3,176.98	\$3,186.43	\$2,923.76	\$6,579.00	\$6,579.00	\$3,948.00
FC Monitor	\$1,493.98	2302.05	\$40,565.10	\$24,001.92	\$17,355.67	\$42,867.41	\$55,862.00	\$55,862.00	\$25,116.00
Lead Guard	\$1,151.23	1096.69	\$10,136.40	\$13,087.07	\$6,791.76	\$11,133.54	\$21,879.00	\$21,879.00	\$42,331.00
Child Minder	\$3,280.07	\$6,681.81		\$6,681.81			\$21,474.00	\$21,474.00	\$25,116.00
Total Personnel Services	\$39,718.97	\$46,038.49	\$480,510.06	\$504,382.67	\$361,154.32	\$521,531.58	\$651,889.00	\$651,889.00	\$600,118.00
							\$189,302.00	\$189,302.00	\$180,332.00
							\$841,191.00	\$841,191.00	\$780,450.00
Materials & Services:									
Office Supplies	\$295.18	\$334.58	\$5,137.81	\$3,659.82	\$4,582.86	\$5,219.50	\$5,510.00	\$5,510.00	\$5,510.00
Postage Supplies	\$8.19	\$6.12	\$228.66	\$90.52	\$207.37	\$239.37	\$350.00	\$350.00	\$450.00
Program Supplies	\$2,398.99	\$391.52	\$16,991.73	\$24,597.88	\$15,822.67	\$19,764.71	\$21,995.00	\$21,995.00	\$18,915.00
Small Tools									
Chemical & Agricultural Supplies	\$4,147.95	\$3,964.70	\$40,663.13	\$42,785.15	\$47,620.19	\$47,096.05	\$50,000.00	\$50,000.00	\$30,800.00
Store Supplies			\$5,516.57	\$3,074.73	\$4,250.99	\$5,516.57	\$5,500.00	\$5,500.00	\$7,500.00
Gas & Oil Supplies									
Classifieds									
Brochure	\$48.25		\$48.25	\$416.15			\$500.00	\$500.00	\$625.00
Flyers	\$102.33	\$42.38	\$552.92	\$423.80	\$999.00	\$841.20	\$750.00	\$750.00	\$1,450.00
Professional Dues	\$153.67	\$294.56	\$5,724.85	\$6,891.12	\$3,742.01	\$5,860.10	\$2,000.00	\$2,000.00	\$4,850.00
Conference/Workshops	\$156.00	\$184.00	\$156.00	\$979.00	\$328.00	\$156.00	\$7,276.00	\$7,276.00	\$5,340.00
Staff Mileage							\$2,000.00	\$2,000.00	\$1,450.00
Staff Expenses			\$434.80	\$211.65	\$212.22	\$434.80	\$350.00	\$350.00	\$350.00
Utilities:									
Electricity	\$17,576.08	\$18,461.60	\$203,456.66	\$215,712.16	\$179,471.27	\$222,644.51	\$244,812.00	\$244,812.00	\$207,833.00
Natural Gas	\$11,889.20	\$9,333.51	\$65,809.37	\$96,404.95	\$75,975.86	\$80,641.96	\$81,294.00	\$81,294.00	\$69,764.00
Water/Sewer	\$4,413.43	\$9,351.64	\$60,061.10	\$72,262.85	\$10,869.24	\$73,294.49	\$63,716.00	\$63,716.00	\$29,825.00
Telephone		\$176.40	\$2,907.48	\$790.49	\$7,240.98	\$2,907.48	\$6,000.00	\$6,000.00	\$8,700.00
Fees (activene/bank/cc)	\$7,851.54	\$12,950.50	\$80,817.45	\$98,878.17	\$65,931.60	\$92,654.82	\$67,635.00	\$67,635.00	\$62,625.00
Internet & Communication			\$1,512.92	\$706.24	\$642.21	\$1,512.92	\$1,300.00	\$1,300.00	\$1,067.00
Data Storage & Backup			\$228.96	\$229.01	\$190.80	\$228.96	\$45.00	\$45.00	\$45.00
Video & Online Photography					\$32.92		\$225.00	\$225.00	\$262.00
Online Advertising									
Equip. Maint. Repairs									
Ground Maint/Repairs									
Program Contracts 451.380.003	\$1,846.79	\$3,857.45	\$12,234.35	\$17,439.15	\$7,915.21	\$14,620.09	\$23,100.00	\$23,100.00	\$22,000.00
Insurance Services	\$130.00	\$212.00	\$44,109.74	\$46,041.74	\$42,225.66	\$43,204.82	\$50,000.00	\$50,000.00	\$46,449.00
Refunds			\$579.00	\$576.25	\$1,069.75	\$579.00	\$450.00	\$450.00	\$450.00
Total Materials & Services	\$51,017.60	\$59,560.96	\$547,171.75	\$632,140.83	\$469,330.81	\$617,465.60	\$635,570.00	\$635,570.00	\$527,470.00
			\$1,027,681.81	\$1,136,523.50	\$830,485.13	\$1,138,997.18	\$1,476,761.00	\$1,476,761.00	\$1,307,920.00
TOTAL AQUATIC EXPENDITURES	\$90,736.57	\$105,599.45	\$1,027,681.81	\$1,136,523.50	\$830,485.13	\$1,138,997.18	\$1,476,761.00	\$1,476,761.00	\$1,307,920.00



Adult Sports

June 2024 Activity Report, Department 452

Department 452 Participation Tracking	May 2024	
Activity	Participants	
Adult Men's Softball	11 teams	
Total		
Department 452 Financial Tracking	May 2024	
Supervisory Staff Expense	0	
Administrative Staff Expense	576.15	
Part Time Staff Expense	0	
Material Expense	6799.90	
Total Expense	7376.05	
Program Revenue	9221.63	
Net	1845.58	

Department 452 – Adult Sports

Men's softball kicked off May 29 and will run every Wednesday in June and every Monday in July. We have 11 teams registered this season.

Co-ed softball registration has opened and will take place in August 2024.



Youth Sports

June 2024 Activity Report, Department 453

Department 453 Participation Tracking	May 2024	
Activity	Participants	
Track & Field	87	
Lacrosse (Boys & Girls)	88	
Spring Soccer	535	
Summer Camp		
Totals	710	

Department 453 Financial Tracking	May 2024	
Supervisory Staff Expense	2598.00	
Administrative Staff Expense	12,683.91	
Part Time Staff Expense	319.13	
Program/Materials Expense	20,290.29	
Total Expense	35,891.33	
Program Revenue	46,426.61	
Net	10,535.28	

Department 453 – Youth Sports

Lacrosse, Spring Soccer and Track and Field all wrapped up at the end of May.

We are currently promoting our summer camp programs. This year we are offering 2 football camps, 2 tennis camps, 3 basketball camps, 1 soccer camp, 1 track and field camp and 1 pee wee camp.

Tackle Football and flag football registration opened up May 1. We are already seeing great registration numbers for these programs and should exceed our numbers from last year.

May 2024 Board Report
 454-Recreation
 456-Senior Center
 457-Community School

454 Recreation	May 2024	Year to Date
Supervisory Staff Expense	\$793.34	\$8,670.07
Recreation Coordinator	\$2,684.82	\$29,341.24
Part Time Staff Expense	\$2,835.53	\$28,563.03
Fringe	\$2,811.57	\$27,903.83
program Expense	\$500.12	\$41,201.53
Utilities/Insurance Expense	\$0.00	\$4,370.98
Total Expense	\$9,625.38	\$140,050.68
Program Revenue	\$18,481.81	\$140,067.92
Rental Revenue	0	0
Net	-\$8,856.43	\$-17.24
456 Senior Center	May 2024	Year to Date
Supervisory Staff Expense	\$396.67	\$4,334.98
Recreation Coordinator	\$1,073.92	\$11,736.43
Senior Center Specialist	\$3,634.36	\$39,235.19
Part Time Staff Expense	\$425.21	\$1,764.52
Fringe	\$4,390.08	\$44,958.61
program Expense	\$335.87	\$12,122.80
Utilities/Insurance Expense	\$5,683.17	\$87,634.03
Total Expense	\$15,939.28	\$201,786.56
Program Revenue	\$4,689.45	\$41,524.95
Rental Revenue	\$25,007.00	\$76,609.80
Total Revenue	\$29,696.45	\$118,134.75
Net	-\$13,757.17	\$83,651.81
457 Community School	May 2024	Year to Date
Special Services Supervisor	\$952.00	\$10,403.99
Recreation Coordinator	\$536.96	\$5,868.14
Part Time Staff Expense	\$51.31	\$2,383.63
Fringe	\$813.92	\$8,847.77
Program Expense	\$168.93	\$8,095.83
Utilities/Insurance Expense	\$0.00	\$1,989.18
Total Expense	\$2,523.12	\$37,588.54
Program Revenue	\$3,794.00	\$10,791.85
Net	-\$1,270.88	\$26,766.69

Respectfully submitted by:
 Matthew Compton
 Recreation Coordinator

2023-2024 Youth Gymnastics

72 children registered in Sept Gymnastics.
 73 children registered in Oct Gymnastics.
 69 children registered in Nov Gymnastics.
 50 children registered in December Gymnastics.
 93 children registered in January Gymnastics.
 119 children registered in February Gymnastics.
 127 Children registered in March Gymnastics
 106 Children Registered in April Gymnastics
 94 Children Registered in May Gymnastics

Community School Classes started in April and will conclude in June.

Community School Ukulele had 6 students register.
 Community School Guitar had 7 students register.
 Community School Choir had 17 students registered.
 Introductory Stem Club has 15 students registered.
 Advanced Stem Club has 7 students registered.

Senior Meals and Meals on Wheels

Northwest Senior and Disability Services and CPRD are extending our current program contract. This contract allows CPRD to staff and operate the food service program at the senior center while NWSDS coordinates food preparation and delivery to the senior center.

Pickleball is Great Tournament

May 17th to 19th Jaquith Tennis Courts were rented out to host the 5th annual Pickleball is great Tournament. Approximately 160 people registered for this 3 day event. Thanks to a little bit of extra effort from CPRD's Basic Service Department, we were able to offer onsite storage for this tournament. Resulting in full tournament play during the day and releasing those courts back to public use in the evenings. Next we will host the Young Life Pickleball Tournament and Fundraiser scheduled to start on June 21st.

Memorial Day Celebrations

On May 27th, Memorial Day, CPRD assisted the American Legion and other local veterans' groups in celebrating and honoring those who have been lost. The event included a rifle salute in the park. Additionally, CPRD's bus was used to transport members to conduct flag placement ceremonies at local veterans' gravesites.

MAY 2024 Activity Reports

455 School Childcare	May 2024	Fiscal Year To Date
Supervisory Staff	793.34	8,670.07
Recreation Coordinator	1,073.92	11,736.43
Care Director	3,816.08	41,704.30
Care Technician	0.00	0.00
Part Time Staff Expense	31,933.36	377,119.85
Fringe	10,317.95	99,741.61
program Expense	9,804.22	89,567.21
Utilities Expense	0.00	0.00
Total Expense	57,738.87	631,579.47
Program Revenue	89,855.86	744,520.95
Rental Revenue	0.00	0.00
Net	-32,116.99	-112,943.48

In the month of May, the grade school childcare program kept the kids very busy with fun activities. The weather has been cool so a lot of needed outside time.

School aged summer childcare registration is still open with over 100 kids registered. Our opening day, June 20, has over 75 kids.

474 Pre School	May 2024	Fiscal Year To Date
Supervisory Staff	0.00	0.00
Admin Staff Expense	0.00	0.00
Pre School Instructor	3,816.08	41,704.30
Fringe	1,865.53	20,194.42
program Expense	85.45	1,852.98
Utilities Expense	760.79	5,965.88
Total Expense	\$6,565.99	72,607.45
Program Revenue	4,633.48	35,341.31
Rental Revenue	0.00	0.00
Net	\$1,932.51	37,266.14

Pre School/Pre-K
Learning how to be good friends to each other, recognizing colors and numbers.

Golf Activity May

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	24 v 23	% Diff
	12	7	19	13	18	19	22	18				26	15	26	24		
Starts by Category																	
Resident	768	643	656	698	711	748	889	960	1149	1173	636	1353	1054	1354	1533	179	13.2%
Non Resident	2083	1700	1543	1932	1657	1778	1488	1430	1595	1145	700	1648	992	1227	834	-393	-32.0%
Group	148	191	47	141	0	99	173	8	10	107	0	0	120	204	20	-184	-90.2%
League	89	83	76	56	46	132	61	43	0	12	0	0	0	0	0	0	0
Complimentary	311	279	304	270	305	263	254	149	218	289	610	701	553	676	612	-64	-9.5%
Misc/Promotional	734	699	590	325	935	1356	884	1091	1355	1312	1556	1574	1283	1755	1747	-8	-0.5%
Total Starts	4133	3595	3216	3422	3654	4376	3749	3681	4327	4086	3502	5276	4002	5216	4746	-470	-9.0%
Revenue																	
Green Fees	\$ 94,354	\$ 77,458	\$ 73,157	\$ 71,248	\$ 72,443	\$ 85,044	\$ 71,872	\$ 68,125	\$ 81,974	\$ 77,131	\$ 76,327	\$ 121,603	\$ 92,256	\$ 126,675	\$ 266,330	\$ 139,655	110.2%
Driving Range	\$ 8,826	\$ 8,961	\$ 8,490	\$ 8,318	\$ 7,311	\$ 9,507	\$ 8,106	\$ 9,001	\$ 10,350	\$ 9,034	\$ 5,221	\$ 14,688	\$ 14,021	\$ 15,664	\$ 16,912	\$ 1,248	8.0%
Rentals	\$ 28,302	\$ 22,847	\$ 21,029	\$ 20,894	\$ 20,329	\$ 23,159	\$ 25,840	\$ 27,757	\$ 28,017	\$ 25,228	\$ 15,546	\$ 40,173	\$ 27,844	\$ 40,154	\$ 38,280	\$ (1,874)	-4.7%
Golf Shop	\$ 12,600	\$ 10,648	\$ 9,083	\$ 11,956	\$ 6,728	\$ 9,102	\$ 7,293	\$ 9,322	\$ 8,670	\$ 8,886	\$ 6,511	\$ 12,460	\$ 9,555	\$ 12,672	\$ 15,466	\$ 2,794	22.0%
Snack Bar	\$ 20,556	\$ 16,470	\$ 14,238	\$ 13,919	\$ 13,352	\$ 23,426	\$ 15,439	\$ 17,099	\$ 19,130	\$ 17,894	\$ 6,107	\$ 20,610	\$ 15,236	\$ 24,965	\$ 21,607	\$ (3,358)	-13.5%
Instruction	\$ 1,350	\$ 653	\$ 1,375	\$ 505	\$ 1,760	\$ 4,598	\$ 5,137	\$ 1,610	\$ 225	\$ -	\$ -	\$ 465	\$ 330	\$ 1,055	\$ 590	\$ (465)	-44.1%
GC Improvement Fund																	
Miscellaneous	\$ 2,189	\$ 1,791	\$ 3,750	\$ 3,733	\$ 7,053	\$ 3,124	\$ 1,779	\$ 6,813	\$ 2,932	\$ 4,843	\$ 54,640	\$ 65,861	\$ 74,301	\$ 106,601	\$ 3,356	\$ (103,245)	-96.9%
Total Revenue	\$ 168,177	\$ 138,828	\$ 131,122	\$ 130,573	\$ 128,976	\$ 157,960	\$ 135,466	\$ 139,727	\$ 151,298	\$ 143,016	\$ 164,352	\$ 275,860	\$ 233,543	\$ 332,291	\$ 380,575	\$ 48,284	14.5%
\$ per Start																	
Green Fees \$ per Start	\$ 22.83	\$ 21.55	\$ 22.75	\$ 20.82	\$ 19.83	\$ 19.43	\$ 19.17	\$ 18.51	\$ 18.94	\$ 18.88	\$ 21.80	\$ 23.05	\$ 23.05	\$ 24.29	\$ 56.12	\$ 31.83	131.1%
Driving Range \$ per Start	\$ 2.14	\$ 2.49	\$ 2.64	\$ 2.43	\$ 2.00	\$ 2.17	\$ 2.16	\$ 2.45	\$ 2.39	\$ 2.21	\$ 1.49	\$ 2.78	\$ 3.50	\$ 3.00	\$ 3.56	\$ 0.56	18.7%
Rentals \$ per Start	\$ 6.85	\$ 6.36	\$ 6.54	\$ 6.11	\$ 5.56	\$ 5.29	\$ 6.89	\$ 7.54	\$ 6.47	\$ 6.17	\$ 4.44	\$ 7.61	\$ 6.96	\$ 7.70	\$ 8.07	\$ 0.37	4.8%
Golf Revenue \$ per Start	\$ 31.81	\$ 30.39	\$ 31.93	\$ 29.36	\$ 27.39	\$ 26.90	\$ 28.23	\$ 28.49	\$ 27.81	\$ 27.26	\$ 27.73	\$ 33.45	\$ 33.51	\$ 34.99	\$ 67.75	\$ 32.76	93.6%
Golf Shop \$ per Start	\$ 3.05	\$ 2.96	\$ 2.82	\$ 3.49	\$ 1.84	\$ 2.08	\$ 1.95	\$ 2.53	\$ 2.00	\$ 2.17	\$ 1.86	\$ 2.36	\$ 2.39	\$ 2.43	\$ 3.26	\$ 0.83	34.1%
Snack Bar \$ per Start	\$ 4.97	\$ 4.58	\$ 4.43	\$ 4.07	\$ 3.65	\$ 5.35	\$ 4.12	\$ 4.65	\$ 4.42	\$ 4.38	\$ 1.74	\$ 3.91	\$ 3.81	\$ 4.79	\$ 4.55	\$ (0.23)	-4.9%
Concession Revenue	\$ 8.02	\$ 7.54	\$ 7.25	\$ 7.56	\$ 5.50	\$ 7.43	\$ 6.06	\$ 7.18	\$ 6.42	\$ 6.55	\$ 3.60	\$ 6.27	\$ 6.19	\$ 7.22	\$ 7.81	\$ 0.60	8.3%
Total Revenue \$ per Start	\$ 40.69	\$ 38.62	\$ 40.77	\$ 38.16	\$ 35.30	\$ 36.10	\$ 36.13	\$ 37.96	\$ 34.97	\$ 35.00	\$ 46.93	\$ 52.29	\$ 58.36	\$ 63.71	\$ 80.19	\$ 16.48	25.9%

Annual Pass revenue gave May a big boost. Annual Pass fees have been added to Greens Fees instead of Miscellaneous, where the revenue had gone into in the past. Rounds were down some, likely due to a wet first week of May.

YTD through May

	FY2011 10050	FY2012 16085	FY2013 16093	FY2014 16101	FY2015 16109	FY2016 16117	FY2017 16125	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY24 v FY23	% Diff
Starts by Category																
Resident	5547	4648	5088	5732	5039	6321	5984	7149	7480	8098	7992	8477	9330	10037	707	7.6%
Non Resident	17549	13115	16384	13727	12706	13045	10572	11537	7310	6551	9983	8866	7496	7141	-355	-4.7%
Group	2843	3164	2487	1708	2192	1964	1756	1221	1642	1301	342	1713	1824	1373	-451	-24.7%
League	742	538	590	541	531	531	372	327	127	99	0	0	0	0	0	0
Complimentary	2454	2708	2878	2891	2416	2785	1889	1965	1971	2488	6870	5555	4797	5198	401	8.4%
Misc/Promotional	5832	7451	4492	4655	9491	8440	6130	6556	12288	12414	16986	11187	12839	13324	485	3.8%
Total Starts	34967	31624	31919	29254	32478	33066	26683	29774	30818	30931	42173	35798	36286	37073	787	2.2%
Revenue																
Green Fees	\$ 752,059.00	\$ 702,171.00	\$ 708,355.00	\$ 601,739.00	\$ 679,591.00	\$ 654,380.73	\$ 585,015.00	\$ 609,873.00	\$ 630,023.00	\$ 595,960.00	\$ 802,670.00	\$ 703,745.00	\$ 842,390.00	\$ 994,785.00	\$ 152,395.00	18.1%
Driving Range	\$ 79,011.00	\$ 67,995.00	\$ 73,335.00	\$ 62,502.00	\$ 64,216.00	\$ 67,524.00	\$ 56,597.00	\$ 62,644.00	\$ 69,730.00	\$ 49,508.00	\$ 107,812.00	\$ 98,127.00	\$ 101,333.00	\$ 115,759.00	\$ 14,426.00	14.2%
Rentals	\$ 232,868.00	\$ 199,299.00	\$ 201,357.00	\$ 170,260.00	\$ 179,543.00	\$ 222,503.03	\$ 186,139.41	\$ 197,191.00	\$ 172,329.00	\$ 132,802.00	\$ 278,056.00	\$ 253,543.00	\$ 264,169.00	\$ 296,946.00	\$ 32,777.00	12.4%
Golf Shop	\$ 79,692.00	\$ 71,414.00	\$ 79,356.00	\$ 63,708.00	\$ 72,994.00	\$ 57,232.82	\$ 50,795.00	\$ 58,049.00	\$ 67,270.00	\$ 58,378.00	\$ 92,839.00	\$ 79,458.00	\$ 91,505.00	\$ 103,087.00	\$ 11,582.00	12.7%
Snack Bar	\$ 169,619.00	\$ 167,815.00	\$ 137,354.00	\$ 112,908.00	\$ 136,770.00	\$ 149,946.60	\$ 117,125.00	\$ 130,462.00	\$ 136,827.00	\$ 108,922.00	\$ 144,231.00	\$ 142,060.00	\$ 164,317.00	\$ 170,144.00	\$ 5,927.00	3.5%
Instruction	\$ 14,397.00	\$ 13,689.00	\$ 14,874.00	\$ 14,683.00	\$ 9,907.00	\$ 7,521.00	\$ 3,010.00	\$ 4,294.00	\$ 6,783.00	\$ 4,114.00	\$ 11,675.00	\$ 14,543.00	\$ 9,360.00	\$ 8,603.00	\$ (757.00)	-8.1%
GC Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 96,553.00	\$ 96,553.00	0.0%
Miscellaneous	\$ 49,274.00	\$ 47,809.00	\$ 42,229.00	\$ 14,539.00	\$ 19,738.00	\$ (4,747.94)	\$ 20,827.59	\$ 22,541.00	\$ 24,452.00	\$ 71,718.00	\$ 208,930.00	\$ 212,472.00	\$ 162,193.00	\$ 69,211.00	\$ (92,982.00)	-57.3%
Total Revenue	\$ 1,376,920.00	\$ 1,269,392.00	\$ 1,256,860.00	\$ 1,040,339.00	\$ 1,164,761.00	\$ 1,153,360.24	\$ 1,019,503.00	\$ 1,085,054.00	\$ 1,107,414.00	\$ 1,021,402.00	\$ 1,646,213.00	\$ 1,503,948.00	\$ 1,642,889.00	\$ 1,855,088.00	\$ 212,198.00	12.9%
\$ per Start																
Green Fees \$ per Start	\$ 21.51	\$ 22.20	\$ 22.19	\$ 20.57	\$ 20.92	\$ 19.79	\$ 21.92	\$ 20.48	\$ 20.44	\$ 19.27	\$ 19.03	\$ 19.86	\$ 23.22	\$ 26.83	\$ 3.62	15.6%
Driving Range \$ per Start	\$ 2.26	\$ 2.13	\$ 2.30	\$ 2.14	\$ 1.98	\$ 2.04	\$ 2.12	\$ 2.10	\$ 2.26	\$ 1.60	\$ 2.56	\$ 2.74	\$ 2.79	\$ 3.12	\$ 0.33	11.8%
Rentals \$ per Start	\$ 6.66	\$ 6.30	\$ 6.31	\$ 5.82	\$ 5.53	\$ 6.73	\$ 6.98	\$ 6.62	\$ 5.59	\$ 4.29	\$ 6.59	\$ 7.08	\$ 7.28	\$ 8.01	\$ 0.73	10.0%
Golf Revenue \$ per Start	\$ 30.43	\$ 30.64	\$ 30.80	\$ 28.53	\$ 28.43	\$ 28.56	\$ 31.02	\$ 29.21	\$ 28.30	\$ 25.16	\$ 28.18	\$ 29.48	\$ 33.29	\$ 37.97	\$ 4.68	14.1%
Golf Shop	\$ 2.28	\$ 2.26	\$ 2.49	\$ 2.18	\$ 2.25	\$ 1.73	\$ 1.90	\$ 1.95	\$ 2.18	\$ 1.89	\$ 2.20	\$ 2.22	\$ 2.52	\$ 2.78	\$ 0.26	10.3%
Snack Bar	\$ 4.85	\$ 5.30	\$ 4.30	\$ 3.86	\$ 4.27	\$ 4.50	\$ 4.39	\$ 4.38	\$ 4.44	\$ 3.52	\$ 3.42	\$ 3.97	\$ 4.53	\$ 4.59	\$ 0.06	1.3%
Concession Revenue	\$ 7.13	\$ 7.56	\$ 6.79	\$ 6.04	\$ 6.52	\$ 6.24	\$ 6.29	\$ 6.33	\$ 6.62	\$ 5.41	\$ 5.62	\$ 6.19	\$ 7.05	\$ 7.37	\$ 0.32	4.5%
Total Revenue \$ per Start	\$ 39.38	\$ 40.14	\$ 39.38	\$ 35.56	\$ 35.86	\$ 34.88	\$ 38.21	\$ 36.44	\$ 35.93	\$ 33.02	\$ 38.03	\$ 42.01	\$ 45.28	\$ 50.04	\$ 4.76	10.5%

We are now up almost 13% in revenue over FY2023. Rounds played are holding steady, which is great to see.

Subject: comments on Master Plan

Date: Wednesday, June 19, 2024 at 6:41:50 AM Pacific Daylight Time

From: Marion Dresner

To: Kat Ricker, Matthew Smith

Ms Ricker and Mr. Smith,

The following are my opinions about the Rilee Park Master Plan. I visit the park twice a week to run on the trails. It is an important place for me to recreate.

While the plan to improve the trails is beneficial, there is a glaring oversight. A significant amount of the park, over half the acreage, will continue to be dedicated for agricultural purposes. Although it's understandable that the Rilee family wishes to honor the tradition of farming in our area. However, farming currently done in the park is certainly not done in a traditional way. Importantly, the lessee applies heavy doses of agricultural herbicides and pesticides. I can smell the chemical residue weeks after it is applied. These poisons are antithetical to public enjoyment of the park. Additionally, the size of the open space makes it important for movement of wildlife. The herbicides are assumed to be glyphosate but they could also be dicamba, and the pesticides could include permethrin. All are harmful to invertebrate health and on up the food chain, harmful also to human health.

I ask that you discontinue leasing the land for chemically dependent farming. Instead, the area should be managed for more oak-savannah establishment, well-known as beneficial for wildlife habitat and human enjoyment.

Sincerely

Dr. Marion Dresner

emeritus professor, Portland State University

On 6/17/24 2:22 PM, Kat Ricker wrote:

Dear Marion,

Please your comments send to me. You may also opt to send them both to me and to the Board of Directors. Either way, they will be included in the meeting packet for the upcoming Board meeting next Thursday.

--

Kat Ricker

Public Information Director

Chehalem Park & Recreation District

125 S. Elliott Road

Newberg, OR 97132

971.832.4222 cprdnewberg | [Instagram](#) | [Facebook](#)

From: Marion Dresner <marion@onlinenw.com>

Date: Monday, June 17, 2024 at 2:19 PM

To: Kat Ricker <kricker@cprdnewberg.org>

Subject: comments on Master Plan

Hello Kat,

To whom should I send my comments on the Rilee Park Master plan?

Thanks

Marion Dresner

Subject: RE: Comments for Master Plan Meeting for Bob and Crystal Rilee Park on June 6
Date: Tuesday, May 28, 2024 at 7:06:13 PM Pacific Daylight Time
From: Bob Freshman
To: Kat Ricker

Kat,

A couple of additional items to add to my wish list below.

- Signage at the upper lot clearly indicating this is for truck/horse trailer parking and another sign by the farmhouse lot letting people know that horse parking is in the upper lot. Ran into some folks recently that had no idea there was a separate lot for horse trailer parking.
- If possible at the upper lot, have a marked off section for trucks/trailers and another section for cars. Parking a horse trailer takes up some additional room over a car and also they need to be able to maneuver the trailer safely.

Thank you,

Bob Freshman

From: Bob Freshman [mailto:bob.freshman@frontier.com]
Sent: Tuesday, May 21, 2024 7:44 PM
To: kricker@cprdnewberg.org
Subject: Comments for Master Plan Meeting for Bob and Crystal Rilee Park on June 6

CPRD Board,

Thank you for restoring and ensuring the continued access for the equestrian and hiker communities at Crystal Rilee Park.

I'm a 20+ year user on this property, both as an equestrian and for the last few years, a daily hiker. It's great to see the park utilized and preserved as Bob and Crystal Rilee wanted. This park is becoming better known and utilized and I enjoy seeing people hiking and riding on the beautiful trails.

I presented a few ideas at the April Board meeting I would like to board to consider:

- New and usable trail signage, my number one priority.
- Outreach to equestrian and hiking/walking groups and to solicit volunteers to help with park projects
- Trail improvements that are feasible to accomplish in the near term that could be done with local CPRD and volunteer resources
- Educational opportunities could include guided hikes offered to the public at no cost with possible involvement of school and other groups.

As I mentioned at the last board meeting, I'm happy to help in any way.

I would have liked to attend this upcoming Master Plan meeting for Bob and Crystal Rilee Park but will be out of the country at that time.

Sincerely,

Subject: Crystal and Bob Rilee Park Thank you

Date: Sunday, May 26, 2024 at 1:38:41 PM Pacific Daylight Time

From: Habitat Design PDX

To: Kat Ricker

May 26, 2024

Hello everyone at Chehalem Parks and Recreation,

The Crystal and Bob Rilee equestrian park means a lot to me. It is where I would go for solace when my dad lived in Sherwood and was dying of Parkinson's disease. I would walk there and ride my horse there, who I kept at a nearby stable, when I would visit with him. It was an incredibly healing place for me and still is. It is a place where I could process what was going on, draw strength from and then mourn and cry without worrying that people would intersect me and my horse. I could feel safe and at peace.

I appreciate that you all revisited the idea that this could be a safe place for both bike riders and equestrians. I knew Crystal and we spoke before she passed. Her wish and intention for the farm and its environs was to keep her homestead as a reminder to people of a slower time and a time in which land, the peacefulness of it, and the beauty of the setting with its Oak and conifer forests and fields could be enjoyed safely and on horseback. She knew that growth and development was happening all around Parrett Mountain and wanted for us all to have the experience she and her family experienced. One of peace and the connection to the land.

Thank you for ensuring her intent and allowing for the continued safe and peaceful access for walkers, equestrians and hiker communities.

On a small recommendation moving forward.

It would be wonderful to allow for additional trailer parking by the Farmhouse if possible. As an example of how this could be accomplished, I would encourage you to take a look at the Tryon Creek Equestrian Parking area. It is not large but is laid out well for both cars and trucks and trailers. It is formed as an open u shape with trucks and trailer having a separate area to one side and a small car parking area off to the side.

The farmhouse area does seem to have quite a bit of room adjacent to its existing parking area that could be utilized well for this purpose.

Sincerely,

Leslie Campbell



**NORTH COAST
LAND CONSERVANCY**

April 30, 2024

*Thank you for
your support!*

Don Clements
Chehalem Park & Recreation District
125 S Elliott Road
Newberg, OR 97132

Dear Don,

Thank you for your contribution to North Coast Land Conservancy's CoastWalk Oregon 2024 (CWO)! This beloved event was developed to highlight the beauty of the Oregon Coast and inspire visitors to take care of its natural wonders.

Your support of CWO emphasizes a commitment to conserving important coastal lands and waters that are essential to life. We are excited to partner with you in environmental conservation, as well as the environmentally focused tourism this event invites!

The event will be held Sept. 20 to 22, 2024, with more than 100 walkers and volunteers involved. Many participants bring their families, who indulge in local dining, hospitality and sightseeing throughout the weekend. Your sponsorship not only supports conservation but also gives your business the benefit of advertisement. Your business will be featured in event marketing. In fact, we already have your business on the event website: coastwalkoregon.org. Check it out when you have a minute!

Your CoastWalk Oregon 2024 sponsorship is ensuring a successful event while supporting coastal conservation. We are excited to be hosting it in partnership with you.

With gratitude,

Katie Voelke

Katie Voelke
Executive Director

Thank you for your in-kind donation of Kat Ricker's time as HAM operator and safety inspector on April 22, 2024. Please retain this receipt for your business records. NCLC is an exempt 501(c)3 organization, EIN #93-0957815.

Subject: Bob and Crystal Rilee

Date: Wednesday, June 19, 2024 at 12:19:18 PM Pacific Daylight Time

From: Leann Bennett

To: Matthew Smith, Kat Ricker

Good Day!

Thank you for all your hard work on the master plan.

Having known Bob and Crystal and Crystal's vision for the property I think it's important to recognize a few elements.

Crystal got her idea for the property from Hale Farm and Village in Ohio as a living working historical farm. At the beginning of CRPD ownership continuing the idea of historical demonstrations (smithing, food preservation, music & gatherings, animal husbandry) were discussed.

This is paramount to the concept to continue this train of thought.

While hiking and horse back riding are super wonderful, restoring the farm's oak savannah and omitting chemical farm practices (as they did at the turn of the century) is also in line with the original concept.

Protecting the wildlife and stream corridors would also be paramount as one of the last large contiguous natural parcels left at the tip of the mountain.

It is very important to me that wild area's be left wild and the park not completely full of trails. Streams and water way's protected.

I know the dam was an old swimming hole back in Crystals day. This area should be a lovely natural area with minimal structures, an area for wildlife to drink when the creeks & springs run dry in the summer.

I very much appreciate your time and look forward to many years of enjoyment at this park.

Best Regards,

Leann Bennett
16840 Sw Parrett Mountain Rd
Sherwood, OR 97140

Subject: public comment - Rilee park master plan

Date: Tuesday, June 18, 2024 at 11:16:39 AM Pacific Daylight Time

From: Hapke

To: Kat Ricker, Matthew Smith

Hello,

While the plan to improve the trails is beneficial, there is a glaring oversight. A significant amount of the park, over half the acreage, will continue to be dedicated for agricultural purposes. Although it's understandable that the Rilee family wishes to honor the tradition of farming in our area. However, farming currently done in the park is certainly not done in a traditional way. Importantly, the lessee applies heavy doses of agricultural herbicides. I can smell it weeks after it is applied. Poisons are antithetical to public enjoyment of the park. Additionally, the size of the open space makes it important for movement of wildlife. The lethal chemicals applied, which I assume to be glyphosate, along with the chemicals in glyphosate mixtures, are harmful to invertebrate health and up the food chain, including humans.

I ask that you discontinue leasing the land for chemically, dependent farming. Instead, the area should be considered for more oak-savannah establishment, well known to be beneficial for both wildlife and human enjoyment.

Thank you for taking the time to read my concern,

Jennifer Hapke

35776 NE Kramien Rd.

Newberg, OR

--

hapke <ronjenhap@gmail.com>

Subject: RE: Draft master plan for Bob and Crystal Rilee Park
Date: Thursday, April 11, 2024 at 7:55:32 PM Pacific Daylight Time
From: Tamra Busch-Johnsen
To: Kat Ricker
Attachments: image001.png

Thank you, Kat, for responding! Appreciate you letting me know my thoughts were helpful.

From: Kat Ricker <kricke@cprdnewberg.org>
Sent: Thursday, April 11, 2024 7:43 PM
To: Tamra Busch-Johnsen <tamrabj@onlinenw.com>; Don Clements <dclements@cprdnewberg.org>; Matthew Smith <msmith@board.cprdnewberg.org>; Jason Fields <jfields@board.cprdnewberg.org>; Gayle Bizeau <gbizeau@board.cprdnewberg.org>; Jim McMaster <jmcmaster@board.cprdnewberg.org>
Subject: Re: Draft master plan for Bob and Crystal Rilee Park

Dear Tamra,

Thank you for taking the time to explain your concerns. This is helpful information.

We look forward to continuing the master plan process with you.

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From: Tamra Busch-Johnsen <tamrabj@onlinenw.com>
Sent: Thursday, April 11, 2024 7:38:07 PM
To: Don Clements <dclements@cprdnewberg.org>; Kat Ricker <kricke@cprdnewberg.org>; Matthew Smith <msmith@board.cprdnewberg.org>; Jason Fields <jfields@board.cprdnewberg.org>; Gayle Bizeau <gbizeau@board.cprdnewberg.org>; Jim McMaster <jmcmaster@board.cprdnewberg.org>
Subject: Draft master plan for Bob and Crystal Rilee Park

Greetings once again,

I need to let you know why there was such confusion in your announcement about the Draft Master Plan for Bob and Crystal Rilee Park. The following is how expectations were built and how readers will interpret the report:

Board of Directors to vote on proposed plan at June meeting



Draft Bob & Crystal Rilee Park Master Plan now available

CPRD has released the full draft master plan report for Bob and Crystal Rilee Park. Click [here](#) to visit our webpage with details on this park project and to [download the draft plan as a PDF](#). The Board is anticipated to continue discussions at the April and May meetings and vote to approve the plan at the June 27th meeting.

So when I read the DRAFT plan and got to about page 15 and saw all the references to improving bike trails, bike repair areas, etc., I presumed there would be just more of the bikes being included in various ways in the Draft report. However, I forced myself to read the whole Draft Plan (100 some pages) when I had more time and all of a sudden, low and behold, the Draft Plan document turns into the Final Plan!!! The Final Plan does not include bike paths and bike trail improvements; but, it does include bike racks. Who would have thought that the title of this document was incorrect? I would have expected to see two documents: A Draft Master Plan and a Final Master Plan. To help other people who I have talked to that thought the same thing, it would be helpful to separate the two documents or in the title state that it contains both Draft and Final Documents to save people a lot of confusion and frustration.

Thank you so much for considering my recommendations.

Tamra Busch-Johnsen

Subject: Public Comment RE: Committee Recommendations
Date: Thursday, June 20, 2024 at 11:12:12 AM Pacific Daylight Time
From: Matt Dolphin
To: Gayle Bizeau, Lisa Rogers, Jim McMaster, Jason Fields, Matthew Smith
CC: Don Clements, Kat Ricker, Quentin Scott Comus

Dear Directors,

While I am a member of the Chehalem Heritage Trail Advisory Committee, I do not speak on behalf of the committee or its members here. The following are my personal views. Please include them as public comment for your next meeting.

The chair of the trails committee recently transmitted to you several recommendations approved by the committee for your consideration.

I believe these to be good faith attempts by our committee to remedy several unintended consequences of recent board actions. I'd like to think the board didn't intend to stifle volunteerism with its new committee policies. And that it didn't intend to leave citizens without an option of forested or nature cycling opportunities for the next few years. And that it doesn't want to waste resources on a trail system that doesn't meet the expressed needs of the cycling community.

I hope you will carefully consider our recommendations and either vote them up or down with feedback to our committee so that we may craft better recommendations to serve you in the future.

Without your vote and feedback, we lack the needed leadership and direction of the board as a whole. Individual board members communicating with individual committee members is certainly appreciated and helpful to some degree as we draft our recommendations. However, our committee can't assume these individual board members' wishes and views are held by the entire board without the board's vote.

I understand that some of you may be against our committee's recommendations. That's ok. Others may feel that a majority are against the recommendations, so why bother? Your votes and discussion on committee recommendations are vital to the efficient and effective operation of district committees (especially when the recommendation doesn't meet the board's criteria for approval).

Per your board policies and state law, any board member may place an item or motion on the agenda for consideration by the board. In the absence of the board chair placing our committee's recommendations on the agenda by default, I encourage you to exercise your individual power as an equal member of the board to have them included.

Finally, I'll add that Robert's Rules of Order allows you to make a motion or a second without being obligated to vote in favor of that motion. A motion and second are merely a mechanism for bringing an item before the board for discussion and a vote, not a tacit agreement with the motion. In other words, a board member against our recommendations can still make the motion or second so that it can be quickly considered and voted up or down by the board (ideally with an explanation). This approach would be preferable over complete silence on our recommendations, as it would provide transparent feedback to our committee so that we can all move closer to resolution and closure on these matters.

Sincerely,

Matt Dolphin
Citizen of CPRD



INVOICE 060524

June 5, 2024

Chehalem Park and Recreation District
125 S. Elliott Road
Newberg, OR 97132

PUBLIC RECORDS REQUEST

Requestor Matt Dolphin
Email matt@mattdolphin.com

COST: \$440

EXPLANATION: Staff time estimate: Approximately 2 hours at \$35 per hour
Legal counsel time: 1 hour at \$370 per hour

Description of Request: "Letter from attorney Layman to CPRD outlining procedures necessary to adopt park regulations. Read into record at February 8, 1979 board meeting. Likely sent in the previous week(s). Process can begin with meeting by publishing the agenda with the adoption of the regulations. Motion to publish in next agenda and follow the step by step process made and carried."

Format Requested: Digital

Findings: Initial search did not produce this document and it is possible that it is not in CPRD's possession. If it can be located, then it will undergo legal review for potential attorney-client privilege.

Time required to fulfill this request is estimated at up to one calendar week (seven days) after full payment has been received.

*Please note that while CPRD makes every effort to calculate as accurate a cost estimate as possible, the actual charge may vary, and it is possible that further costs may be incurred while the request is fulfilled, or that a partial refund may be issued if costs are not as high as estimated.

METHODS OF PAYMENT ACCEPTED:

Credit card
Check
Cash

To make payment by phone, please call the registration staff at 503.537.2909. Thank you.



PUBLIC RECORDS REQUEST FORM

This form is used to process Public Record Requests in accordance with Chapter ORS 192. Please provide as much information in the description to assist Chehalem Park and Recreation District in locating the documents that you are requesting.

Matt Dolphin

5/30/2024

Name of Requesting Party

Date of Request

Affiliation (if applicable)

16870 NE Mountain Home Rd

Mailing Address

Sherwood

Oregon

97140

City

State

Zip Code

503-332-2711

matt@mattdolphin.com

Telephone

Fax

Email Address

Matthew Dolphin

Signature of Individual Requesting Records

Description of Public Records: *Please describe the material that you are requesting. Include as much detail as possible: type of document, publication or release dates, authors, titles, etc. (Use additional sheets if necessary.)*

Letter from attorney Layman to CPRD outlining procedures necessary to adopt park regulations. Read into record at February 8, 1979 board meeting. Likely sent in the previous week(s). "Process can begin with meeting by publishing the agenda with thje adoptioon of the regulations." Motion to publish in next agenda and follow the step by step priocess made and carried.

Documents may not be provided if they are exempt under Oregon or Federal law, or if CPRD does not possess them.

Fees: If research and processing time potentially requires more than one-half hour of staff time, the estimated time will be billed at that staff's level at a minimum of one hour. Payment must be made in advance for the fulfillment of the request to proceed. An additional cost for printed paper copies will be charged at 25 cents per single-sided page. If the actual total time exceeds the estimate, then a second invoice will be issued for the remainder.

Preferred method of obtaining public records. Please indicate:

- I wish to scheduled a time to review the documents at the CPRD administrative offices.
- I wish to have copies reproduced and mailed to me or will schedule a time to pick them up.
- I wish to obtain electronic files only.

Submit completed form to CPRD Administration Building, ATTN: Public Information Office, 125 S. Elliott Rd., Newberg, OR 97132 or email form to recordsrequest@cprdnewberg.org.

OFFICE USE ONLY

Delivered/Viewed: _____ By: _____ Cost: _____

Subject: Re: SDAO Board Training Materials - August 24, 2023
Date: Wednesday, June 5, 2024 at 9:28:34 AM Pacific Daylight Time
From: Kat Ricker
To: Matt Dolphin
CC: Don Clements
BCC: Records Request

See Board of Directors meeting packet for October 26, 2023, pages 357 to 443.
<https://www.cprdnewberg.org/general/page/board-directors-meeting-35>

--

Kat Ricker
Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 [cprdnewberg](https://www.cprdnewberg.org) | [Instagram](#) | [Facebook](#)

From: Matt Dolphin <matt@mattdolphin.com>
Date: Monday, June 3, 2024 at 5:13 PM
To: Kat Ricker <kricker@cprdnewberg.org>
Subject: SDAO Board Training Materials - August 24, 2023

Hi Kat-

At the August 24, 2023 board meeting, Director McMaster presented each board member with a packet of training materials from his recent attendance of SDAO board training. Those materials do not appear in the meeting packet or minutes.

I would like to review the materials presented to the board and believe they should be made publicly available with other meeting materials. I respectfully request that these materials be added to the meeting page at:
<https://www.cprdnewberg.org/general/page/board-directors-meeting-33>

If that is not possible and you require a public records request to send me a copy, please let me know.

Thanks,
Matt

Subject: SDAO Board Training Materials - August 24, 2023
Date: Monday, June 3, 2024 at 5:13:21 PM Pacific Daylight Time
From: Matt Dolphin
To: Kat Ricker

Hi Kat-

At the August 24, 2023 board meeting, Director McMaster presented each board member with a packet of training materials from his recent attendance of SDAO board training. Those materials do not appear in the meeting packet or minutes.

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Thanks,
Matt

Subject: Re: SDAO Board Training Materials - August 24, 2023
Date: Thursday, June 6, 2024 at 4:38:22 PM Pacific Daylight Time
From: Matt Dolphin
To: Kat Ricker
CC: Don Clements, Jim McMaster

Thank you Kat! I appreciate you and your prompt and professional responses to my recent records requests and inquiries.

-Matt

On Jun 6, 2024, at 2:19 PM, Kat Ricker <kricke@cprdnewberg.org> wrote:

Good afternoon,

These materials can now be found on this webpage:
<https://www.cprdnewberg.org/general/page/board-directors-meeting-33>

--

Kat Ricker
Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 [cprdnewberg](#) | [Instagram](#) | [Facebook](#)

From: Matt Dolphin <matt@mattdolphin.com>
Date: Wednesday, June 5, 2024 at 10:22 AM
To: Kat Ricker <kricke@cprdnewberg.org>
Cc: Don Clements <dclements@cprdnewberg.org>
Subject: Re: SDAO Board Training Materials - August 24, 2023

That looks to be different from the booklet handed out by Director McMaster at approximately 2:21:00 of the meeting recording.

<https://www.youtube.com/live/EwGsoMxvpjE?t=8421s>

On Jun 5, 2024, at 9:28 AM, Kat Ricker <kicker@cprdnewberg.org> wrote:

See Board of Directors meeting packet for October 26, 2023, pages 357 to 443.

<https://www.cprdnewberg.org/general/page/board-directors-meeting-35>

--

Kat Ricker
Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 [cprdnewberg](#) | [Instagram](#) | [Facebook](#)

From: Matt Dolphin <matt@mattdolphin.com>
Date: Monday, June 3, 2024 at 5:13 PM
To: Kat Ricker <kicker@cprdnewberg.org>
Subject: SDAO Board Training Materials - August 24, 2023

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Date: Monday, June 3, 2024 at 5:13 PM
To: Kat Ricker <kricke@cprdnewberg.org>
Subject: SDAO Board Training Materials - August 24, 2023

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Thanks,
Matt

Subject: Re: SDAO Board Training Materials - August 24, 2023
Date: Thursday, June 6, 2024 at 2:19:28 PM Pacific Daylight Time
From: Kat Ricker
To: Matt Dolphin
CC: Don Clements, Jim McMaster

Good afternoon,

These materials can now be found on this webpage:
<https://www.cprdnewberg.org/general/page/board-directors-meeting-33>

--

Kat Ricker
Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 [cprdnewberg](https://www.cprdnewberg.org) | [Instagram](#) | [Facebook](#)

From: Matt Dolphin <matt@mattdolphin.com>
Date: Wednesday, June 5, 2024 at 10:22 AM
To: Kat Ricker <kicker@cprdnewberg.org>
Cc: Don Clements <dclements@cprdnewberg.org>
Subject: Re: SDAO Board Training Materials - August 24, 2023

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Matt Dolphin

5/30/2024

Name of Requesting Party

Date of Request

Affiliation (if applicable)

16870 NE Mountain Home Rd

Mailing Address

Sherwood

Oregon

97140

City

State

Zip Code

503-332-2711

matt@mattdolphin.com

Telephone

Fax

Email Address

Matthew Dolphin

Signature of Individual Requesting Records

Description of Public Records: Please describe the material that you are requesting. Include as much detail as possible: type of document, publication or release dates, authors, titles, etc. (Use additional sheets if necessary.)

Letter from attorney Layman to CPRD outlining procedures necessary to adopt park regulations. Read into record at February 8, 1979 board meeting. Likely sent in the previous week(s). "Process can begin with meeting by publishing the agenda with the adoption of the regulations." Motion to publish in next agenda and follow the step by step process made and carried.

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OFFICE USE ONLY

Delivered/Viewed: _____ By: _____ Cost: _____

CHEHALEM PARK & RECREATION DISTRICT

PARK RULES AND REGULATIONS

GENERAL USE OF PARK AND RECREATION AREAS

1. A person or persons shall not use abusive, threatening, boisterous, vile, obscene or indecent language or gestures.
2. Plants, wildlife and facilities are to be protected, and no person shall deface, destroy or damage any District Park and Recreation Area.
3. Motorized vehicles are restricted to the designated roadways and parking areas.
4. All litter must be placed in receptacles provided.
5. Drinking of alcoholic beverages or using drugs prohibited in park.
6. Park and Recreation areas are closed from 10:00 p.m. - 7 a.m. except with written authorization of the District Superintendent.
7. Persons under the influence of either alcohol or drugs are prohibited from park.
8. All applicable laws and ordinances of the City, County and State of Oregon are adopted as part of these Park Rules and Regulations.

ANIMALS

1. Horses shall be ridden only on bridal trail areas.
2. Dogs shall be on a leash.

ENFORCEMENT OF RULES AND REGULATIONS

1. The Superintendent, any employee of the Chehallem Park and Recreation District and City, County, or State peace officers are vested with authority to enforce these rules and regulations.
2. A person shall not interfere with any authorized person in enforcing these rules and regulations.
3. A person shall leave any District Park or Recreation Area after being directed to leave by any employee of the Chehallem Park and Recreation District, or any peace officer.
4. Violation of the rules and regulations is a misdemeanor punishable upon conviction by a fine not to exceed \$100 or imprisonment not to exceed five days, or both.

ORS 266.450

Adopted November 16, 1978, by the Board of Directors of Chehallem Park & Recreation District.

Board Evaluation Criteria For Superintendent's Position

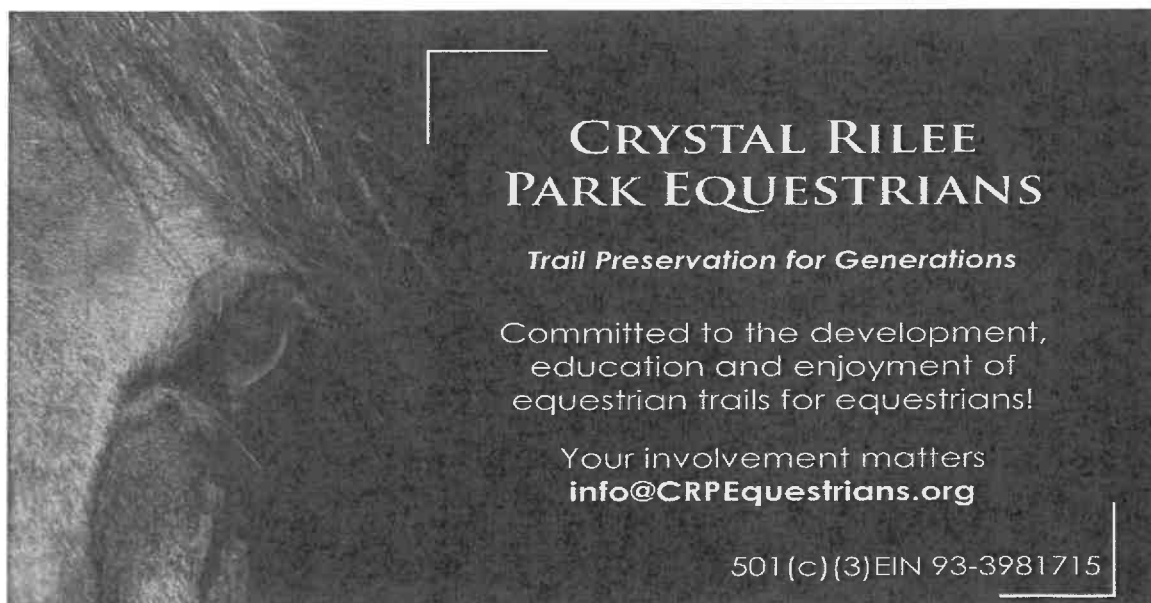
- A. Board - Superintendent Relations
 - 1. Are policies of Board carried out?
 - 2. Is the Board provided with sufficient information on which to base decisions?
 - 3. Are superintendent's recommendations well thought out, clear and concise?
 - 4. Are Board directives accomplished in a timely manner?
- B. Superintendent - Public Relations
 - 1. Is superintendent well thought of in community?
 - 2. Is superintendent active in community?
 - 3. What is the community's view of District?
 - 4. How does superintendent compare with peers in other communities?
- C. Administrative Responsibilities
 - 1. Is fiscal management sound?
 - 2. Is personnel policy being fairly applied?
 - 3. Is adequate planning being done?
 - 4. Is District functioning in an efficient, effective manner?

Subject: Crystal Rille Park: June 6th special work session
Date: Monday, June 3, 2024 at 12:00:05 PM Pacific Daylight Time
From: Ryann Reinhofer
To: Don Clements, Kat Ricker, Jim McMaster, Matthew Smith, Jason Fields, Gayle Bizeau, Lisa Rogers
Attachments: CRPE Business Plan.pdf

Hello board members.

Attached are documents related to the newly established 501(c)(3) efforts for Crystal Rilee Park. Our goal is to provide aid in conjunction with CPRD for park improvements. Please take a moment to review them before the upcoming meeting.

Best regards, Ryann Reinhofer, Danna Kemp, and Lauren Pfeiffer



Organizational Overview

Our Vision

Crystal Rilee Park Equestrians ("CRPE") vision is for Bob and Crystal Rilee Park ("BCRP") to receive the investment required to develop into the uniquely positioned asset it was intended to be for the enjoyment of our entire community.

Our Mission

To partner with Chehalem Parks and Recreation District ("CPRD") and specifically support the equestrian activities for all equestrians and hikers' enjoyment, learning and safety.

Our Purpose

We will promote equestrian and outdoor activities by creating an environment that facilitates the contribution of horses to the people of our community. This includes outreach to equestrian-focused organizations, and partnership with other park users, in collaboration with CPRD.

What we do and why we do it

We are dedicated to serving the equestrian community, including equestrian youth groups such as OHSET and 4-H, in Yamhill and neighboring counties. Oregon is one of the most equestrian focused states in the Western United States.

The issue we are addressing

There are not enough places and facilities for horseback riders to ride, learn, and safely explore open space in our community. BCRP has an exceptional opportunity now to establish a historically significant and unique park for current and future generations.

What we propose

We will provide equestrian expertise and engage in independent community fundraising and promotion in partnership with CPRD to develop BCRP as a horseback riding destination for the community.

How the community will benefit

Currently, there is very limited space for horseback riders of all ages to learn and practice trail riding. BCRP can be a unique park that provides this learning and challenging opportunity for the community. Trail riding is a lifelong activity that combines the rider's relationships with our horses with exploration and appreciation for our natural environment.

Please take note of the following:

Marketing Activities:

Continued outreach to our 350+ current members via social media and equestrian organizations such as OET, OHSET and 4-H teams in Yamhill and neighboring counties.

Expected Outcomes:

1. Increase in the number of equestrian visitors to BCRP.
2. Fundraising opportunities and connections.
3. Volunteer base for trail maintenance and event planning and support.
4. Youth involvement and engagement in the community.
5. An additional site for youth organizations to gather that is currently dependent on private barns and residences.

Projected Cost \$0

Financial Plan

Current Financial Status

Current Assets of \$15,000

Application for Austin Family Foundation Grant in progress for \$10,000

Key Objectives and Success Metrics

1. Rilee Equestrian Trail Course (RETC) Appendices A and B
2. Bob and Crystal Rilee Park Arena (BCRPA) Appendix C

APPENDIX A

Key Objectives and Success Metrics

OBJECTIVE #1 RILEE EQUESTRIAN TRAIL COURSE

Continued community outreach and fundraising, combined with CPRD match to 100% of budget for initial project of the **Rilee Equestrian Trail Course (RETC)**. Fee-based access resulting in recovery of CPRD initial investment *in approximately two seasons*. Fee structure includes daily passes and annual/seasonal passes. Engage contractor and volunteer base. **Proposed Location:** across PMR from Bob’s Corner to utilize existing fencing on one side, open space with tree shelter and natural grade of landscape. Consider picnic benches and/or other natural seating and hitching posts for non-riding visitors and riding visitors when not riding. Project target completion date Fall 2024.

Comparison with other Trail Courses: Other trail courses in the near vicinity are private, expensive, and require the private owner to escort the rider through the course. Milo McIver Park, 32 miles from BCRP in Estacada, Clackamas County, has minimal obstacles and is frequently overcrowded.

Financial Plan

Fundraising method

Directly solicit businesses in our community for donations of materials and/or labor for Trail Course. Lumber, use of heavy equipment, tires. Naming opportunities are being considered on signage at each station. Some obstacles can be built by volunteers, youth groups interested in outdoor community hours.

Goal

As many materials donated as possible to offset cash required for budget.

Preliminary budget for Trail Course

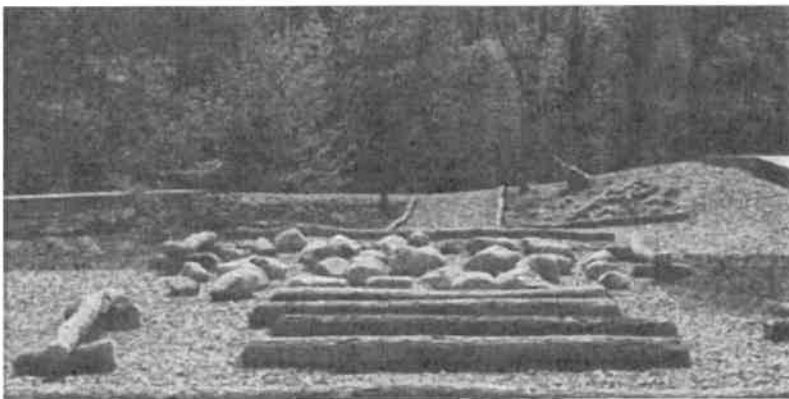
Materials, ground clearing and preparation for a minimum of eight stations	\$60,000
Fencing, gates	\$10,000
Access technology, badges, reservations	\$5,000
Signage	\$5,000
Total	\$80,000

Course Obstacles for Consideration

Suspension Bridge*



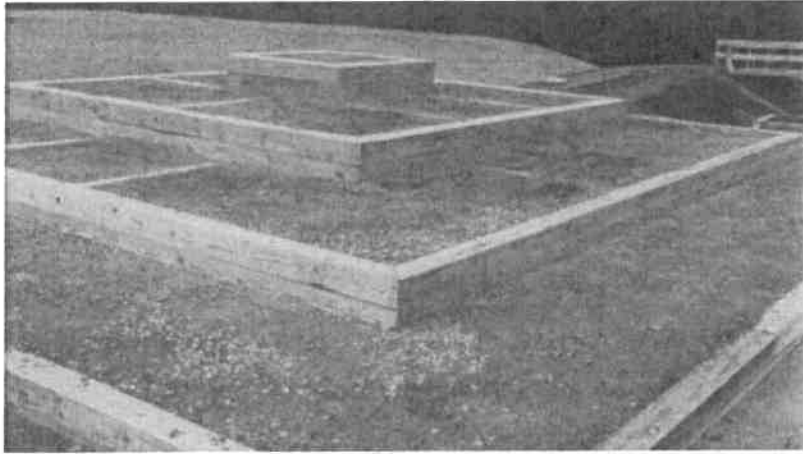
Rock and Log Garden*



Log Steps*



Pyramid Steps (Cake Walk)*



Crossed Logs*



Walk in Pit/Trench*



Fixed Raised Bridge/Balance Beam*



Water Box*



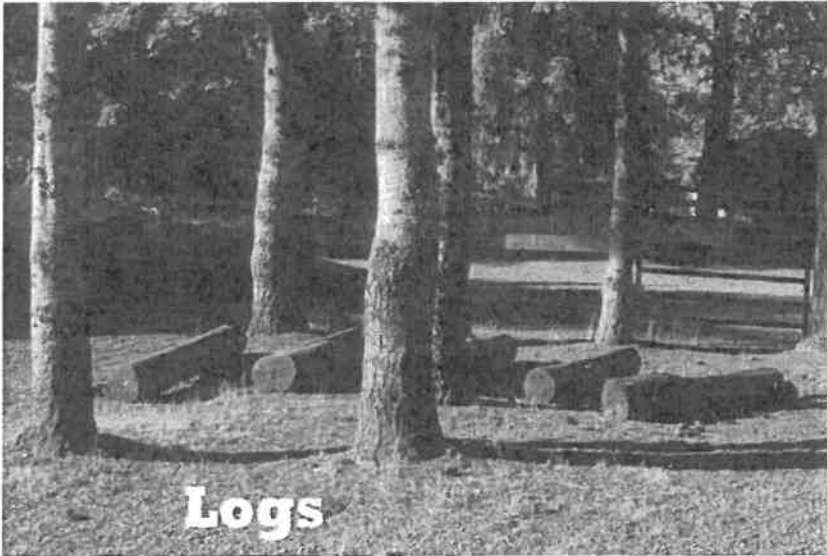
Teeter Totter*

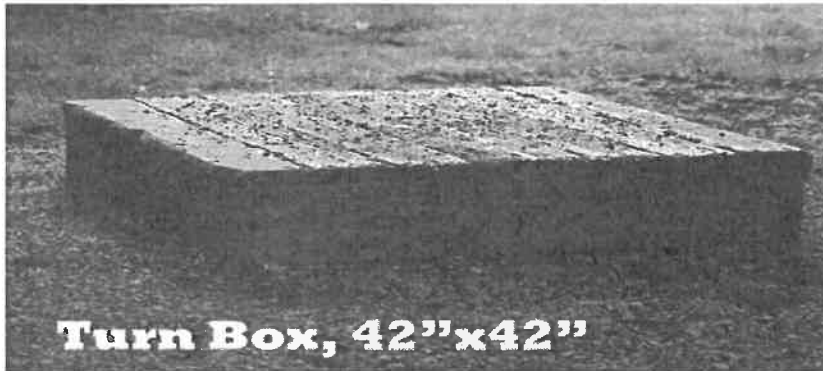


Terraced Steps*



Additional course ideas for consideration





*Included in attached contractor bid

OBJECTIVE #2 BOB AND CRYSTAL RILEE PARK ARENA

Continued community outreach and fundraising, combined with CPRD contribution to 100% of budget for longer term project of an all season BCRP **Arena**. Fee-based access resulting in recovery of initial investment and to support ongoing maintenance. Prepare RFP, engage contractor and volunteer base, establish maintenance requirements. Project target completion date 2025.



Oregon CCB: 239031

May 31, 2024

Chehalem Parks & Recreation District
RE: Obstacles

<u>Suspension Bridge</u>	\$5,720
<u>Rock & Log Garden</u>	\$7,150
<u>Log Steps</u>	\$7,700
<u>Pyramid Steps</u>	\$9,460
<u>Crossed Logs</u>	\$4,950
<u>Walk In Pit</u>	\$5,860
<u>Fixed Raised "Bridge"</u>	\$3,410
<u>Water Box</u>	\$6,100
<u>Teeter Totter</u>	\$2,035
<u>Terrace Steps</u>	\$4,980

Exclusions and Provisions:

- All wood materials with ground contact shall be pressure treated. Exception: Natural Logs
- Price is based on a minimum quantity of 8, with all 8 being constructed at the same time.
- Restoration of existing area limited to only work site.
- Price is based on truck access to the work site. No provisions for haul roads.
- Price is based on dry soil conditions.
- Permits are excluded
- Final price is based on design requirements per owner.
- Obstacles that require change in elevation (stairs) are bid assuming use of natural topography. Only structural, compactable fill shall be imported (gravels)

Sincerely,

Jason McCullough, President
New West Contractors, Inc.
Office: 503-632-7374 Cell: 503-461-7102
E-mail: jason@newwestcontractors.com
Mailing Address: PO Box 69, Gladstone OR 97027
Site Address: 1625 Washington St. #203 Oregon City, OR 97045



Oregon CCB: 239031

May 31, 2024

Chehalem Parks & Recreation District

RE: Covered Arena

Inclusions for 80x180 covered arena

- Provide and install materials, labor, and equipment to erect the 80x180 building
- 80' clear span manufactured trusses
- Provide and install blocking for trusses
- 29-gauge tuff rib metal roofing and siding (no vapor barrier at this time)
- Provide and install side metal 3' down from the top side of eave sides and cover the trusses on the gable ends
- Provide and install metal 5' up from the bottom of the building to protect the inside kick wall installed by others.
- Duraskrim vapor barrier
- Agricultural building (Engineered trusses only)

Total **\$309,100**

Exclusions or extras

- Permits
- Excavation
- Gravel
- Additional engineering required by jurisdiction
- Interior work
- Overhangs
- Cupolas
- Footing
- Jurisdiction specific requirements

Optional Additions

- Interior riding wall 2 x 6 T&G **\$18,600**

Sincerely,

Jason McCullough

Jason McCullough, President

New West Contractors, Inc.

Office: 503-632-7374 Cell: 503-461-7102

E-mail: jason@newwestcontractors.com

Mailing Address: PO Box 69, Gladstone OR 97027

Site Address: 1625 Washington St. #203 Oregon City, OR 97045



Subject: Re: Agenda
Date: Friday, June 14, 2024 at 2:52:04 PM Pacific Daylight Time
From: Matthew Smith
To: Jim McMaster, Kat Ricker, Don Clements

I agree, let's place on the agenda and let us vote on the change.

Get [Outlook for iOS](#)

From: Jim McMaster <jmcmaster@board.cprdnewberg.org>
Sent: Friday, June 14, 2024 1:45:34 PM
To: Matthew Smith <msmith@board.cprdnewberg.org>; Kat Ricker <kricker@cprdnewberg.org>; Don Clements <dclements@cprdnewberg.org>
Subject: Re: Agenda

Matt, I do not see a problem here. If it makes them feel it is less cumbersome to volunteer then the board should consider it for this committee as well as others. At the end of the day it would be the staff coordinating work projects anyway. That is their job. I do not see why we would need a legal opinion. I do not want to spend money on this. Quentin will address it at the meeting. Have a good weekend.

Get [Outlook for iOS](#)

From: Matthew Smith <msmith@board.cprdnewberg.org>
Sent: Friday, June 14, 2024 1:33:48 PM
To: Kat Ricker <kricker@cprdnewberg.org>; Don Clements <dclements@cprdnewberg.org>
Cc: Jim McMaster <jmcmaster@board.cprdnewberg.org>
Subject: Re: Agenda

I'm fine with the language change, although I don't believe it's necessary.

Should we run the change by the lawyer or is everyone comfortable with the language?

Get [Outlook for iOS](#)

From: Kat Ricker <kricker@cprdnewberg.org>
Sent: Friday, June 14, 2024 10:59:19 AM
To: Don Clements <dclements@cprdnewberg.org>
Cc: Jim McMaster <jmcmaster@board.cprdnewberg.org>; Matthew Smith <msmith@board.cprdnewberg.org>
Subject: Agenda

Hello Don,

Jim (copied here) phoned me this morning on behalf of the trails committee, with a request to add an item to the June 27th BOD meeting agenda. This is for the Board to consider amending the committee policy that was approved on Jan. 25, 2024. You can see the changes that the committee is requesting on the attached meeting packet on page 10, Appendix D, and could reference them that way in the meeting packet.

Proposed Changes to Committee Rules

The following modifications of the CPRD Committee Rules, adopted by the CPRD Board of Directors on January 25, 2024, are requested by the Chehalem Heritage Trails Advisory Committee to provide clear approval of staff to direct or engage with committee members wishing to volunteer on CPRD projects, without CPRD Board of Directors approval.

--

Section 7, Part B: Without prior approval of the Board OR STAFF, no member may interfere or engage in District operations. This includes District programs, maintenance, administration, enforcement of facility and park rules, planning, training or other day-to-day operations and responsibilities of the Superintendent. Should the Board OR STAFF ask a committee member to become involved in District operations, the Board OR STAFF must clearly state in writing that committee member's operational duties/functions. Said duties/functions must be agreed to by the President and/OR Superintendent prior to the committee member beginning the assignment.

I have included Matt Smith in this email since Matt is typically involved in drafting agendas as well.

Thanks, all.

--

Kat Ricker
Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 [cprdnewberg](https://www.cprdnewberg.com) | [Instagram](#) | [Facebook](#)



503-537-2909
fax 503-538-9669
125 South Elliott Road
Newberg, OR 97132
cprdnewberg.org

May 10, 2024

To Whom It May Concern:

The Board of Directors has authorized me to accept the proposal from Mr. Bernards to trade his 3.32 acres (located in Yamhill County) near CPRD Friends' Park, in exchange for 7400 sq. ft. of Friends' Park amounting to approximately 20' of setback (located in City of Newberg). This trade will produce a lot line adjustment on Tax Lot 3220-1101 (Friends' Park).

Sincerely,

A handwritten signature in black ink that reads "Don Clements". The signature is written in a cursive style with a large, stylized "D" and "C".

Don Clements, Superintendent



F41

COPY



May 29, 2024

CHEHALEM PARK & RECREATION DIST
125 S ELLIOTT RD
NEWBERG, OR 97132-2295

KEVIN BATY
HAGAN-HAMILTON INSURANCE
PO BOX 847
MCMINNVILLE, OR 97128-0847

SAIF policy: 269304
Policyholder: Chehalem Park & Recreation Dist

This business's workers' compensation policy with SAIF Corporation renews on July 01, 2024. I authorized the rates and plan(s) shown on the enclosed premium estimate(s).

To elect coverage

Sign and return the Notice of Election before the effective date of July 01, 2024.

Verifiable time records

Oregon Administrative Rules require you to report wages under the highest rated classification applicable to any part of the worker's duties if you choose not to keep verifiable time records.

In most instances, if you have more than one classification on your insurance policy and your workers shift duties between those classifications, you can use verifiable time records to separate the payroll of the workers and report it in more than one classification on the payroll report.

Verifiable time records must be supported by original entries from other records, including, but not limited to, timecards, calendars, planners, or daily logs prepared by the employee or the employee's direct supervisor or manager. Estimated percentages or ratios will not be accepted. For more information on how to keep verifiable time records, go to **saif.com / Employer Guide/ Reporting payroll / Verifiable time records.**

Prevent jobsite injuries

Safety awareness and preparedness are key in preventing on-the-job injuries, which may keep workers' compensations costs down. Please go to **saif.com / Safety and health** and also the Oregon OSHA website at orosha.org to obtain valuable information to prevent injuries.

SAIF Corporation strives to provide our customers with the best services available at the lowest possible cost. We appreciate your confidence in us and look forward to working with you. Please feel free to contact me whenever you need assistance.

Sincerely,

/s/ Kris Casteel
Underwriting Lead
P: 503.673.5449
F: 503.584.9512
KRICAS@SAIF.COM

c: Kevin Baty

Chehalem Park & Recreation Dist

Premium estimate for Guaranteed Cost

Period: 07/01/2024 - 07/01/2025
Group: Special Districts Association of Oregon - Services

Policy: 269304
Plan: Version #1 (1)

Rating period: 07/01/2024 to 07/01/2025
Location 1: Chehalem Park & Recreation Dist

Classification description	Class	Subject payroll	Rate	Premium
Salesperson-Outside-No Delivery	8742	\$347,251.00	0.16	\$555.60
Office Clerical	8810	\$246,887.00	0.07	\$172.82
Child Day Care Centr-All Employees	8869	\$508,537.00	0.77	\$3,915.73
Golf Courses-All Employees & Clerical, Salespersons, Drivers	9060	\$655,697.00	1.08	\$7,081.53
Senior Centr-Al Emp-CI/Dr-No Aaa	9061	\$108,004.00	0.86	\$928.83
Park NOC-All Employees & Dr	9102	\$1,463,397.00	2.53	\$37,023.94
Total manual premium		\$3,329,773.00		\$49,678.45

Total subject premium \$49,678.45

Description	Basis	Factor	Premium
Experience Rating	\$49,678.45	0.99	-\$496.78
Total modified premium			\$49,181.67

Total standard premium \$49,181.67

Description	Basis	Factor	Premium
Oregon Total Premium			\$49,181.67
Premium Discount	\$49,181.67	0.136	-\$6,689.98
Terrorism Premium	\$3,329,773.00	0.005	\$166.49
Catastrophe Premium	\$3,329,773.00	0.01	\$332.98
DCBS Assessment	\$42,991.16	1.098	\$4,213.13
Total premium and assessment			\$47,204.29

Premium discount schedule		
First	\$5,000	0.00%
Next	\$10,000	10.50%
Next	\$35,000	16.50%
Over	\$50,000	18.00%

The experience rating modifier is tentative.

Part Two coverage at limits of \$500,000/\$500,000/\$500,000

Policy Minimum Premium: \$500

Your policy premium is based on your current estimated premium and may be prorated for policies in effect for less than a full year or adjusted based on actual payroll by classification.

Chehalem Park & Recreation Dist

Premium estimate for Guaranteed Cost

Period: 07/01/2024 - 07/01/2025

Group: Special Districts Association of Oregon - Services

Policy: 269304

Plan: Version #1 (1)

Terrorism Premium is in addition to Policy Minimum Premium.

Catastrophe Premium is in addition to Policy Minimum Premium.

Payroll Reporting Frequency: Monthly

Policyholder Option to Reimburse SAIF Corporation for Medical Expenses (Nondisabling Claims Reimbursement Program): This policyholder has chosen to enroll in the Nondisabling Claims Reimbursement program with Quarterly claim evaluation.

Chehalem Park & Recreation Dist**Plan description for Guaranteed Cost Plan**

Period: 07/01/2024 - 07/01/2025**Policy:** 269304

Guaranteed Cost Plan

SAIF Corporation's Guaranteed Cost Plan is a simple, no-risk plan that allows purchasers to know their insurance costs throughout the policy period. It may provide a premium discount based on volume.

Premium payment terms

We will send a payroll report to you at the end of each reporting period. Return the completed payroll report to us by the indicated due date or you may go to **saif.com** to submit payroll figures online where SAIF makes it easy by doing all the calculations for you.

Your premium, including the terrorism premium, catastrophe premium, and the Department of Consumer and Business Services premium assessment, is payable with each payroll report.

SAIF adds interest at the rate of one percent per month to any past due balance.

Chehalem Park & Recreation Dist

Notice of Election for Guaranteed Cost Plan

Period: 07/01/2024 - 07/01/2025

Policy: 269304

Group: Special Districts Association of Oregon - Services

Plan: Version #1 (1)

Agency: Hagan-Hamilton Insurance

Producer: Kevin Baty

Total estimated premium and assessments: \$47,204.29

Payroll reporting frequency: Monthly

Please visit **saif.com** and choose *Safety and health* for information about safety or choose *Employer Guide* for information about reporting payroll, paying online, filing and managing a claim, and coverage.

I, the undersigned, as a legal representative of the Company listed above, do hereby authorize SAIF Corporation to issue the policy and determine workers' compensation premiums according to the plan selection on this form. I have read, understand, and agree to the terms and conditions of this plan as set forth in the proposal.


Authorized signature of insured

JUNE 12, 2024
Date signed

Please return this page to:

**SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000**



PAULY, ROGERS, AND CO., P.C.
12700 SW 72nd Ave. ♦ Tigard, OR 97223
(503) 620-2632 ♦ (503) 684-7523 FAX
www.paulyrogersandcocpas.com

February 27, 2024

Chehalem Park and Recreation District
125 S Elliott Rd,
Newberg, OR 97132

We are pleased to confirm our understanding of the services we are to provide for the year ended June 30, 2023. We will audit the basic financial statements of Chehalem Park and Recreation District as of and for the year ended June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of Chehalem Park and Recreation District as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Chehalem Park and Recreation District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Chehalem Park and Recreation District's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The RSI, as identified in the financial report, is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited.

We have also been engaged to report on supplementary information other than RSI that accompanies Chehalem Park and Recreation District's financial statements. We will subject the supplementary information, as identified in the financial report, to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole.

In connection with our audit of the basic financial statements, we will read the other information, as identified in the financial report, and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or

error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor’s Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government’s ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion.

Chehalem Park and Recreation District
February 27, 2024

However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Chehalem Park and Recreation District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare OR assist in preparing the financial statements and related notes of Chehalem Park and Recreation District in conformity with accounting principles generally accepted in the United States of America based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

Chehalem Park and Recreation District
February 27, 2024

You are also responsible for the preparation of the other supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. Your employees will also upload all requested information to our ShareFile portal. We anticipate that the audit will be conducted remotely. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Pauly, Rogers and Co. P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the cognizant agency or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Pauly, Rogers and Co. P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Cognizant Agency, Oversight Agency for Audit, or Pass-through District. If we are aware that a federal awarding agency, pass-through District, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Roy R. Rogers is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Chehalem Park and Recreation District
February 27, 2024

Our fees for these services will be based on the actual time spent at our standard hourly rates, plus travel and other out-of-pocket costs such as report production, typing, postage, etc. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as we progress through the audit and are payable upon presentation. The fees for our services should not exceed the following, except as noted below:

Audit Services:	
Financial Statement Audit	\$ 23,500
Non-Audit Services:	
Assistance in preparation of Financials Statements	<u>5,300</u>
Total	<u>\$ 28,800</u>

This fee includes up to 1 unbound copy of the report plus one electronic copy. Additional copies will be billed at the rate of \$150 per copy. This fee is based on the anticipated cooperation from your personnel and on the assumption that the books will be closed, balanced, reconciled, with all material accruals recorded, all auditor requested information prepared prior to our arrival, and that unexpected circumstances will not be encountered during the audit. Our fee is also based upon the scope of work that was done in the previous year. If there is additional activity this year, beyond the scope of last year's work, we will need to charge for that additional work. We will give you a change of scope letter explaining the added work and our estimated fees, which must be signed by you, before we can continue the engagement or before we perform the additional work. Such work could include, but is not limited to, additional agreed upon procedures, audit testing required under the Single Audit Act of 1996 that was not previously specified, and reconciliations and/or adjustments to the financial statements. The additional time will be billed at our standard hourly billing rates for the individuals who perform those services.

If the District does not have substantially all items on the preparation list available and ready for audit, including all accounts reconciled, prior to the first day of the scheduled audit, (whether remote or in person), the District must contact us to re-schedule the audit. Cancellation for any reason must be communicated to the in-charge auditor at least three days prior to the first scheduled date of fieldwork, otherwise a mobilization fee of \$1,000 will be charged to the District. If the audit team begins the audit, whether remotely or in person, to conduct fieldwork and finds that the books and records are not adequately prepared for audit, the audit team will have to re-schedule fieldwork until such time that the District's books and records are adequately prepared for audit and a mobilization fee of \$1,000 will be charged to the District. If the District is unable to have the audit completed at the time the audit is scheduled because of lack of preparation, we cannot guarantee adequate open time in our calendar to issue the audit to meet your deadlines. Our calendar fills up months in advance and the District will have to wait for open calendar time. In addition, all items needed to complete the audit including final prep list items, all testing items and documentation, corrections made if any, and any questions answered must be completed 30 days prior to the date of an audit issuance. -Management accepts their responsibility to be adequately prepared for the audit.

Upon issuance of any invoices, there is a 30 day grace period for payment before a finance charge is assessed on any outstanding balance. Should any outstanding balance for our services exceed 31 days, you will be notified in writing of the balance due for the specified work performed, and we will perform no further services until we are paid in full. A total of three letters will be sent before we begin collection procedures after 120 days. You agree to reimburse us for all administrative, collection service, attorney, and other related filing fees and costs associated with the collection of our fees.

Requests to present the annual financial report to the board of governance or delegated committee will be assessed based on the availability of management during the time requested. An additional fee of \$500 will be assessed for an in person presentation based on travel expenses, and time spent for travel, preparation and the presentation. If the District utilizes a virtual meeting (conference phone call, Zoom, Skype, etc.) an additional fee will not be assessed.

Chehalem Park and Recreation District
February 27, 2024

Any claim arising out of services rendered to this agreement shall be resolved in accordance with the laws of the State of Oregon. It is agreed by the District and Pauly, Rogers and Co., P.C. or any successors in interest that no claim arising out of services rendered pursuant to this agreement by or on behalf of the District shall be asserted more than two years after the date of this engagement report issued by us.

The District hereby indemnifies Pauly, Rogers and Co., P.C. and its partners, principals and employees and holds them harmless from all claims, liabilities, losses and costs arising in circumstances where there has been a knowing misrepresentation by a member of the District's management, regardless of whether such person was acting in the District's interest. This indemnification will survive termination of this letter.

We have provided staff to work with your District as auditors. In the future, you may decide that you need the services of one or more full-time employees for this work. At that time, we can assist you in identifying qualified individuals. However, because of the knowledge that our staff has obtained about your District, you may wish to hire one or more of them. If this should occur, we will charge you a recruiting fee equivalent to twenty percent of the annual salary offered to our employee to compensate us for the loss of our valued and extensively trained employee.

Reporting

We will issue written reports upon completion of our audit of Chehalem Park and Recreation District's financial statements. Our reports will be addressed to management and the governing body of Chehalem Park and Recreation District, which will also address other information in accordance with AU-C 720, The Auditor's Responsibilities Relating to Other Information Included in Annual Reports. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue reports, or withdrawing from the engagement.

We appreciate the opportunity to be of service to Chehalem Park and Recreation District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,



ROY R. ROGERS, CPA
PAULY, ROGERS AND CO., P.C.

Signature: W. Dan Conant

Title: Superintendent

Date: 4.16.24



Chehalem Park & Recreation District

125 S. Elliott Road, Newberg, OR 97132
Phone (503) 537-4165
E-mail: dclements@cprdnewberg.org

May 10, 2024

To Whom It May Concern:

Kat Ricker has been employed with the Chehalem Park and Recreation District since May 10 of 2010, in the following capacities:

Public Information Coordinator, December 2010 - October 2018
Public Information Director, October 2018 - Present

The duties and responsibilities of these positions includes and is not limited to:

Helping to organize, maintain and keep records of our local government/Special District's ongoing events and information. Agency representation to public, partners, committees, coalitions; news media liaison/spokesperson; outreach and marketing; marketing communications, website, social media and publications oversight; events management; public speaking; public meeting administration, recordkeeping and recording of public meetings; responding to public inquiries and information requests; administrative writing including letters, agendas, minutes, resolutions, grant applications and reports.

All the duties of the Deputy Municipal Clerk, meeting administration and planning, recording public meetings including executive sessions of elected officials, holds the Official Seal, records management and archiving of official documents, Articles of Incorporation, ordinances, resolutions, and other legal instruments. Assists in District business related to elections of public officials (Board of Directors). Other duties as seen fit.

Kat is the original individual to hold these positions and has no predecessor. Kat is a model employee, and while we do not currently have the role of Town Clerk within her title, Kat has been performing Town Clerk duties wonderfully. Please feel free to contact me at (503) 537-4165 should you require any further information.

Best Regards,

A handwritten signature in black ink, appearing to read "Don Clements", written over a horizontal line.

Don Clements, Superintendent & Supervisor

International Institute of Municipal Clerks Certifies that All of the Benefits of

Active Membership

have been bestowed upon

Kat Ricker

May 2024

For exercising leadership in establishing the professional precepts of this Organization:

- Interest in progressive responsible Municipal Government
- Involvement in public administration in Municipal Government
- Moral dedication to the highest standards of ethics in Municipal Government
- Commitment to professional development in the field of Municipal Government



Founded 1947

A handwritten signature in black ink that reads "Mary Ann Hess".

Mary Ann Hess, MMC
IIMC President



Date of Release: June 4, 2024

Contact: Kat Ricker, Public Information Director kricker@cprdnewberg.org 971.832.4222

Highlights for Chehalem Valley Chamber of Commerce Board of Directors

Bob and Crystal Rilee Park Master Plan Process Update

The Board of Directors now has the draft masterplan in hand. The Board will meet in a Special Meeting (Work Session) at 6 p.m. on Thursday, June 6th, and is anticipated to vote for possible approval at the June 27th meeting. Public comments will be taken during this work session.

New committee opportunity! Deadline to apply is 5 p.m. Friday, June 21, 2024.

Please download the application form from this webpage. Submit completed form either in person at the administration office at 125 S. Elliott Road in Newberg or [by email](#) to Public Information Office.

Now accepting applications for Clubhouse Development Committee

New! The Board has approved the formation of a Golf Course Clubhouse Citizen's Advisory Committee. The purpose of the committee is to provide recommendations to the Board of Directors regarding the new construction of a clubhouse at the golf course.

Applications can be downloaded from the CPRD website cprdnewberg.org.

Deadline to apply is 5 p.m. Friday, June 21st.

- Five members, must reside within CPRD boundaries.
- Terms are for two years.
- The committee will determine its meeting schedule.
- Members will be appointed by the CPRD Board of Directors.
- Appointed members must sign the written CPRD Policies: Committee Rules (approved Jan. 25, 2024.).

New! Now online: CPRD Budgeting & Investing Primer

An introduction to the agency's financial structure and investment strategies

Chehalem Park and Recreation District receives revenue by various means. Yamhill

County collects taxes for operation of our District and deposits this revenue into our Local Government Investment Pool (LGIP) at the Oregon State Treasury.

<https://www.cprdnewberg.org/general/page/cprd-budgeting-investing-primer>