

CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office
125 S. Elliott Road
June 24, 2021
MINUTES

- I. Lisa Rogers called the meeting to order 6:00 p.m.

- II. Roll Call
 - Board members
 - Lisa Rogers – On site
 - Bart Rierson – On site
 - Don Loving – On site
 - Peter Siderius – Excused (Note: This is the final meeting of elected term)
 - Mike Ragsdale – Excused (Note: Retired from term early)

 - CPRD Staff (on site, unless otherwise noted)
 - Don Clements, Superintendent
 - Casey Creighton, Basic Services Supervisor/Park and Facilities Supervisor
 - Julie Petersen, Special Services Supervisor/Recreation Supervisor
 - Heidi Smith, Administrative Coordinator
 - Kellan Sasken, Special Services/Golf Director (remotely)
 - Richard Cornwell (remotely)

 - Public (remotely attended, unless otherwise noted)
 - Jim McMaster, newly elected CPRD Board member (on site)
 - Peter Renwick, Newberg Pickleball Club (on site)
 - Hunter Wylie, Newberg Pickleball Club
 - Sheryl Greiner, Newberg Pickleball Club
 - Michael and Kim Kringlen, Newberg Pickleball Club
 - John Peterson
 - Carol Foley, Yamhelas-Westsider Trail Board
 - Doug Rux - City of Newberg, Community Development Director
 - Dan Weinheimer - City of Newberg, City Manager
 - Elaine Howard, Consultant to City of Newberg
 - Jennifer Marsicek, SEA senior architect, Sander Estate
 - John Kester and Jan Sander, Sander Estate

- III. Approval to agenda, amended to move City of Newberg into Action Items
 - Moved Bart Rierson
 - Second Don Loving
 - Passed unanimously

- IV.** Approval of consent agenda
- a. Approval of minutes of regular Board meeting May 27, 2021
 - b. Approval of bills payable
 - c. Approval of May financials
 - Moved
 - Second
 - Passed unanimously
- V.** Public participation
- a. Newberg Pickleball Club: Peter Renwick presented request to perform maintenance on and stripe ten courts, install lights for playing at night, install a practice wall, and convert horseshoe pits into six courts, improve parking and pathways. Discussion: Board objected to playing at night. Board advised the Renwick work with staff (Creighton and Petersen) and give update at July meeting. (No motion)
 - b. John Peterson raised concern over Honorary Board Member and Newberg city councilor Mike McBride's remarks objecting to proposed proclamation of LBQT Day in a recent city council meeting, citing them as homophobic and discriminatory, and his follow up conversation with Superintendent Don Clements, citing his response as dismissive. Peterson asked the Board to seek advice from legal counsel and then take action. Bart Rierson agreed; Don Loving said he would be hesitant to do anything before speaking with legal counsel; Lisa Rogers agreed and offered an apology. Rogers told Peterson that we will speak with you again shortly. (No motion)
 - c. Carol Foley reported on a proposed survey to gauge interest in trails, in collaboration with the Board of Friends of the Yamhelas-Westsider Trail. (FYWT) voted at a special meeting on June 22nd, which CPRD attended, to select Nelson Research to conduct the survey, and agreed to give \$15,000 to the CPRD Parks Foundation to be solely dedicated to the trail survey, in the event that CPRD Board approves sponsoring the survey. Don Loving described his familiarity with Nelson and commended their choice, adding that he is in support of the trail, just not CPRD doing it. Rierson supported the survey's quest for clarification on trail support. Lisa Rogers said this was an excellent step forward.
Motion to sponsor the survey:
Moved Bart Rierson
Second Don Loving
Rierson volunteered to be the point person from CPRD.
Passed unanimously
- VI.** Action items/committee reports/Board comments

- a. City of Newberg: Doug Rux presented Urban Renewal Plan (See packet). City's Consult-Confer Process ends on July 26, so CPRD may submit comments by then for Aug. 6th public hearing. Discussion: Clements objects to the limited 30-year plan. No comments from Board.
- b. Motion to approve 2021-22 Budget Resolutions 06-01-21 to 06-04-21
 Moved Don Loving
 Second Bart Rierson
 Passed unanimously
- c. Update on Sander Estate project from SEA – Jennifer Marsicek reported that they submitted the proposed plan to City of Dundee this week for Land Use Review. Discussion on SEA's proposal of additional fees (See packet).
 Motion authorizing increase to contract
 Moved Bart Rierson
 Second Don Loving
 Passed unanimously
- d. Julie Petersen gave an update on how the Personnel Committee arrived at the selection of Cascade Employers Association to provide Human Resources services to CPRD.
- e. Update on appointment of Chehalem Heritage Trails Advisory Committee and set date for site visit of proposed Newberg-Dundee Bypass Trail.
- f. The Board agreed upon 1 – 4 p.m. Tuesday, Aug. 10 as the date for the Newberg-Dundee Bypass Trail site visit.
- g. Certification of the Special District election on May 18, 2021.
 Moved Don Loving
 Second Bart Rierson
 Passed unanimously
- h. Reports and comments from Board members
 Bart Rierson
 Don Loving
 Mike Ragsdale
 Lisa Rogers

VII. Old business/project updates -

- a. Casey Creighton gave updates on HVAC system at aquatic center, RFP process for Newberg-Dundee Bypass Trail (Hess Creek Bridge)

VIII. From the superintendent's desk

- a. Financial report – No comments
- b. Superintendent's report – No comments
- c. Staff reports – See Staff Reports in packet for details.
 - i. Parks: Casey Creighton
 - ii. Recreation: Julie Petersen
 - iii. Golf: Kellan Sasken

- iv. Public Information: Kat Ricker – Markets update, website redesign, Board emails have changed to @board.cprdnewberg.org., plus general address of board@cprdnewberg.org.

IX. Correspondence

- A. Citizen comments/evaluations – See packet
- B. Miscellaneous

X. Adjournment – Bart Rierson moved to adjourn 8:26 p.m.

Respectfully Submitted,
Kat Ricker, Public Information Director

Next regularly scheduled Board meeting: July 22, 2021