

CHEHALEM PARK AND RECREATION DISTRICT  
SPECIAL WORK SESSION  
Facilitated by Mid-Willamette Valley Council of Governments  
MWVCOG Executive Director Scott Dadson  
CPRD Administration Office  
125 S. Elliott Road, Newberg, OR 97132  
September 7, 2023  
**MINUTES**

I. Matt Smith called the meeting to order at 5:00 p.m. and introduced meeting facilitator Scott Dadson, who gave an overview of COG and what it does.

II. Roll Call

Board members present:

- Matt Smith
- Jason Fields
- Gayle Bizeau
- Lisa Rogers
- Jim McMaster

CPRD Staff present:

- Don Clements, Superintendent
- Casey Creighton, Assistant Superintendent
- Bryan Stewart, Basic Services Supervisor
- Julie Petersen, Special Services Supervisor
- Kat Ricker, Public Information Director
- Richard Cornwell, IT Specialist, operating remotely

III. Priority Projects discussion

A. Mission & Vision statements - Board unanimously affirmed these as they are.

B. Strategic Goals/Priority Projects -

7 Projects Underway (from a Capital Standpoint):

1. Bypass Trail Ph. 1 \$2.6 mil = ODOT \$1.8 mil; CPRD remainder

General Fund and/or SDCs; waiting on ODOT

2. Renne Field \$1.59 mil = \$750K State Legislature via NSD; \$750K CPRD

Waiting on NSD to finalize agreement; est. Aug. 2024

3. Sander Estate Ph 1 \$1,124,250 = \$130K Jan Sander donation (in addition to property); \$175K State Parks grant; \$564K Land & Water Conservation Grant; CPRD remaining.

Masterplan conditionally approved; negotiating costs of conditions with City of Dundee. Waiting on City of Dundee.

4. Bob & Crystal Rilee Park masterplan \$53,933

Masterplan completion - Jan. 2024

5. Crabtree Park culvert replacement \$203,015 = CPRD General Funds  
Will County donate this park to CPRD? Will owner give an easement?  
Waiting on County.
6. Chehalem Cultural Center upstairs & theater renovation \$5.5 mil = CCC \$5 mil+  
CCC is going out to bid. Est summer 2024
7. Campground on Hwy. 219 \$6.7 mil - Funding not identified  
Planning stage. Waiting on City of Newberg and potential of UGB expansion.  
Want Joint Meeting.

#### Board-approved (Wishlist) Projects

Includes seven from above Underway Projects list, plus:

1. Golf Course Third Nine \$4.5 mil - Design completed in 2020
2. Golf Course Permanent Clubhouse (new construction) \$2.5 mil
3. Pickleball Courts - 14 courts est. \$1 mil+
4. Trail system (excluding Bypass Trail) \$75 mil
5. Bypass Trail (after Ph 1) \$9 mil
6. Construct restrooms at Ewing Young, Jaquith, possibly Memorial Parks

#### Top Projects per member:

Smith - 1. Sports fields 2. GFU partnership in which they build, manage, maintain, and program 10 - 12 pickleball and 4 - 6 tennis courts 3. Improve/reinvest in parks esp. Jaquith, determine what staff needs to do this. 4. Permanent restrooms at Ewing Young. 5. Rilee Park - Develop hiking trails. 6. Move on Sander Estate. 7 Paddle launch  
Fields - Improve Jaquith and make it a flagship park. Improve restrooms and parks. Consider removing horseshoe courts and replacing with pickleball. Find two more parks for bicycles. More soccer and sports fields. Move on Sander Estate. Move on golf clubhouse and third nine.

Bizeau - Focus on improving existing parks and making sure staff has what needed to do this. Get adequate fields for kids.

Rogers - Improve Ewing Young. Move on Sander Estate. Collaborate with municipal partners - discuss things like Ewing Young Bridge with County - and listen to whole community. Develop pickleball with GFU.

McMaster - Move on Sander Estate. Renne Field. Pursue grants and develop grant-funded parks. Look at pickleball. Improve restrooms esp. at Ewing Young.

#### IV. Adjournment – 8:15 p.m.

Respectfully Submitted,  
Kat Ricker, Public Information Director

Next regular Board meeting is scheduled for 6 p.m. Thursday, Sept. 28 at CPRD Administration Office.