

Activity Financial Report - Jan 2025	Department - Aquatics 451					
EXPENDITURES	Jan '24	Jan '25	Yr to Date 23/24	Yr to Date 24/25	Year End 22/23	Year End 23/24
<b>Aquatics - 451: Personnel Services</b>						
<b>Personnel Services</b>						
Aquatic Supervisor	\$1,983.34	\$2,082.69	\$13,741.73	\$14,429.78	\$22,557.30	\$23,658.44
Aquatic Coordinator	\$4,870.66	\$5,115.58	\$34,094.62	\$35,441.68	\$67,037.06	\$58,447.92
Aquatics Specialist	\$4,007.46	\$4,207.24	\$28,052.22	\$29,151.01	\$49,157.73	\$48,089.52
Guards	\$16,302.70	\$21,712.41	\$147,934.29	\$160,271.25	\$233,710.25	\$244,148.29
Instructors	\$5,466.31	\$5,496.93	\$61,385.13	\$57,518.05	\$71,141.80	\$101,720.41
Coaches						
Group Fitness Instructors	\$1,527.65	\$2,372.24	\$13,914.10	\$20,247.58	\$21,002.73	\$27,731.24
Personal Trainer	\$168.60	\$198.15	\$1,430.89	\$3,188.27	\$2,923.76	\$3,498.50
FC Monitor	\$1,940.96	\$2,477.81	\$15,256.40	\$18,587.85	\$42,867.41	\$26,315.23
Lead Guard	\$904.17	\$2,119.57	\$8,797.32	\$12,146.58	\$11,133.54	\$15,111.04
Child Minder		\$3,273.18		\$23,273.82		\$9,756.29
<b>Total Personnel Services</b>	<b>\$37,171.85</b>	<b>\$49,055.80</b>	<b>\$324,606.70</b>	<b>\$374,255.87</b>	<b>\$521,531.58</b>	<b>\$558,476.88</b>
<b>Materials &amp; Services:</b>						
Office Supplies	\$70.45	\$708.44	\$2,906.70	\$1,904.94	\$4,582.86	\$3,810.20
Postage Supplies	\$5.44	\$16.79	\$59.92	\$120.12	\$207.37	\$94.60
Program Supplies	\$3,450.28	\$3,919.88	\$15,408.06	\$14,426.88	\$15,822.67	\$30,020.96
Small Tools						
Chemical & Agricultural Supplies	\$2,319.45	\$5,043.08	\$27,088.01	\$29,447.58	\$47,620.19	\$50,266.41
Store Supplies			\$2,874.93	\$2,578.22	\$4,250.99	\$3,074.73
Gas & Oil Supplies						
Classifieds	\$197.67		\$416.15			\$416.15
Brochure				\$370.00		
Flyers	\$42.38	\$42.38	\$296.66	\$374.05	\$999.00	\$508.56
Professional Dues	\$422.23	\$1,058.20	\$5,451.86	\$5,531.61	\$3,742.01	\$9,034.65
Conference/Workshops			\$445.00	\$75.00	\$328.00	\$979.00
Staff Mileage						
Staff Expenses	\$78.50	\$8.10	\$98.49	\$281.47	\$212.22	\$528.15
<b>Utilities:</b>						
Electricity	\$17,651.58	\$17,489.21	\$141,066.49	\$140,083.23	\$179,471.27	\$236,387.20
Natural Gas	\$10,594.31	\$11,077.50	\$55,638.40	\$51,205.49	\$75,975.86	\$114,608.80
Water/Sewer	\$4,533.75	\$4,706.88	\$42,361.01	\$49,548.36	\$10,869.24	\$89,631.13
Telephone	\$456.39	\$174.53	\$456.39	\$615.97	\$7,240.98	\$966.93
Fees (activenet/bank/cc)	\$6,837.88	\$8,374.54	\$58,591.31	\$62,537.23	\$65,931.60	\$108,040.73
Internet & Communication		\$733.73		\$733.73	\$642.21	\$706.24
Data Storage & Backup						
Video & Online Photography			\$229.01		\$190.80	\$229.01
Online Advertising					\$32.92	
Equip. Maint.Repairs						
Program Contracts 451.380.003	\$2,312.36	\$3,918.81	\$9,683.54	\$17,847.08	\$7,915.21	\$21,683.73
Insurance Services	\$45,751.12		\$46,041.74	\$387.50	\$42,225.66	\$46,041.74
Refunds			\$70.00	\$588.00	\$1,069.75	\$576.25
<b>Total Materials &amp; Services</b>	<b>\$94,723.79</b>	<b>\$57,272.07</b>	<b>\$409,183.67</b>	<b>\$378,656.46</b>	<b>\$469,330.81</b>	<b>\$717,605.17</b>

<b>TOTAL AQUATIC EXPENDITURES</b>	\$131,895.64	\$106,327.87	\$324,676.70	\$752,912.33	\$990,862.39	\$1,276,082.05
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				\$84,403.72	Fringe benefits	\$157,833.48
				\$837,316.05		\$1,433,915.53
					Total expenditures with fringe benefits	
<b>Activity Financial Report January 2025</b>	<b>Department - Aquatics 451</b>					
<b>REVENUE</b>	<b>Jan '24</b>	<b>Jan '25</b>	<b>Yr to Date 23/24</b>	<b>Yr to Date 24/25</b>	<b>Year End 22/23</b>	<b>Year End 23/24</b>
<b>Aquatics - 451:</b>						
451.002 Contract Training		\$700.00		\$4,000.00		
451.003 Youth Fitness						
<b>451.004 Gray &amp; Golden</b>	\$148.00	\$200.00	\$808.00	\$892.00	\$1,372.00	\$1,576.00
451.006 Group Fitness (Studio)	\$255.00	\$425.00	\$1,520.50	\$1,872.50	\$2,160.00	\$2,832.00
451.007/291 Water Exercise	\$17.00	\$153.00	\$532.00	\$675.50	\$928.50	\$787.00
451.008 Weight Training	\$1,710.00	\$809.00	\$5,022.50	\$7,771.00	\$8,899.00	\$10,649.50
451.009 Child Minder		\$755.00		\$5,235.00		\$2,365.00
451.010 Master's Swimming						
451.011 Private Swim Lessons	\$4,888.00	\$6,527.40	\$26,430.00	\$18,361.80	\$39,059.91	\$42,603.60
<b>451.012 Optum Fitness Advantage*</b>	\$2,356.00	\$8,152.00	\$15,832.00	\$50,432.00	\$22,700.00	\$45,140.00
451.013 Water Safety	\$430.00		\$5,500.00	\$2,478.00	\$8,668.00	\$8,988.00
<b>451.014 SilverSneakers - Tivity*</b>	\$306.00	\$435.50	\$2,201.00	\$2,296.50	\$3,727.50	\$3,907.00
<b>451.015 Silver&amp;Fit - ASH*</b>	\$8,597.40	\$6,154.50	\$52,738.20	\$39,246.90	\$69,014.70	\$86,479.50
451.016 Water Polo	\$5,387.50	\$5,687.50	\$26,047.50	\$23,168.75	\$27,375.00	\$31,735.00
451.017 GFU			\$10,451.50	\$2,025.00	\$40,793.00	\$27,140.50
451.018 Newberg High School						
451.019 School Districts						
451.020 Locker Income						
451.021 Locker Rental						
451.023 Pool Rental	\$3,275.00	\$4,210.00	\$30,873.50	\$35,063.00	\$52,186.75	\$55,587.50
451.024 Classroom Rental	\$2,419.00	\$1,108.75	\$10,867.20	\$9,166.80	\$13,774.50	\$19,683.85
451.025 Sauna/Spa	\$295.00	\$535.00	\$1,916.00	\$3,209.00	\$2,768.50	\$5,230.00
451.026 Special Events						
451.027 Repasses						
451.061 Vending	\$1,025.23	\$1,159.10	\$1,718.06	\$2,284.08	\$2,102.03	\$1,718.06
451.200 Aquatics Misc	\$8.00		\$620.95	\$79.00	\$217.63	\$632.95
451.280 Sales	\$547.50	\$505.00	\$3,657.75	\$3,599.00	\$6,113.67	\$6,499.75
451.281 CST/CVA		\$12,268.75	\$19,648.60	\$31,485.41	\$45,889.77	\$48,392.25
451.282 Swim Lessons	\$6,669.00	\$13,309.70	\$94,835.11	\$96,292.82	\$151,126.33	\$209,367.06
451.283 Lap Swim	\$684.50	\$647.75	\$6,164.00	\$5,778.75	\$8,340.50	\$9,639.00
451.284 Public Swim	\$5,603.50	\$9,151.00	\$66,938.00	\$59,103.60	\$105,721.54	\$118,207.85
451.285 Equipment Rental				\$1,150.00		
451.286 Membership Sales	\$55,652.52	\$59,720.60	\$414,875.47	\$446,076.74	\$614,822.34	\$729,000.54
451.287 Weight Room	\$2,184.00	\$2,045.50	\$12,882.50	\$14,767.30	\$21,169.50	\$22,985.00
451.289 Punch Cards - General	\$4,480.00	\$3,665.00	\$24,977.00	\$24,595.00	\$46,592.00	\$40,679.50
451.290 Gift Certificates						
451.292 Preschool Swim Lessons						
451.294 SUP Yoga						
451.296 Patio Rental			\$712.50	\$243.75	\$926.25	\$825.00
451.293/425 Basketball Court	\$3,000.50	\$2,483.00	\$11,710.00	\$13,312.50	\$25,192.00	\$20,225.50
451.285/426 Pickleball Court	\$210.50	\$95.50	\$613.00	\$1,023.00	\$579.00	\$1,318.50
451.021/427 Volleyball Court						
451.424 Table Tennis				\$16.00		

451.428 SkyTrack						\$6.50
451.429 Fencing	\$477.00		\$6,469.00	\$1,278.50	\$10,645.00	\$9,166.20
451.666 CC Fees						
<b>TOTAL AQUATIC REVENUE</b>	\$110,626.15	\$140,903.55	\$856,561.84	\$906,979.20	\$1,332,864.92	\$1,563,368.11

<b>Proposed 24/25</b>		
\$24,990.00		
\$61,367.00		
\$50,487.00		
\$336,616.00		
\$105,417.00		
\$5,443.00		
\$29,231.00		
\$5,365.00		
\$43,462.00		
\$21,036.00		
\$41,671.00		
\$725,085.00	Raw value	
\$180,434.00	Fringe benefits	
\$905,519.00	Grand total	
\$6,090.00		
\$350.00		
\$26,825.00		
\$55,000.00		
\$6,050.00		
\$500.00		
\$750.00		
\$2,000.00		
\$8,026.00		
\$2,200.00		
\$150.00		
\$500.00		
\$290,837.00		
\$92,676.00		
\$78,075.00		
\$5,600.00		
\$105,511.00		
\$1,300.00		
\$45.00		
\$300.00		
\$262.00		
\$22,000.00		
\$52,500.00		
\$450.00		
\$757,997.00		

\$1,663,516.00 Includes Fringe

Fringe benefits		
Total expenditures with fringe benefits		
<b>Proposed 24/25</b>		
\$1,425.00		
\$2,658.00		
\$1,050.00		
\$9,093.00		
\$47,200.00		
\$6,720.00		
\$51,188.00		
\$28,299.00		
\$5,324.00		
\$3,979.00		
\$92,695.00		
\$29,356.25		
\$27,836.00		
\$56,300.00		
\$17,402.00		
\$3,242.00		
\$2,650.00		
\$1,200.00		
\$6,500.00		
\$42,354.00		
\$176,332.00		
\$10,959.00		
\$122,669.00		
\$718,446.00		
\$24,040.00		
\$45,785.00		
\$960.00		
\$23,714.00		
\$805.00		

\$11,984.00		
\$1,572,165.25		



## Activity Report – Department 451

January 2025

### Aquatic & Fitness Center

- Facility remained open 7 days a week.
- Our facility was closed all day January 1st

### Fitness Center

- Regular winter drop-in schedule continued for the sports courts and weight room.
- Pickle ball players are back indoors now that it is rainy and cold again.

### Aquatic Center

- January schedule kept us busy with new classes, public swims and swim lessons all month long.
- We had a string of hot tub emergencies in January. Patrons sitting in the hot tub too long and passing out. We have implemented our lifeguards to do hot tub checks to make sure everyone is doing okay and monitoring those who are staying in the hot tub longer than 15 minutes.

### Facility Building maintenance

- Our HVAC System to our knowledge is still being worked on. No updates.
  - Do not know what is going on with glycol leaks at this point. We still have a bucket in the lifeguard room collecting the leak in there.
  - Condensation in the manager's office had stopped for the moment, but we expect it to return come summer. No solution to this problem yet.
  - The pressure in the natatoriums is better, but doors still do not shut all the way every now and then.
- Filled out and filed our Hazardous substance report for 2025 with the fire marshal on January 6<sup>th</sup>.
- Worked with the maintenance team and figured out that we will be closing down the comp pool this year from August 11 – 24 to drain and clean it.

### Scholarships and Donations

- Scholarships handed out since 1/1/2025; this includes activities for kids such as water polo lessons, swim lessons, babysitters class, Jr. lifeguard class and Jr. WSI class and memberships for those who need financial assistance, both adults and children. Total amount subsidized in January is \$630.00. Total amount subsidized since 1/1/2025 is \$630.00.
- Donations handed out since 1/1/2025; this is a gift certificate for memberships whether it is a 3-month or 1 month. Many of these are used in auctions for schools, fundraisers, rotary and more. Total amount subsidized for donations in January is \$365.00. Total amount subsidized since 1/1/2025 is \$365.00
- Total for both since 1/1/2025 is \$995.00.

### Program Development & Registration

- Winter 1 lessons started on January 13<sup>th</sup>. Enrollment is good.
- First Aqua Zumba class had 36 people in it for a Wednesday evening class. The first Saturday class had 23 people in it. The numbers have not dropped either.
- No School public swims are happening on days that the schools have no school. In January we held them on the 2<sup>nd</sup>, 6<sup>th</sup>, 7<sup>th</sup> and 20<sup>th</sup>.
- We were able to put a Home school swim on the schedule in January on the 15<sup>th</sup>.
- The Saturday Sampler took place on January 11<sup>th</sup>. We open up the gym floor for our fitness classes and the community can come sample our classes free on this day. This helps promote our fitness classes and grows their numbers.
- Adult Volleyball will be coming back to our gym on Thursday evenings starting in March.

- Our Bones & Balance class for older patrons started back up on January 21<sup>st</sup>.
- Strength & Burn fitness class started a second class on Wednesday's beginning January 15<sup>th</sup>. This is one of our more popular classes and both classes are well attended.

### **Clubs/Teams**

- Chehalem Swim Team practiced the entire month of January.
  - CST held their big Shark Chase meet on January 3-5. The meet takes over both natatoriums. It ran well this year.
- NHS Swim team Continued their practices all month of January.
  - NHS home meets took place on January 16, 23 & 30.
- Sherwood High School swim team practiced in our facility on the days they do not have school.
  - January 2, 3 & 6 they practiced in our facility.
- GFU swim team was back in our facility January 2<sup>nd</sup>.
  - GFU held home meets on January 11 & 25.
- NWPC is practicing on Sunday evenings and Tu/Th evenings in the deep tank.

### **Aquatic & Fitness Center Staff**

- Staff meetings are running on a regular schedule with less people missing them each week. Make-ups are helping staff to understand the importance of not missing the weekly meetings.
- With the extra rules for staff ages 15, we are contemplating not hiring 15 year olds anymore to avoid the lack of time they can work according to BOLI. It would just be easier to hire ages 16 and above.

### **Rentals & Special Events**

- Private Leisure Pool Parties. We book out one month in advance and the first week of the month is very hectic with people calling to make reservations.
  - We had seven Friday/weekend pool rental parties held at our facility during the month of January. This was a light month for rentals.
- CPRD rec basketball practices continued in our gymnasium on Tuesday & Thursday nights from 5:00 pm – 8:45 pm. This will take place until the end of February.
- We held an ARC blood drive at our facility on January 2<sup>nd</sup>.
- We held an ARC CPR/AED First aid class at our facility on January 10<sup>th</sup>.

### **Management Projects**

- Kept up with the ordering of Janitorial supplies and made sure we have everything in stock.
- Management keeps busy scheduling Pool party and classroom rentals for current month and one month out.
- Management is on deck a little more guarding due to a lack of staff during the daytime hours.
- Management runs weekly staff meetings when the Night manager or Lead guard cannot.
- Management is continuing to work on the 2025-2026 budget for department 451.
- Figured out a recertification date for staff in February who need to recertify their lifeguard certificate.
- Management fixed a couple more broken lane line in comp pool.
- Management gave a tour to Mountainside High School who may use us for grad night in 2026.

**Financial Reports – Detailed January reports are included**

<b>EXPENDITURES Yr to Date '24/'25</b>	<b>REVENUE Yr to Date '24/'25</b>
\$752,912.33 Raw value	
\$84,403.72 Fringe benefits	
\$837,316.05 Total expenditures with fringe benefits	\$906,979.20 Projected Revenue '24-'25 = \$1,572,165.25
<b>Difference between Expenditures &amp; Revenue</b>	<b>\$69,663.15</b>

Respectfully Submitted by,  
Wendy Roberts, Aquatic Coordinator  
Chehalem Aquatic & Fitness Center



## Adult Sports

February 2025 Activity Report, Department 452

<b>Department 452 Participation Tracking</b>	<b>January 2025</b>	
<b>Activity</b>	<b>Participants</b>	
<b>Total</b>		
<b>Department 452 Financial Tracking</b>	<b>January 2025</b>	
Supervisory Staff Expense	0	
Administrative Staff Expense	579.00	
Part Time Staff Expense	0	
Material Expense	946.00	
<b>Total Expense</b>	<b>1525.00</b>	
Program Revenue	1353.88	
<b>Net</b>	<b>(171.12)</b>	

### Department 452 – Adult Sports

Adult Basketball registration is open and starts April 1. We expect to have 8-10 teams register for the season.



## Youth Sports

### February 2025 Activity Report, Department 453

Department 453 Participation Tracking		January 2025
Activity	Participants	
Travel Basketball	84	5 <sup>th</sup> -8 <sup>th</sup> Boys and Girls - 8 teams total
Junior Tiger Basketball	361	K-8 <sup>th</sup> Boys and Girls – 38 teams
Little Tiger Basketball	244	K-2 Boys and Girls – 24 teams
<b>Totals</b>	<b>685</b>	

Department 453 Financial Tracking		January 2025
Supervisory Staff Expense	12,951.30	
Administrative Staff Expense	2653.00	
Part Time Staff Expense	138.00	
Program/Materials Expense	15,867.19	
<b>Total Expense</b>	<b>31,609.49</b>	
Program Revenue	5656.59	
<b>Net</b>	<b>(25,952.90)</b>	

### Department 453 – Youth Sports

January has been a busy month for the sports department. Our rec basketball program is in full swing. We have 31 games running on Saturdays between Chehalem Valley Middle School, Newberg High School and St. Paul High School.

Three of our travel basketball teams have qualified for the state tournament.

Spring sports registration opened up mid-January, which includes lacrosse, track & field, and soccer.

Monthly meetings have started for both the Camellia Run (event held on April 12th) and youth football meetings have started in preparation for the fall 2025 season.

Weight room equipment quotes for Aquatic Center  
(Each quote has the exact equipment in it)

- 1) Hoist equipment total is \$19,481.00 with shipping and install.
- 2) Nautilus equipment total without shipping and install (no one would get back to me) is \$15,157.56
- 3) Pacific Fitness products (Precor) with shipping and install is \$16,435.21**

I would like to go with Pacific Fitness Products (quote #3) not only because they are cheaper, but also because we have their equipment already in our weight room. We have a contract already set up with Pacific Fitness Products where they come in once a month to service all of it and make sure it stays in working order. This equipment will be easily added to the existing contract.

The space for this new equipment has already been created and we know where we are going to put each piece. Our weight room is a very busy space that our community uses and loves. I have had input from patrons as to what pieces of equipment they would like to have if we could order a few new ones. This is how I determined what to add to the weight room if we could.

Thank you,

Wendy Roberts  
Aquatic Coordinator