

CHEHALEM PARK AND RECREATION DISTRICT  
REGULAR BOARD MEETING  
CPRD Administration Office

125 S. Elliott Road  
August 25, 2022

**MINUTES**

- I. Don Loving called the meeting to order 6:00 p.m.
  
- II. Roll Call
  - Board members:
    - Gayle Bizeau
    - Don Loving
    - Jim McMaster - excused
    - Bart Rierson - remote
    - Lisa Rogers
  
  - CPRD Staff:
    - Don Clements, Superintendent
    - Richard Cornwell, IT Specialist
    - Casey Creighton, Basic Services Supervisor/Park and Facilities Supervisor
    - Julie Petersen, Special Services Supervisor/Recreation Supervisor
    - Kat Ricker, Public Information Director
    - Kellan Sasken, Special Services/Golf Director (remote)
    - Heidi Smith, Administrative Coordinator (remote)
  
  - Public:
    - Hunter Wylie, Pickleball Advisory Committee
    - Michael Kringlen, Pickleball Advisory Committee
    - Lacy Darling, Chehalem Heritage Trails Advisory Committee
    - Shawn Russell, Chehalem Valley BMX, CVBMX LLC
    - Meredith Emery, Chehalem Valley BMX, CVBMX
    - Brian Bowman, mountain bikes at Rilee Park
  
- III. Approval of or changes to agenda –
  - Moved Lisa Rogers
  - Second Gayle Bizeau
  - Passed unanimously
  
- IV. Approval of consent agenda
  - a. Approval of minutes of regular Board meeting July 28, 2022.
  - b. Approval of bills payable
  - c. Approval of financials - Lisa Rogers moved to approve consent agenda sans financial reports, as they contain errors.

Moved Lisa Rogers  
Second Gayle Bizeau  
Passed unanimously

**V. Public participation**

a. Pickleball Advisory Committee update, Hunter Wylie said some of the projects that were funded in the budget were not approved priorities, and that he was not included in the joint meeting with NSD on Renne Field. The Board has zero cost capital for funding, he said, which concerned him, which would have included matching funding for his own grant application should it have been granted. Wylie asked that if the Board did not intend to fund pickleball facility construction, then tell him that. Wylie said that golf course income is off by half a million dollars, and there were discrepancies in revenue reports and subsidies, and irregularities in purchasing reports. He had requested an auditor's report and said that staff did not know what it was. Michael Kringlen said the group is trying to help Newberg through pickleball and is convinced that CPRD would not lose money with covered courts, but is puzzled by lack of progress. Don Loving said he would not debate finances here, and said the Board is very supportive of pickleball and said things don't always happen as quickly as one might like (Golf course took 13 years, he said), but CPRD does not have a good piece of land to locate this on. Lisa Rogers said she understood his frustration, but she said, we need to identify where this will be located before we can budget for it, and there are other projects and considerations as well. She said we should have added it to the priority list. Gayle Bizeau said that she is curious about some of the questions that Wylie had raised; Rogers said staff would explain these to them.

b. Chehalem Trails Advisory Committee update, Cindy Riggs said signage for Bob and Crystal Rilee Park Trails was the main priority now, and will return next month with a recommendation. Brian Bowman thanked Don for being accommodating.

c. Others not on agenda: Shawn Russell, Chehalem BMX track competitor parent, (Ewing Young Park) on concerns about track operator Richard Klass, Chehalem Valley BMX LLC, and expressed interest in rebuilding the LLC. He said that riders are getting hurt due to operations practices and other actions by Klass, that Klass had fired operator Ryan Storfa and had since not held any board meetings nor elections and had withheld public documents regarding governing the nonprofit. Loving said this was new information and sought background information from staff. Casey Creighton said that the nonprofit runs the track and is responsible for maintenance and operations, and that he had heard that there was a rift and that the board had collapsed. Don Clements recommended mediation from Yamhill County Mediators and

offered to coordinate this and provide support, which would result in a signed agreement and shared bylaws.

d. Misc.: 6:44 p.m. All public attendees left. Julie Petersen detailed the support that CPRD was providing pickleball, including current maintenance and restriping of courts, in contrast to Wylie's reported lack of support from CPRD. She said tennis players are also interested in developing tennis, and courts were being shared between tennis and pickleball.

Public question via Zoom chat: Are the courts in Dundee going to be rehabilitated? Creighton: Eventually, but they were recently resurfaced.

Lisa Rogers requested that Don Clements provide detailed financials quarterly, instead of summary; Clements said he will provide them monthly in packet as he had before a previous Board had requested summaries only.

## VI. Action items/committee reports/Board comments

a. Appointments Golf Course Advisory Committee - Don Loving moved to table this since there was a delay in collecting some late-arriving applications due to staff vacation time. Loving requested consensus that Board agreed to have Don Loving appoint the three remaining members (Four had already been appointed) and bring the slate of appointments at the next Board meeting (Committee to meet Sept. 21, and Board to meet Sept. 29, so this would allow committee to get to work.). Loving said there was consensus that applicant Todd Saunders would be one of those appointed. The Board agreed.

b. Change date of September Board meeting to Sept. 29, 2022  
Gayle moved to move the date to Sept. 29, 2022, when Clements would be back from vacation.

Moved Gayle Bizeau

Second Bart Rierson

Passed unanimously

c. Reports and comments from Board members  
Bart Rierson expressed concerned about littering of baseball fields after games. Petersen said that the contract states that Benji collects trash and places it for staff to pick up, and said she will follow up on this with Benji. Rierson said he wanted to continue working on finding property to reopen paddle launch.

Gayle Bizeau - None

Lisa Rogers said CCC Board had a retreat and is focusing on accessibility of the center to make sure that everyone is using it, including minorities.

Ewing Young Bridge? Creighton said that he had talked to the designer today; bridge was designed; and now waiting for CPRD master plan to be

approved by Yamhill County, which would be easier to have first, since it will be included in it.

- VII.** Old business/project updates
- a. Updates on projects - Creighton said we may be done with pool, just about to test it to make sure that everything works. Staffer Josh Danner had possibly torn his Achilles tendon today. Competition pool had been closed for maintenance and it had turned out well. Cost estimate to reroof the cultural center is \$800,000; will collect estimates. He introduced Scott Robinson, the new golf course coordinator.
  - b. Pickleball Advisory Committee report - N/A
  - c. Chehalem Heritage Trails Advisory report - N/A
  - d. Golf Course Advisory Committee report - N/A
  - e. Update on ROW easement near Friends' Park - Clements said the people are still interested in swapping the land with ours, and will bring the Board formal documentation soon for approval.
- VIII.** From the superintendent's desk
- a. Superintendent's report – N/A
  - b. Staff reports – Bryan Stewart said he is exciting about his new position as Basic Services Supervisor. Discussion: uptick in homelessness, and Stewart will return with recommendations on how to address this issue. Loving welcomed Scott Robinson. Robinson said that he feels more comfortable every day and glad to be here. His impressions of course - great bones and will be a continued great place to play. Petersen said that Tara Franks had returned to work part-time after extended absence and loss of her husband George. She said higher wages had resulted in improved retention of part-time aquatics staff. See packet for report. Kellan Sasken reported good traffic; see packet for report. Six tournaments left out of 15, still hiring. Loving said that he has observed that Kellan and his assistant are great with kids. Richard Cornwell reported how the pool cleaning went. Sept. 5 - 21 will be the leisure pool. Kat Ricker - has been fine-tuning new website design, supporting staff position changes, fielding public information requests, putting 413 registration staff on outreach events and social media posting, helping coordinate transfer of Mary Brillas property, and supporting the various new committees and their related special interest parties. She also reported that Ed Johann's guest visit to the golf course trail on David's Chair had been featured on the front page, and CPRD may become a touchpoint for these mobility devices for trails.

- IX.** Correspondence
  - A. Citizen comments/evaluations – Discussion of some submitted comments and messages.
  
- X.** Adjournment – Bart Rierson moved to adjourn 7:48 p.m.

Next meeting: Sept. 29, 2022, 6 p.m.

Respectfully Submitted,

Kat Ricker, Public Information Director