

AGENDA
CHEHALEM PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
CHEHALEM ADMINISTRATION OFFICE
125 S. ELLIOTT ROAD NEWBERG, OREGON
August 25, 2022 6:00 P.M.

JOIN WEBINAR <https://us02web.zoom.us/j/89209572170>

Webinar ID: 892 0957 2170 Passcode: 313753

- I. Call To Order**
- II. Roll Call**
- III. Approval of or Additions to the Agenda**
- IV. Approval of Consent Agenda**
 - A. Approve Minutes Regular Board Meeting July 28, 2022.
 - B. Approval of Bills Payable
 - C. Approval of Financials
- V. Public Participation**
 - A. Hunter Wyle Pickle Ball Committee
 - B. Trails Committee Report
 - C. Others not on Agenda
- VI. Action Items/Committee Reports/Board Comments**
 - A. Appointments To Golf Committee
 - B. Change September Board Meeting
 - B. Reports and Comments from Board Members
- VII. Old Business**
 - A. Updates on Projects and Questions
 - B. Pickle ball Advisory Committee Report
 - C. Trails Advisory Committee Report
 - D. Golf Course Committee Report
 - E. Update Right of way easement Friends Park
- VIII. From the Superintendent's Desk**
 - A. Superintendent's Report
 - B. Staff Reports
- IX. Correspondence**
 - A. Citizens' Comments/Evaluations
 - B. Miscellaneous Info
- X. Adjournment**

Next regular Board meeting is September 29, 2022.

JOIN WEBINAR <https://us02web.zoom.us/j/89209572170>

Webinar ID: 892 0957 2170 Passcode: 313753

To: Board of Directors
From: Superintendent
Date: August 17, 2022
Re: Background information for August 25, 2022 Board Meeting

Number corresponds to Agenda Item

II. ROLL CALL – We need 3 present for the meeting. Please call if you cannot attend. PLEASE REMEMBER MEETING AT THE DISTRICT OFFICE. YOU CAN CALL IN FOR MEETING.

YOU CAN ATTEND REMOTELY, VIA ZOOM. Kat will send information needed for meeting

Please see page 4 for index for page numbers

III. APPROVAL OR ADDITIONS TO AGENDA – If you wish additions please give me a call.

IV. APPROVAL OF CONSENT AGENDA

A. Approval of Board Meeting Minutes – Please see pages (5-8) for Regular Meeting Minutes of July 28, 2022

RECOMMENDATION: Approval of Regular Board Meeting Minutes for July 28, 2022.

B. Approval of Bills Payable – See page (9-10). General Fund \$768,268.15, SDC FUND \$237,765.38, LOAN SERVICE FUND \$0.00, POOL BOND \$0.00, FOUNDATION \$0.00

RECOMMENDATION: APPROVAL OF BILLS PAYABLE.

C. Approval of Financial – Please see page (11). The current debt is for the golf course, fitness center and pool bond. This year we paid for the property purchased on 219. We are allowed about \$92,400,000.00 in debt. As of 6/30/2021, we have \$23,912,998 outstanding long-term debt obligations. We refinanced the loans for the golf course, property and combined them with the loan for the pool and fitness center to save money. Currently we have two loans and one bond. Please note the general fund in previous years had transferred the money to pay for debt to the Loan Service Fund. We are now paying debt out of the SDC fund.

GENERAL FUND SUMMARY

<u>DESCRIPTION</u>	<u>AS OF 07/31/21-22</u>	<u>AS OF 07/31/22-23</u>	<u>DIFFERENCE</u>
TOTAL EXPENDITURES	\$ 407,288.35	\$ 497,455.67	\$ 90,167.32
TOTAL OPERATION EX.	\$ 407,288.35	\$ 490,266.71	\$ 82,978.36
TOTAL CAP/AQ/DEV/TRS	\$ 0.00	\$ 7,188.96	\$ 7,188.96
TOTAL REVENUE	\$ 5,234,370.23	\$ 6,460,490.54	\$ 1,226,120.31
TOTAL TAXES	\$ 41,292.70	\$ 17,655.94	\$ <23,636.76>
TOTAL FEES & CHARGES	\$ 416,306.47	\$ 441,421.17	\$ 25,114.70
TOTAL OTHER REVENUE	\$ 114,412.25	\$ 5,930.56	\$ <108,481.69>
BEGINNING BALANCE	\$ 4,662,358.81	\$ 5,995,482.87	\$ 1,333,124.06
<u>BALANCE</u>	<u>\$ 4,827,081.88</u>	<u>\$ 5,963,035.87</u>	<u>\$ 1,135,953.99</u>

SDC FUND SUMMARY

<u>DESCRIPTION</u>	<u>AS OF 07/31/21-22</u>	<u>AS OF 07/31/22-23</u>	<u>DIFFERENCE</u>
BEGINNING BALANCE	\$ 1,941,451.07	\$ 3,890,319.32	\$ 948,868.25
INTEREST	\$ 731.80	\$ 3,466.57	\$ 2,734.77
CITY OF NEWBERG	\$ 0.00	\$ 44,066.68	\$ 44,066.68
CITY OF DUNDEE	\$ 0.00	\$ 0.00	\$ 0.00
COUNTY OF YAMHILL	\$ 6,601.85	\$ 0.00	\$ < 6,601.85>
TRANSFERRED IN	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL REVENUE	\$ 1,948,784.72	\$ 3,937,852.57	\$ 1,989,067.85
TOTAL EXPENDITURE	\$ 186,431.24	\$ 188,981.24	\$ 2,550.00
<u>BALANCE</u>	<u>\$ 1,762,353.48</u>	<u>\$ 3,748,871.33</u>	<u>\$ 1,986,517.85</u>

RECOMMENDATION: Approve July2022 Financials as submitted

V. PUBLIC PARTICIPATION

A. Others not on agenda – We have no other request at this time.

VI. ACTION ITEMS/COMMITTEE REPORTS/BOARD COMMENTS

A. Appointment of Golf Course Committee – Please see pages (12-34). This is the applications we have currently. There may be more. Kat will email them to you Wednesday morning.

RECOMMENDATION: None

B. Change September Board Meeting – The regular meeting scheduled for September 22 is being requested to be changed to September 29. It would be a great help to me and the staff to reschedule the meeting.

C. Reports and Comments from Board Members – Given at meeting

VII. OLD BUSINESS

A. Update on Projects and Operation - Will discuss at meeting.

B. Pickle Ball Advisory Committee – Will give latest info at meeting.

C. Trails Advisory Committee – Will give latest info at meeting.

D. Update Right of Way Easement Friends Park – Will give update at meeting

VIII. FROM THE SUPERINTENDENTS DESK

A. Superintendent Report – Will give update at meeting

B. Staff Reports – Staff reports will be sent Wednesday morning with any additional applications for the Golf committee.

IX. CORRESPONDENCE

A. Citizens Comments/Evaluations – Please see Pages (35-47)

B. Miscellaneous Information – Please see pages (48-51).

X. ADJOURNMENT.

Next Regular Board Meeting September 29, 2022.

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CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office
125 S. Elliott Road
July 28, 2022
MINUTES

- I. Jim McMaster called the meeting to order 6:00 p.m., standing in for Lisa Rogers.

- II. Roll Call
 - Board members:
 - Gayle Bizeau
 - Don Loving
 - Jim McMaster
 - Bart Rierson - remote
 - Lisa Rogers - excused

 - CPRD Staff:
 - Don Clements, Superintendent
 - Richard Cornwell, IT Specialist
 - Casey Creighton, Basic Services Supervisor/Park and Facilities Supervisor
 - Julie Petersen, Special Services Supervisor/Recreation Supervisor
 - Kat Ricker, Public Information Director
 - Kellan Sasken, Special Services/Golf Director (remote)
 - Heidi Smith, Administrative Coordinator (remote)

 - Public:
 - Brian Bowman, Rilee Trails
 - Joel Dicks, MTB Team
 - Steve Paulson
 - Tom Sheridan

- III. Approval of agenda –
 - Moved Don Loving
 - Second Gayle Bizeau
 - Passed unanimously

- IV. Approval of consent agenda
 - a. Approval of minutes of regular Board meeting June 23, 2022
 - b. Approval of bills payable
 - c. Approval of June financials
 - Moved Gayle Bizeau
 - Second Don Loving

Passed unanimously

- V. Public participation
- a. Joel Dicks, high school and middle school mountain bike team assistant coach, talked about user types and potential signage for trails at Bob and Crystal Rilee Pak; Dicks urged Board to keep trails open to all types of users (mountain bikes, horses, pedestrians) and teach trail etiquette for shared use. Casey Creighton said the CHT Advisory Committee will make determinations on those matters and make recommendations to the Board. Jim McMaster had staff confirm that the intention of CPRD had been to designate different trails for different user types. Don Clements suggested having designated times for different user types. Discussion: Communicate with committee and get sample signage to it for consideration.
- b. Brian Bowman updated the Board on its trail maintenance at Bob and Crystal Rilee Park (See documentation.). He recommended mixed use trails when Don Loving asked his opinion, noting that education would be important. He said he is more concerned about potential damage to the trails from various users.

VI. Action items/committee reports/Board comments

- a. Appointments, election of officers

President Don Loving

Nominated by Jim McMaster

Second Bart Rierson

Passed unanimously

Vice President Jim McMaster

Nominated by Bart Rierson

Second Gaye Bizeau

Passed unanimously

Secretary/Treasurer Gayle Bizeau

Nominated by Don Loving

Second Jim McMaster

Passed unanimously

Committee Appointments:

Financial and Personnel - Lisa Rogers, Gayle Bizeau

Recreation Programming - Bart Rierson, Gayle Bizeau

Parks and Development - Jim McMaster, Don Loving

Liaisons:

County of Yamhill - Bart Rierson

Special District of Oregon - Don Loving

Council of Governments - Lisa Rogers

City of Newberg - Don Loving

City of Dundee - Jim McMaster
Newberg School District - Bart Rierson
Chamber of Commerce - Don Clements
Cultural Center & District - Lisa Rogers
Community groups - Gayle Bizeau
Trails Advisory Committee - Bart Rierson, Jim McMaster
Pickleball Advisory Committee - Gayle Bizeau
Golf Course Advisory Committee - Don Loving

New president Don Loving took over chairing the meeting; McMaster passed the gavel.

- b. Reports and comments from Board members
 - Gayle Bizeau - None
 - Don Loving - None
 - Jim McMaster - Asked about a few projects, including what WHPacific is working on; Creighton said Ewing Young bridge.
 - Bart Rierson - Wants to see us work with County for access to property to open a paddle launch.

VII. Old business/project updates

- a. Updates on projects from Casey Creighton - See packet for report. Steve Paulson from public asked about a proposed homeless encampment near golf course and near hospital, wondered if the Board knew about it; the Board did not. Clements was familiar with a proposal for a 40-unit facility but was unsure of location; he said Friends Church had written a grant application for a facility somewhere near the hospital. Tom Sheridan asked questions about new hires at golf course. Creighton invited him to meet the new coordinator.
- b. Pickleball Advisory Committee - Julie Petersen said they are not currently meeting.
- c. Chehalem Heritage Trails Advisory Committee – July meeting included Don Clements. He said the committee is discussing signage and should have examples at the next meeting.
- d. Golf Course Advisory Committee – Don Loving and Kat Ricker prepared application; Ricker released and publicized it; Loving said the group did not meet this month; application deadline is Aug. 19. Steve Paulson, who is on committee, said he would like to see a community tournament or a wine or soda tasting in order to help garner support from community to build a new clubhouse.
- E. Update on potential right-of-way easement on Friends' Park - Clements addressed this in his report, next.

VIII. From the superintendent's desk

a. Superintendent's report – Lindquist property, asked legal counsel to check into details to further discussion on potential land swap. Mary Brillas's property is now under ownership of CPRD; potential uses of property must now be discussed. He is talking with Chemeketa about potential of growing grapes there and possibly some vintner production. Loving recommended organizing a Board site visit.

b. Staff reports – Creighton: R. Scott Robinson, Golf Course Coordinator, hired and starts Aug. 15th.

See packet for departmental reports; updates given by Creighton, Petersen, Ricker, Cornwell, Sasken, Smith.

The redesign of the CPRD website is live, features a fresh new Meet the Directors webpage.

Kat Ricker reviewed details for upcoming Newberg Old Fashioned Festival Parade (Entire Board has agreed to drive golf carts); CPRD staff will not have a float nor a booth this year, but will continue to host the annual CPRD 5K Run/Walk. Ricker invited the Board to join a trail and luncheon event Aug. 5th when 99-year-old Pearl Harbor veteran and longtime Lincoln City councilor Ed Johann will traverse Gettman Loop on a multi-terrain mobility device provided the nonprofit David's Chair.

IX. Correspondence

A. Citizen comments/evaluations – The Board addressed a question delivered over Zoom chat, asking how long it takes for nine holes to make money at a golf course; Loving answered on the various factors involved in how that might play out for various scenarios.

X. Adjournment – Jim McMaster moved to adjourn 7:44 p.m.

Next meeting: August 25, 2022.

Respectfully Submitted,

Kat Ricker, Public Information Director

ACCOUNTS AND PAYROLL PAYABLE

FROM JULY 19, 2022

UP TO AUGUST 19, 2022

ACCOUNTS PAYABLE FOR GERNERAL FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TYPE CHECKS</u>
126313-126482	\$ 428,161.61	ACCOUNTS PAYABLE
126339-40,126377-78,126407-08, 126441,126480-82	\$ 7,981.12	PAYROLL
WIRE TRANSFER PAYROLL	\$ 314,497.92	PAYROLL
2245-2257	\$ 17,627.50	MANUAL/ACH TRANSFERS
GRAND TOTAL	<u>\$ 768,268.15</u>	

BREAKOUT

ACCOUNTS PAYABLE \$ 428,161.61

PAYROLL \$ 322,479.04

WIRE TRANSFER & ACH \$ 17,627.50

ACCOUNTS PAYABLE FOR SDC FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
1054	\$ 3,545.00	KITTELSON & ASSOCIATES
1055	\$ 45,239.12	GREEN WORKS, PC
WIRE TRANSFER	\$ 188,981.24	US BANK
GRAND TOTAL	<u>\$ 237,765.36</u>	

ACCOUNTS PYABLE FOR LOAN SERVICE FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
NO CHECKS	\$ 0.00	
GRAND TOTAL	<u>\$ 0.00</u>	

ACCOUNTS PAYABLE FOR CAPITAL POOL CONSTRUCTION & POOL BOND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
NO CHECKS	\$ 0.00	
GRAND TOTAL	<u>\$ 0.00</u>	

BREAKOUT

POOL BOND DEBT \$ 00.00

BREAKOUT

POOL BOND DEBT \$ 00.00

ACCOUNTS PAYABLE FOR FOUNDATION

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
196	\$ 0.00	SYBIL CROSBY SCHOLARSHIP
GRAND TOTAL	<u>\$ 0.00</u>	

FINANCIAL OVERVIEW

GENERAL FUND SUMMARY

DESCRIPTION	AS OF 07/31/21-22	AS OF 07/31/22-23	DIFFERENCE
Total Operational Expense	\$ 407,288.35	\$ 490,266.71	\$ 82,978.36
Total Capital Outlay & Transfers	\$ 0.00	\$ 7,188.96	\$ 7,188.96
GRAND TOTAL EXPENSES	\$ 407,288.35	\$ 497,455.67	\$ 90,167.32
Total Tax Revenue	\$ 41,292.70	\$ 17,665.94	\$ <23,636.76>
Total Fees & Charges Revenue	\$ 416,306.47	\$ 441,421.17	\$ 25,114.70
Total Other Revenue	\$ 114,412.25	\$ 5,930.56	\$ <108,481.69>
Beginning Balance	\$ 4,662,358.81	\$ 5,995,482.87	\$ 1,333,124.06
GRAND TOTAL REVENUE	\$ 5,234,370.23	\$ 6,460,490.54	\$ 1,226,120.31

SDC FUND SUMMARY

DESCRIPTION	AS OF 07/31/21-22	AS OF 07/31/22-23	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 186,431.24	\$ 188,881.24	\$ 6,066.57>
TOTAL REVENUE	\$ 7,333.65	\$ 3,221,144.85	\$ 2,322,872.69
BEGINNING BALANCE	\$ 1,941,451.07	\$ 1,941,451.07	\$ <369,881.19>
GRAND TOTAL REVENUE	\$ 1,948,784.72	\$ 5,162,595.92	\$ 1,952,991.50

LOAN SERVICE FUND SUMMARY

DESCRIPTION	AS OF 07/31/21-22	AS OF 07/31/22-23	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
REVENUE TRANSFERS	\$ 0.00	\$ 0.00	\$ 0.00
INTREST	\$ 0.00	\$ 35.56	\$ 35.56
BEGINNING BALANCE	\$ 33,702.97	\$ 34,000.55	\$ 135.65
GRAND TOTAL REVENUE	\$ 33,702.97	\$ 34,036.11	\$ <333.14>

EQUIPMENT AND MAJOR MAINTENANCE FUND SUMMARY

DESCRIPTION	AS OF 07/31/21-22	AS OF 07/31/22-23	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00
BEGINNING BALANCE	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00

CAPITAL PROJECT POOL FUND SUMMARY

DESCRIPTION	AS OF 07/31/21-22	AS OF 07/31/22-23	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00

BOND LOAN SERVICE SUMMARY

DESCRIPTION	AS OF 07/31/21-22	AS OF 07/31/22-23	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL REVENUE	\$ 133,293.82	\$ 373,874.30	\$ 240,580.48

JOIN THE NEW GOLF COURSE ADVISORY COMMITTEE!

APPLICATION DEADLINE:
5:00 P.M. MONDAY, AUGUST 19

THREE-YEAR TERMS

The purpose of the committee is to provide recommendations to the Board of Directors regarding future enhancements to Chehalem Glenn Golf Course.

MEMBERS NEEDED: 7 total, 5 must reside within CPRD boundaries.

MEETINGS: 6:00 p.m. on the fourth Tuesday of each month.

HOW TO APPLY: Download the application at cprdnewberg.org. Submit the completed application either in person at Chehalem Aquatic and Fitness Center, or email to kricker@cprdnewberg.org.



Chehalem Glenn Golf Course Advisory Committee Application

Deadline to apply is 5 p.m. Monday, August 19, 2022.

About the Committee

- The purpose of the committee is to provide recommendations to the Board of Directors regarding future enhancements to Chehalem Glenn Golf Course.
- Seven members, five of whom must reside within CPRD boundaries.
- Three-year terms
- Meetings will occur at 6 p.m. on the fourth Tuesday of each month.

How to Apply

- Submit this completed application either in person at Chehalem Aquatic and Fitness Center, or email to kricker@cprdnewberg.org.

Name Todd Saunders

Address 701 E. 3rd Street, Newberg OR

*this is my business address. At the end of September my permanent address will be in Sunriver, OR. I will be in Newberg weekly (As-needed) to manage my company.

Telephone 503-970-1900

Email todd@digtsc.com

- see note on front page

Resident of District Yes No

The CPRD boundary map can be found on our website at cprdnewberg.org; under About Us, click Mission and History.

Reasons you wish to serve on the committee (Attach addition sheets if necessary.)

I served on the Board when the course was built. My company, TSC, built the front nine. I am an avid golfer & community supporter who wants to see the golf course in the best condition (within reason) be a powerful reflection on CPRD

Other community involvement (Attach additional sheets if necessary.)

Served on Pres. Advisory committee for 12 years at G.F.U.

TSC, has performed the majority on Heavy Equip needs on local parks for 20 years.

Signature



Date

8-2-22

Chehalem Glenn Golf Course Advisory Committee Application

Deadline to apply is 5 p.m. Monday, August 19, 2022

About the Committee

- The purpose of the committee is to provide recommendations to the Board of Directors regarding future enhancements to Chehalem Glenn Golf Course.
- Seven members, five of whom must reside within CPRD boundaries.
- Three-year terms
- Meetings will occur at 6 p.m. on the fourth Tuesday of each month.

How to Apply

- Submit this completed application either in person at Chehalem Aquatic and Fitness Center, or email to kricker@cprdnewberg.org.

Name Blake S. Williams

Address 4500 NE Blue Heron Ct. Newberg, OR 97132

Telephone Home: 503 538-0346 Cell: 503 680-7240

Email blake.williams@comcast.net

Resident of District Yes

The CPRD boundary map can be found on our website at cprdnewberg.org; under About Us, click Mission and History.

Reasons you wish to serve on the committee (Attach additional sheets if necessary.)

As a senior golfer (age 67) I would bring ideas on how to make the golf course more playable for junior, women and senior golfers. Chehalem Glenn is a wonderful golf course and something the Newberg community should be extremely proud of, but it lacks additional forward tee boxes to promote these golfing groups. I've been playing at Chehalem Glenn since it opened and I'm currently the Club Chairman of the McMinnville Senior Men's Golf Club. We play Chehalem Glenn every Monday morning. We have approximately 70 members ranging in age from 55 to 95. Many of these seniors will not play Chehalem Glenn due to the lack of forward tee boxes especially on the front 9. Our Club also plays at many different golf courses each year and many of these courses offer combination tee boxes that make play more enjoyable and helps avoid slow play.

If selected to the Advisory Committee I will bring a different perspective to make Chehalem Glenn Golf Course an even more inclusive part of the Newberg community.

Other community involvement (Attach additional sheets if necessary.)

- Although my children are grown, I coached CPRD soccer for over 10 years. Participated as a parent volunteer when needed with baseball, basketball and waterpolo teams.
- Public School Volunteer assisting teacher activities. Worked with Japanese Exchange Programs at Chehalem Valley Middle School.
- Past President and member of our Homeowner Association Committee.
- For approximately 5 years I was responsible for the operation of two water wells serving our neighborhood of approximately 30 homes and an additional 8 homes outside of our Association. This required State Certifications.

Signature  Date 7/22/22

Chehalem Glenn Golf Course Advisory Committee Application

Deadline to apply is 5 p.m. Monday, August 19, 2022.

About the Committee

- The purpose of the committee is to provide recommendations to the Board of Directors regarding future enhancements to Chehalem Glenn Golf Course.
- Seven members, five of whom must reside within CPRD boundaries.
- Three-year terms
- Meetings will occur at 6 p.m. on the fourth Tuesday of each month.

How to Apply

- Submit this completed application either in person at Chehalem Aquatic and Fitness Center, or email to kricker@cprdnewberg.org.

Name

Art Gregory

Address

14825 NE Quarry Road
Newberg, OR 97132

Telephone

(971) 832-0401

Email

See Attached

Resident of District _____ Yes _____ No

The CPRD boundary map can be found on our website at cprdnewberg.org; under About Us, click Mission and History.

Reasons you wish to serve on the committee (Attach addition sheets if necessary.)

Other community involvement (Attach additional sheets if necessary.)

Signature _____ Date _____

Application: Golf Course Advisory Committee

Name: Arthur (Art) Gregory

Address: 14825 NE Quarry Road
Newberg, OR 97132

Telephone: (971)832-0401

Email: agregory43@outlook.com

Resident of District: Yes

Reason for wanting to serve:

Golf has been a recreational sport that I have enjoyed throughout my adult life. It is one of the few physical sports that can be played through life (actually, I don't know of another).

Golf has given me great pleasure through the sport, as well as the people I've met and the friends I've made. It has been life enhancing in many ways.

Serving on the committee would provide the opportunity to help improve the enjoyment and benefits for golfers while playing at Chehalem Glenn Golf Course (CGGC).

Other Community Involvement:

I have been involved in the operation of the CGGC for thirteen years, both as an employee and as a volunteer. I am currently a volunteer and have been for the last several years.

I have contributed in the following capacities:

Course Guide (Marshal)

Starter

Trainer of Course Guides and Starters

(OVER)

Created a "Volunteer Play Book" for all volunteers containing policies and instructions.

Head Course Guide (HCG)

Participated in selecting volunteers.

Weekly scheduling of Course Guides and Starters from March through October.

I participated on the CPRD Finance Committee for one year. I was selected to serve on the committee, but at the time I was a CPRD employee and it was determined through the Bylaws that an employee could not serve.

I believe the above helps demonstrate that I am a team player with good interpersonal skills.

Signature: Arthur R. Jurgens Date: 8/8/22

Chehalem Glenn Golf Course Advisory Committee Application

Deadline to apply is 5 p.m. Monday, August 19, 2022.

About the Committee

- The purpose of the committee is to provide recommendations to the Board of Directors regarding future enhancements to Chehalem Glenn Golf Course.
- Seven members, five of whom must reside within CPRD boundaries.
- Three-year terms
- Meetings will occur at 6 p.m. on the fourth Tuesday of each month.

How to Apply

- Submit this completed application either in person at Chehalem Aquatic and Fitness Center, or email to kricker@cprdnewberg.org.

Name Robert J Travers

Address 408 Ironwood Dr

Newberg, OR 97132

Telephone 503.550.4325

Email bob@mossbarn.com

Resident of District X Yes No

The CPRD boundary map can be found on our website at cprdnewberg.org; under About Us, click Mission and History.

Reasons you wish to serve on the committee (Attach addition sheets if necessary.)

It would be my privilege to serve on this committee, to offer my expertise on numerous
fundamentals of developing building concepts, strategy for seeking completion of projects,
and following through to the end results.

Other community involvement (Attach additional sheets if necessary.)

Chartering Rotary Newberg Early Birds Club, Strategized, implemented and completed
various Rotary projects like "Kids-Helping-Kids", "Annual Basket Sales" fundraisers, and most
recently, naming and assisting in developing the production of Ken Austin's last project called
"TotaChair" which is still ongoing, Chairperson for Oktoberfest and Summerfest.

Also, my previous experience was product development for my company in California,
created and patented numerous products, designed booths for national trade shows, and
ran daily operations.

Personally, landscape contractor, retired Los Angeles County Firefighter/Paramedic.

Signature Robert J Travers Date 8/8/2022

Chehalem Glenn Golf Course Advisory Committee Application

Deadline to apply is 5 p.m. Monday, August 19, 2022.

About the Committee

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- Seven members, five of whom must reside within CPRD boundaries.
- Three-year terms
- Meetings will occur at 6 p.m. on the fourth Tuesday of each month.

How to Apply

- Submit this completed application either in person at Chehalem Aquatic and Fitness Center, or email to kriker@cprdnewberg.org.

Name James D Hess

Address 23520 NE Hyland Drive

Newberg, OR 97132

Telephone 503.460.7431

Email JamesHessAS@gmail.com

Resident of District X Yes No

The CPRD boundary map can be found on our website at cprdnewberg.org; under About Us, click Mission and History.

Reasons you wish to serve on the committee (Attach addition sheets if necessary.)

I am a Landscape Architect, retired General Contractor, Real Estate Agent,

Annual Member of Chehalem Golf Course, a golfer and a new resident (1.4 years)

Other community involvement (Attach additional sheets if necessary.)

Finishing my Oregon Real Estate Appraiser's License.

Signature  James D Hess Date 08/08/2022

Resume' of James Hess

148 Rainbow Drive, # 4842, Livingston, TX 77399
936.933.7227 * JamesHessAS@gmail.com

Work Qualifications:

- Project Manager / Carpenter, Ronald Perrin General Construction. Responsibilities included: supervision & hands-on construction of three, 10-week, \$400K commercial build-out T. I. Projects. Provided project accounting, direct communication / update transmittal's, and meetings with clients & sub-contractors. Also, performed construction services as "one of the crew" - performing all aspects of the residential & commercial construction process on other projects.
January 2016 to April 2018.
- Project Manager / Carpenter, Stuen Construction, LLC. Responsibilities included: hands-on construction remodeling/ improvements of six projects assigned to me. Included coordinating my two man crew, running & performing all aspects of the construction remodel process, coordinating sub-contractors and materialmen. Provided project accounting, direct communication/update transmittal's, and meetings with clients & contractor, designed/provided drafting details as needed.
May 2015 to October 2015.
- Manager, Employee Housing Dept., Lajitas Golf Resort & Spa. Responsibilities included: rehab and maintenance of 77 housing units, the owner's residence and assorted repairs to the resort buildings. Included coordinating my four man crew, determining needed scope/repairs for each unit, ordering materials, record-keeping, writing tenant leases, checking employees in/out of units, and hands-on construction repairs/improvements of structures.
October 2013 to April 2015.
- Assistant Golf Course Superintendent, Los Lagos Golf Course – Supervised crew of six, performing all aspects of daily golf course maintenance. Worked hands-on as seventh crew member.
October 2012 to September 2013.
- Semi-Retired – traveling North America and Canada - working when the position interested me. Utilizing my many skills for Federal, State, County, City or private organizations.
June 2011 to September 2012.
- Vice-President, JHAS Inc., a Design/Build company practicing the disciplines of architecture, engineering, landscape architecture, and project management for residential and light commercial projects. Responsibilities included: client prospecting, contract negotiation & writing, project design & presentation, project budgeting, project management, expert witness, structural inspector, administration over all projects totaling \$13.8 million and staff of 22.
June 2000 to May 2011.
- Director of Design, United Design Associates, Inc., a Design/Build company practicing the disciplines of architecture, landscape architecture, interior design and general contracting for residential and commercial projects. Responsibilities included: client prospecting, contract negotiation & writing, project design & presentation, project budgeting, project management and office administration over all projects totaling \$2.6 million and staff of three.
December 1997 to May 2000.
- Senior Designer, CHS, Cajon Inc., a Design/Build company creating high-end residential and commercial projects from architectural & landscape concepts through construction. Responsibilities included: client acquisition, contract negotiation & writing, project design & presentation, selection, hiring and management of sub-consultants (Architects, Engineers, Landscape Architects, etc.), and Key Man contact between the client and our design/build team. Also responsible for design with client-direct projects. Managed staff of five and projects totaling \$ 3.2 million.
January 1994 to November 1997.
- Partner, FAR Development, a General Building Contractor Company designing and building new residential house, remodeling residential houses and commercial tenant improvements. Responsibilities included: management of all aspects of the company and sub-contractors.
June 1980 to December 1997.

Practical Benefits:

- Able to Relocate my 5th-wheel RV for out-of-town projects as needed, to run the project;
- Utilize my personal 27-foot long, Chevy C4500 1.5 ton utility bed truck on each project;
- Able to Invoice you via my LLC - for services rendered – to reduce your employee liability;
- California State Licensed Landscape Architect, retired General Contractor;
- Can visualize in 3-D, and communicate ideas in oral, drawn or written form;
- Client and company minded - willing to dedicate to each project, from start to finish;
- Reliable, professional, self-starting and punctual – with a positive attitude;
- 59 years young – experienced, knowledgeable and healthy.



Chehalem Glenn Golf Course Advisory Committee Application

Deadline to apply is 5 p.m. Monday, August 19, 2022.

About the Committee

- The purpose of the committee is to provide recommendations to the Board of Directors regarding future enhancements to Chehalem Glenn Golf Course.
- Seven members, five of whom must reside within CPRD boundaries.
- Three-year terms
- Meetings will occur at 6 p.m. on the fourth Tuesday of each month.

How to Apply

- Submit this completed application either in person at Chehalem Aquatic and Fitness Center, or email to kricker@cprdnewberg.org.

Name Greg Salmon

Address 606 Corinne Dr. Newberg OR 97132

Telephone 503-537-4577

Email gregsalmon113@yahoo.com

Resident of District X Yes No

The CPRD boundary map can be found on our website at cpdnewberg.org; under About Us, click Mission and History.

Reasons you wish to serve on the committee (Attach addition sheets if necessary.)

I was born and raised in this community. I also own and operate a business in this community. I love having the golf course in our community and it is in my best interest to make sure that it is putting its best foot forward and is successful as possible.

Other community involvement (Attach additional sheets if necessary.)

Newberg Early bird rotary club member (paul Harris fellow)

Early bird rotary foundation board member (treasurer)

chehalem valley chamber of commerce (current member past ambassador)

young pro's of yamhill valley

annual membership @ chehalem Glenn

Signature



Date 8/15/22

sponser of Newberg water polo and chehalem swim team
owner of Ken and Daughter Jewelers

Chehalem Glenn Golf Course Advisory Committee Application

Deadline to apply is 5 p.m. Monday, August 19, 2022.

About the Committee

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- Seven members, five of whom must reside within CPRD boundaries.
- Three-year terms
- Meetings will occur at 6 p.m. on the fourth Tuesday of each month.

How to Apply

- Submit this completed application either in person at Chehalem Aquatic and Fitness Center, or email to kricker@cprdnewberg.org.

Name KENNETH R OVERTON

Address 16825 NE Hillsboro Hwy

NEWBERG OR 97132

Telephone 503-537-8332

Email kro513@msw.com

Resident of District Yes No

The CPRD boundary map can be found on our website at cprdnewberg.org; under About Us, click Mission and History.

Reasons you wish to serve on the committee (Attach addition sheets if necessary.)

I would like to be a part of the future
growth and success of the course

Other community involvement (Attach additional sheets if necessary.)

City of Newberg Advisory Board 1982
City of Newberg Planning Commission 1984
Present Course Guide and Starter
at CBC. 4/55

Signature

Paul Overton

Date

8/13/22

Chehalem Glenn Golf Course Advisory Committee Application

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About the Committee

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- Seven members, five of whom must reside within CPRD boundaries.
- Three-year terms
- Meetings will occur at 6 p.m. on the fourth Tuesday of each month.

How to Apply

- Submit this completed application either in person at Chehalem Aquatic and Fitness Center, or email to kricker@cpdnewberg.org.

Name Sandra Valentine

Address 807 S. Blaine St. Newberg

Telephone 503-892-3037

Email s.valentine125@gmail.com

Resident of District X Yes No

The CPRD boundary map can be found on our website at cprdnewberg.org; under About Us, click Mission and History.

Reasons you wish to serve on the committee (Attach addition sheets if necessary.)

I enjoy and I am very grateful for Chehalis
Glenn Golf Course - and so I would be
honored to serve on the Advisory Committee

Other community involvement (Attach additional sheets if necessary.)

N/A

Signature Savandra Valentine

Date 8-16-22

Chehalem Glenn Golf Course Advisory Committee Application

Deadline to apply is 5 p.m. Monday, August 19, 2022.

About the Committee

- The purpose of the committee is to provide recommendations to the Board of Directors regarding future enhancements to Chehalem Glenn Golf Course.
- Seven members, five of whom must reside within CPRD boundaries.
- Three-year terms
- Meetings will occur at 6 p.m. on the fourth Tuesday of each month.

How to Apply

- Submit this completed application either in person at Chehalem Aquatic and Fitness Center, or email to kricker@cprdnewberg.org.

Name Christopher Harper

Address 333 The Greens Ave

Newberg, OR 97132

Telephone 503 887-0595

Email johnnyutah9653@gmail.com

Resident of District Yes No

The CPRD boundary map can be found on our website at cprdnewberg.org; under About Us, click Mission and History.

Reasons you wish to serve on the committee (Attach addition sheets if necessary.)

I care about this golf course & the community here in which I live. I want to see the betterment of Chehalem Glenn, not only now but for future golfers & residents.

Other community involvement (Attach additional sheets if necessary.)

Newberg high school booster club for 3 years
I was on the committee then brought TVYFL to Newberg.
Over 10 years as a youth football coach, Cal Ripken
coach, CPRD basketball coach, JBO coach & Chehalem swim
team coach & board member.

I also just finished coaching the Sherwood Fireballs
youth (12-14 yrs) in 2022 softball team.

Signature  Date 8-16-2022

Subject: Re: Rilee Park and bikes

Date: Tuesday, August 16, 2022 at 11:33:01 PM Pacific Daylight Time

From: Brian Bowman

To: Kat Ricker, Don Loving, Casey Creighton, Don Clements, Jim McMaster

CC: ryan@storfa.com, Russ Sheehan, Owen Rodabaugh, Bryan Stewart, Joel Dicks

Kat, Don, Casey, Jim

From the July 28th CPRD Board meeting I owe you a couple mixed use trail examples and examples of signage for mixed use trails.

Here are a couple examples of trail systems open to both horses and cyclists. Larger than Rilee from an acreage standpoint but I think good analogs. Both Stub and McDonald Forest aren't too far from population centers and see lots of multimodal use. Mountain bikers, horses, trail runners, walkers, and dogs. Both parks also have a mix of trail types, dirt or gravel road, wide path, and singletrack.

Stub Stewart State Park

https://stateparks.oregon.gov/index.cfm?do=main.loadFile&load=_siteFiles%2Fpublications%2F%2F48587_Stub_Stewart_trail_guide_%28Web%29050638.pdf

McDonald Research Forest Map

https://cf.forestry.oregonstate.edu/sites/default/files/_ResearchForestLAYOUT30May18.pdf

Most, of both trail systems, is open to all users. The trails open to mountain bikers and hikers but closed to equestrians tend to be the narrowest, windiest, most undulating trails mountain bikers value the most. These trails also tend to have treads susceptible to damage from equestrians, the heaviest and widest trail users. Because of damage, I would like to see the single track we've build at Rilee Park open to only hikers and bikers.

Regarding etiquette. Both above trail maps include copies of the "trail courtesy triangle" or "share the trail" triangle. I did a little digging to find who "owns" this sign, but it seems to be ubiquitous. I've included below the Oregon State University College of Forestry weather closure sign (shared before), and their webpage on etiquette. I think the weather closure sign is one of the fairest to all users I've seen. They also have some good guidelines regarding dogs and leashes. E-bikes came up in the conversation – McDonald Forest does not allow e-bikes, Stub Stewart does. The State of Oregon has defined e-bikes in ORS 801.258.

Weather closure

https://cf.forestry.oregonstate.edu/sites/default/files/Wet%20Weather%20Signs%201126%20Final_Page_3.jpg

Etiquette

<https://cf.forestry.oregonstate.edu/recreation/trail-etiquette>

Don't hesitate to reach out with any questions or feedback.

Brian Bowman
(541) 760-6699

On Aug 16, 2022, at 13:14, Kat Ricker <kricker@cprdnewberg.org> wrote:

Hello Russ, Brian, Owen, and Ryan,

Our staff trailblazer Russ Sheehan has asked me to connect him with mountain bike leaders in the community in order to communicate about trails at Bob and Crystal Rilee Park.

I have included Brian Bowman ((541) 760-6699) here, as Brian has been spearheading volunteer trail maintenance work there;

Owen Rodabaugh (503-891-3442) is the Stewardship Director with the Northwest Trail Alliance, an all-volunteer mountain biking advocacy and trail building/maintenance non-profit in the Portland area, who has expressed interest in the trails there;

I am also including Ryan Storfa, who is affiliated with Chehalem BMX and plugged in to the biking community.

--

Kat Ricker
Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 cprdnewberg | Instagram | Facebook

Subject: Re: Crystal Riley property donated to Chehalem Park & Recreation District

Date: Friday, August 12, 2022 at 9:58:59 PM Pacific Daylight Time

From: Tamra Busch-Johnsen

To: Kat Ricker

CC: Don Clements

Thank you! I look forward to receiving the formal transaction.

Tamra

Sent from my iPhone

On Aug 12, 2022, at 10:14 AM, Kat Ricker <kicker@cprdnewberg.org> wrote:

Hello Tamra,

Thank you for your interest. I have received your request and will respond more fully soon.

Meanwhile, here is some background information from the 2014 news release

CPRD Parrett Mt. property purchase complete

NEWBERG, Ore. – Bob and Crystal Rilee Park has moved closer to opening to the public.

Chehalem Park and Recreation District's purchase of Parrett Mountain Farm from the Crystal Dawn Smith Rilee Foundation was completed on Jan. 29, 2014.

This transaction is part of the Crystal Dawn Smith Rilee Foundation's larger property donation to CPRD valued at more than \$6 million.

The foundation donated over \$6 million worth of land to CPRD in exchange for a \$280,000 purchase price for the 327 acres of property on Parrett Mountain. The relatively low price was figured to cover the foundation's attorney bills and remaining debt engendered by the embezzlement case involving the foundation's former executive director Liz Rhode.

"This decision to give the land to CPRD was made by the foundation as a positive answer to the best future interests of the community, following the wishes of Crystal Rilee to benefit people and allow them to enjoy the land she'd acquired," said Mary Dugan, vice president of the foundation. "Crystal wanted people to enjoy the land and the beauty of nature there and was adamantly against any future residential or business development on the property, so she would be very pleased to have it become a park."

With this acquisition and the addition of the new Bob and Crystal Rilee Park, the number of parks in Chehalem Park and Recreation District will become 23.

"This generous donation from the foundation will become a valuable legacy for our community," said CPRD Public Information Coordinator Kat Ricker. "Not only will the equestrian community return to the trails it has previously enjoyed, but the public is sure to be impressed with the opportunities our Board and staff are already planning for this spectacular property." Bob and Crystal Rilee Park will be a scenic nature park with trails, including equestrian trails.

These trails will be part of Chehalem Heritage Trails. The new park could be open as early as July.

Some of the property will continue to be leased for farming, and discussion is underway for a potential historical museum piece to preserve the history of Parrett Mountain and the farming heritage of the land. The property also contains potential rental facilities for special events such as weddings and business retreats.

The CPRD Board of Directors approved the lease-purchase Oct. 24, 2013.

--

Kat Ricker
Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 [cprdnewberg](http://cprdnewberg.org) | [Instagram](#) | [Facebook](#)

From: Tamra Busch-Johnsen <tamrabj@onlinenw.com>
Date: Friday, August 12, 2022 at 9:17 AM
To: "Kricker@cprdnewberg.org" <kricker@cprdnewberg.org>
Cc: "dclements cprdnewberg.org" <dclements@cprdnewberg.org>
Subject: Crystal Riley property donated to Chehalem Park & Recreation District

Hi Kat,

I talked to you at the committee meeting a few nights ago. I respectfully request a copy of the land transaction outlining use of property gifted by Crystal Riley to Chehalem Park & Recreation District.

Thank you so much!

Sincerely,

Tamra Busch-Johnsen

Subject: Chehalem Aquatic Center Review

Date: Monday, August 15, 2022 at 1:52:13 AM Pacific Daylight Time

From: Kristina Ernstrom

To: Kat Ricker, Casey Creighton, Don Clements, Bart Rierson, Jim McMaster

Hello Board,

My name is Kristina Ernstrom I am on the Trails Committee. I experienced a grieves situation on Saturday 8/13 at the Chehalem Aquatic Center I believe this needs to be addressed and reviewed.

I am a mother of 5 children 9 years and under. I purchased a membership with a scholarship for 5 people as my 2 youngest kids are 3, and 1. We been attending the open swims at least twice a week for the past 3 weeks. 4 of my children are not swimming, they haven't had a lot of experience in water before this time due to Covid and other circumstances so they wear a life jackets for their safety while at the pool.

Last weekend 8/6 one of the lifeguard came up to me and told me I had to keep these 4 kids in reach, it there policy that if they have life jackets they need to be in arm reach in the kid pool that is 1 foot and some odd inches deep. I did my best at corralling my kids and keeping them close by. On Tuesday, and Thursday the life guard in question was not in attendance and no other lifeguard brought up that they had to be in arm reach.

The pool is not accommodating for my husband to join us, as the ceiling are to high for him to be in the pool area, it causes him vertigo. Even then per policy we would be out numbered as the policy says we can only have 2 kids per adults.

On Saturday 8/13 the same life guard singled me out again and told me that if my kids had lifejackets on I had to keep them in arms reach. I told him that with the lifejackets on they were safe being away from me, in fact more safe than without lifejackets. The potential of my children or even other children going into the deeper pool is easy. I have seen quiet a few 4 and under heading for the deeper water without lifejackets or parents. In fact I have had to grabbed my share of littles out of the water as they were sinking below the surface and no lifeguard were around watching them and parents to far to reach them in time.

The said lifeguard contacted his manager Wendy Roberts who was not at the facility, to complain that I wasn't in compliance to the rules. She had him come back to me and tell me that I could stay the rest of the time, but the big point was I had too many kids and could only bring 2 children at a time to swim. I have no one to watch my children, and there is no babysitters at the facility. Not would that be fair in any way. With the cost of gas we all come, my husband works out during the time we are playing in the water.

To request a scholarship I had to fill out paperwork for each kid and when I paid membership they never address that I could not bring all my kids to the pool at the same time. I paid \$160 for access until October 16th this has been very awful experience. I am concerned how we are meeting the community needs with this kind of experience.

It does need to be brought up that this is a slap in the face toward community members who have more then 2 children under 8 years old. It also needs to be addressed that lifejackets policy needs to be reviewed. Example: if I didn't put a life jacket on my children. I turned my back, or was distracted, one of my kids headed for the deeper pool and drowned due to no one seeing him or her. Who would be responsible? I came prepared to protect my children so I didn't need to be a helicopter mother. With lifejackets they would be safe even if their curiosity took them into the deep pool.

During the time that the lifeguard was communicating with Wendy and even afterwards there were 3 kids with lifejackets/floatation devices no parents in arms reach. I explained it to the lifeguard since he was go singling me out he needed to alert the other parents. During the 10 minutes I was contemplating the situation 2 of the children still remained without parents in arms reach running around in lifejackets. The said lifeguard left the kids pool to wonder over to another pool with 2 other lifegaurds. Never bothering to address any other parent about their children needing to be closely monitored. This really seems like he singled me out for whatever reason.

I know there are a few other larger size families that have littles in lifejackets that have been regularly attending the aquatics. Per the policy those family would also be unable to attend if the lifeguard took a notice in their children as he did with mine.

I did asked about swim lessons prior but was told that membership and scholarship would not cover the \$70 cost. It would have to be out of pocket. If I requested a scholarship for membership I certainly can't afford 1 week of swim lessons for 1 of 5 kids. It seems like this is poorly run facility that isn't really focused on community, especially low income families, or large families. I am very disappointed in what I witnessed and experienced at the Chehalem

Aquatic Center.

I would like accommodations, or policy to be reviewed that will meet ALL community needs.

Subject: Crystal Riley property donated to Chehalem Park & Recreation District

Date: Friday, August 12, 2022 at 9:17:21 AM Pacific Daylight Time

From: Tamra Busch-Johnsen

To: Kat Ricker

CC: Don Clements

Hi Kat,

I talked to you at the committee meeting a few nights ago. I respectfully request a copy of the land transaction outlining use of property gifted by Crystal Riley to Chehalem Park & Recreation District.

Thank you so much!

Sincerely,

Tamra Busch-Johnsen

DON,
SEE INFO.
REQUEST-
PLEASE ADVISE.

41



7-25-22

- o I AM REQUESTING CPRD'S POLICY ON OVERNIGHT AND ABANDONED VEHICLES UNDER CPRD'S CONTROLLED PROPERTIES.
- o I AM ALSO REQUESTING ALL MEMOS, COMMUNICATIONS, EMAILS, NOTES & PHONE RECORDS REGARDING OVERNIGHT PARKING & ABANDONED VEHICLES AT JAQUITH PARK OVER THE LAST SIX MONTHS.
- o I AM REQUESTING ALL DOCUMENTS RELATED TO OR# 849 CW.

CONTACT INFO

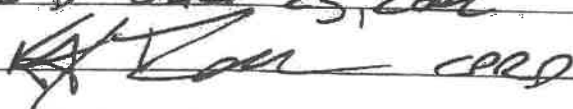
TODD ENZOR

503-277-8526

newbergneighbors@gmail.com

1419 N. CREEKSIDE CT. NEWBERG, OR 97132

REC'D JULY 25, 2022

 CPRD

ABANDONED VEHICLE LEFT IN JARVITH PARK
PARKING LOT 7-23-22

GREEN GMC TRUCK WITH TRAILER
OR PLATE C 15103 (CRATER LAKE PLATE)

Mountain Bike Trail Update

Brian Bowman <brian.h.bowman@gmail.com>

Thu 7/28/2022 4:17 PM

To: Kat Ricker <kicker@cprdnewberg.org>; Casey Creighton <ccreighton@cprdnewberg.org>

Cc: Don Clements <dclements@cprdnewberg.org>

1 attachments (850 KB)

RileeTrailWork.pdf;

Kat, Casey,

Schedules have aligned and I am planning on dropping by the CPRD Board meeting this afternoon. I'd love to answer any questions about trails the board members have. I've attached a rough map of the work. Not too much in the way of updates.

- All initially flagged single-track is "complete" (always some tuning and maintenance)
- Scouting next sections
- Lots of work maintaining existing trail this Spring/Summer - good year for blackberries
- Did unfortunately get some horse traffic again on the single-track - not too much damage

Brian B.

Subject: Aquatic complaint

Date: Monday, August 15, 2022 at 1:13:38 PM Pacific Daylight Time

From: Wendy Roberts

To: Kristina Ernstrom

CC: Julie Petersen, Tara Franks, Casey Creighton, Don Clements, Kat Ricker

Kristina,

Safety is the number one priority at our facility. This is why we have policies in place to make sure everyone, especially children, are safe in the water. Below I have copied straight from our website the two policies that deal with the situation you were addressed with by my lifeguard on duty.

Children's Aquatic Center Admission Policy: The safety of your children is important to us! For the Aquatic Wing children ages 10 years and up are permitted into the facility independent of an adult. Children ages 9 years require an adult remain in the facility while the child swims (please note there are no spectators permitted on pool deck). Children ages 8 years and younger are required to have an adult in the water within arm's reach at all times. The adult's role is to assist with child's safety and social distancing. The ratio is 1 adult for 2 children in the water who are under the age of 8.

Swim Aide Policy: The aquatic center management recognizes the fun of being able to float or swim independent of adult assistance. Swim aides such as arm floats, life jackets, swim rings, etc. are permitted in the pool at the lifeguard's discretion. Safety is our biggest concern. Children with floatation devices are required to remain in non-moving shallow water unless they are able to pass the water activity readiness test without floatation. A child who is a non-swimmer, regardless of floatation assistance, is required to have an adult in the water within arm's length at all times.

As you can see both policies are in line with what our guard addressed to you on Saturday. I empathize with the frustration of not having a second adult to help you with the 5 children in the water, but I cannot be partial to any one because it's convenient. As we tell all parents, lifejackets are NOT a substitution to parental supervision! The rule board posted on the wall in the leisure pool states this; "Safety is a team effort – lifeguards and parents share the responsibility!" We are meeting the needs of all in our community in the safest way we can. Thank you for reaching out to us.

Wendy Roberts

Aquatic Specialist
Chehalem Aquatic & Fitness Center
503-538-4813

Subject: Fwd: Youth Soccer Camp

Date: Wednesday, August 3, 2022 at 1:39:54 PM Pacific Daylight Time

From: Don Clements

To: Kat Ricker

Sent from my iPhone

Begin forwarded message:

From: Don Clements <dclements@cprdnewberg.org>

Date: August 3, 2022 at 1:39:38 PM PDT

To: Julie Petersen <jpetersen@cprdnewberg.org>, Jon Tromblay <jtromblay@cprdnewberg.org>

Subject: Fwd: Youth Soccer Camp

Sent from my iPhone

Begin forwarded message:

From: Beth McClintock <bethmcclintock2@gmail.com>

Date: August 3, 2022 at 12:27:27 PM PDT

To: Don Clements <dclements@cprdnewberg.org>

Subject: Youth Soccer Camp

Mr. Clements,

I have a 1st grader and a 4th grader participating in this week's soccer camp and I am extremely upset. I feel like there is no accountability to what is happening at this camp. Just today I witnessed:

1. Took my daughter's entire team outside of the field to use the restroom for 20 full minutes. 20 minutes! Then they came back and before they did any actual soccer they took a 5 minute water break. so for 25 minutes they stood around and did nothing. Also when they were outside the fence a random man was standing close by and just staring at the little girls.
2. My son's team did the same and he said only 2 of the kids actually needed to go.
3. The littlest soccer boys coaches disappeared randomly and three of the boys ended up chasing a dragonfly so far from their designated area that they were on another field - again no coaches still. A parent eventually had to get up and wrangle all the kids back to the field. Then they released all the little kids 5 minutes early and didn't bother to see who or where they went. I watched one little tiny boy run outside toward the parking lot looking for his mom who was still walking over since they were released early.
4. There was shoving and pushing on my daughters' team and the too young coaches didn't try to correct anything, when asked they said they knew and were just trying to get everyone to do the drills. acting upset because they were approached about a kid pushing my child around.

My kids loved the basketball camp and I thought the instructor was extremely attentive, watchful and he was able to direct his young helpers in a way that the kids felt safe and that they were gaining knowledge and skills. This camp is not that way. Maybe on the other end of the field with the bigger kids but not from the end with the littles, nor the 4th graders. I saw the guy running it a few times, none in the middle and then walking around the last 15 minutes.

We paid money, took time off work to be there with them and chose this over other options because the kids were excited only to feel like my kids aren't even safe at the camp. It's not cool. Please address these issues with the guy running it and his coaches.

Sincerely, Beth McClintock

Yamhill County

DEPARTMENT OF PLANNING AND DEVELOPMENT

525 NE 4th STREET • McMinnville, Oregon 97128

Phone:(503) 434-7516 • Fax:(503)434-7544 • TTY: (800) 735-2900 • Internet Address:
<http://www.co.yamhill.or.us/planning>

NOTICE OF PUBLIC HEARING

Tuesday, August 23, 2022, 6:00 PM

Newberg Public Safety Building, 401 E Third St.
Newberg, Oregon

Link to view the hearing will be available at URL: <https://us06web.zoom.us/j/89349979654>

Hearings are being held in person and virtually through Zoom to allow for social distancing. Virtual meeting via Zoom <https://us06web.zoom.us/j/89349979654> Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 Webinar ID: 893 4997 9654

Participants may submit written testimony to fridayk@co.yamhill.or.us

The NEWBERG URBAN AREA MANAGEMENT COMMISSION will hold a public hearing at the above time and place to consider the request described below. The request may be heard later than the time indicated, depending on the agenda schedule. Interested parties are invited to send written comment or may appear and testify at the hearing. Failure to raise an issue, either in person or in writing, or failure to provide statements or evidence sufficient to allow the Newberg Urban Area Management Commission an opportunity to respond to the issue precludes an affected party's appeal of the decision to the City Council or Board of Commissioners on that issue.

A staff report will be available for inspection at no cost seven days prior to the hearing, and copies will be available for purchase at a reasonable cost. All materials submitted by the applicant are also available for inspection at the following link: <https://www.co.yamhill.or.us/content/public-hearing-notice> and copies may be purchased at a reasonable cost. For further information, contact Ken Friday at the Yamhill County Department of Planning and Development, 525 N.E. Fourth, McMinnville, 97128, or at (503) 434-7516.

DOCKET NO.: PA-01-21 (Newberg Planning No. CPMA21-0002)

REQUEST: For approval of a Comprehensive Plan amendment to include the below property in the Newberg Urban Reserve Area for future urban uses.

APPLICANT/OWNERS: Brian and Kathy Bellairs and Bestwick LLC

APPLICANT'S REPRESENTATIVE: DOWL, LLC

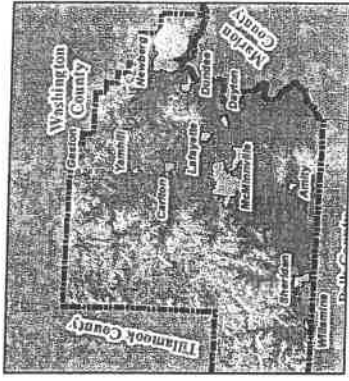
TAX LOTS/LOCATION: 3222-2700 (31544 NE Corral Creek Road)
3222-2500 (31095 NE Fernwood Rd)
3222-2800 (30575 NE Fernwood Rd)
3222-2900 (30445 NE Fernwood Rd)

PLAN/ZONE DESIGNATION: Agriculture/Forestry Large Holding/EF-20, Exclusive Farm use

REVIEW CRITERIA: Newberg Urban Area Management Agreement, Statewide Planning Goals, Yamhill County Comprehensive Goals and Policies, ORS 197.298 and Oregon Administrative Rules, OAR 660-024.

NOTICE TO MORTGAGEE, LIENHOLDER, VENDOR, OR SELLERS: ORS Chapter 215 requires that if you receive this notice, it must be promptly forwarded to the purchaser. 48

**YAMHILL COUNTY
TAX LOT INFORMATION
&
CONTEXTUAL MAP**



Property Information

Docket: N/A

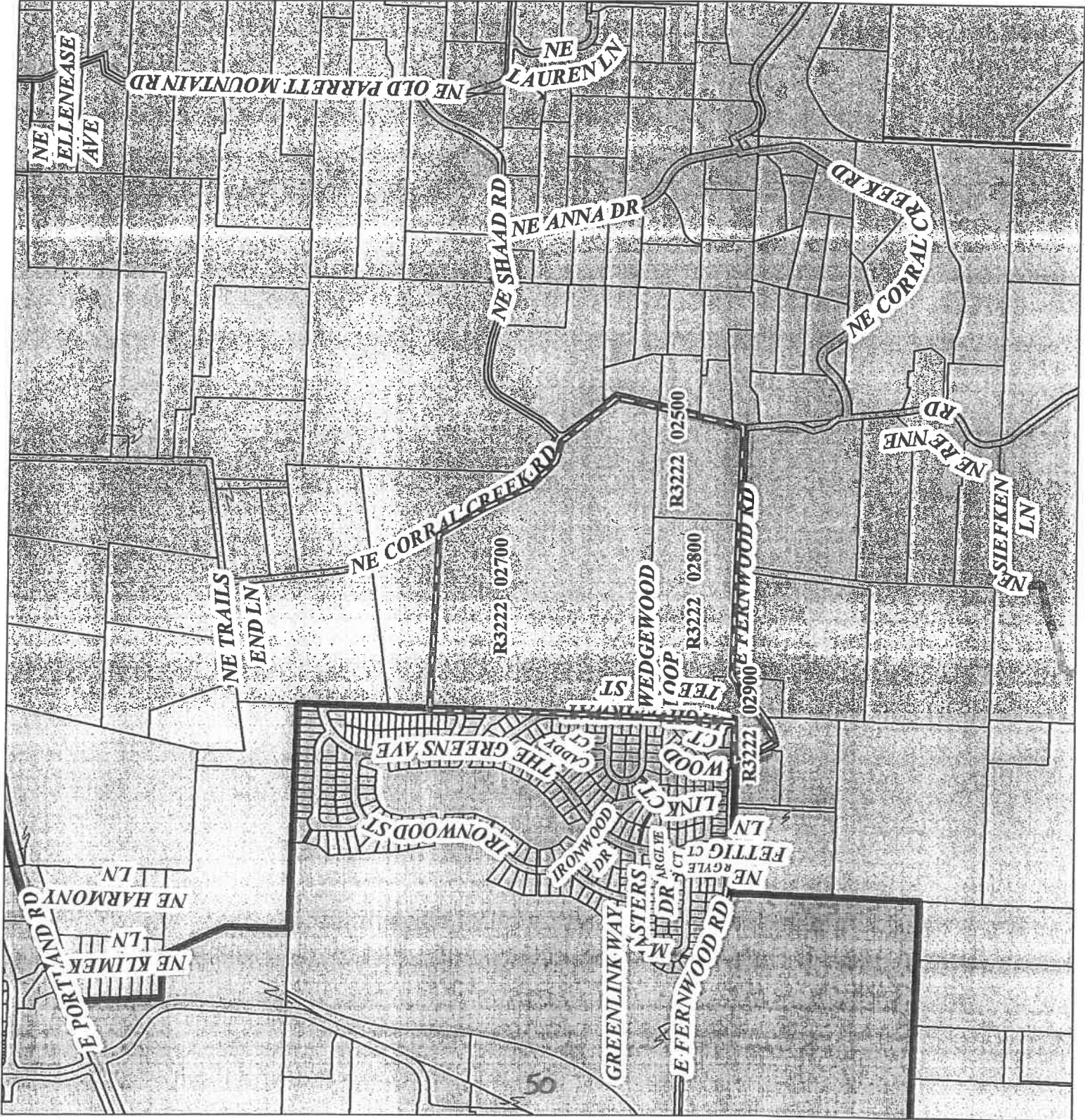
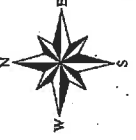
- NE Fernwood Rd
Subject Parcel(s)
Tax Lot: R3222 02700
Lot Acreage: 59.5
- Tax Lot: R3222 02500
Lot Acreage: 10.0
- Tax Lot: R3222 02800
Lot Acreage: 18.1
- Tax Lot: R3222 02900
Lot Acreage: 3



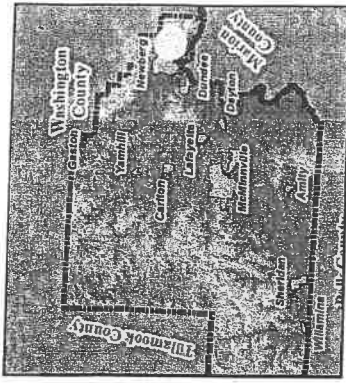
City Limits of Newberg

Approximate Locations &
Dimensions

1 inch = 900 feet



YAMHILL COUNTY TAX LOT INFORMATION & CONTEXTUAL MAP



Property Information Docket: N/A

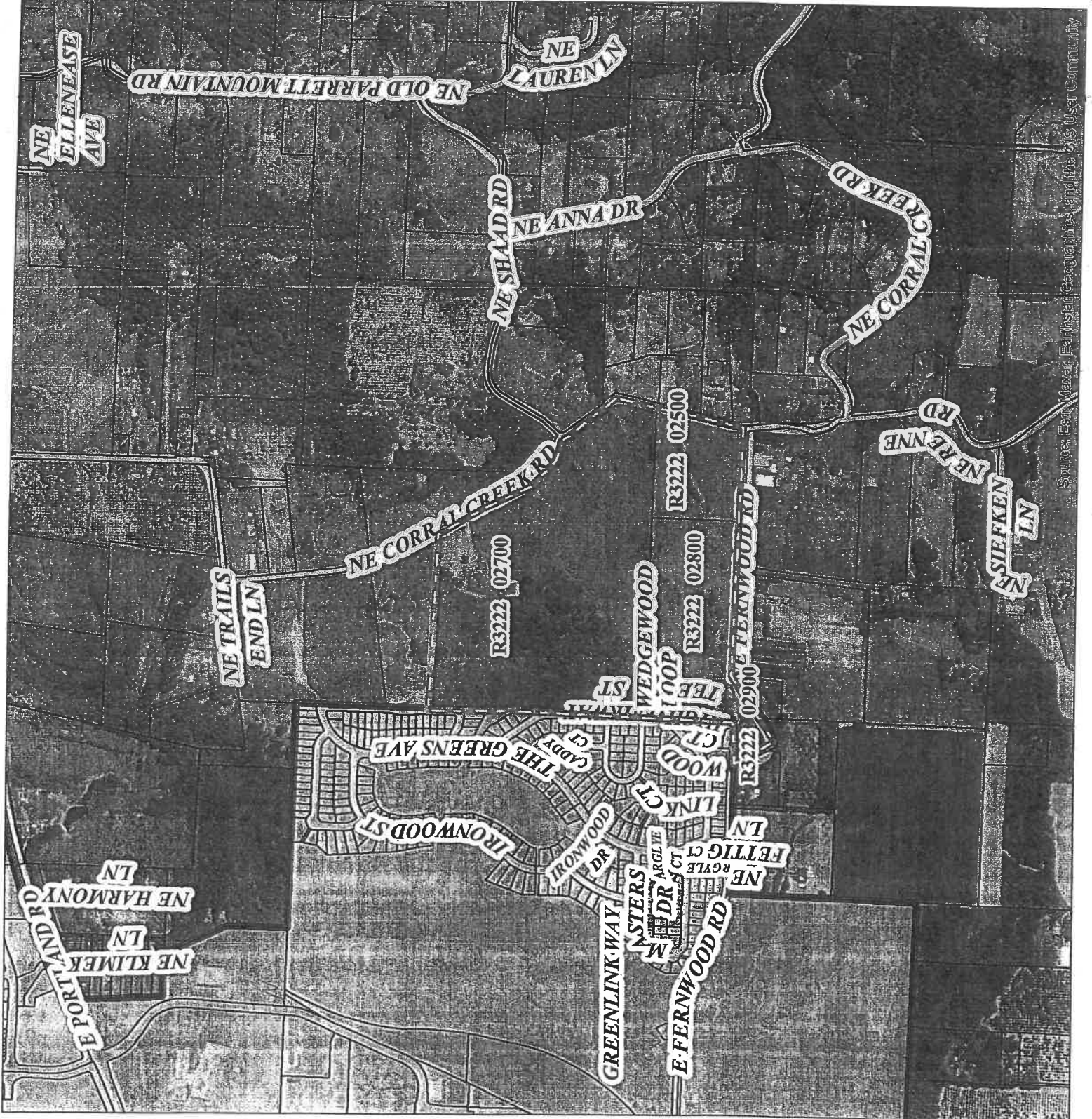
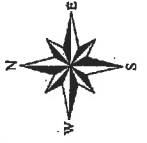
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Source: Esri, DeLorme, Earthstar Geographics, and the GIS User Community

